



Board of Selectmen Agenda
Monday, January 11, 2021
6:00 P.M.
Via Zoom Webinar Platform

Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

We are encouraging residents who wish to speak during Public input or have questions under the Citizens questions portion of the agenda to submit them via email to communication@raymondnh.gov by **Monday, January 11, 2021 by 12:00 Noon**. The public has access to contemporaneously listen and participate in this meeting through the website address: <https://zoom.us/j/95840668116> or by dialing the following phone number 1-646-558-8656 or 1-301-715-8592 US. The required Webinar ID is: 958 4066 8116

For problems, please call 603-895-6405 or email: rctvnh@gmail.com. The virtual meeting will also be simulcast for viewing purposes only on Raymond Community Television Channel 22 and streamed live at: <https://raymondtv.viebit.com/>

Please Note: The Board of Selectmen may at any time during a public meeting, enter a non-public session to conduct and facilitate town business. The Board of Selectmen will announce the RSA in which the session will be conducted and follow proper protocol under the confines of State Laws.

MEETING CALLED TO ORDER:

PLEDGE OF ALLEGIANCE:

MOMENT OF SILENCE: Frank Case, former town moderator and former state rep for Raymond

PUBLIC COMMENTS: All comments, chats and Q & A regarding this agenda will be addressed and read under the CITIZEN QUESTION/ANSWER COMMENTS section. Thank you

AGENDA ITEMS:

1. Deliberative Session Update
2. Protest Warrant Article Review and Discussion
3. Utility Contract Review/Board Action
4. Building Permits on Private Roads Review/Board Action (2)
 - Map 4/Lot 7
 - Map35/Lots 1-6
5. Intent to Cut Map 29-3/Lot 42-4
6. Cable Budget Review

UNANTICIPATED REVENUE/DONATIONS TO THE TOWN:

- Donation to Fire Department (2)
- Donation to Police Department
- Funds from State

APPROVAL OF BOARD MINUTES:

- **December 14, 2020**

OTHER BUSINESS/BOARD ANNOUNCEMENTS:

- Merit Letters from PD
- January 20, 2021 first day for candidates to file for declaration for candidacy. Contact Town Clerk, Alyssa Richards for questions at 603-895-7024

- January 29, 2021 last day for candidates to file for declaration for candidacy. Contact Town Clerk, Alyssa Richards for questions at 603-895-7024. Town Clerk office will be open from 3:00 to 5:00PM to take candidate declarations only.
- January 30, 2021 – School Deliberative Session (due to COVID-19, watch for updates and/or changes on the town website, FB and RCTV)
- February 6, 2021– Town Deliberative Session (due to COVID-19, watch for updates and/or changes on the town website, FB and RCTV)

BOARD CORRESPONDENCE SENT/RECEIVED:

Various emails from Residents
Merit Letters from PD

CITIZEN QUESTION/ANSWER COMMENTS: *(Per Board Rules of Procedure, please limit comments to 3 minutes each)*

TOWN MANAGER’S REPORT:

BOARD OF SELECTMEN’S REPORT:

NONPUBLIC: RSA 91-A:3 II (C) REPUTATION

ADJOURNMENT:

Posted: January 8, 2021, Old Fire Station, Town Office; Town’s website 24 hours in advance of meeting. **Note:** Board of Selectmen Meetings are broadcast live on Channel 22. If you need audio or visual assistance, call the Selectmen’s Office 72 hours prior to the meeting at 603-895-7007.

Town of Raymond
Board of Selectmen Draft Minutes
Monday December 14, 2020
6:00 p.m.

Attendees:

Scott Campbell
Kathleen Hoelzel
George Plante
Christopher Long
Jack Barnes

Staff: Joseph Ilsley, Town Manager – via Zoom
Deborah Intonti, Exec, Assist.
Julie Jenks, Finance Manager

Chair Campbell opened meeting at 6:00 p.m.

Pledge of Allegiance: Recited

Moment of Silence: Elizabeth Roy, Walter Southwick, Malcolm Clifford,
Speaker of the House Richard W. (Dick) Hinch

PUBLIC COMMENTS:

All comments, chats and Q & A regarding this agenda will be addressed and read under the CITIZEN QUESTION/ANSWER COMMENTS section.

AGENDA:

TOWN BUDGET AND WARRANT ARTICLE PRESENTATION AND VOTE TO SELECTBOARD:

Mr. Ilsley Town Manager and Mrs. Jenks Finance Manager presented the Town 2021 Appropriation Package to the Board for their final review and board action to vote on the operational budget for 2021 and the 2021 proposed Warrant Articles to be placed on the ballot. Please see attached slide presentation and Proposed DRAFT Warrant Articles attached to these minutes. *NOTE: WA numbers may change as deadlines approach to add other WA's to the ballot. Or watch the BOS meeting on the following link for full details, questions, and discussions.

<https://raymond.tv.viebit.com/player.php?hash=yXN1OSE2CxhE>

Board Vote on 2021 Proposed Warrant Articles: (Mr. Ilsley presented each proposed DRAFT warrant article with the disclaimer statement that there may be slight changes in some figures and language, based on final review from Town Counsel and DRA recommendations).

Warrant Article #12 – Operational Budget/Default Budget: Selectmen Barnes moved to accept WA #12 as drafted and presented and move to the ballot, seconded by Vice Chair Hoelzel, MOTION CARRIED VIA ROLL CALL VOTE 5-0-0.

Warrant Article #13 – Capital Improvements: Selectmen Barnes moved to accept WA #13 as drafted and presented and move to the ballot, seconded by Chair Campbell, MOTION CARRIED VIA ROLL CALL VOTE 5-0-0.

Warrant Article #14 – Capital Reserve Fund – Water Revenues: Selectmen Plante moved to accept WA #14 as drafted and presented and move to the ballot, seconded by Chair Campbell, MOTION CARRIED VIA ROLL CALL VOTE 5-0-0.

51 **Warrant Article #15** – Mosquito Control: Selectman Barnes asked about the results of this service and
52 the surrounding towns that participate in this program. Is this WA going to come forward every year? He
53 wanted some information from the State regarding this control service for our residents. Mrs. Intonti
54 read the surrounding towns that participate in the Dragon Mosquito Control program per Chairman’s
55 request. Selectman Campbell would like Town Manager to reach out to surrounding towns to see if we
56 can bundle/regionalization of the services to save money for all participating towns. Selectman Plante
57 made a motion to table this WA, but unfortunately per time constraints as these must be voted and
58 accepted by the Board tonight to present to Budget Committee on 12/15/2020. MOTION DID NOT
59 CARRY. Selectman Plante made another motion to accept WA #15 as drafted and presented and move to
60 the ballot, with provisions that we look at this next year before bringing WA forward to the voters,
61 seconded by Chairman Campbell, MOTION CARRIED 5-0-0.

62

63 **Warrant Article #16** – Town of Raymond Scholarship Fund: Selectmen Barnes moved to accept WA #16
64 as drafted and presented and move to the ballot, seconded by Selectman Plante, MOTION CARRIED VIA
65 ROLL CALL VOTE 5-0-0.

66

67 **Warrant Article #17** – 4th of July 2021 Community Event: Selectmen Barnes moved to accept WA #17 as
68 drafted and presented and move to the ballot, seconded by Selectman Plante, MOTION CARRIED VIA
69 ROLL CALL VOTE 5-0-0.

70

71 **Warrant Article #18**– Social Services: Selectmen Barnes moved to accept WA #18 as drafted and
72 presented and move to the ballot, with the distribution to be determined at a later date, seconded by
73 Chair Campbell, MOTION CARRIED VIA ROLL CALL VOTE 5-0-0.

74 *Note Board did vote to accept the WA with the cap of \$40,000. Distribution to each social service has
75 not been confirmed as of this meeting).

76

77 **Warrant Article #19** – Waste Disposal SRF (Fund 18): Chairman Campbell moved to accept WA #19 as
78 drafted and presented and move to the ballot, seconded by Selectman Plante, MOTION CARRIED VIA
79 ROLL CALL VOTE 5-0-0.

80 Mr. Ilsley made a statement regarding the **Bag and Tag program**. We have had significant logistically
81 issues regarding this program; one of our distributors has bowed out if we can move forward it would
82 probably not be until sometime in February. But now that due to the direction of the Board is to migrate
83 away from PAYT and move toward privatization it is my recommendation that we suspend this program
84 and let me come back before the Board with the appropriate alternations to the yellow bag costs.
85 Chairman Campbell motioned to accept the Town Manager’s statement to suspend the bag and tag
86 program and wait for presentation of alternations to the yellow bag program costs, seconded by
87 Selectman Plante, MOTION CARRIED VIA ROLL CALL VOTE 5-0-0.

88

89 **Warrant Article #20** – Shim and Overlay SRF: Selectmen Barnes moved to accept WA #20 as drafted and
90 presented and move to the ballot, seconded by Selectman Plante, MOTION CARRIED VIA ROLL CALL VOTE
91 5-0-0.

92

93 **Warrant Article #21** – Road Reconstruction Projects: Selectmen Barnes moved to accept WA #21 as
94 drafted and presented and move to the ballot, seconded by Chair Campbell, MOTION CARRIED VIA ROLL
95 CALL VOTE 5-0-0.

96

97 **Warrant Article #22** – Establish Contingency Fund: Selectmen Plante moved to accept WA #22 as drafted
98 and presented and move to the ballot, seconded by Chair Campbell, MOTION CARRIED VIA ROLL CALL
99 VOTE 5-0-0.

100

101 **Warrant Article #23** – Sick and Vacation Nonunion Expendable Trust Fund: Selectmen Barnes moved to
102 accept WA #23 as drafted and presented and move to the ballot, seconded by Chair Campbell, MOTION
103 CARRIED VIA ROLL CALL VOTE 5-0-0.

104

105 **Warrant Article #24** – Sick and Vacation Union Expendable Trust Fund: Selectmen Barnes moved to
106 accept WA #24 as drafted and presented and move to the ballot, seconded by Chair Campbell, MOTION
107 CARRIED VIA ROLL CALL VOTE 5-0-0.

108

109 **Warrant Article #25** – Elderly Exemption Increase: Selectmen Plante moved to accept WA #25 as drafted
110 and presented and move to the ballot, seconded by Selectman Long, MOTION CARRIED VIA ROLL CALL
111 VOTE 5-0-0. Town Manager Ilsley asked the Board if they would be in favor to move this warrant article
112 to a “core” WA as we bring it forward and will continue to bring forward every year to keep in pace with
113 CPI; Board members agreed.

114

115 **Warrant Article #26** – Disabled Veterans Credit Increase: Selectmen Plante moved to accept WA #26 as
116 drafted and presented and move to the ballot, seconded by Selectman Barnes, MOTION CARRIED VIA
117 ROLL CALL VOTE 5-0-0.

118

119 **Warrant Article #27** – 2021 Re-Evaluation Assessed Property Value Exemption Adjustment: Selectmen
120 Barnes moved to accept WA #27 as drafted and presented and move to the ballot, seconded by
121 Selectman Long, MOTION CARRIED VIA ROLL CALL VOTE 5-0-0.

122

123 **Warrant Article #28** – One-Time Cyclic Procurement CRF: Selectmen Barnes moved to accept WA #28 as
124 drafted and presented and move to the ballot, seconded by Chair Campbell, MOTION CARRIED VIA ROLL
125 CALL VOTE 5-0-0.

126

127 **Warrant Article #29** – Road Revitalization CRF: Selectmen Barnes moved to accept WA #29 as drafted
128 and presented and move to the ballot, seconded by Chair Campbell, MOTION CARRIED VIA ROLL CALL
129 VOTE 5-0-0.

130

131 **Warrant Article #30** – Facility Revitalization CRF: Selectmen Long moved to accept WA #30 as drafted and
132 presented and move to the ballot, seconded by Vice Chair Hoelzel, MOTION CARRIED VIA ROLL CALL
133 VOTE 5-0-0.

134

135 **Warrant Article #31** – Establish a Town Vehicle & Equipment Revitalization CRF: Selectmen Long moved
136 to accept WA #31 as drafted and presented and move to the ballot, seconded by Vice Chair Hoelzel,
137 MOTION CARRIED VIA ROLL CALL VOTE 5-0-0.

138

139 **Warrant Article #32** – Establish an Emergency Management Revitalization CRF: Vice Chair Hoelzel moved
140 to accept WA #32 as drafted and presented and move to the ballot, seconded by Selectman Plante,
141 MOTION CARRIED VIA ROLL CALL VOTE 5-0-0.

142

143 **Warrant Article #33** – Establish a CRF for 10 Old Fremont Road (Bean Tavern): Selectmen Plante moved
144 to accept WA #33 as drafted and presented and move to the ballot, seconded by Chair Campbell,
145 MOTION CARRIED VIA ROLL CALL VOTE 5-0-0.

146

147 **Warrant Article #34** – Cemetery Plot Fee Maintenance Funds: Chair Campbell moved to accept WA #34
148 as drafted and presented and move to deliberative session for legislative consideration, review from legal
149 counsel and DRA, seconded by Selectman Barnes, MOTION CARRIED VIA ROLL CALL VOTE 5-0-0.

150

151 **Warrant Article #35** – Closure of Designated Cemetery Expendable Funds: Vice Chair Hoelzel moved to
152 accept WA #35 as drafted and presented and move to deliberative session for legislative consideration,
153 review from legal counsel and DRA seconded by Selectman Plante, MOTION CARRIED VIA ROLL CALL
154 VOTE 5-0-0.

155
156 **Warrant Article #36 and Warrant Article #37** – Citizen Petitions were read into the minutes. (See
157 attached warrant articles for details.)

158
159 **BOARD OF SELECTMAN FORMAL PROCLAMATION:**

160 Chairman Campbell read the proclamation into the minutes.

161 *Whereas Julie A Jenks has been employed by the Town of Raymond NH since August 16, 2016 in the*
162 *Department of Finance*

163 *Whereas Ms. Jenks has served in the role of Finance Manager since October of 2017*

164 *Whereas Ms. Jenks has performed said duties of this office with a high degree of integrity, skill and*
165 *precision*

166 *Whereas Ms. Jenks has demonstrated an outstanding commitment and an ever-vigilant eye on the fiscal*
167 *health of this community*

168 *Whereas, this Board continues to receive wise counsel of the Town Manager, Joseph S. Ilsley regarding all*
169 *things critical to the successful operation of this community*

170 *Whereas Mr. Ilsley has provided a clear and unwavering recommendation that Ms. Jenks be formally*
171 *recognized for her achievements and provided with the deserving title of the Director of Finance for the*
172 *Town of Raymond*

173 *Now therefore, I Scott Campbell and the honorable Board of Selectmen of the Town of Raymond do*
174 *hereby take great pleasure on this 14th Day of December in the year 2020, to enthusiastically affirm the*
175 *recommendation of our Town Manager to formally and without hesitation bestow the title of Director of*
176 *Finance to Ms. Jenks. CONGRATULATIONS! The Board all agreed that Ms. Jenks should now bestow the*
177 *title of Finance Director.*

178

179 **BID OPENINGS – DEEDED PROPERTY:**

180

181 Vice Chair Hoelzel open all property bids:

PROPERTY	DEPOSIT RECEIVED	BIDDER	INTENDED USE	AMOUNT BID
17 Epping Street	\$500.00	SD&C Builders/S. Demyanovich	Restore Bldg	\$46,600
17 Epping Street	\$500.00	EOR Realty Devl LLC/K Cole	Residential	\$58,000
129 Langford Rd	\$500.00	Michael R. Thompson/Candia	Residential	\$85,100
129 Langford Rd	\$500.00	Martin McFarland/Gary Brown	Residential	\$75,000
129 Langford Rd	\$500.00	SD&C Builders/S. Demyanovich	Restore/Replace	\$92,200
129 Langford Rd	\$500.00	EOR Realty Devl LLC/K Cole	Residential	\$102,000

182

183 **REPLACEMENT PLAYBACK SERVER SYSTEM:**

184 Kathy Masso, Chair of the Cable Committee came into the meeting to present their choice of the bids
185 received for the replacement playback server system for RCTV. She was looking for approval from the
186 Board to move forward with the purchase of the playback server which is very much in need of
187 replacement and has served its time. The reasoning is RCTV is experiencing ongoing problems that could
188 result in RCTV going off the air and internet as well as not being able to record meetings. The Cable
189 Committee has brought this forward to be proactive and purchase this before the current system
190 completely is inoperable. Ms. Masso read the letter to the Board into the minutes:

191 At the November 24th meeting of the Cable Committee, members voted to submit the following items
192 to the
193 Board of Selectmen for approval.

194 **1. Purchase of the replacement RCTV Playout Server**

195 The Cable Committee seeks the Boards approval to award the bid to Access AV of Concord NH for a
196 quoted price of \$45,097.00 with an annual recurring cost for Live and On Demand streaming of
197 \$5,089.00.

198 The present unit is over 15 years old, does not support current video formats, and has had intermittent
199 issues. The new unit will allow RCTV to record and live stream two meetings simultaneously. It has
200 improved bulletin board graphics, emergency messaging, and will position RCTV for the HD channel
201 slated for 2022. **There will be no increase in costs to cable subscribers.** The costs will come from the
202 existing Cable TV Reserve fund which has a current balance of \$349,303.87.

203 **2. 2021 RCTV Budget**

204 The Committee seeks approval for the 2021 budget included in this packet. A few items of note:

- 205 • A \$7,000 expense to provide support for Board & Committee Zoom meetings. While this is not
206 strictly a benefit to cable subscribers, the Committee felt that it would ensure that Board
207 members can focus on the business of their meetings and not the technology.
- 208 • A 6% increase in the Coordinators salary. This is to compensate for the fact that the position has not
209 had an increase in over two years.
- 210 • A reduction in Legal fees as the Franchise Agreement has been extended by the Board of
211 Selectmen until 2029.
- 212 • A reduction in Cable Contracted services as the costs for Live and on Demand Streaming will be less
213 with the new playout server.

214 Chairman Campbell asked a couple of questions regarding our current system. Mr. Woods commented
215 that it is a 480-analog system that is eighteen years old. It does not record HD or Standard Definition. He
216 explained the three steps are replace this server, put fiber into the control room at the high school and
217 have comcast enable a HD channel. Ms. Masso explained that the technology may still work, but the
218 machine is on its last legs and we are experiencing many technical issues, so why wait until it completely
219 dies, we want to be proactive and keep the RCTV channels up and running. Mr. Woods also commented
220 that these funds to pay for this replacement server system is coming out of Cable Funds and has no tax
221 impact nor will rates to the subscribers be raised in doing this upgrade. By purchasing this system, it will
222 actually cost less in recurring costs than what we pay now. Chairman Campbell commented that he
223 would not approve this request as we have a system that still works. Ms. Masso asked what else the
224 Cable Committee should do at this point? Do we come back to the Board at another meeting? She
225 expressed that it this computer server dies, then RCTV will be off the air for an indefinite period of time
226 as we need to secure old parts to keep it running, (if we can get any) and her concern is with the
227 deliberative and other zoom meetings that are ongoing why would we take this risk. Selectman Plante
228 expressed that he agreed with the Board Chair. He also commented to the fact that as the Board Rep on
229 the Cable Committee that he will not be ridiculed by the committee again. He expressed at the cable
230 meeting that he was voting no to move this forward and he got push back from some of the committee
231 members. Chairman Campbell made a motion to vote to decline the server request; seconded by
232 Selectman Plante, the Board voted via roll call vote: Vice Chair Hoelzel, Yes, Chris Long, Y, Selectman
233 Plante Y, Selectman Barns, Y. MOTION CARRIED 5-0-0.

234

235 **2021 CABLE BUDGET:** (SEE BELOW)

236 Chairman Campbell would like to see this more organized and have this under the Town Manager budget
237 process/CIP to have oversight on all budget items. Vice Chair Hoelzel made a motion to move the Cable
238 Budget to the general fund to be allocated like every other budget that comes before the Town. Mr.
239 Woods rebutted that there is an outstanding warrant article that has been voted by the legislative body
240 that separates that account out. In order to do your request, you would need to have that brought

241 forward as a warrant article and have the Town Manager look into that; seconded by Selectman Plante,
 242 MOTION CARRIED VIA ROLL CALL VOTE 5-0-0. The Town Manager asked for clarification and asked if it
 243 would affect the 2021 budget. If so, we would have to redo our budget and revenue projections and with
 244 a tight timeline as we are presenting to the Budget Committee tomorrow night, I have concerns.
 245 Chairman Campbell clarified that this would be a proposal for 2022 budget cycle.
 246 Vice Chair Hoelzel put forth an amended motion that would move the Cable Budget to the general fund
 247 to be allocated like every other budget that comes before the Town and have that start in the 2022
 248 budget cycle, seconded by Selectman Barnes, MOTION CARRIED VIA ROLL CALL VOTE 5-0-0.

2021 Proposed Budget - RCTV

Budget Line	Line Item	2019 Budgeted	2019 Actual	2020 Budget	2020 Actual (11/20)	2021 Budget	Notes
03-8012-001	Cable-Wages	\$17,000.00	\$18,087.85	\$19,000.00	\$15,369.99	\$18,500.00	Coordinator 20/week salary
03-8012-002	Cable-Postage	\$25.00	\$0.00	\$25.00	\$41.08	\$50.00	mail
03-8012-005	Cable Office Supplies	\$300.00	\$135.08	\$200.00	\$254.55	\$300.00	papers, pens, toner
03-8012-006	Cable Telephone	\$3,000.00	\$3,197.84	\$4,000.00	\$2,255.96	\$3,000.00	tel./internet/Alarm
03-8012-007	Cable Computer expenses	\$3,000.00	\$237.28	\$2,000.00	\$24.99	\$2,000.00	Software
03-8012-008	Cable Dues & Memberships	\$100.00	\$100.00	\$100.00	\$0.00	\$100.00	NH Coalition for Community Media
03-8012-009	Legal	\$3,000.00	\$2,508.00	\$3,000.00	\$2,562.54	\$2,000.00	Franchise Agreement
03-8012-011	Cable Advertising	\$200.00	\$0.00	\$50.00	\$0.00	\$25.00	Legal Postings
03-8012-012	Cable Training	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	Classes
03-8012-013	Cable travel & meetings	\$100.00	\$134.64	\$150.00	\$30.00	\$100.00	NHCCM & Deliberatives
03-8012-015	Cable Supplies	\$500.00	\$0.00	\$200.00	\$654.59	\$700.00	Cables, Adaptors, Gaffers tape, USB drives
03-8012-029	Cable equipment maint.	\$5,000.00	\$840.88	\$3,000.00	\$198.00	\$2,000.00	Repair or replacement
03-8012-031	Operating Equipment	\$5,000.00	\$74.07	\$3,000.00	\$599.99	\$1,000.00	Monitors, cameras, etc. Computer support, On Demand services, Streaming services, Annual
03-8012-050	Cable Contracted Services	\$8,000.00	\$7,851.43	\$8,500.00	\$6,511.68	\$7,000.00	School payment for
03-8012-071	Cable FICA	\$2,200.00	\$2,068.05	\$2,500.00	\$1,651.20	\$2,000.00	Coordinator FICA
03-8012-101	Cable-Camera Operator	\$8,500.00	\$8,945.00	\$9,000.00	\$6,215.00	\$8,000.00	Gov. Meeting operators
	Conference Operators				\$0.00	\$7,000.00	Conference Operators for Town Boards
Total Expenses		\$56,025.00	\$44,180.12	\$54,825.00	\$36,369.57	\$53,875.00	
Revenues							
Franchise Fee		\$89,000.00	\$84,351.42	\$84,000.00	\$63,557.45	\$83,000.00	3 Quarters
Interest		\$15.00	\$174.08	\$150.00	\$44.95	\$150.00	
Total Revenue		\$89,015.00	\$84,525.50	\$84,150.00	\$63,602.40	\$83,150.00	
Operating Balance		\$32,990.00	\$40,345.38	\$29,325.00	\$27,232.83	\$29,275.00	

249 Chairman Campbell addressed the wage increase for the cable coordinator. He made a motion that
 250 because this position has not received a raise in quite some time, we bring forward a 3% increase for two
 251 years; seconded by Selectman Plante, MOTION CARRIED VIA ROLL CALL VOTE 5-0-0.
 252

253 Town Manager Ilsley's proposal is that now that the Board had made those adjustments on the cable
 254 committee budget, they send it back to the cable committee to make those adjustments and be
 255 represented to the Board at a later meeting (January 11, 2021). Selectman Plante will take those changes
 256 to the next cable committee meeting for their readjustments.
 257

258 **UNANTICIPATED REVENUE/DONATIONS TO THE TOWN:**

- 259 • **Health Trust – Return of Surplus funds** – Vice Chairman Hoelzel motioned to accept the donation of the
 260 surplus funds in the amount of \$2,019.28, seconded by Selectman Barnes, MOTION CARRIED VIA ROLL
 261 CALL VOTE 5-0-0
- 262 • **Wreaths for Town of Raymond** – Wal Mart WAA - Selectman Barnes motioned to accept the donation
 263 to the Town, seconded by Chairman Campbell, MOTION CARRIED VIA ROLL CALL VOTE 5-0-0
- 264 • **Donation to Fire Department** – Anonymous – Selectman Barnes motioned to accept the donation to
 265 the Fire Department, seconded by Selectman Plante, MOTION CARRIED VIA ROLL CALL VOTE 5-0-0

266 • **Cheryl's Ultimate Bouquet** - Donation to 2 Large Wreaths for Town Buildings - Selectman Barnes
267 motioned to accept the donation to the Town, seconded by Chairman Campbell, MOTION CARRIED
268 VIA ROLL CALL VOTE 4-0-1

269 **APPROVAL OF BOARD MINUTES:**

270 Selectman Barnes made a motion to accept the November 16, 2020 minutes as presented and written,
271 seconded by Vice Chairman Hoelzel, MOTION CARRIED VIA ROLL CALL VOTE 5-0-0.
272

273 **OTHER BUSINESS/BOARD ANNOUNCEMENTS:**

274 **Holiday Town Hall Office Changes/Closures:**

275 Christmas Eve 12/24/2020 8am to Noon

276 New Year's Eve 12/31/2020 8am to 4pm

277 The Town Clerk submitted a memo to the Select Board to announce a change in hours of operation for
278 the following dates and times. These dates listed above are both Thursdays in which the Town Clerks
279 office is usually open from 1:00PM to 6:00PM. Selectman Plante suggested that the Town Clerk request
280 should be changed and have them **close at noon on December 31st**. They have endured the COVID
281 protocols all along and they could use the break. Mr. Ilsley will bring back that suggestion to the Town
282 Clerk for consideration.

283 **December 15, 2020** – Budget Committee Meeting via Zoom Town Budget/WA Presentation – 6:30 p.m.

284 **December 25, 2020** - All Town Offices Closed in observance of Christmas Day

285 **January 1, 2021** - All Town Offices Closed in observance of New Year's Day

286 **January 5, 2021** – Budget Committee Meeting – Virtual via Zoom Public Hearing on Town Budget and
287 Warrant Articles - 6:30 p.m.

288 **January 11, 2021** - Next Virtual Zoom Meeting of the Board of Selectmen, unless announced/posted
289 otherwise.

290 Mr. Ilsley and Ms. Jenks has one encumbrance water asset management purchase order that we did not
291 expend this year which may have been due to COVID restrictions. The amount is \$6,080.00. Selectman
292 Plante made the motion to accept the encumbrance and move forward into 2021 in the amount of
293 \$6,080.00, seconded by Vice Chairman Hoelzel, MOTION CARRIED VIA ROLL CALL VOTE 5-0-0.
294

295 **BOARD CORRESPONDENCE SENT/RECEIVED:**

296 • **Letter from Citizen; RE: Smith Pond Road** – Mr. Ilsley explained that we were working a warrant
297 article for the layout and the acceptance of a class V road because of litigation and to see if the
298 voters would be willing to do that, unfortunately by doing that we would have to layout the costs
299 of layout which would be substantial and it would drive the operating budget and it would drive
300 the total appropriations up significantly, so he would not recommend doing this at this time.

301 • **Trail Agreement – SAU and Town of Raymond** – The Board agreement was the MOU/MOA for
302 the Eagle Scout Trail agreement and approved by the School Board; Mr. Ilsley recommended that
303 the Board accept this as written as the School Board accepted all parameters that the Town
304 Manager received from the Board and the School Board has met those; Selectman Barnes made a
305 motion to accept the trail agreement as written, seconded by Chairman Campbell, MOTION
306 CARRIED VIA ROLL CALL VOTE 5-0-0.

307 **The Board accepted and approved the following tax abatements as listed below.** A motion was
308 made to accept by Selectman Barnes, seconded by Selectman Plante, MOTION CARRIED VIA ROLL
309 CALL VOTE 5-0-0

310 • Notice of Abatement of Taxes Map 018/Lot 002/006 -

311 • Notice of Abatement of Taxes Map 028/Lot 081

312 • Notice of Abatement of Taxes Map 032/Lot 063

313 • Notice of Abatement of Taxes Map 022/Lot 009-001

314 • Notice of Abatement of Taxes Map 032/Lot 063

- 315 • Notice of Abatement of Taxes Map 012/Lot 110
- 316 • Notice of Abatement of Taxes Map 035/Lot 015
- 317 • Intent to Cut Tax Map 16/Lot 16 – Vice Chair Hoelzel motioned to approve the intent to cut as
- 318 presented, seconded by Selectman Plante, MOTION CARRIED VIA ROLL CALL VOTE 5-0
- 319 • Comcast Letter dated 11/18/20
- 320 • **2020 Current Use Tax** - tabled until January meeting per Board vote.
- 321 • Abatement App to Municipality – Map 023/000/060 - Chair Campbell motioned to approve the
- 322 intent to cut as presented, seconded by Selectman Barnes, MOTION CARRIED VIA ROLL CALL
- 323 VOTE 5-0-0
- 324 • Personal correspondence addressed to Board Members
- 325

326 **CITIZEN QUESTION/ANSWER COMMENTS:**

327 Ms. Thomas printed a chat to ask a question about the citizen petitions put forth.

328

329 **TOWN MANAGER'S REPORT:**

330 No comments.

331

332 **BOARD OF SELECTMEN'S REPORT:**

333 Vice Chair Hoelzel attended the Budget Committee meetings; Selectman Barnes thanked the VFW and

334 American Legion regarding the Pearl Harbor ceremony on December 7th; Chairman Campbell no

335 comments.

336

337 **ADJOURNMENT:**

338 Selectman Long motioned to adjourn public meeting at 9:48p.m., seconded by Selectman Barnes,

339 MOTION CARRIED 5-0-0.

340

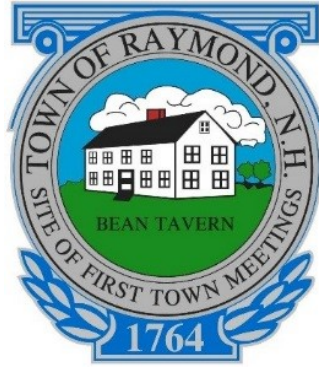
341

These minutes are draft and are on file
in the Town Clerks office for viewing.

342 Minutes Recorded By:

343 Deborah Intonti
344 Executive Assistant to the
345 Board of Selectmen and Town Manager

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TOWN OF RAYMOND
2020 Water Department Assessment
&
Rate Adjustment Recommendations
(November 11th, 2020)

DRAFT

390 **Bottom-line Upfront:** *Going into 2021 the Water Department will face an estimated programmatic*
 391 *funding shortfall of approximately \$142,187.00.* Unless managerial practices are adopted moving into
 392 2021, the department is forecasted to take on an estimated \$604,866.00 deficit over the next 5-years.

393 **Background:** Currently, the Water Department
 394 Operational Budget cost are \$533,262.00; this is
 395 without Capital Investment and the inclusion of
 396 Water Department Debt's and payments. The
 397 Operational Budget cost represent only 58% of the
 398 estimated annual revenue of \$908,000. When we
 399 add in the projected additional \$200,000 for
 400 Capital Investment, *the funding required to run*
 401 *and maintain the Water Department (Operational*
 402 *Budget and Capital Investment) is only 80% of the*
 403 *annual revenue projections.*

404 However, *the Water Department carries three*
 405 *separate debt and payment obligations which*
 406 *equal a total of \$316,925.00 in 2021 or 35% of the*
 407 *total revenue projections.* When you add in these
 408 debts to the actual cost of running and sustaining
 409 the Water Department, *2021 liabilities are*
 410 *\$1,050,187.00, which represent 115.6% of the*
 411 *projected revenue or a projected program deficit*
 412 *of \$142,187.00 for 2021.*

	Current Model	
	Projected Rev (No Increase)	Over/Under 1
2021	\$ 908,000.00	\$ (142,187.64)
2022	\$ 908,000.00	\$ (139,579.57)
2023	\$ 908,000.00	\$ (139,265.48)
2024	\$ 908,000.00	\$ (149,261.58)
2025	\$ 908,000.00	\$ (34,572.25)
2026	\$ 908,000.00	\$ (49,815.08)
2027	\$ 908,000.00	\$ (65,387.84)
2028	\$ 908,000.00	\$ (81,298.53)
2029	\$ 908,000.00	\$ (97,555.35)
2030	\$ 908,000.00	\$ (114,166.70)
2031	\$ 908,000.00	\$ (131,141.24)
2032	\$ 908,000.00	\$ (148,487.82)
2033	\$ 908,000.00	\$ (166,215.55)
2034	\$ 908,000.00	\$ (184,333.79)
2035	\$ 908,000.00	\$ (202,852.11)
2036	\$ 908,000.00	\$ (221,780.38)
2037	\$ 908,000.00	\$ (241,128.70)
2038	\$ 908,000.00	\$ (260,907.46)
2039	\$ 908,000.00	\$ (129,641.69)
2040	\$ 908,000.00	\$ (150,313.62)
2041	\$ 908,000.00	\$ (171,448.84)

413 If the program continues to be administered as it is today, with the 4-year Debt obligation total of
 414 \$1,184,045.56, and no managerial practices are implemented, the four-year Water Department
 415 Projections indicate:

- 416 - 0% growth in Revenue, increasing annual deficit projections
- 417 - Sustained annual deficits of approximately \$140,000
- 418 - A combined program funding shortfall (deficit) in excess of \$570,000
- 419 - Lastly, *without corrective actions, it is projected the Water Department will deplete all of its*
 420 *current cash reserves in the Unassigned Fund Balance (\$709,793.00) midway through 2027 and*
 421 *then will experience a complete funding collapse (not enough funds to run the program) by the*
 422 *end of 2027.*

423 **Cumulative Issues Impacting the Water Department:**

- 424 - Sustained failure to program, budget, and appropriate funds to support Capital Investment
 425 (Town-wide issue)
 - 426 o Prior to 2019 CIP was funded at or below \$70,000 despite known liabilities (now
 427 \$200,000)
- 428 - No Annual Rate Increase Model
 - 429 o Last rate increase was in 2013
 - 430 o Rate increase denied in 2016 with Rate Study (Recommended 15%-20% increase)
 - 431

- 432
- 433 - Assumption of excessive debts to cover lack of Capital Investment Funding
 - 434 ○ The practice of taking out loan to compensate for failing to invest in capital needs was
 - 435 also attempted on the Town side in 2016—2018 through Bonds but voted down
 - 436
- 437 - State of NH enforcement of 5-year \$4,000,000 Water Tower Project due to environment of
- 438 differed Capital Investment.
 - 439 ○ The Town of Raymond was notified of this issue going back to 2016-2017 (both Orchard
 - 440 Street and 156 Towers)
 - 441 ○ Early efforts to commission a study (2016-2017) to address the issue were denied
 - 442 ○ Late 2019, the Town received a second notification from NH DES (a warning); requiring a
 - 443 plan
 - 444 ○ 2019, BOS approved a Water Tower Study which estimates a \$4,000,000+ replacement
 - 445 cost for Orchard Street and 156 Towers.

446 **Note:** There is a strong likelihood, even with corrective actions *more debt may need to be assumed*

447 *to address differed Water Tower issues or risk State of NH intervention because the funding period is*

448 *too compressed.*

449 **The next 4-Years:** Because of the *projected approximat \$140,000 annual program debt over the next*

450 *four years; its critical immediate short-term solutions be taken to ensure the solvency of the Town Water*

451 *Department.* During this period Water debt has a progressive tapering off of obligations from 2021-

452 2024, with a total reduction of -\$165,440 or a 52% reduction in annual debt payments in 2025

453 (\$316,925.64 to \$151,485.64) and a complete payoff of debt in 2039. For this reason, a two phased

	Budget & CIP WA		Water Department Debts & Payments					Current Model		
	Budget	CIP WA	School Easement	2005 Loan	2019 Loan	Cumulative Debt	Total Debts/Payments	Total Liabilities	Projected Rev (No Increase)	Over/Under 1
2021	\$ 533,262.00	\$ 200,000.00	\$ 22,000.00	\$143,440.00	\$ 151,485.64	\$ 316,925.64	\$ 316,925.64	\$ 1,050,187.64	\$ 908,000.00	\$ (142,187.64)
2022	\$ 541,260.93	\$ 206,000.00	\$ 10,003.00	\$138,830.00	\$ 151,485.64	\$ 617,244.28	\$ 300,318.64	\$ 1,047,579.57	\$ 908,000.00	\$ (139,579.57)
2023	\$ 549,379.84	\$ 212,180.00		\$134,220.00	\$ 151,485.64	\$ 902,949.92	\$ 285,705.64	\$ 1,047,265.48	\$ 908,000.00	\$ (139,265.48)
2024	\$ 557,620.54	\$ 218,545.40		\$129,610.00	\$ 151,485.64	\$ 1,184,045.56	\$ 281,095.64	\$ 1,057,261.58	\$ 908,000.00	\$ (149,261.58)
2025	\$ 565,984.85	\$ 225,101.76			\$ 151,485.64	\$ 1,335,531.20	\$ 151,485.64	\$ 942,572.25	\$ 908,000.00	\$ (34,572.25)
2026	\$ 574,474.62	\$ 231,854.81			\$ 151,485.64	\$ 1,487,016.84	\$ 151,485.64	\$ 957,815.08	\$ 908,000.00	\$ (49,815.08)
2027	\$ 583,091.74	\$ 238,810.46			\$ 151,485.64	\$ 1,638,502.48	\$ 151,485.64	\$ 973,387.84	\$ 908,000.00	\$ (65,387.84)
2028	\$ 591,838.12	\$ 245,974.77			\$ 151,485.64	\$ 1,789,988.12	\$ 151,485.64	\$ 989,298.53	\$ 908,000.00	\$ (81,298.53)
2029	\$ 600,715.69	\$ 253,354.02			\$ 151,485.64	\$ 1,941,473.76	\$ 151,485.64	\$ 1,005,555.35	\$ 908,000.00	\$ (97,555.35)
2030	\$ 609,726.43	\$ 260,954.64			\$ 151,485.64	\$ 2,092,959.40	\$ 151,485.64	\$ 1,022,166.70	\$ 908,000.00	\$ (114,166.70)
2031	\$ 618,872.32	\$ 268,783.28			\$ 151,485.64	\$ 2,244,445.04	\$ 151,485.64	\$ 1,039,141.24	\$ 908,000.00	\$ (131,141.24)
2032	\$ 628,155.41	\$ 276,846.77			\$ 151,485.64	\$ 2,395,930.68	\$ 151,485.64	\$ 1,056,487.82	\$ 908,000.00	\$ (148,487.82)
2033	\$ 637,577.74	\$ 285,152.18			\$ 151,485.64	\$ 2,547,416.32	\$ 151,485.64	\$ 1,074,215.55	\$ 908,000.00	\$ (166,215.55)
2034	\$ 647,141.40	\$ 293,706.74			\$ 151,485.64	\$ 2,698,901.96	\$ 151,485.64	\$ 1,092,333.79	\$ 908,000.00	\$ (184,333.79)
2035	\$ 656,848.52	\$ 302,517.94			\$ 151,485.64	\$ 2,850,387.60	\$ 151,485.64	\$ 1,110,852.11	\$ 908,000.00	\$ (202,852.11)
2036	\$ 666,701.25	\$ 311,593.48			\$ 151,485.64	\$ 3,001,873.24	\$ 151,485.64	\$ 1,129,780.38	\$ 908,000.00	\$ (221,780.38)
2037	\$ 676,701.77	\$ 320,941.29			\$ 151,485.64	\$ 3,153,358.88	\$ 151,485.64	\$ 1,149,128.70	\$ 908,000.00	\$ (241,128.70)
2038	\$ 686,852.30	\$ 330,569.53			\$ 151,485.64	\$ 3,304,844.52	\$ 151,485.64	\$ 1,168,907.46	\$ 908,000.00	\$ (260,907.46)
2039	\$ 697,155.08	\$ 340,486.61					\$ 1,037,641.69	\$ 908,000.00	\$ (129,641.69)	
2040	\$ 707,612.41	\$ 350,701.21					\$ 1,058,313.62	\$ 908,000.00	\$ (150,313.62)	
2041	\$ 718,226.59	\$ 361,222.25					\$ 1,079,448.84	\$ 908,000.00	\$ (171,448.84)	

454 strategy can be employed.

455 **Immediate Corrective Actions (Phase 1)**

456 *(We can fix this; but we must change our managerial practices and our culture...)*

- 457 1) Implement a managerial principal (similar to the Town Budget) to avoid Water Department
- 458 Budgetary increases in excess of 1.5% annually (*Procedural; No BOS Action Required*)

459

- 460 2) Reset the Water Department CIP Warrant Article from \$250,000 to \$200,000 in 2021 and
 461 increase by 3% each year (*BOS Approval of WA Required*)
 462
 463 3) Implement a two-phased base-line rate increase across all rates and fees effective January 2021
 464 (*BOS Vote Required after 1 Public Hearing*)
 465 a. Phase 1; 2021-2024 4% annual Increase
 466 i. (*\$17.80 average annual increase or \$1.48 per month*)
 467 b. Phase 2; 2025-beyond reduce to 3% increase
 468 i. (*\$15.62 average annual increase or \$1.30 per month*)

469 **Note:** Town associate increase would take effect in the 2022 Budget cycle

	Projected Impact on Average Family Water Bill					
	Average Annual Water Bill	Annual Impact	Quarterly Impact	Monthly Impact	Weekly Impact	Dailey Impact
2020	\$445.00	\$ -	\$ -	\$ -	\$ -	\$ -
2021	\$ 462.80	\$ 17.80	\$ 4.45	\$ 1.48	\$ 0.34	\$ 0.01
2022	\$ 481.31	\$ 18.51	\$ 4.63	\$ 1.54	\$ 0.36	\$ 0.01
2023	\$ 500.56	\$ 19.25	\$ 4.81	\$ 1.60	\$ 0.37	\$ 0.01
2024	\$ 520.59	\$ 20.02	\$ 5.01	\$ 1.67	\$ 0.39	\$ 0.01
2025	\$ 536.20	\$ 15.62	\$ 3.90	\$ 1.30	\$ 0.30	\$ 0.01
2026	\$ 552.29	\$ 16.09	\$ 4.02	\$ 1.34	\$ 0.31	\$ 0.01
2027	\$ 568.86	\$ 16.57	\$ 4.14	\$ 1.38	\$ 0.32	\$ 0.01
2028	\$ 585.93	\$ 17.07	\$ 4.27	\$ 1.42	\$ 0.33	\$ 0.01
2029	\$ 603.50	\$ 17.58	\$ 4.39	\$ 1.46	\$ 0.34	\$ 0.01
2030	\$ 621.61	\$ 18.11	\$ 4.53	\$ 1.51	\$ 0.35	\$ 0.01
2031	\$ 640.26	\$ 18.65	\$ 4.66	\$ 1.55	\$ 0.36	\$ 0.01

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Commercial Projections

	Average Small Commercial Current			Average Medium Commercial Current			Average Large Commercial Current		
	Average Annual	Quaterly	Monthly	Average Annual	Quaterly	Monthly	Average Annual	Quaterly	Monthly
2020	\$ 592.64	\$ 148.16	\$ 49.39	\$ 3,005.68	\$ 751.42	\$ 250.47	\$ 11,662.48	\$ 2,915.62	\$ 971.87
	Average Small Commercial Impact			Average Medium Commercial Impact			Average Large Commercial Impact		
	Average Annual	Quaterly	Monthly	Average Annual	Quaterly	Monthly	Average Annual	Quaterly	Monthly
2021	\$ 23.71	\$ 5.93	\$ 1.98	\$ 120.23	\$ 30.06	\$ 10.02	\$ 466.50	\$ 116.62	\$ 38.87
2022	\$ 24.65	\$ 6.16	\$ 2.05	\$ 125.04	\$ 31.26	\$ 10.42	\$ 485.16	\$ 121.29	\$ 40.43
2023	\$ 25.64	\$ 6.41	\$ 2.14	\$ 130.04	\$ 32.51	\$ 10.84	\$ 504.57	\$ 126.14	\$ 42.05
2024	\$ 26.67	\$ 6.67	\$ 2.22	\$ 135.24	\$ 33.81	\$ 11.27	\$ 524.75	\$ 131.19	\$ 43.73
2025	\$ 27.47	\$ 6.87	\$ 2.29	\$ 139.30	\$ 34.82	\$ 11.61	\$ 540.49	\$ 135.12	\$ 45.04
2026	\$ 28.29	\$ 7.07	\$ 2.36	\$ 143.48	\$ 35.87	\$ 11.96	\$ 556.71	\$ 139.18	\$ 46.39
2027	\$ 29.14	\$ 7.28	\$ 2.43	\$ 147.78	\$ 36.94	\$ 12.31	\$ 573.41	\$ 143.35	\$ 47.78
2028	\$ 30.01	\$ 7.50	\$ 2.50	\$ 152.21	\$ 38.05	\$ 12.68	\$ 590.61	\$ 147.65	\$ 49.22
2029	\$ 30.91	\$ 7.73	\$ 2.58	\$ 156.78	\$ 39.19	\$ 13.06	\$ 608.33	\$ 152.08	\$ 50.69
2030	\$ 31.84	\$ 7.96	\$ 2.65	\$ 161.48	\$ 40.37	\$ 13.46	\$ 626.58	\$ 156.64	\$ 52.21
2031	\$ 32.80	\$ 8.20	\$ 2.73	\$ 166.33	\$ 41.58	\$ 13.86	\$ 645.37	\$ 161.34	\$ 53.78

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- 4) Between 2021-2024 use \$202,500 (28.5%) of the Water Department Unassigned Fund Balance (UFB) of \$709,793.59 to cover projected program deficits in 2021-2023, until the 2005 Loan is paid off. (*Language would be added to the 2021 Water CIP WA & BOS Approval of WA Required*)
- 2021 \$107,500 UFB Offset
 - 2022 \$65,500 UFB Offset
 - 2023 \$27,500 UFB Offset
 - 2024 \$0.00 UFB Offset

\$	709,793.59			
UFB Offset Analysis 2021-2024				
UFB CIP Offset	Over Under 2 (Rate Increase & UFB Offset)	Proj UFB	Proj UFB Change	
\$ 107,500.00	\$ 1,632.360	\$ 603,925.95		85%
\$ 67,500.00	\$ 2,013.230	\$ 538,439.18		76%
\$ 27,500.00	\$ 1,611.028	\$ 512,550.21		72%
\$ -	\$ 4,969.991	\$ 517,520.20		73%
	\$ 151,526.268	\$ 669,046.47		94%
	\$ 169,106.398	\$ 838,152.86		118%
	\$ 187,341.278	\$ 1,025,494.14		144%
	\$ 206,252.462	\$ 1,231,746.61		174%
	\$ 225,862.177	\$ 1,457,608.78		205%
	\$ 246,193.347	\$ 1,703,802.13		240%
	\$ 267,269.613	\$ 1,971,071.74		278%
	\$ 289,115.355	\$ 2,260,187.10		318%
	\$ 311,755.716	\$ 2,571,942.81		362%
	\$ 335,216.623	\$ 2,907,159.44		410%
	\$ 359,524.812	\$ 3,266,684.25		460%
	\$ 384,707.853	\$ 3,651,392.10		514%
	\$ 410,794.177	\$ 4,062,186.28		572%
	\$ 437,813.098	\$ 4,499,999.38		634%
	\$ 617,280.484	\$ 5,117,279.86		721%
	\$ 646,256.225	\$ 5,763,536.08		812%
	\$ 676,258.098	\$ 6,439,794.18		907%

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Note: Water UFB is projected to recover to 2020 levels by 2025-2026 (if all recommendations are implemented)

485

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Although the adoption of these corrective actions **will not address all the Water Department issues** and additional measures will be required; failure to do so most likely will result in a collapse in the program by 2027.

488

Mid and Long-Term Corrective Actions (Phase 2):

489

490

Secondary Corrective Actions (Phase 2): In addition to the immediate Corrective Actions identified in Phase 1, additional managerial focus will be required to address other program liabilities:

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- 1) Develop a Water Tower Strategy and work with NH DES on plan approval
- 2) Fully scope and identify Water Department CIP needs and identify funding model
- 3) Incorporate elements of the 2016 Rate Study to capture program best practices
- 4) Conduct a Cost Benefit Analysis of transitioning to a Privatization Model

- 495 5) In 2024, the program is projected to experience positive cash flow increasing to approximately
 496 \$151,000 in 2025 forward. It is recommended 70% of the positive cashflow in 2025 and forward
 497 be obligated to Capital Investment
 498 6) Address approximately \$40,000.00 (4%-5% loss in annual revenue) in sustained in rate payer
 499 delinquency:
 500 a. Continue to use Tax Payment Plan Model Contracts for Water Debt
 501 i. *(Procedural; BOS Approval Already given in 2018; not Further BOS Action*
 502 *Required)*
 503 b. Refine and implement a Water Service Shut-off Plan for sustained delinquencies
 504 i. *Procedural; No BOS Action Required)*

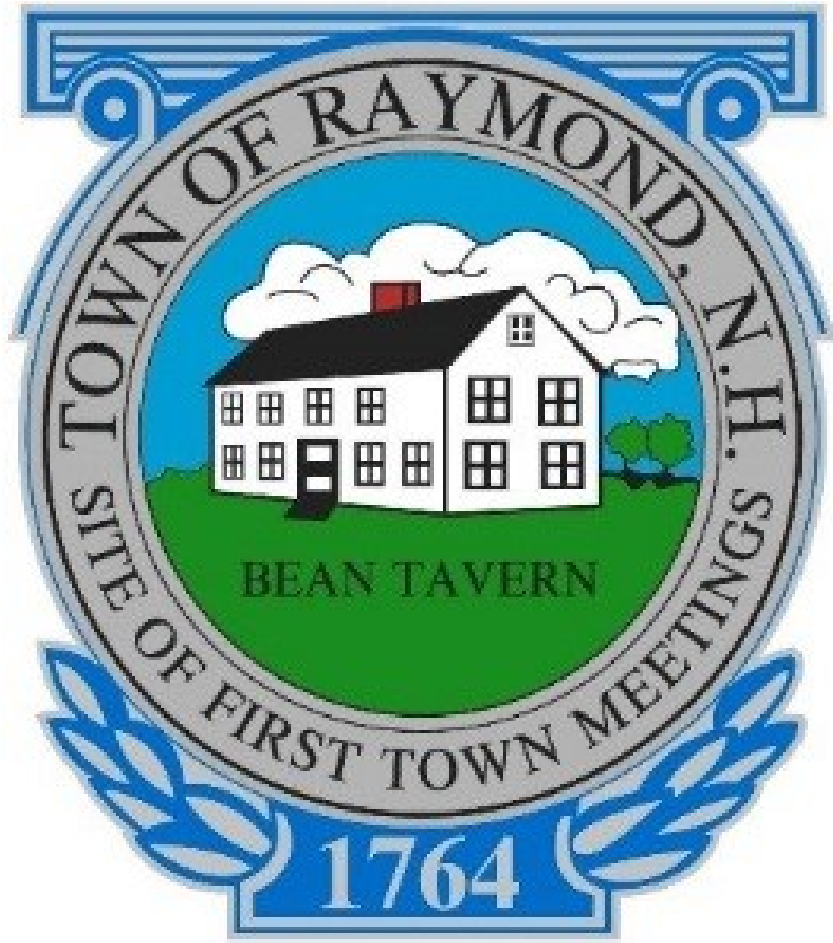
505 **Summary:** Although the report highlights significant shortfalls and consequences of the current
 506 approach in managing the Water Department; the Water Department is not doomed. The corrective

70% CIP Cash Flow Investment Model							
	UFB CIP Offset	Over Under 2 (Rate Increase & UFB Offset)	70% CIP Investment	CIP WA	Total CIP Investment	Proj UFB	Proj UFB Change
2021	\$ 107,500.00	\$ 1,632.360	0	\$ 200,000.00	\$ 200,000.00	\$ 603,925.95	85%
2022	\$ 67,500.00	\$ 2,013.230	0	\$ 206,000.00	\$ 206,000.00	\$ 538,439.18	76%
2023	\$ 27,500.00	\$ 1,611.028	0	\$ 212,180.00	\$ 212,180.00	\$ 512,550.21	72%
2024	\$ -	\$ 4,969.991	0	\$ 218,545.40	\$ 218,545.40	\$ 517,520.20	73%
2025		\$ 151,526.268	\$ 106,068.39	\$ 225,101.76	\$ 331,170.15	\$ 562,978.08	79%
2026		\$ 169,106.398	\$ 118,374.48	\$ 231,854.81	\$ 350,229.29	\$ 613,710.00	86%
2027		\$ 187,341.278	\$ 131,138.89	\$ 238,810.46	\$ 369,949.35	\$ 669,912.38	94%
2028		\$ 206,252.462	\$ 144,376.72	\$ 245,974.77	\$ 390,351.50	\$ 731,788.12	103%
2029		\$ 225,862.177	\$ 158,103.52	\$ 253,354.02	\$ 411,457.54	\$ 799,546.77	113%
2030		\$ 246,193.347	\$ 172,335.34	\$ 260,954.64	\$ 433,289.98	\$ 873,404.78	123%
2031		\$ 267,269.613	\$ 187,088.73	\$ 268,783.28	\$ 455,872.00	\$ 953,585.66	134%
2032		\$ 289,115.355	\$ 202,380.75	\$ 276,846.77	\$ 479,227.52	\$ 1,040,320.27	147%
2033		\$ 311,755.716	\$ 218,229.00	\$ 285,152.18	\$ 503,381.18	\$ 1,133,846.98	160%
2034		\$ 335,216.623	\$ 234,651.64	\$ 293,706.74	\$ 528,358.38	\$ 1,234,411.97	174%
2035		\$ 359,524.812	\$ 251,667.37	\$ 302,517.94	\$ 554,185.31	\$ 1,342,269.41	189%
2036		\$ 384,707.853	\$ 269,295.50	\$ 311,593.48	\$ 580,888.98	\$ 1,457,681.77	205%
2037		\$ 410,794.177	\$ 287,555.92	\$ 320,941.29	\$ 608,497.21	\$ 1,580,920.02	223%
2038		\$ 437,813.098	\$ 306,469.17	\$ 330,569.53	\$ 637,038.69	\$ 1,712,263.95	241%
2039		\$ 467,280.484	\$ 327,096.34	\$ 340,486.61	\$ 667,582.95	\$ 1,857,448.10	267%
2040		\$ 497,286.225	\$ 347,379.36	\$ 350,701.21	\$ 700,080.57	\$ 2,011,324.96	295%
2041		\$ 527,258.098	\$ 367,380.67	\$ 361,222.25	\$ 734,602.92	\$ 2,174,202.39	323%

507 actions outlined in this plan make significant strides addressing and correcting these issues and if
 508 implemented by 2021, the Town will have acted in time.

509 However, not incorporating these strategies in total, or only incorporating them in part, or not
 510 incorporating them to their recommended limits; will most likely result in the fiscal collapse of the
 511 program within 10 years. The biggest hurdles for the Water Department will be immediate
 512 under/unfunded Capital Investment need over the next 5 years.

513 As effective as these strategies are anticipated to be for the short-term; it is important to note that
 514 other adjustments may be required.



Town of Raymond

2021 Appropriation Package

Operational Budgets & Warrant Articles

Overview

- Overall Bottomline Up Front
 - RE-Evaluation Discussion
- 2021 Board of Selectmen Recommended Town Operational Budget
- 2021 Board of Selectmen Recommended Water Department Budget
- 2021 Board of Selectmen Draft Warrant Articles
- 2021 Town Revenue Projections

Board of Selectmen Task to Town Manager

- ✓ Mitigate Tax Impacts of Covid-19 to the greatest extent possible
- ✓ Ensure growth in the Municipal Tax Rate does not exceed CPI (1.9%)
- ✓ Deliberately Fund Unassigned Fund Balance by \$420,000
- ✓ Address Capital Investment Funding Shortfalls (keeping taxes low)
- ✓ Ensure Elderly Exemption is not outpaced by SSI COLA
- ✓ Incrementally Increase Disabled Veteran Credit (\$500 per year)
- ❖ Attempt to fully fund Torrent Hose Company Remodel for 2021
 - ❖ Most likely will require a 3rd round of funding
- ✓ Develop a plan to save the Bean Tavern and get it before the voters

Overall Bottomline Up Front

The estimated (Prior to Re-evaluation) for the 2021 Municipal Tax Rate:

\$6.06

This represents:

- 1) A reduction of $-\$0.19$ from the 2020 MTR of $\$6.25$ or -3.1%
- 2) Third straight year of MTR reduction for total of -8% since 2018

Overall Bottomline Up Front; Re-Evaluation Valuation & Tax Rate Relationship



When the Town Valuation (*What all properties in Town are collectively worth*) goes **up**; the MTR goes **down**



When the Town Valuation (*What all properties in Town are collectively worth*) goes **down**; the MTR goes **up**

- What Residents pay in Taxes is based on $MTR \times Home\ Value$ (that can change based on **improvements** ↑ or **deferment** ↓)
- Changes as a result of a Re-Evaluation in either area does not represent an increase or decrease in the taxes people pay
- Tax Reduction occur from a reduction in the Tax Effort (Decreases in Appropriations or Increases in Offsetting Revenue)

Overall Bottomline Up Front; Re-Evaluation

The [Potential Re-evaluation](#) impact on the 2021 Municipal Tax Rate:

\$4.90

(Estimated Projection; for education of Re-Evaluation discussion only)

This represents:

- 1) A reduction of -\$1.35 from the 2020 MTR of \$6.25 or -21.6%
- 2) Third straight year of MTR reduction for total cuts of -25.4% since 2018
- 3) Valuation is anticipated at 25% growth

2021 BOS Appropriation Package Overview

- **The Recommended Appropriation Package represents an estimated:**
- **-1.83% reduction** in the Town Operational Budget (**-\$142,633**)
- **-6% reduction** in Water Department Operational Budget (**-\$57,100**);
- **-\$122,582 reduction** in Total Tax Funded Appropriations (Budget and WA)
- **\$2.8M** investment Capital Funding; **75% (\$2.1M)** from sources other than future taxation (includes Block Grant):
 - 2021 Road Funding Package of approximately **\$936,000** (includes Block Grant)
 - 2021 Facility Funding Package of approximately **\$815,000.00**
 - 2021 Water Funding Package of approximately **\$200,000.00**
 - 2021 Vehicle and Equipment Funding Package of approximately **\$463,000.00**
 - **2021 Emergency Services Management Funding Package of \$320,000**
- **\$420,000** deliberate growth in the Unassigned Fund Balance
 - 2020 DRA Reported Numbers of \$5,028,616
- **Second Consecutive year with an overall reduction of -\$120,000+**
- **Projected to result in 3rd consecutive year in Municipal Tax Cuts**

Note; Due to rounding in formulas there may be slight variations numbers and percentages between Excels

2021 Town Operational Budget Overview

Bottomline Up Front:
Less than -1.84% growth; 2021 Proposed Operational Budget is a **-\$142,633.00 Decrease** from 2020

Other Key Points

- **Fiscal Strategies applied over the last three (3) Budget Cycles are starting to bear fruit:**
 - 2018 Spending Protocols netted incremental cuts across the majority of lines
 - Efficiency Actions (i.e., LED Conversions, Health Plan Conversion, Cyclic and Contingency Warrant Article)
 - Personnel Actions (i.e., Buy-Out Mitigation Strategy, 2019 Town Re-Organization Strategy, Employee Turn-Over)
 - Systematic Reallocation of Funding Lines to Warrant Article CRFs
 - Culture of Fiscal Stewardship & Employee Cost Saving Innovations/Best Practices
 - 2019 Board of Selectmen Adoption of Town Fiscal Principles Policy
- **2020 Contributing Factors on 2021 Operation Budget:**
 - 19' Re-Organization Strategy Saw Increases/Decreases in Department Budgets w/ an overall net reduction on bottom-line
 - New Labor Changes (i.e., Contribution to State Retirement, Non-Exempt/Exempt Labor Laws) caused increases in employee cost
 - Estimated +\$63,000 impact
 - Net Oil-Based Energy Savings; due to 2020 low demand caused by Covid-19
 - Net 5.6% Postal Increase; due to 2020 loss in USPS revenue due to low demand caused by Covid-19
 - 2021 is the First Budget with the split Town Clerk/Tax Collector Position

Dept #	Department	2020 Budget	2020 YTD 10/1/2020	2021 TM Proposed 10-5-2020	2021 +/- 2020 Budget	2021 +/- % 2020 Budget	Final BOS 2021 Budget	Change Between Draft & Final
8001	TCTC	\$ 181,604	\$ 157,592	\$ 234,013.00	\$ 52,409	29%	\$ 235,361	\$ 1,348
8002	Town	\$ 554,482	\$ 407,744	\$ 578,747	\$ 24,265	4%	\$ 585,860	\$ 7,113
8003	Elections	\$ 13,441	\$ 25,260	\$ 12,847	\$ (594)	-4%	\$ 12,706	\$ (141)
8004	Cemetery	\$ 34,420	\$ 15,637	\$ 34,038	\$ (382)	-1%	\$ 34,651	\$ 613
8005	GGB	\$ 261,893	\$ 142,478	\$ 239,110	\$ (22,783)	-9%	\$ 239,110	\$ -
8006	Assessing	\$ 103,422	\$ 75,109	\$ 96,926	\$ (6,496)	-6%	\$ 96,785	\$ (141)
8007	Planning	\$ 140,141	\$ 52,799	\$ 84,407	\$ (55,734)	-40%	\$ 84,125	\$ (282)
8008	Legal	\$ 47,600	\$ 39,363	\$ 30,601	\$ (16,999)	-36%	\$ 30,601	\$ -
8009	Reg. Assoc.	\$ 19,193	\$ 19,193	\$ 19,193	\$ -	0%	\$ 19,253	\$ 60
8010	Ethics	\$ 300	\$ -	\$ 300	\$ -	0%	\$ 300	\$ -
8014	Budget	\$ 270	\$ 65	\$ 270	\$ -	0%	\$ 270	\$ -
8015	Police	\$ 1,955,930	\$ 1,315,734	\$ 2,004,085	\$ 48,155	2%	\$ 2,004,085	\$ -
8016	Fire	\$ 522,742	\$ 300,391	\$ 538,482	\$ 15,740	3.01%	\$ 538,340	\$ (141)
8017	EM	\$ 2,729	\$ 654	\$ 2,430	\$ (299)	-11%	\$ 2,430	\$ -
8018	Building	\$ 80,103	\$ 55,421	\$ 81,523	\$ 1,420	2%	\$ 82,633	\$ 1,110
8019	Dispatch	\$ 477,039	\$ 317,980	\$ 486,316	\$ 9,277	2%	\$ 486,316	\$ -
8021	Hydrant	\$ 156,442	\$ 79,858	\$ 156,442	\$ -	0%	\$ 156,442	\$ -
8024	Highway	\$ 753,689	\$ 386,911	\$ 682,994	\$ (70,695)	-10%	\$ 682,994	\$ -
8025	Str Lights	\$ 19,101	\$ 13,377	\$ 16,501	\$ (2,600)	-14%	\$ 16,501	\$ -
8026	DPW Admin	\$ 153,494	\$ 106,881	\$ 153,672	\$ 178	0.12%	\$ 153,531	\$ (141)
8027	DPW Fleet	\$ 141,258	\$ 90,746	\$ 136,803	\$ (4,455)	-3%	\$ 136,803	\$ -
8031	Transfer	\$ 73,960	\$ 29,658	\$ 73,742	\$ (218)	0%	\$ 73,742	\$ -
8038	Ambulance	\$ 39,300	\$ 29,474	\$ 39,300	\$ -	0%	\$ 39,300	\$ -
8040	Econ Dev	\$ 351	\$ -	\$ 3	\$ (348.00)	-99%	\$ 3	\$ -
8044	Welfare	\$ 61,730	\$ 25,110	\$ 69,914	\$ 8,184	13%	\$ 69,773	\$ (141)
8049	Library	\$ 256,582	\$ 194,209	\$ 263,192	\$ 6,610	3%	\$ 263,051	\$ (141)
8050	Recreation	\$ 302,080	\$ 173,426	\$ 310,148	\$ 8,068	3%	\$ 310,007	\$ (141)
8051	Patriotic	\$ 7,750	\$ 505	\$ 7,547	\$ (203)	-3%	\$ 6,885	\$ (662)
8052	Cons Com	\$ 925	\$ 14	\$ 925	\$ -	0%	\$ 925	\$ -
8053	Town Fair	\$ 7,408	\$ -	\$ 6,621	\$ (787)	-11%	\$ 6,621	\$ -
8058	Parks	\$ 160,527	\$ 85,315	\$ 150,550	\$ (9,977)	-6%	\$ 150,550	\$ -
8080	Insurances	\$ 1,250,359	\$ 809,182	\$ 1,125,040	\$ (125,318)	-10%	\$ 1,117,678	\$ (7,362)
		\$ 7,780,265	\$ 4,950,086	\$ 7,636,683	\$ (143,582)	-1.85%	\$ 7,637,631	\$ 949

Only a +\$949.00 Change in Bottomline from Draft Proposal or a change of .0001% (1/1000ths of a %)

2020 Water Department Budget Overview

Bottomline Up Front:

2020 Proposed Water Budget is a \$57,100 decrease from 2020 or -6%.

8076	Water	\$ 907,146	\$ 631,772	\$ 848,769	\$ (58,378)	-6%	\$ 850,046	\$ 1,278
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Water Department Operational Budget Decreases are not reduced in the Default Budget

Only a +\$1,278.00 Change in Bottomline from Draft Proposal or a change of .0015% (1.5/100ths of a %)

2021 Warrant Articles (Core)

2021 General Fund Core Warrant Article Projections				
Projected 2021 Core Warrant Articles <i>Funded Through Taxation</i>				
Town of Raymond Core Warrant Article	2020	Draft 2021	Increase Decrease	Percentage Change
1) Town Operational Budget	\$7,780,265.00	\$7,637,631.00	(\$143,582.00)	-1.85%
2) Capital Improvement	\$345,000.00	\$355,350.00	\$10,350.00	3.00%
3) Road Reconstruction	\$350,000.00	\$360,500.00	\$10,500.00	3.00%
4) Mosquito Control	\$40,000.00	\$40,000.00	\$0.00	0.00%
5) Scholarship	\$2,000.00	\$2,000.00	\$0.00	0.00%
6) 4 th of July	\$3,000.00	\$3,000.00	\$0.00	0.00%
7) Social Services	\$40,000.00	\$40,000.00	\$0.00	0.00%
Totals	\$8,560,265.00	\$8,438,481.00	(\$122,732.00)	-1.43%
Projected 2021 Core Administrative Warrant Articles <i>No Funding Through Taxation</i>				
Town of Raymond Core Admin Warrant Article	2020	Draft 2021	Increase Decrease	Percentage Change
8) Fund 18	\$0.00	\$0.00	\$0.00	0.00%
9) Shim & Overlay	\$264,921.00	\$241,126.59	(\$23,794.41)	-8.98%
10) Contingency Fund	\$101,182.00	\$79,117.00	(\$22,065.00)	-21.81%
Totals (No 2021 Tax Impact)	\$366,103.00	\$320,243.59	(\$45,859.41)	-12.53%
2021 Core Warrant Articles <i>Funded Through Fund Balance; Not Taxation</i>				
Town of Raymond Core Fund Balance Warrant Article	2020	Draft 2021	Increase Decrease	Percentage Change
11) Sick & Vacation Non-Union	\$20,000.00	\$20,000.00	\$0.00	0%
12) Sick & Vacation Union	\$20,000.00	\$20,000.00	\$0.00	0%
Totals (No 2021 Tax Impact)	\$40,000.00	\$40,000.00	\$0.00	0%

Draft Warrant Articles (Supplemental)

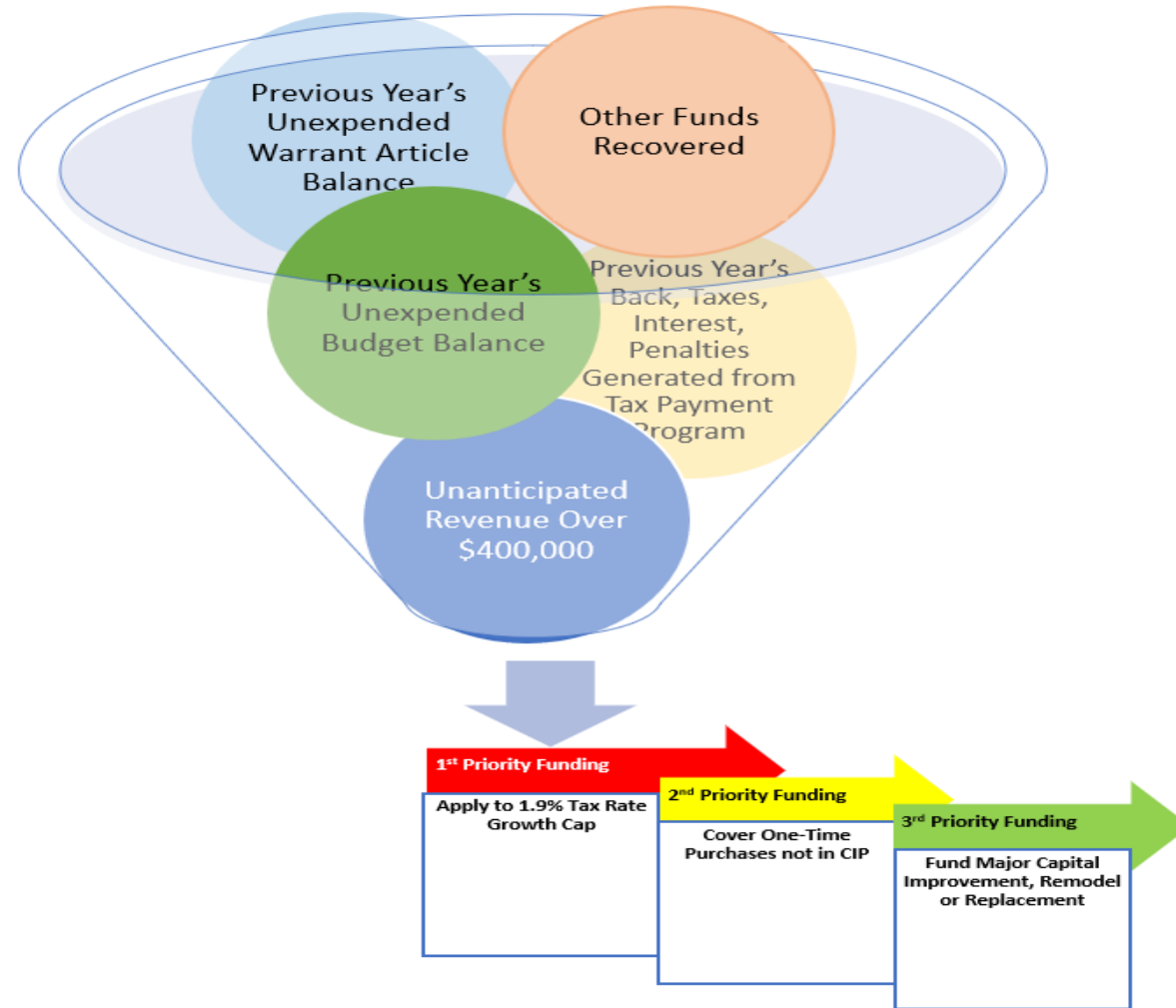
Application of the BOS' 2019 Budget Principles



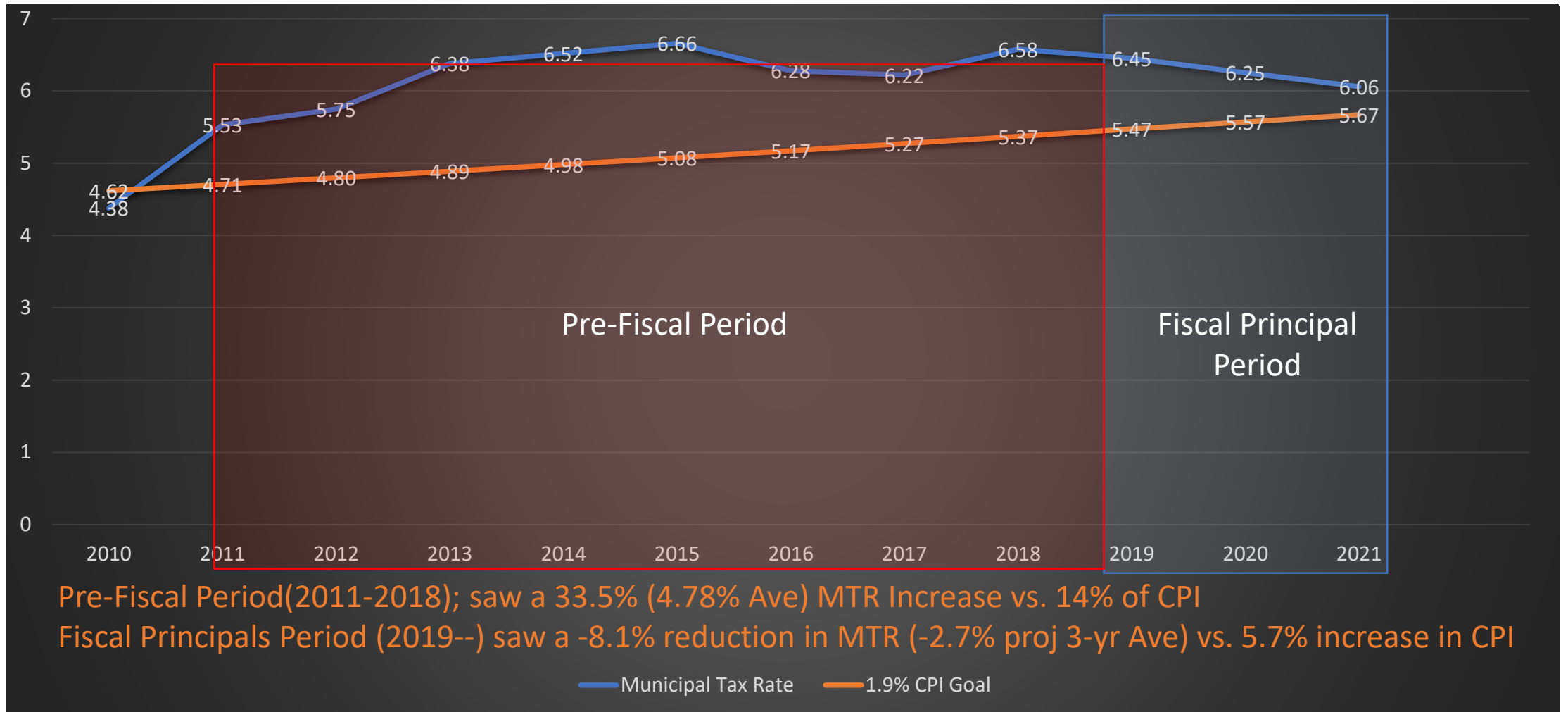
TOWN OF RAYMOND
2020 Fiscal Principles
(July 29, 2019)

Draft Warrant Articles (Supplemental)

Application of the BOS' 2019 Budget Principles

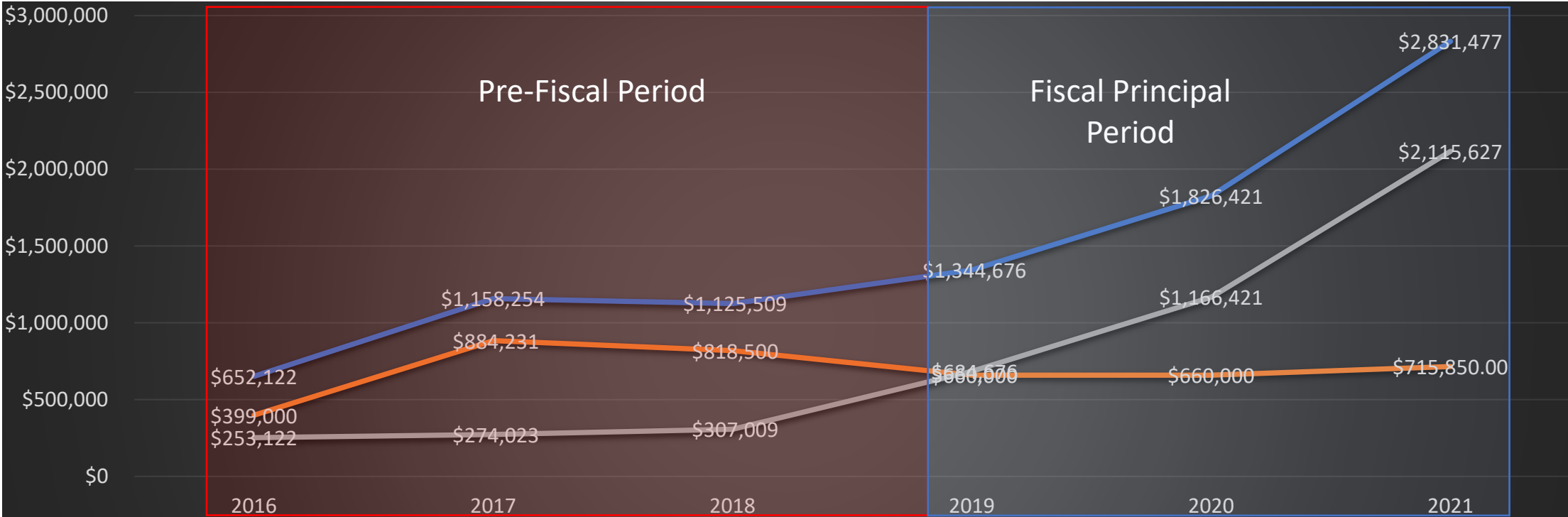


Fiscal Principal Impact on Taxes



2021 MTR is an estimate and does not account for reduction due to 2021 Re-Evaluation

Fiscal Principal Impacts on Capital Investment



Pre-Fiscal Period (2016-2018); Ave \$978,628 CIP Investment; 72% Taxes/28% Non-Taxes (\$700K/\$278K)
 Fiscal Principals Period (2019--On) Ave \$2M CIP Investment; 33% Taxes/66% Non-Taxes (\$678K/\$1.3M)

— CIP Investment — Through Taxes — Non Tax Funds

Fiscal Principles netted an Ave 244% increase in CIP, yet reduced CP Tax Effort by -3.2%

Draft Warrant Articles (Supplemental)

Application of the BOS' 2019 Budget Principles

Step 1:

Identify "Carryover" from UFB Deposits Over Target Amount
(\$400,00 +5% a year)

2019 Funding Carryover	2019 GF End of Year Excess Funds & Revenues		% Retained/Over Projections	
	Unexpended Town Operational Budget	\$ 661,135.44	8.57%	R
	Unexpended Town Warrant Article Amounts	\$ 87,888.00	14.50%	R
	Excess Revenues	\$ 638,642.59	11.85%	OP
	Totals	\$ 1,387,666.03		
	2020 Warrant Article Deductions			
	Road Warrant Article	\$ 300,000.00		
	Cyclic Warrant Article	\$ 154,000.00		
	Totals	\$ 454,000.00		
	Deposited in Unassigned Fund Balance After Deduction			
	2019 End of Year Excess Funds & Revenues	\$ 1,387,666.03		
	2020 Warrant Article Deductions	\$ 454,000.00		
	Unassigned Fund Balance Deposit	\$ 933,666.03		
	2020 Unassigned Fund Balance Deposit Target and Actual		% Growth/Over Projections	
	Annual Deposit Target Amount	\$ 400,000.00	9.20%	G
	Actual Year End Deposit Amount	\$ 933,666.03	21.47%	G
	Totals Amount over Target	\$ 533,666.03	133.42%	O
2019 Funds Available for CPI Investment in 2021	\$ 533,666.03			

Draft Warrant Articles (Supplemental)

Application of the BOS' 2019 Budget Principles

Step 2:

Add Carryover of Over Targeted Amount to Current End of Year projections, minus next year's UFB Target

2020 Funding Projections	2020 Projections for CPI Investment in 2021			
	2019 Unassigned Fund Balance Over Target	\$	533,666.03	
	2020 Excess Revenue Projections	\$	335,635.00	As of 12/10/2020
	2020 Unexpended Budget Funds	\$	1,289,860.00	As of 12/10/2020
	2021 Unassigned Fund Balance Deposit Target	\$	420,000.00	
	Totals Amount over Target	\$	1,739,161.03	

Draft Warrant Articles (Supplemental)

Application of the BOS' 2019 Budget Principles

Step 3:

Apply identified funds to Proposed Budget Cycles Capital Revitalization efforts while growing UFB

Step 4:

Identify potential Carryover for the next Budget Season

2021 CPI Investment & Available Funding from 2019 & 2020	2021 Projected Capital Investments			
	One-Time Cyclic	\$	161,500.00	
	Road Revitalization	\$	300,000.00	
	Facility Revitalization	\$	700,000.00	
	EM Revitalization	\$	320,000.00	***New****
	Vehicle and Equip Revitalization	\$	257,500.00	
	Totals Amount over Target	\$	1,739,000.00	\$ 161.03

Draft Warrant Articles (Supplemental)

Application of the BOS' 2019 Budget Principles

Unassigned Fund Balance Projections After Capital Investment

2021 UFB Projections	2021 Projected Growth in Unassigned Fund Balance			
	2020 DRA Reported Balance	\$ 5,028,616.00	16.97% Retained (17% Max Rec)	
	2019 OverTarget Deduction	\$ 533,666.03	Pull Out 2019-2020 Over Target	
	2021 Unassigned Fund Balance Deposit Target	\$ 420,000.00	Obligate 2020-2021	8%
	2021 Projected Over Deposit Target	\$ 161.03	% Over Target	0%
	Totals Amount over Target	\$ 4,915,111.00		
	Does not include Unexpended 2020 WA(+), Contingency Fund(+), Sale of Property(+) or Bean Tavern Purchase(-)			

Draft Warrant Articles (Supplemental)

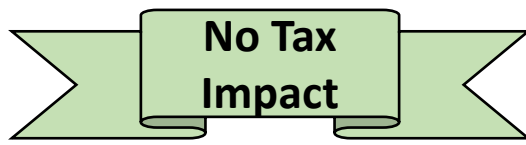
2021 General Fund Supplemental Warrant Article Projections				
2021 Supplemental Warrant Articles <i>Funded Through Taxation</i>				
Town of Raymond Supplemental Warrant Article	2020	Draft 2021	Increase Decrease	Percentage Change
13) Elderly Exemption Increase (1.9%)	\$30,350.00	\$19,221.65	N/A	N/A
14) Disabled Vet Credit Increase	\$10,000.00	\$10,000.00	N/A	N/A
Totals	\$40,350.00	\$29,221.65	\$0.00	0.00%
2021 Supplemental Warrant Articles <i>Funded Through Fund Balance</i>				
Town of Raymond Supplemental Fund Balance Warrant Article	2020	Draft 2021	Increase Decrease	Percentage Change
15) One-Time or Cyclic Cost	\$117,900.00	\$161,500.00	\$43,600.00	36.98%
16) Road Revitalization Funds	\$300,000.00	\$300,000.00	\$0.00	0.00%
17) Facility Revitalization Funds	\$290,000.00	\$700,000.00	\$410,000.00	141.38%
18) Vehicle & Equip Revitalization Funds	\$0.00	\$257,500.00	\$257,500.00	N/A
19) EM Revitalization Fund	\$0.00	\$320,000.00	\$320,000.00	N/A
Totals (No 2021 Tax Impact)	\$707,900.00	\$1,739,000.00	\$1,031,100.00	N/A
2021 Supplemental Administrative Warrant Articles <i>Funded Through Fund Balance</i>				
Town of Raymond Supplemental Admin Warrant Article	2020	Draft 2021	Increase Decrease	Percentage Change
20) Old Fremont Road (Bean Tavern)	\$0.00	\$260,000.00	\$260,000.00	N/A
21) RE-Eval Property Exemption Adjustment	N/A	N/A	N/A	N/A
Totals	\$0.00	\$260,000.00	\$260,000.00	N/A

This is how Raymond has been able to: Increase Funding of CIP to \$2.8M, Sustain growth of the UFB within DRA's recommended limits, Continue sustained tax cuts of -2.7% today while protecting the Taxpayers of Tomorrow by Mitigating the estimated 10-year \$20M CIP Deficit. *In short; the Town has never been in a better place fiscally*

Board of Selectman Proposed Warrant Articles; Updates & New



**Six Updated Warrant Articles (Presented Previously but updated)
Four New Warrant Articles (Not presented previously)**



Draft Warrant Articles (Updated)

Warrant Article X – Capital Reserve Funds (Water Revenues):

Shall the Town of Raymond vote to raise and appropriate the sum of **Two Hundred Thousand Dollars (\$200,000)** to be deposited into previously established Capital Reserve Funds (listed below) and to apportion this sum among the several funds as listed below? These funds shall be paid by Water Revenues.

Construct, Repair & Maintain Town Water Treatment Facility	\$ 50,000
Water System Infrastructure	\$ 45,000
Water Storage Facilities	\$ 100,000
Water Department Utility Replace Vehicle	\$ 3,000
New Well Site Acquisitions	<u>\$ 2,000</u>
TOTAL	\$ 200,000

Recommended by the

Recommended by the

Estimated 2021 Tax Impact: \$0.000

Adjustment Note:

- 6) **The Warrant Article was decreased by \$50,000 since the original submission**
 - a. **Amount deducted from the Water Storage Facilities Line based on anticipated Water Revenue Shortfalls identified in the 2020 Town Water Department Assessment delivered to the BOS**



Draft Warrant Articles (Updated)

Warrant Article X – Social Services Agencies:

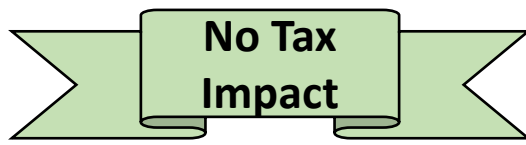
Shall the Town of Raymond vote to raise and appropriate the sum of **Forty Thousand Dollars (\$40,000)** in support of the following?

Agency	2021 Ask	2020 Award	% of 2020 Award
HAVEN	\$4,175.00	\$4,175.00	100%
Area Homecare and Family Services:	\$0.00	\$4,000.00	0%
Court Appointed Service Advocates:	\$1,500.00	\$1,500.00	100%
Child Advocacy Center of Rockingham County:	\$3,000.00	\$2,000.00	150%
Waypoint/ Formally Child and Family Services:	\$6,000.00	\$6,000.00	100%
Retired Senior Volunteer Program:	\$600.00	\$600.00	100%
Raymond Coalition for Youth:	\$25,000.00	\$10,000.00	250%
Southern NH Services/Rockingham Community Action:	\$36,000.00	\$3,978.00	905%
Chamber Children’s Fund	\$3,000.00	\$3,000.00	100%
Rockingham County Nutrition Program:	\$6,500.00	\$3,747.00	173%
Home Health & Hospice Care	\$1,000.00	\$1,000.00	100%
American Red Cross (req previously; not in 2020)	\$1,850.00		Not Req/Awarded
Richie McFarland Children Ctr (req previously; not in 2020)	\$6,660.00		Not Req/Awarded
Total	\$95,285.00	\$40,000.00	

Recommended by the
Recommended by the
Estimated 2021 Tax Impact: \$0.041

Adjustment Note:

- 7) The Warrant Article amount has been approved by the BOS capped at \$40,000
 - a. Distribution amounts are still pending BOS decision
 - b. Above chart represents 2021 Request and 2020 Awarded Amounts and noted increases/decreases in request from 2020



Draft Warrant Articles (**Updated**)

Warrant Article X – Shim and Overlay Special Revenue Fund:

Shall the Town of Raymond vote to raise and appropriate the sum of **Two Hundred Forty-One Thousand, One Hundred, Twenty Six Dollars (\$241,126.00)** for road reconstruction and to authorize the withdrawal of \$241,126.00 from the Shim and Overlay Special Revenue Fund created for this purpose. No amount to be raised by taxation. This is a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the Shim and Overlay work is complete or until December 31, 2023, whichever comes first.

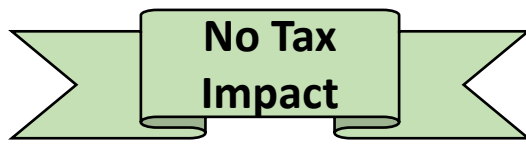
Recommended by the

Recommended by the

Estimated 2021 Tax Impact: \$0.000

Adjustment Note:

8) The Warrant Article was adjusted to eliminate the \$0.59 previously noted



Draft Warrant Articles (**Updated**)

Warrant Article X– Establish Contingency Fund

To see if the town will vote to establish a contingency fund pursuant to RSA 31:98-a for the current year for unanticipated expenses that may arise and further to raise and appropriate the sum of **Seventy-Nine Thousand, One Hundred and Seventeen Dollars (\$79,117)** from the fund balance to be placed in this contingency fund. Such fund shall not exceed one percent (1%) of the amount appropriated by the town for town purposes during the preceding year excluding capital expenditures and the amortization of debt. Any appropriation left remaining in the fund at the end of the year will lapse to the general fund. A detailed report of all expenditures from the contingency fund shall be prepared annually by the Board of Selectmen and published with their report. (Majority vote required).

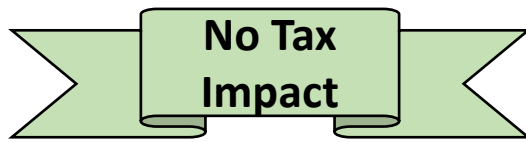
Recommended by the

Recommended by the

Estimated 2021 Tax Impact: \$0.00

Adjustment Note:

9) The Warrant Article was finalized based on 2020 numbers



Draft Warrant Articles (**New**)

Warrant Article X – 2021 Re-Evaluation Assessed Property Value Exemption Adjustment:

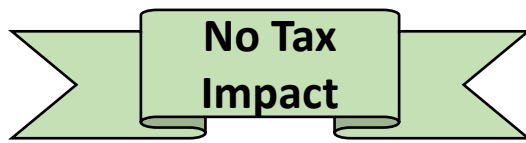
To see if the Town will modify the provisions of the assessed property value exemptions for qualifying persons by **Twenty-Five Percent (25%)**, in anticipation of the increase in assessed property values due to the 2021 Town-wide Re-Evaluation:

<u>Exemption</u>	<u>Present Amount</u>	<u>Proposed Adjustment</u>	<u>Under the Provisions of</u>
Blind Property Exemption	\$50,000	\$62,500	RSA 72:37
Disabled Property Exemption	\$100,000	\$125,000	RSA 72:37-b
Elderly (65-74) Property Exemption	\$100,000	\$125,000	RSA 72:39-a
Elderly (75-79) Property Exemption	\$110,000	\$137,500	RSA 72:39-a
Elderly (80+) Property Exemption	\$130,000	\$162,500	RSA 72:39-a
Disabled Veteran Paraplegic Property Exemption	\$230,000	\$287,500	RSA 72:36-a

Recommended by the

Recommended by the

Estimated 2021 Tax Impact: \$0.000



Draft Warrant Articles (**New**) Cont.

This Warrant Article is completely new and is recommended by the Town Assessor to avoid potential tax liabilities of exempted residents due to the anticipated 25% increase in property values due to the 2021 Re-Evaluation

- a. No anticipated Tax Impact**
- b. Administrative in nature to avoid negative impacts on residents and mitigates Abatements**
- c. The Structure (not the intent) of the Warrant Article may need to be adjusted based on DRA recommendations (for example we may need to create a Warrant Article for each category)**



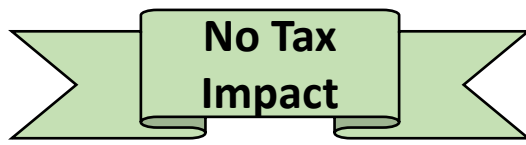
Draft Warrant Articles (Updated)

Warrant Article X – One-Time Cyclic Procurement Capital Reserve Fund:

To see if the town will vote to raise and appropriate the sum of **One-Hundred, Sixty-One Thousand, Five Hundred Dollars (\$161,500.00)** to be placed in the Operational Budget One-Time or Cyclic Procurement Capital Reserve Fund and to authorize the expenditure of funds previously raised and appropriated for this CRF for their designated purposes authorized by 2020 Town Vote. This Capital Reserve Fund was established in 2020, under the provisions of RSA 35:1 for purpose of stabilizing the Town’s Operational Budget and offset the tax impact of one-time or cyclic operational budget purchase needs. This sum is to come from the unassigned fund balance and no amount will be raised through future taxation.

Covid-19 Associated Cost Reserve Funds	\$ 20,000
RE-Evaluation Mailing	\$ 6,500
Legal Expenses and Settlements	\$ 40,000
Police Department Technologies (Body Cameras and Electronic Finger Printing)	\$ 95,0000
TOTALS TO CAPITAL RESERVE FUND	\$ 161,500.00

Recommended by the
Recommended by the
Estimated 2021 Tax Impact: \$0.000

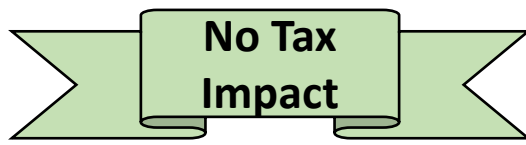


Draft Warrant Articles (**Updated**) Cont.

Adjustment Note:

11) This Warrant Article has had significant adjustment in its wording and recommended funding:

- a. Wording: The Trustees of the Trust Fund expressed concerns that the funding sought in the 2020 may not be permissible to expend in 2021, despite the fact this is a CRF, because the 2020 Warrant Article Designated the year.
 - i. Adjustments have been made to this Warrant Article ensure the items identified in 2020 that have not been purchased can be funded when the projects are completed in 2021 (or perhaps beyond):
 1. Replacement of Town Telecommunications Systems \$15,000
 2. Town Re-Evaluation \$60,000
- b. Funding: This Warrant Article was increased by \$121,500.00 from the draft and \$43,000 from 2020 to offset known or anticipated liabilities for 2021 and to meet BOS direction regarding modernization of the Raymond Police Department:
 - i. Liabilities:
 1. With the absence of federal or state support regarding impacts associated with Covid-19; \$20,000 was identified to help mitigate fiscal impacts to the community and the impacts on services witnessed in 2020
 2. \$6,500 was added to cover the cost of mailing associated with the 2021 Re-Evaluation
 - ii. Modernization of RPD:
 1. In an effort to meet law enforcement industry standards and reduce liabilities to the community and the officers \$96,000 was set aside to secure:
 - a. Body Cameras (\$76,000)
 - i. Based on State of NH 2020 Recommendations
 - b. Electronic Fingerprinting (\$19,000)
 - i. Facilitate FBI reporting requirements
 - ii. Enhances detection of subject taken into custody who are suspects of interest in cases



Draft Warrant Articles (**Updated**)

Warrant Article X – Town Vehicle and Equipment Revitalization Capital Reserve Fund:

To see if the town will vote to establish a Vehicle and Equipment Revitalization Capital Reserve Fund under the provisions of RSA 35:1 for purpose of supporting the Town's forty-year strategic Capital Investment initiative to fund Town-wide vehicle and equipment funding needs identified in the 2020 Capital Investment Analysis and appropriate the sum of **Two Hundred Fifty-Seven Thousand, Five Hundred Dollars (\$257,500)** to be placed in this fund. These funds are to be used in conjunction with the funds received from other municipal vehicle and equipment funds to address sustained underfunding of municipal capital investment for Town vehicles and equipment. This sum is to come from the unassigned fund balance and no amount will be raised through future taxation. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority Vote Required).

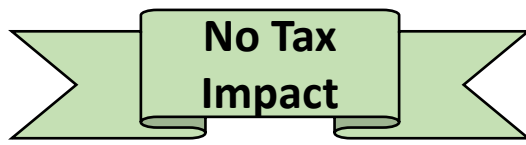
Recommended by the

Recommended by the

Estimated 2021 Tax Impact: \$0.000

Adjustment Note:

13) The amount in this Warrant Article is was reduced by \$5,000 from \$262,500 to \$257,500 based on projected cost identified in the 2020 Capital Investment 40 year Analysis



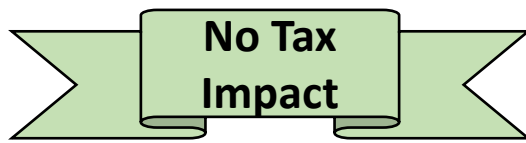
Draft Warrant Articles (**New**)

Warrant Article X – Emergency Management Revitalization Capital Reserve Fund:

To see if the town will vote to establish a Emergency Management Revitalization Capital Reserve Fund under the provisions of RSA 35:1 for purpose of funding shortfalls in the Town’s Emergency Management Capabilities and provide funding to enhance the Town’s capabilities to achieve National Incident Management Command and Control capabilities and support the effectiveness of the Town’s Emergency Response and appropriate the sum of **Three Hundred and Twenty Thousand Dollars (\$320,000)** to be placed in this fund. This sum is to come from the unassigned fund balance and no amount will be raised through future taxation. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority Vote Required).

Adjustment Note:

- 14) This Warrant Article is new and brought forward after the Town Staff’s Capital Improvement Working Group solicited an assessment of the Town’s Radios Communication Tower which had been on the CIP but unfunded for years and additional requested a full assessment of the Town’s Emergency Management Communications capabilities.**
 - a. The assessment identified no immediate need regarding the Tower**
 - b. However, significant issue associated with the Dispatch Console and interoperability of first responders were noted**
 - i. Specifically, the loss of technological support in 2021 for the Town’s Dispatch Console, which if lost would result in a catastrophic failure in Emergency Management Command and Control (Projected at approximately \$300,000)**
 - ii. In addition, interoperability of RFD with Mutual Aid Partners and Highway Internal Interoperability deficiencies were also identified**



Draft Warrant Articles (**New**)

Warrant Article XX – Cemetery Plot Fees Maintenance Fund:

To see if the town will authorize the Trustees of the Trust Funds to close the following expendable funds: Cemetery Sale of Trees, Cemetery Sales of Lots and Cemetery/Sale of Lumber. And to move the balances into the previously established Cemetery Plot Fees Maintenance fund.

Recommended by the

Recommended by the

Estimated 2021 Tax Impact: \$0.000

Warrant Article XX – Closure of Designated Cemetery Expendable Funds

To see if the town will authorize the Trustees of the Trust Funds to close the following expendable funds: Cemetery/Common Fund, Cemetery/Common Fund/Single Space and Cemetery Perpetual Care funds and move the balances to the previously established Cemetery Plot Fees Maintenance and Cemetery Plot Fees Expansion funds as follows:

- Perpetual Care Fund - Split 50/50 Cemetery Plot Fees Maintenance & Cemetery Plot Fees Expansion fund
- Cemetery Common Fund/Single Space – Cemetery Plot Fees Maintenance fund
- Cemetery/Common Fund - Split 50/50 Cemetery Maintenance Plot Fees & Cemetery Plot Fees Expansion fund

Recommended by the

Recommended by the

Estimated 2021 Tax Impact: \$0.000

Adjustment Note:

- 15) **New: These Warrant Article were put forward by the Trustees of the Trust Fund as part of their efforts to reconcile the legacy issues associated with funds**

2021 Revenue Projections

Projecting:

- +\$52,938 or 1.8% in “Offsetting Revenue” from 2020 Initial Estimate
- +\$24,502 or 1% in “Offsetting Revenue” for 2020 Revised Revenue Estimate

Areas of Note:

- Still anticipate strong performance in:
 - Vehicle Registrations (+45K from ‘20 Initial Estimate)
 - Permitting (+75K, from ‘20 Initial Estimate)
- Anticipate underperformance below area vs. previous areas:
 - Income from Other Department (-\$39K from ‘20 Initial Estimate)
 - Recreation Revenue loss associated with Covid-19
 - Interest & Penalties on Delinquent Taxes (-\$40K from ‘20 Initial Estimate)
 - This is due to the effect of the “Back Tax Payment Program”

As with every year we will have an opportunity to revise these figures around Sept-Oct

2020 Revenue Projections

Account	Source	Article	Estimated Revenues for period ending 12/31/2020	Revised Estimated Revenues for period ending 12/31/2020	Actual YTD Revenues for period ending 12/31/2020	2021 Est Rev Submitted to BOS 12-14-2020
Taxes				Revision	YTD Actual	Proposed
3120	Land Use Change Tax - General Fund		\$0	\$10,000	\$65,500	\$10,000
3180	Resident Tax		\$0	\$0	\$0	\$0
3185	Yield Tax	05	\$6,000	\$6,000	\$2,670	\$6,000
3186	Payment in Lieu of Taxes	05	\$10,002	\$10,002	\$10,002	\$10,002
3187	Excavation Tax	05	\$3,000	\$3,000	\$4,730	\$3,000
3189	Other Taxes	05	\$1,000	\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	05	\$130,000	\$90,000	\$88,145	\$90,000
9991	Inventory Penalties		\$0	\$0	\$0	\$0
Taxes Subtotal			\$150,002	\$119,002	\$171,047	\$119,002
Licenses, Permits, and Fees				Revision	YTD Actual	Proposed
3210	Business Licenses and Permits	05	\$2,500	\$2,500	\$3,090	\$2,500
3220	Motor Vehicle Permit Fees	05	\$1,900,000	\$1,940,000	\$2,128,685	\$1,945,000
3230	Building Permits	05	\$70,000	\$145,000	\$164,734	\$145,000
3290	Other Licenses, Permits, and Fees	05	\$20,000	\$22,000	\$19,691	\$20,000
3311-3319	From Federal Government		\$0	\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$1,992,500	\$2,109,500	\$2,316,200	\$2,112,500
State Sources				Revision	YTD Actual	Proposed
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	05	\$527,834	\$530,772	\$0	\$530,772
3353	Highway Block Grant	,13	\$253,702	\$246,157	\$246,129	\$241,127
3354	Water Pollution Grant		\$0	\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0	\$0
3359	Other (Including Railroad Tax)	05,22	\$145,519	\$136,321	\$136,321	\$0
3379	From Other Governments		\$0	\$0	\$0	\$0
State Sources Subtotal			\$927,055	\$913,250	\$382,451	\$771,899

Increases here reduces the "Tax Effort"

Meaning the amount needed to be raised through taxation

2020 Revenue Projections

State Sources Subtotal				\$927,055	\$913,250	\$382,451	\$771,899
Charges for Services					Revision	YTD Actual	Proposed
3401-3406	Income from Departments	05	\$115,000	\$55,000	\$45,437	\$76,000	
3409	Other Charges		\$0	\$0	\$0	\$0	
Charges for Services Subtotal				\$115,000	\$55,000	\$45,437	\$76,000
Miscellaneous Revenues					Revision	YTD Actual	Proposed
3501	Sale of Municipal Property	05	\$2,000	\$2,000	\$114,104	\$2,000	
3502	Interest on Investments	05	\$115,000	\$115,000	\$78,349	\$115,000	
3503-3509	Other		\$0	\$0	\$11,000	\$0	
Miscellaneous Revenues Subtotal				\$117,000	\$117,000	\$203,453	\$117,000
					\$2,400,502	\$2,736,137	\$2,424,502
Interfund Operating Transfers In					Revision	YTD Actual	Proposed
3912	From Special Revenue Funds		\$894,215	\$901,760	\$605,906	\$849,000	
3913	From Capital Projects Funds		\$0		\$0		
3914A	From Enterprise Funds: Airport (Offset)		\$0		\$0		
3914E	From Enterprise Funds: Electric (Offset)		\$0		\$0		
3914O	From Enterprise Funds: Other (Offset)		\$0		\$0		
3914S	From Enterprise Funds: Sewer (Offset)		\$0		\$0		
3914W	From Enterprise Funds: Water (Offset)	05,07	\$1,107,147	\$1,107,147	\$702,098	\$1,050,046	
3915	From Capital Reserve Funds		\$0		\$0		
3916	From Trust and Fiduciary Funds		\$0		\$0		
3917	From Conservation Funds		\$0		\$0		
Interfund Operating Transfers In Subtotal				\$2,001,362	\$2,008,907	\$1,308,004	\$1,899,046
Other Financing Sources					Revision	YTD Actual	Proposed
3934	Proceeds from Long Term Bonds and Notes		\$0		\$0	\$0	
Other Financing Sources Subtotal				\$0	\$0	\$0	\$0
Total Revised Estimated Revenues and Credits				\$5,302,919	\$5,322,659	\$4,426,591	\$5,095,447
						(\$1,290,127)	
						\$3,805,320	

Increases here also reduce the "Tax Effort"

Big area to note is the reduction in Income in Departments; this is directly linked to the reduction in Recreation Revenue to Covid-19.

This is anticipated to still have impacts through 2021

Summary

The Town Fiscal Principles are Working:

- Three sustained years of Tax Cuts
- Reversed the historic growth in Budget & MTR
- Over \$430,000 in Spending Cuts
 - Town, +\$250,000
 - Water Dept, +180,000
- 244% increase in Capital Investment to \$2M Ave
- Sustained growth in UFB by nearly 10% annually
- Praise from Auditors and DRA

We need to “Stick to the Plan”

- Work to decrease tax impacts
- Address estimated \$20M Capital Deficit
- Invest in cost saving initiatives
- Save today to protect tomorrow; no more “Culture of Deferral”



TOWN OF RAYMOND
2020 Fiscal Principles
(July 29, 2019)

Questions

TOWN OF RAYMOND, NEW HAMPSHIRE

**Agreement and Release Regarding
Building Permit for Property Abutting a Private Road**

NOW COME Greenland Bayside, LLC, (hereinafter referred to as “owner”) with a residential address of **PO Box 334, Greenland, NH 03885** and the Town of Raymond, New Hampshire (hereinafter referred to as “Town”), a municipal corporation existing under the laws of the State of New Hampshire with an address of 4 Epping Street, Raymond, NH 03077, and agree as follows:

WHEREAS, owner owns certain real property (**Tax Map 35, Lots 1-6**) which abuts **Adela Drive**, conveyed to said owner by a Deed recorded at **Book 6134, Page 2354** at the Rockingham County Registry of Deeds; and

WHEREAS, the relevant portion of said **Adela Drive** upon which owner’s real property fronts is a Private Road, so that the owner’s property is therefore subject to the building restrictions imposed under RSA 674:41;

NOW THEREFORE, the Town and owner on behalf of themselves, their heirs, legal representatives, successors and assigns, as approved by the Raymond Board of Selectmen in accordance with RSA 674:41, I(c) on August 15, 2019, after receipt of a recommendation by the Raymond Planning Board, covenant and agree as follows:

1. The Town shall allow owner to construct a single-family residence on the property identified above subject to the terms and conditions of a building permit to be issued by the Town.

2. The parties understand and agree that Town assumes no responsibility for maintenance, including but not limited to snowplowing, of said **Adela Drive**, and no liability for any damages arising from the use of said road.

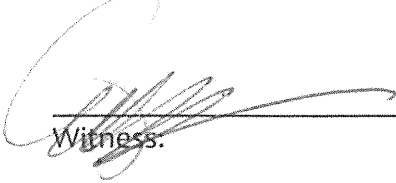
3. Owner agrees to be responsible for maintaining access to the subject property and does hereby forever release and discharge the Town, its officers, agents and employees: (1) from the obligation of maintaining said **Adela Drive**; and (2) from any loss, damage, claim or expense of any kind or nature whatsoever arising directly or indirectly from the condition of

said road, including but not limited to any loss, damage, claim or expense arising from failure to provide any municipal services such as police, fire and ambulance services.

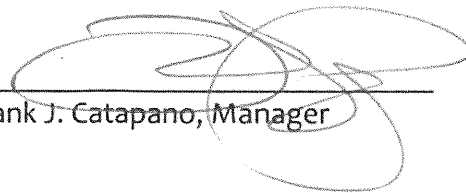
4. Owner hereby assumes responsibility for transporting any children who may now or in the future reside on the property to the nearest regular school bus stop.

5. The parties understand and agree that this Agreement and Release shall be recorded at the Rockingham County Registry of Deeds before the building permit is issued, as required under RSA 674:41, I(c)(3).

IN WITNESS WHEREOF the parties have hereunder set their hands this 11th day of December, 2020.



Witness:



Frank J. Catapano, Manager

TOWN OF RAYMOND

Witness:

By:

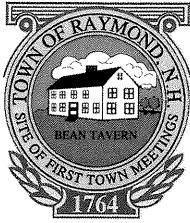
Scott Campbell, Chairman, Board of Selectmen

Kathleen M. Hoelzel, Vice Chairman

George H. Plante

John S. Barnes, Jr.

Christopher W. Long



TOWN OF RAYMOND

Community Development Department
Office of Planning & Zoning
4 Epping Street
Raymond, NH 03077

Tel: (603) 895-7016
Fax: (603) 895-7064
<http://www.raymondnh.gov>

CONDITIONS OF APPROVAL

Application #2019-006

Norris Farm Rd Subdivision
Raymond Tax Map 35, Lot 15
Norris Farm Road

Date of Decision: August 15, 2019

I make a motion to approve Application #2019-006, a subdivision of property owned by Adela J Grisnet and presented by Brian Grisnet, located at Norris Farm Road (Tax Map 35, Lot 15), subject to the following conditions:

The following conditions shall apply:

1. The conditions of approval designated as conditions precedent must be completed within six (6) months, unless otherwise specified, or this approval shall become null and void.

The following are conditions precedent:

- a. The applicant must obtain all required local, State and Federal permitting for the project, and provide copies of same to the Community Development Department;
- b. All fees authorized to be charged to the applicant pursuant to the Raymond Site Plan Review Regulations including, but not limited to application fees, costs of special studies, and legal and engineering review, shall be paid by the applicant;
- c. Impact fees shall be assessed

The Planning Board, in accordance with Table 3 of the Impact Fee Process and Methodology, adopted January 13, 2005, and amended August 9, 2010 and subsequently on February 15, 2018 hereby assesses impact fees for the Norris Farm Road Subdivision as follows: The project, as a whole, consists of five (5) single family dwelling units. The school impact fee for each single-family dwelling unit is \$2.48 per square foot. Because it is not known how many square feet each single-family home will be, those impact fees will be calculated at the time of building permit applications and collected before certificate of occupancies will be issued. If impact fees are not collected for any unit prior to the adoption of any amendments to the 2005 impact fee schedule, as amended, then the units which have not paid impact fees will be subject to the amended fee amount.

- d. Deeds, easements, conservation easements, open space stewardship documents, condominium documents, maintenance agreements, and any other legal documentation pertinent to this project shall be reviewed and approved by Town Counsel, and where applicable, the Board of Selectmen pursuant to RSA 41:14-a;
 - e. The applicant shall address, to the satisfaction of the Town's Review Engineer, any remaining engineering issues identified during peer review. Written concurrence, from the Town's Review Engineer and the Raymond Community Development Director, with the design corrections of any identified engineering issues shall be required prior to final plan approval.
 - f. Within 30 days of the date of this decision (September 16, 2019), a Performance Guarantee Agreement shall be executed between the Town of Raymond and the Applicant. **Failure to execute this required agreement will result in plan approval revocation.**
2. The following items must be completed within twenty-four (24) months of the completion of conditions precedent for this project to constitute "active and substantial development or building" pursuant to RSA 674:39:
- a. Completion of all proposed improvements and or bonded.
3. The following items must be completed within five (5) years of the completion of conditions precedent for this project to constitute "substantial completion of the improvements" pursuant to RSA 674:39:
- Completion of all proposed improvements and or bonded.
4. Estimates for all improvements shall be provided by the Applicant for review and approval by the Town's peer review engineer or his/her designee. These estimates will be utilized to establish an inspection escrow account (equal to 4% of the estimated cost of improvements or in an alternate amount, as determined by the Town engineer and approved by the Community Development Director), which must be in place with the Town of Raymond prior to the start of any site work. Additionally, these estimates will be used as the basis for computing the Surety/Performance Bond to be provided by the Applicant in favor of the Town of Raymond prior to the issuance of a Certificate of Occupancy by the Raymond Code Enforcement Officer. Surety/Performance Bond values shall be based upon the value of unfinished work at the time of the issuance of a Certificate of Occupancy, plus a 10% contingency. (*see below)

5. This approval is subject to the following waivers, as granted by the Raymond Planning Board:
- a. 5.6.D-Right of Way Design Matrix-Stopping Sight Distance-**Granted 08/15/2019**
 - b. 5.6.H.2- Storm water drainage calculations shall be submitted to the town for all subdivision applications. The drainage calculations shall include, but not necessarily be limited to, the following sections:
 - Summary of Drainage Calculations
 - Pre-development Conditions/Calculations
 - Post Development Conditions/Calculations
 - Detention Pond Evaluation (if applicable)
 - Detailed Hydraulic Calculations (pipes, ditches, etc.)
 - Sedimentation Swale/Erosion Control Calculations -**Granted 08/15/2019**
6. This approval is subject to the following Special Permits, as granted by the Planning Board:
- a. Special Permit from the Raymond Planning Board for Wetlands Impact- Driveway encroachment of setback- **Granted 08/15/2019**
7. This approval is subject to the following variances, as granted by the Raymond Zoning Board of Adjustment:
- a. Article 14 Section 14.1 Allowed uses; single-family detached dwelling is not allowed in Zone C1.- **Granted 02/27/2019**
 - b. Article 6 Section 6.8.4 ALLOWED ZONES: Conservation developments are allowed in Zones A or B of the Raymond Zoning Map. - **Granted 02/27/2019**
 - c. Article 13 Section 13.1.22 DRIVEWAY: An access way with two (2) or less dwellings except in the case of a conservation subdivision which may have four (4) dwellings served by one driveway. -**Granted 02/27/2019**
 - d. Article 15.3 Section 15.3.2 All lots containing Zone G land shall comply with the frontage and setback requirements of the underlying zone as set forth in Section 15.1.2 and Section 15.1.3 and shall have a minimum wetland setback of 25 feet. - **Granted 08/07/2019**
 - e. Article 15.2 Section 15.2.6 Any residential structure proposed for location within a Commercial (C.1 and C.2) or Industrial zone (D) shall require a minimum setback of one hundred feet (100'), or, in the alternative, fifty feet (50') inclusive of a minimum of twenty feet (20') of dense vegetative buffer and a fence of a type designed to shield the residential structures from light and noise generated by a commercial or industrial use. Security apartments which are accessory to any commercial or industrial use shall not be affected by this section. (03/2002). - **Granted 08/07/2019**

8. Other Conditions imposed by the Planning Board:
- a. Placement of an 8-foot solid fence, preferably stockade, 30 feet long on private drive, part of the homeowner's responsibility in place of deciduous vegetation to mitigate headlight wash.
 - b. Note on plans and in homeowner association documents for location of curbside trash pickup.
 - c. Conservation area boundary placards to be placed every 50-feet with reverse side to be "private property no trespassing" on common boundary between conservation and individual lots.

Any persons aggrieved by any decision of the Planning Board concerning a plat or subdivision may present to the Superior Court a petition in accordance with New Hampshire RSA 677:15 (or, as applicable, to the Zoning Board of Adjustment pursuant to RSA 676:5, III), within thirty (30) days of the Date of Decision identified above. This notice has been placed on file and made available for public inspection in the records of the Planning Board.

Member Name	Motion/Second	Approve	Deny	Abstain	Recuse
Jonathan Wood		X			
Bob Wentworth	Absent				
Gretchen Gott		X			
Stephen Feher	Recused				
Alissa Welch		X			
Brad Reed	Motion	X			
John Beauvilliers, Alternate	Seated	X			
George Plante, Selectmen Rep.	Second	X			

Christina McCarthy
Planning Assistant

Date

AGREEMENT

SUBJECT: A Contract to provide utility revaluation services to the Town of Raymond, New Hampshire to value, as of April 1, 2021 – April 1, 2025 for *ad valorem* taxation purposes, the utility, communication towers, and cable TV properties located in the Town of Raymond.

CONTRACT SCOPE ATTENTION AND DELINATION: The New Hampshire Legislature has created new laws mandating certain methods of valuation of certain utility property. They also have mandated a defined reporting form for these certain utilities starting April 1, 2020. This contract is for the establishment of the new method of valuation and reporting based on this new law commonly called House Bill 700 (HB 700). As part of the new law, the legislature allowed for a 5-year phase-in of the impacts of the law on the present utility values both up and down as measured against the 2018 value issued by the Town on its MS-1 form. This phase-in is 20% per year up or down for 5 years. This contract scope intends to establish the value for the certain utilities and computerize the phase-in methodology and formulas and produce the second year, April 1, 2021 value, based on a 40% phase-in, and continuation of the methodology for the remainder of the glide path. This work scope will create the basis for the next 3 years for valuation methodology under the new law. The scope of work in this contract also separates the HB 700 utilities from the non-HB 700 utilities for the Town.

The Town of Raymond, hereinafter called the Town, and George E. Sansoucy, P.E., LLC, a Certified General Appraiser and Professional Engineer having a principal place of business at 7 Greenleaf Woods Drive, Unit 102, Portsmouth, New Hampshire 03801 in the County of Rockingham, State of New Hampshire, hereinafter called Sansoucy, hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION

1.1 Client: Town of Raymond

1.1.1 Name: Board of Selectmen
Town of Raymond
4 Epping Street
Raymond, NH 03077

1.1.2 Contracting Official: Board of Selectmen

1.1.3 Authorized Contact: Joseph Ilsley, Town Manager

1.2 Consultant: George E. Sansoucy, P.E., LLC

1.2.1 Name: George E. Sansoucy, P.E., LLC
Address: 148 Main Street, Lancaster, NH 03584
Tel: (603) 788-4000
E-mail: gsansoucy@sansoucy.com

2. GENERAL SERVICES TO BE PERFORMED BY SANSOUCY

2.1 Scope of Work:

The scope of this work is for the revaluation of all taxable utility, communication towers, and cable TV properties in the Town of Raymond not currently subject to any settlement agreements or PILOTs. Values will be provided for 2021 by September 1st, or thereafter as soon as the revaluation land schedules are completed. Updated values will be provided for 2022 - 2025 by September 1st of each year or thereafter as soon as the land schedules are completed.

The valuations for the utility properties shown in pink in the table below will be developed based on the new House Bill 700 legally required methodology for valuation of the distribution utilities.

Those utilities which are not governed by House Bill 700 and are FERC regulated, such as high voltage transmission lines and utilities as shown in blue below, will be valued based on fair market value criteria and mass appraisal principles. These revaluations will be based on cost new less depreciation with consideration for market sales and income, where applicable, if any, in accordance with USPAP. The high voltage transmission public utility property to be valued will include utility land, easements, and land rights based on the most recent Town-wide mass appraisal land value schedules provided by the Town to us. The utilities to be included are:

HB 700 UTILITIES
Eversource Energy – Distribution Property – 81%
New Hampshire Electric Coop.
Pennichuck East Utility, Inc.
Use of Public Rights-of-Way (On Street)
NON-HB 700 UTILITIES AND TELECOMMUNICATIONS
Eversource Energy – Transmission Property – 19%
Consolidated Communications – Poles and Conduit
Sprint Communications
AT&T Fiber-Optic Cable
Comcast – Use of Public Right-or-Way
39 Land Road – Mr. Pelletier Cell Tower
108 Main Street – Mr. Moulton Cell Tower
181 Route 27 – Joseph & Christopher Reed Cell Tower
Electric Transmission Easements/Rights-of-Way (Off Street)
Use of Public Rights-of-Way (On Street)

The first step of this scope and valuation will include continued modeling, developing the 2018 base year glide path for 2021, under the law, and any reductions over the mandated five-year glide path period. This will also include construction work in progress (CWIP), and the separation and valuation of contributions in aid of construction (CIAC). This scope also will seek to sort out and make certain that undistributed plant constructed by the utilities but not yet distributed to their books, and CWIP, is sought after, added to, and valued for each of the utilities.

The next step of the scope is intended to address the non-House Bill 700 properties (in blue in the table) and the non-regulated utilities and telecommunication properties.

Fee land, buildings, office buildings, warehouses, service centers, etc. are specifically excluded from House Bill 700 in the law and are to be valued separately, either as part of the utility property herein or utilizing the CAMA system. We will guide that breakup as part of the modeling and value the buildings in their appropriate categories of property, either House Bill 700, non-House Bill 700, or non-utility buildings using the CAMA system.

Sansoucy will provide a summary revaluation report with all of the values provided and equalized at 100% for tax year 2021. Updated values will be provided for 2022, 2023, 2024 and 2025 by September 1st of each year or thereafter as soon as the revaluation land schedules are completed. We will also provide a sample write-up of the MS-1 with the correct values inserted into the correct categories, equalized, so that the Town may copy them over into the MS-1 as is.

Sansoucy will defend its appraisals at the local level. Should a taxpayer file an abatement, Sansoucy will defend the values from the beginning of the valuation process through the local abatement process as part of this contract, which will end on June 30 of the following year of the year of valuation. Should a defense be required beyond the local abatement process or should any settlement work be required, additional charges on a time and material basis in accordance with the attached rate sheet will apply.

2.1.1 Scope of the Work Products

Sansoucy will provide a revaluation letter for House Bill 700 as described above, and a revaluation report for the non-House Bill 700 properties. Sansoucy will include, as part of the revaluation report, the fair market value utilities (transmission utilities) for the year of revaluation (2021). A copy of this report will be mailed directly to the New Hampshire Department of Revenue Administration (DRA) in accordance with their rules. Updated values will be provided for 2022-2025 by September 1st of each year or thereafter as soon as the revaluation land schedules are completed.

2.1.2 Services to be Provided by the Town:

Sansoucy will provide the Town with a detailed request for information and site tours to be sent by the Town to the utilities. The Town will provide access to Town records, tax maps, and information provided by the utilities, and will request that the utilities provide information directly to Sansoucy.

The Town will provide for this Town-wide revaluation, where applicable, the following information to the best of its ability:

- Each company's 2020-2024 tax cards, including cell tower host sites, and tax bills;
- Any company's 2021-2025 Inventory of Taxable Property Form PA-28;
- The 2020-2024 MS-1;
- For the companies that are required to report, the companies' PA 80, 81 and 81E, and 83 and 83W, and accompanying PA 84's;
- Copy of, or authorized access to, the most recent tax maps;
- Any recent building permits;
- Any current settlement agreements;
- Any PILOTs for the companies (if applicable);
- Any leases for cell towers or cellular carriers (if applicable);
- Any cell tower current use / land use change tax forms (if applicable);
- Any municipal GIS mapping indicating utility location and data;
- Pole license / franchise agreements (cable/telephone/fiber optic/attachers); and
- Most recent land valuation schedules.

2.2 Completion of Work:

All values will be provided to the Town by September 1 of each year. The final appraisal report for the 2021 revaluation will follow no later than 30 days after the Town files its MS-1, per DRA requirements.

Sansoucy will not be responsible for consequential or compensatory damages arising from the late performance or non-performance of the agreement caused by circumstances which are either outside Sansoucy's scope of services, beyond Sansoucy's control, or as a result of non-performance of any other party, person, or entity affecting this contract.

2.3 Personnel:

All work will be overseen and reviewed by a DRA-certified Assessor or Assessor Supervisor.

All personnel and necessary field assistants employed by Sansoucy will be competent to perform the work they are called upon to do in a good and workmanlike manner and in accordance with all applicable laws and rules in effect at the time of the agreement.

All personnel performing *ad valorem* valuation tasks will be approved by the State of New Hampshire Department of Revenue Administration at an approval level commensurate with their level of appraisal involvement. The Assessor Supervisor is George Sansoucy and the manager of field listings and assessor assistant is Charelle Lucas.

2.4 Public Relations:

The Town and Sansoucy, during the progress of the work, will use their best efforts and that of their agents and employees to promote full cooperation and amiable relations with the utilities. All publicity and news releases, if any, will be sent out only by the Town, or its authorized representative(s), and not Sansoucy.

2.5 Confidentiality:

Sansoucy agrees to not disclose to anyone except to the Town or its authorized representative(s) or a court of law or tribunal, any information discovered for any purpose, or to permit anyone to use or peruse any of the data on file in connection with the report, unless specifically authorized by the Town or under the New Hampshire freedom of information statutes.

2.6 Compensation and Terms:

The Town of Raymond, in consideration of the services hereunder to be performed by Sansoucy, agrees to pay Sansoucy a fixed fee of \$16,000 per year for the term of the contract. Invoices are due and payable net 30.

Should a taxpayer file for an abatement of taxes, Sansoucy will defend its values through the local abatement process as part of this agreement.

Any appeals, settlement work, assistance or testimony at the BTLA or Superior Court hearings or trial preparation, as well as any litigation support in the future related to these valuations, will be charged on a time and material basis per the attached rate sheet.

3. INSURANCE

3.1 Sansoucy will maintain general liability insurance with an endorsement for hired and non-owned automobile liability.

3.1.1 The liability insurance will be in the form of commercial general liability with limits of \$2,000,000 per occurrence/person for bodily injury, and \$4,000,000 general aggregate for the life of the policy.

3.1.2 The hired and non-owned automobile liability endorsement will have a limit of \$2,000,000 each accident.

3.2 Sansoucy will provide a certificate of insurance confirming the above insurance coverages. All insurance will be valid in the State of New Hampshire.

4. ASSIGNMENT

This Contract and the duties of Sansoucy hereunder will not be assigned.

5. AMENDMENTS

This Agreement will not be amended, waived, or discharged, unless by mutual written consent of both parties.

Date: _____

In witness thereof, the Town of Raymond has caused these presents to be signed by its Board of Selectmen, thereunto lawfully authorized and caused its corporate (if appropriate) seal to be affixed and George E. Sansoucy, P.E., LLC has caused the same to be signed by his lawfully authorized representative on the date and year first above written.

In the presence of:

Town of Raymond, New Hampshire

by: _____
by: _____
by: _____
by: _____

Witness

Board of Selectmen

In the presence of:

George E. Sansoucy, P.E., LLC

Linda Thomas



Witness

by: _____

George E. Sansoucy, P.E.
Certified General Appraiser – #NHCG-774



George E. Sansoucy, PE, LLC
Engineers & Appraisers

2021

ENGINEERING AND APPRAISAL RATE SCHEDULE*

Principal engineers, senior appraisers, MBAs, including court testimony and deposition attendance	\$290.00/hour
Research engineers, associates, appraisers	\$225.00/hour
Technical personnel	\$175.00/hour
Clerical personnel	\$125.00/hour

* All rates are portal to portal from Lancaster, N.H. or Portsmouth, N.H. Rates include general office expenses, such as: non-specific in-house copies, meals, non-specific mileage, office supplies, non-specific postage, telecommunications charges, and tolls.

Job-specific and identifiable expenses are billed at cost in addition to the rates shown, including but not limited to: transportation (air fare, car rental, taxi fare, specific parking, specific mileage, etc.), lodging, document printing and reproduction, research materials such as publications, subscriptions, and database purchases.

Rev. 11/30/2020



George E. Sansoucy, PE, LLC
Evaluators & Appraisers

December 30, 2020

Lindsey M. Stepp, Commissioner
NH Department of Revenue Administration
Governor Hugh Gallen State Office Park
109 Pleasant Street
P. O. Box 487
Concord, NH 03302-0487

RE: Town of Raymond 2021 - 2025

Dear Commissioner Stepp:

In accordance with RSA 21-J:11 "Appraisal of Property for Ad Valorem Tax Purposes", please be advised that George E. Sansoucy, P.E., LLC proposes to provide appraisal services for tax assessment purposes to the Town of Raymond. I am a Certified General Appraiser (NHCG-774) and will be responsible for the services rendered under this Agreement.

Our proposed Agreement is enclosed herein and has this day been forwarded to the Town of Raymond for signatures.

Please feel free to contact me if you have any questions.

Very truly yours,

GEORGE E. SANSOUCY, P.E., LLC

A handwritten signature in cursive script that reads "George E. Sansoucy".

George E. Sansoucy, P.E.
Certified General Real Estate Appraiser
NH License Number: NHCG-774

GES/lt

Enclosure

cc: Town of Raymond

George E. Sansoucy, PE, LLC
148 Main Street, Lancaster, NH 03584 Tel: 603.788.4000 gsansoucy@sansoucy.com
7 Greenleaf Woods Dr., Unit 102 Portsmouth, NH 03801 Tel: 603.431.7636 mail@sansoucy.com
101 Gulliver Street, Fountain Inn, SC 29644 Tel: 864.408.7988
Remittance Address 86 Reed Road, Lancaster, NH 03584

TOWN OF RAYMOND, NEW HAMPSHIRE

**Agreement and Release Regarding
Building Permit for Property Abutting a Private Road**

NOW COME Walter Paige, Jr. (hereinafter referred to as “owner”) with a residential address of **128 Chester Road** and the Town of Raymond, New Hampshire (hereinafter referred to as “Town”), a municipal corporation existing under the laws of the State of New Hampshire with an address of 4 Epping Street, Raymond, NH 03077, and agree as follows:

WHEREAS, owner owns certain real property (**Tax Map 4, Lot 7**) which abuts **Branch Road**, conveyed to said owner by a Deed recorded at **Book 5692, Page 2555** at the Rockingham County Registry of Deeds; and

WHEREAS, the relevant portion of said **Branch Road** upon which owner’s real property fronts is a Private Road, so that the owner’s property is therefore subject to the building restrictions imposed under RSA 674:41;

NOW THEREFORE, the Town and owner on behalf of themselves, their heirs, legal representatives, successors and assigns, as approved by the Raymond Board of Selectmen in accordance with RSA 674:41, I(c) on January 11, 2021 after receipt of a recommendation by the Raymond Planning Board, covenant and agree as follows:

1. The Town shall allow owner to construct a single-family residence on the property identified above subject to the terms and conditions of a building permit to be issued by the Town.
2. The parties understand and agree that Town assumes no responsibility for maintenance, including but not limited to snowplowing, of said **19 Branch Road**, and no liability for any damages arising from the use of said road.
3. Owner agrees to be responsible for maintaining access to the subject property and does hereby forever release and discharge the Town, its officers, agents and employees: (1) from the obligation of maintaining said **19 Branch Road**; and (2) from any loss, damage, claim or expense of any kind or nature whatsoever arising directly or indirectly from the condition

of said road, including but not limited to any loss, damage, claim or expense arising from failure to provide any municipal services such as police, fire and ambulance services.

4. Owner hereby assumes responsibility for transporting any children who may now or in the future reside on the property to the nearest regular school bus stop.

5. The parties understand and agree that this Agreement and Release shall be recorded at the Rockingham County Registry of Deeds before the building permit is issued, as required under RSA 674:41, 1(c)(3).

IN WITNESS WHEREOF the parties have hereunder set their hands this 5th
day of January, 2021.

Deborah J. Pougie
Witness:

Little S. J. J.
(Owner)

Witness:

(Owner)

TOWN OF RAYMOND

Witness:

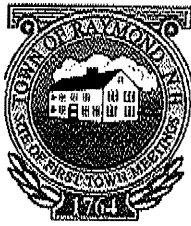
By: _____
Scott Campbell, Chairman, Board of Selectmen

Kathleen M. Hoelzel, Vice Chairman

George H. Plante

John S. Barnes, Jr.

Christopher W. Long



TOWN OF RAYMOND

Community Development Department
Office of Planning & Zoning
4 Epping Street
Raymond, NH 03077

Tel: (603) 895-7018
Fax: (603) 895-7064
<http://www.raymondnh.gov>

CONDITIONS OF APPROVAL

Application #2020-009

Dennis McKenney on behalf of
Walter Paige Jr.
Raymond Tax Map 04 /Lots 54 & 56
Located at 128 Chester Road

Date of Decision: October 15, 2020

I make a motion to approve Application #2020-009, a lot line adjustment to adjust the lot line between lots 54 & 56, located at 128 Chester Road (Tax Map 04, Lots 54 & 56), subject to the following conditions:

The following conditions shall apply:

1. The conditions of approval designated as conditions precedent must be completed within six (6) months, unless otherwise specified, or this approval shall become null and void.

The following are conditions precedent:

- a. The applicant must obtain all required local, State and Federal permitting for the project, and provide copies of same to the Community Development Department;
 - b. Impact fees shall not be assessed;
 - c. Deeds, easements, conservation easements, condominium documents, maintenance agreements, and any other legal documentation pertinent to this project shall be reviewed and approved by Town Counsel, and where applicable, the Board of Selectmen pursuant to RSA 41:14-a;
 - d. Within 30 days of the date of this decision (November 16, 2020), a Performance Guarantee Agreement shall be executed between the Town of Raymond and the Applicant. **Failure to execute this required agreement will result in plan approval revocation.**
2. The following items must be completed within twenty-four (24) months of the completion of conditions precedent for this project to constitute "active and substantial development or building" pursuant to RSA 674:39:
 - a. Placement of new property boundary markers.
 - b. Recording of the Lot Line Adjustment Plan at the Rockingham County Registry of Deeds.

3. The following items must be completed within five (5) years of the completion of conditions precedent for this project to constitute “substantial completion of the improvements” pursuant to RSA 674:39:
 - a. Placement of new property boundary markers.
 - b. Recording of the Lot Line Adjustment Plan at the Rockingham County Registry of Deeds.

4. This approval is subject to the following waivers, as granted by the Raymond Planning Board:

N/A

5. This approval is subject to the following Special Permits, as granted by the Planning Board:

N/A

6. This approval is subject to the following variances, as granted by the Raymond Zoning Board of Adjustment:

N/A

7. Other Conditions imposed by the Planning Board:
 - a. Locus map must be included on the final submission
 - b. Licensed stamp must be included on the final submission

Any persons aggrieved by any decision of the Planning Board concerning a plat or subdivision may present to the Superior Court a petition in accordance with New Hampshire RSA 677:15 (or, as applicable, to the Zoning Board of Adjustment pursuant to RSA 676:5, III), within thirty (30) days of the Date of Decision identified above. This notice has been placed on file and made available for public inspection in the records of the Planning Board.

Member Name	Motion/Second	Approve	Deny	Abstain	Recuse
Jonathan Wood, Chair		X			
Bob Wentworth, Vice Chair	Absent				
Gretchen Gott		X			
Kendra Ferm	Absent				
John Beauvilliers		X			
George Plante, Selectmen Rep.	Second	X			
Brad Reed	Motion	X			
Paul Lynn, Alt.		X			



 Stephanie Gardner
 Planning Technician

10/19/2020
 Date

FORM PA-7

(Assigned by Municipality)

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION NOTICE OF INTENT TO CUT WOOD OR TIMBER

YR TOWN OP#

20 - 383 - 07 - T

For Tax Year April 1, 2020 to March 31, 2021

PLEASE TYPE OR PRINT (If filling in form on-line, use TAB Key to move through fields)

1. Town/City of: Raymond

2. Tax Map/Block/Lot or USFS Sale Name & Unit No. Tax map 29-3/Lot 42-4

3. Intent Type: Original [X] Supplemental [] (Original Intent Number)

4. Name of Access Road: Silver Fox Drive

5a. Acreage of Lot: 3.43 Acreage of Cut: 3

5b. Anticipated Start Date: 1/4/20

- 6. Type of ownership (check only one): a. Owner of Land and Stumpage (Sole Owner) [X] b. Owner of Land and Stumpage (Joint Tenants) [] c. Owner of Land and Stumpage (Tenants in Common) [] d. Previous owner retaining deeded timber rights [] e. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements []

REPORT OF CUT / CERTIFICATE TO BE SENT TO: OWNER [X] OR LOGGER / FORESTER [] BY MAIL [] OR E-MAIL [X]

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners. Scott Spindler 12/16/20 SIGNATURE (In Ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

Scott Spindler PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE (In Ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

26 Sugar Pine Ln

MAILING ADDRESS

Methuen MA 01844 CITY OR TOWN STATE ZIPCODE

RSeverino@Severinotrucking.com

E-MAIL ADDRESS

978-590-7841

HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

- The Selectmen/Municipal Assessing Officials hereby certify that: 1. All owners of record have signed the Intent; 2. The land is not under the Current Use Unproductive category; 3. The form is complete and accurate; and

- 4. Any timber tax bond required has been received. \$ _____ Date: _____ 5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10. 6. This form to be forwarded to DRA within 30 days.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

8. Description of Wood or Timber To Be Cut

Table with 2 columns: Species, Estimated Amount To Be Cut. Rows include White Pine, Hemlock, Red Pine, Spruce & Fir, Hard Maple, White Birch, Yellow Birch, Oak, Ash, Soft Maple, Beech/Pallet/Tie & Mat Logs/Pine Box, Other (Specify), Pulpwood, Spruce & Fir, Hardwood & Aspen, Pine, Hemlock, Biomass Chips, Miscellaneous, High Grade Spruce/Fir, Cordwood & Fuelwood.

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Table with 2 columns: Species, Amount.

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-A, the timber harvest laws.

Signature of person responsible for cut: John Brown + Sons Tru... 12/16/20 SIGNATURE (In Ink) OF PERSON RESPONSIBLE FOR CUT DATE

John Brown + Sons Tru... PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

14 B+B LANE MAILING ADDRESS

WEARE NH 03281 CITY OR TOWN STATE ZIPCODE

603 529-7974 RSeverino@Severinotrucking.com

PHONE NUMBER E-MAIL ADDRESS

Pete Henk

From: Jack Forward <jforward@severinotrucking.com>
Sent: Tuesday, December 15, 2020 1:51 PM
To: Pete Henk
Subject: Essex Commons, Raymond, NH
Attachments: Essex Commons - Intent to Cut Form.pdf

Hi Pete,

Clearing this job after New Year's. 3 acres, not heavily wooded, mostly chips.

Thanks,

Jack

Jack Forward | Project Manager



P.O. Box 202 Cell: 603-234-8515
512 Raymond Road Office: 603-483-7003
Candia, NH 03034 Fax: 603-483-2998
jforward@severinotrucking.com

CURRENT OWNER		TOPO		UTILITIES		STRT / ROAD		LOCATION	
M2S VENTURES, LLC		1 Level	1 Paved	3 Rural					
679 FIRST NEW HAMPSHIRE TURNP		4 Rolling							
SUPPLEMENTAL DATA									
Alt Prc ID		SALES RE		Assoc Prid#					
SERIAL# 001946		TIF		DBL WIDE		1806			
BMSI/ACC 003911		(not used)							
LAND/BLD L/O									
LAND_US COMM									
BLDG_US									
GIS ID									

RECORD OF OWNERSHIP			BK-VOL/PAGE			SALE DATE			Q/U			VII			SALE PRICE			VC		
M2S VENTURES, LLC	6128	1229	06-16-2020	Q	V	625,000	00													
RYE HARBOR REALTY, LLC	6000	1019	05-15-2019	U	V	0	1													
SHAW'S SUPERMARKETS	4023	2313	05-06-2003	U	V	0	1B													

EXEMPTIONS			OTHER ASSESSMENTS		
Year	Code	Description	Amount	Number	Amount
			0.00		
Total			Total		

ASSESSING NEIGHBORHOOD		
Nbhd	Nbhd Name	Batch
800	B	Tracing

NOTES
 2/16/2019 NEW LOT PER SUBDIVISION
 12/01/2020 LOT SIZE INCREASED PER LOT LI
 LINE ADJ. PLAN #D-42181

BUILDING PERMIT RECORD								
Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp	Date Comp	Comments

LAND LINE VALUATION SECTION											
B Use Code	Description	Zone	Land Type	Land Units	Unit Price	Size Adj	Site Index	Cond.	Nbhd.	Nbhd. Adj	
1	DEVEL LAND	C1		43,560 SF	1.25	1.00000	A	1.00	800	2.500	
1	DEVEL LAND	C1		2,430 AC	75,000	1.00000	0	0.80	800	2.500	
Total Card Land Units				149,411 SF	Parcel Total Land Area		3.4300	Total Land Value			493,300

VISION

RAYMOND, NH

2230

APPRAISED VALUE SUMMARY

Appraised Bldg. Value (Card)	0
Appraised Xf (B) Value (Bldg)	0
Appraised Ob (B) Value (Bldg)	0
Appraised Land Value (Bldg)	493,300
Special Land Value	0
Total Appraised Parcel Value	493,300
Valuation Method	C

Total Appraised Parcel Value 493,300

VISIT / CHANGE HISTORY

Date	Id	Type	Is	Cd	Purpost/Result

This signature acknowledges a visit by a Data Collector or Assessor

Total	348500	Total	188900	Total	493,300
-------	--------	-------	--------	-------	---------

PREVIOUS ASSESSMENTS (HISTORY)

Year	Code	Assessed	Year	Code	Assessed
2020	3900	346,500	2019	3900	188,900
Total			Total		

Total	493,300	Total	493,300
-------	---------	-------	---------

CURRENT ASSESSMENT

Description	Code	Appraised	Assessed
COM LAND	3900	493,300	493,300

CONSTRUCTION DETAIL

CONSTRUCTION DETAIL (CONTINUED)

Element	Cd	Description	Element	Cd	Description																																																																																				
Style: 99 Model: 00 Grade: Vacant Land		Vacant Land																																																																																							
Stories: Occupancy: Exterior Wall 1 Exterior Wall 2 Roof Structure: Roof Cover Interior Wall 1 Interior Wall 2 Interior Fir 1 Interior Fir 2 Heat Fuel Heat Type: AC Type: Total Bedrooms Total Bthrms: Total Half Baths Total Xtra Fixtrs Total Rooms: Bath Style: Kitchen Style: Loc Adj:																																																																																									
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No Sketch

OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)

Code	Description	L/B	Units	Unit Price	Yr Bit	Cond. Cd	% Gd	Grade	Grade Adj	Appr. Value

BUILDING SUB-AREA SUMMARY SECTION

Code	Description	Living Area	Floor Area	Eff Area	Unit Cost	Unde:prec Value
	Ttl Gross Liv / Lease Area	0	0	0		0

Donna Giberson

From: Steve Brewer
Sent: Wednesday, December 23, 2020 7:56 AM
To: Donna Giberson
Cc: Joe Ilsley
Subject: RE: Intent to Cut

No problem with this.
This is 603 Storage.
We have had the Pre Construction Mtg

From: Donna Giberson <dgiberson@raymondnh.gov>
Sent: Tuesday, December 22, 2020 9:14 AM
To: Steve Brewer <sbrewer@raymondnh.gov>
Cc: Joe Ilsley <jilsley@raymondnh.gov>
Subject: Intent to Cut

Good Morning –

Please review attached intent to cut.

Thank You,
Donna

Donna L. Giberson
Community Development Assistant
Assessing Assistant

Town of Raymond
4 Epping Street
Raymond, NH 03077
Phone: (603) 895-7017
Fax: (603) 895-7064
Web: <http://www.raymondnh.gov>

Taxpayer: M2S Ventures, LLC


Map & Lot 6 Silver Fox Drive (Map 29-3 Lot 42-4)

Date Received 12/22/2020 Date Completed _____

CHECK LIST FOR INTENT TO CUT

- 1. Valid owner on the intent to cut form? (T.O.) Yes No
- 2. Is land under Current Use or Unproductive Use? (T.O.) Yes No
- 3. Should there be a timber tax bond? (T.O.) Yes No
- 4. Should there be a road bond? (P.W.D.) Yes No
- 5. Should there be a driveway permit? (P.W.D.) Yes No
- 6. The intent to cut form is complete and accurate? (T.O.) Yes No

The following Department Heads have received and found there are no problems with signing the intent to cut form.



Stephen Brewer, Public Works Director

12.23.20

Date

Board of Selectmen Vote to Accept Donation

I move to accept the donation of two Collapsible Street Brooms for the new Fire Engine from an anonymous donor.

Date: _____

Motion Made By: _____

Second to the Motion By: _____

Scott Campbell, Selectman _____

George Plante, Selectman _____

Jack Barnes, Jr., Selectman _____

Christopher Long, Selectman _____

Kathleen Hoelzel, Selectman _____



Board of Selectmen Vote to Accept Donation

I move to accept the donation of funds in the amount of \$200.00 from John and Alaya Chadwick to the Fire Department. (see attached letter)

Date: _____

Motion Made By: _____

Second to the Motion By: _____

Scott Campbell, Selectman _____

George Plante, Selectman _____

Jack Barnes, Jr., Selectman _____

Christopher Long, Selectman _____

Kathleen Hoelzel, Selectman _____

John & Elizabeth Chadwick
129 Harriman Hill Rd.
Raymond, NH 03077

Paul Hammond, Fire Chief
Raymond, NH

Dear Chief Hammond,

Enclosed is a donation of \$200.

We, John and Elizabeth "Alaya" Chadwick, are donating \$200 for the explicit purposes of support, education and/or counseling for the personnel of the Fire Department, as determined by you, the Chief of the department.

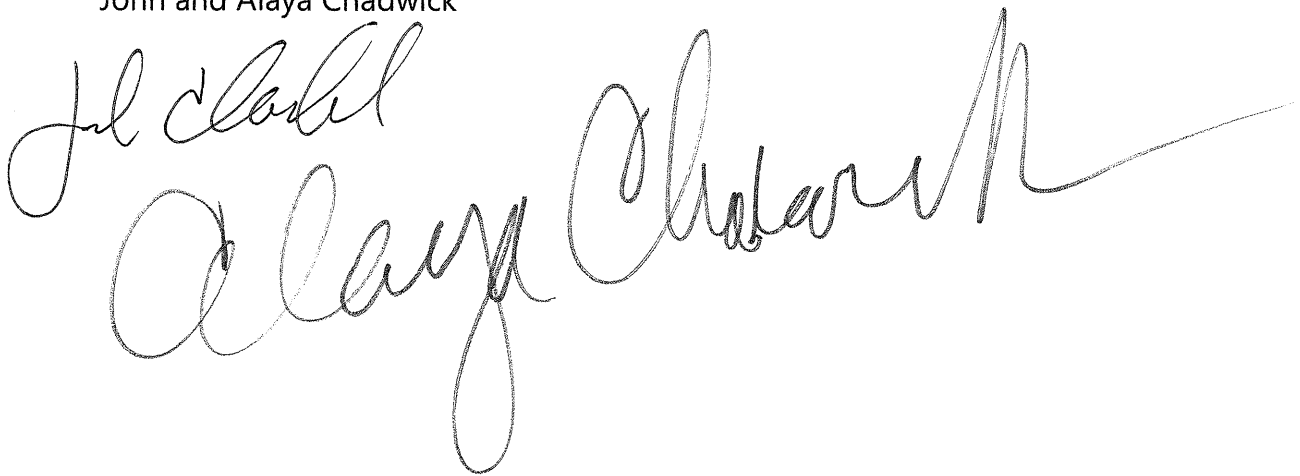
We are donating this money because of our deep gratitude that when anyone in Raymond dials "911" we know there is a professional and immediate response.

Finally, please send back a receipt for this donation for our records.

Thank you to all, and Happy Holidays.

Best regards,

John and Alaya Chadwick

Handwritten signatures of John and Alaya Chadwick. The signature for John is on the left, and the signature for Alaya is on the right, both in cursive.

3652
WHOLE POINT INSTITUTE LLC
129 HARRIMAN HILL RD
RAYMOND, NH 03077

3652

54-7/14
93

Pay to the
Order of

12-18-2020
Two hundred & Seventy Dollars -

Date

Dollars

 Photo
Safe
Deposit
Details online

 **Bank**

America's Most Convenient Bank®

For

Donor

Edward

⑆01140007⑆⑆ 9242996390⑆

3652

Headend Office

TD Bank, N.A.

Board of Selectmen Vote to Accept Donation

I move to accept the donation of funds in the amount of \$200.00 from John and Alaya Chadwick to the Police Department. (see attached letter)

Date: _____

Motion Made By: _____

Second to the Motion By: _____

Scott Campbell, Selectman _____

George Plante, Selectman _____

Jack Barnes, Jr., Selectman _____

Christopher Long, Selectman _____

Kathleen Hoelzel, Selectman _____

John & Elizabeth Chadwick
129 Harriman Hill Rd.
Raymond, NH 03077

Michael R. Labell, Chief of Police
Raymond, NH

Dear Chief Labell,

Enclosed is a donation of ~~£200~~

We, John and Elizabeth "Alaya" Chadwick, are donating \$200 for the explicit purposes of support, education and/or counseling for the personnel of the Police/Dispatch departments, as determined by you, the Chief of the department.

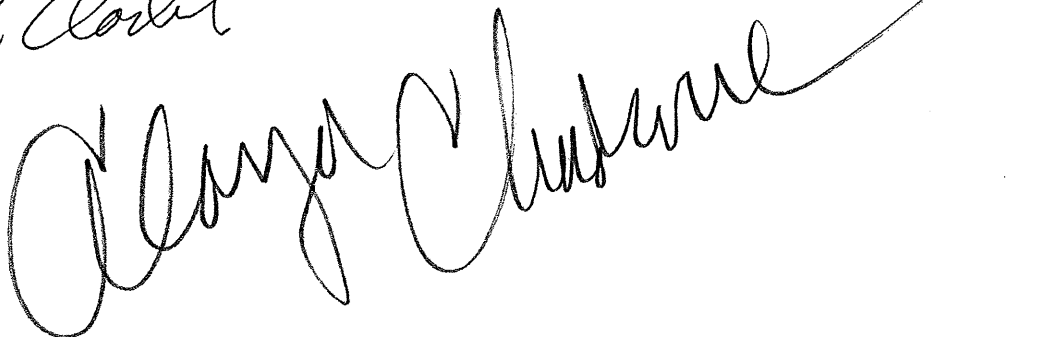
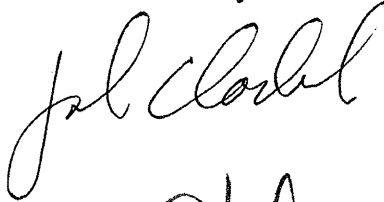
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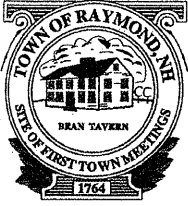
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Best regards,

John and Alaya Chadwick





RAYMOND POLICE DEPARTMENT
SAFETY COMPLEX
1 SCRIBNER ROAD
RAYMOND, NEW HAMPSHIRE 03077



December 21, 2020

Michael R. Labell
Chief of Police

Corporal Brandon Dyrkacz
Raymond Police Department
1 Scribner Road
Raymond, NH 03077

LETTER OF MERIT

Dear Corporal Dyrkacz,

On November 26, 2020 at about 3:12PM you responded to 312 Route 27 regarding a 76-year-old male who was not conscious and not breathing.

The gentlemen's daughter, Tara Roy, had arrived to share Thanksgiving dinner with him when she found him in that state.

Due to your kindness, caring, and professional demeanor, Tara, sent a card which reads:

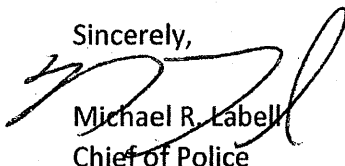
"I'd like to thank you for the kindness and compassion you gave me and my husband on Thanksgiving. While I know you were working and checking out the scene you still made myself and my husband feel comfortable and cared for. Losing my dad is by far the worst thing that has happened to me. Knowing there are kind & compassionate police officers like yourself out there supporting grieving people while still doing your job is a true gift to society."

These calls are never easy especially when they are on a holiday or during the holiday season when families are excited to be together. I am proud to know that your professionalism and empathy made a difficult time a little more comforting for the family.

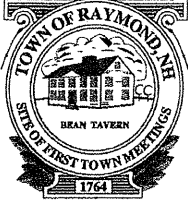
This is an example of your dedication to the community of Raymond. You are a credit to the Raymond Police Department and the Law Enforcement Community.

Excellent job!

Sincerely,



Michael R. Labell
Chief of Police



RAYMOND POLICE DEPARTMENT
SAFETY COMPLEX
1 SCRIBNER ROAD
RAYMOND, NEW HAMPSHIRE 03077



Michael R. Labell
Chief of Police

December 8, 2020

Officer Daniel Parrott
Raymond Police Department
1 Scribner Road
Raymond, NH 03077

LETTER OF APPRECIATION

Dear Officer Parrott,

Our agency recently experienced a shortage in work staff due to complications related to the COVID-19 pandemic.

It was essential that working staff members follow the "bend don't break mentality" in order to maintain daily operations.

Thanks to your cooperation, understanding, and team attitude we were able to adapt, overcome, and provide the professional police services that the Town of Raymond deserves.

You were instrumental in the success of this agency and the safety of our community!

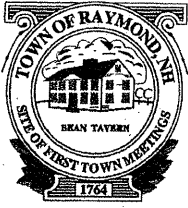
Simply put, thank you!

This is an example of your dedication and professionalism to the community of Raymond, you are a valuable member of the Raymond Police Department.

Thanks again!

Sincerely,

Michael R. Labell, Chief of Police
Raymond Police Department



RAYMOND POLICE DEPARTMENT
SAFETY COMPLEX
1 SCRIBNER ROAD
RAYMOND, NEW HAMPSHIRE 03077



December 21, 2020

Michael R. Labelle
Chief of Police

Officer Daniel Parrott
Raymond Police Department
1 Scribner Road
Raymond, NH 03077

LETTER OF MERIT

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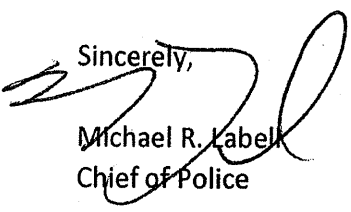
"Thank you for the kindness you gave me and my husband on Thanksgiving when you responded to the call for my father's death. That day was the worst day of my life and your kindness in those moments will never be forgotten. The people of Raymond are lucky to have you."

These calls are never easy especially when they are on a holiday or during the holiday season when families are excited to be together. I am proud to know that your professionalism and empathy made a difficult time a little more comforting for the family.

This is an example of your dedication to the community of Raymond. You are a credit to the Raymond Police Department and the Law Enforcement Community.

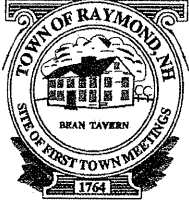
Excellent job!

Sincerely,


Michael R. Labelle
Chief of Police

Telephone: (603) 895-4747

Fax: (603) 895-0901



RAYMOND POLICE DEPARTMENT
SAFETY COMPLEX
1 SCRIBNER ROAD
RAYMOND, NEW HAMPSHIRE 03077



Michael R. Labell
Chief of Police

December 8, 2020

Dispatch Supervisor William Wyner
Raymond Police Department
1 Scribner Road
Raymond, NH 03077

LETTER OF APPRECIATION

Dear Supervisor Wyner,

Our agency recently experienced a shortage in work staff due to complications related to the COVID-19 pandemic.

It was essential that working staff members follow the "bend don't break mentality" in order to maintain daily operations.

Thanks to your cooperation, understanding, and team attitude we were able to adapt, overcome, and provide the professional police services that the Town of Raymond deserves.

You were instrumental in the success of this agency and the safety of our community!

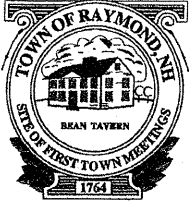
Simply put, thank you!

This is an example of your dedication and professionalism to the community of Raymond, you are a valuable member of the Raymond Police Department.

Thanks again!

Sincerely,

Michael R. Labell, Chief of Police
Raymond Police Department



RAYMOND POLICE DEPARTMENT
SAFETY COMPLEX
1 SCRIBNER ROAD
RAYMOND, NEW HAMPSHIRE 03077



Michael R. Labell
Chief of Police

December 21, 2020

Dispatch Supervisor William Wyner
Raymond Police Department
1 Scribner Road
Raymond, NH 03077

Letter of Merit

Dear Supervisor Wyner,

Every year at this time you take the lead in a very important and selfless community relations event by organizing and advertising the Raymond Police Department's Toys for Tots drive.

This year, on December 12th, you, and Lieutenant Shevlin participated in a toy drive at the Ben Franklin's store, which proved to be a huge success.

Due to your efforts, the Raymond Police Department was able to donate 4 vehicle loads of toys to the Manchester Toys for Tots drop off spot. You also collected over \$250.00 in cash, which you used to purchase more toys that were donated to the same charity.

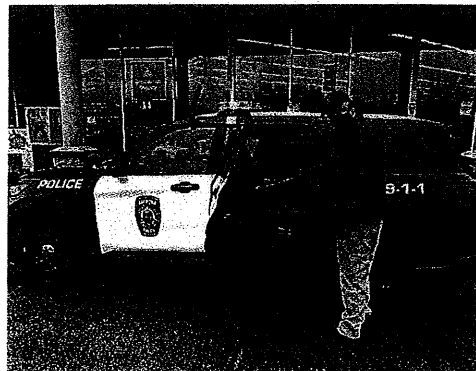
Through your hard work and generosity, local families from Raymond have benefited directly, as you donated some of the collected toys to the Raymond Recreation Department for the Raymond Head Start program.

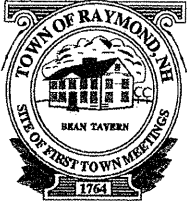
This is an example of your dedication and professionalism to the community of Raymond. You are a credit to the Raymond Police Department and the Law Enforcement Community.

Excellent job!

Sincerely,

Michael R. Labell
Chief of Police





RAYMOND POLICE DEPARTMENT
SAFETY COMPLEX
1 SCRIBNER ROAD
RAYMOND, NEW HAMPSHIRE 03077



Michael R. Labelle
Chief of Police

December 8, 2020

Lieutenant Chad Shevlin
Raymond Police Department
1 Scribner Road
Raymond, NH 03077

LETTER OF APPRECIATION

Dear Lieutenant Shevlin,

Our agency recently experienced a shortage in work staff due to complications related to the COVID-19 pandemic.

It was essential that working staff members follow the "bend don't break mentality" in order to maintain daily operations.

Thanks to your cooperation, understanding, and team attitude we were able to adapt, overcome, and provide the professional police services that the Town of Raymond deserves.

Your leadership and organizational ability helped to maintain order and steadiness in a time when the police department truly needed it. You were instrumental in the success of this agency and the safety of our community!

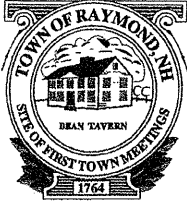
Simply put, thank you!

This is an example of your dedication and professionalism to the community of Raymond, you are a valuable member of the Raymond Police Department.

Thanks again!

Sincerely,

Michael R. Labelle, Chief of Police
Raymond Police Department



RAYMOND POLICE DEPARTMENT
SAFETY COMPLEX
1 SCRIBNER ROAD
RAYMOND, NEW HAMPSHIRE 03077



Michael R. Labell
Chief of Police

December 8, 2020

Dispatcher Devin Jordan
Raymond Police Department
1 Scribner Road
Raymond, NH 03077

LETTER OF APPRECIATION

Dear Dispatcher Jordan,

Our agency recently experienced a shortage in work staff due to complications related to the COVID-19 pandemic.

It was essential that working staff members follow the "bend don't break mentality" in order to maintain daily operations.

Thanks to your cooperation, understanding, and team attitude we were able to adapt, overcome, and provide the professional police services that the Town of Raymond deserves.

You were instrumental in the success of this agency and the safety of our community!

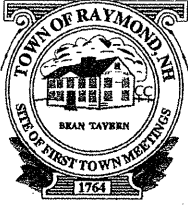
Simply put, thank you!

This is an example of your dedication and professionalism to the community of Raymond, you are a valuable member of the Raymond Police Department.

Thanks again!

Sincerely,

Michael R. Labell, Chief of Police
Raymond Police Department



RAYMOND POLICE DEPARTMENT
SAFETY COMPLEX
1 SCRIBNER ROAD
RAYMOND, NEW HAMPSHIRE 03077



December 8, 2020

Michael R. Labell
Chief of Police

Dispatcher Joan St. John
Raymond Police Department
1 Scribner Road
Raymond, NH 03077

LETTER OF APPRECIATION

Dear Dispatcher St. John,

Our agency recently experienced a shortage in work staff due to complications related to the COVID-19 pandemic.

It was essential that working staff members follow the "bend don't break mentality" in order to maintain daily operations.

Thanks to your cooperation, understanding, and team attitude we were able to adapt, overcome, and provide the professional police services that the Town of Raymond deserves.

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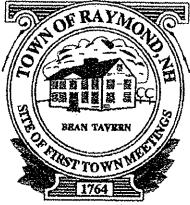
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Thanks again!

Sincerely,

Michael R. Labell, Chief of Police
Raymond Police Department



RAYMOND POLICE DEPARTMENT
SAFETY COMPLEX
1 SCRIBNER ROAD
RAYMOND, NEW HAMPSHIRE 03077



December 8, 2020

Michael R. Labell
Chief of Police

Corporal Brian Stice
Raymond Police Department
1 Scribner Road
Raymond, NH 03077

LETTER OF APPRECIATION

Dear Corporal Stice,

Our agency recently experienced a shortage in work staff due to complications related to the COVID-19 pandemic.

It was essential that working staff members follow the "bend don't break mentality" in order to maintain daily operations.

Thanks to your cooperation, understanding, and team attitude we were able to adapt, overcome, and provide the professional police services that the Town of Raymond deserves.

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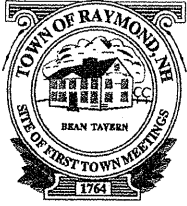
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Thanks again!

Sincerely,

Michael R. Labell, Chief of Police
Raymond Police Department



**RAYMOND POLICE DEPARTMENT
SAFETY COMPLEX
1 SCRIBNER ROAD
RAYMOND, NEW HAMPSHIRE 03077**



December 8, 2020

Michael R. Labell
Chief of Police

Corporal Ryan Stanton
Raymond Police Department
1 Scribner Road
Raymond, NH 03077

LETTER OF APPRECIATION

Dear Corporal Stanton,

Our agency recently experienced a shortage in work staff due to complications related to the COVID-19 pandemic.

It was essential that working staff members follow the "bend don't break mentality" in order to maintain daily operations.

Thanks to your cooperation, understanding, and team attitude we were able to adapt, overcome, and provide the professional police services that the Town of Raymond deserves.

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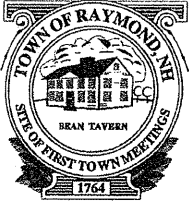
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Thanks again!

Sincerely,

Michael R. Labell, Chief of Police
Raymond Police Department



RAYMOND POLICE DEPARTMENT
SAFETY COMPLEX
1 SCRIBNER ROAD
RAYMOND, NEW HAMPSHIRE 03077



December 8, 2020

Michael R. Labell
Chief of Police

Detective Michael Drake
Raymond Police Department
1 Scribner Road
Raymond, NH 03077

LETTER OF APPRECIATION

Dear Detective Drake,

Our agency recently experienced a shortage in work staff due to complications related to the COVID-19 pandemic.

It was essential that working staff members follow the "bend don't break mentality" in order to maintain daily operations.

Thanks to your cooperation, understanding, and team attitude we were able to adapt, overcome, and provide the professional police services that the Town of Raymond deserves.

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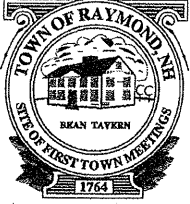
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Sincerely,

Michael R. Labell, Chief of Police
Raymond Police Department



**RAYMOND POLICE DEPARTMENT
SAFETY COMPLEX
1 SCRIBNER ROAD
RAYMOND, NEW HAMPSHIRE 03077**



December 8, 2020

Michael R. Labell
Chief of Police

Officer Steven McPherson
Raymond Police Department
1 Scribner Road
Raymond, NH 03077

LETTER OF APPRECIATION

Dear Officer McPherson,

Our agency recently experienced a shortage in work staff due to complications related to the COVID-19 pandemic.

It was essential that working staff members follow the "bend don't break mentality" in order to maintain daily operations.

Thanks to your cooperation, understanding, and team attitude we were able to adapt, overcome, and provide the professional police services that the Town of Raymond deserves.

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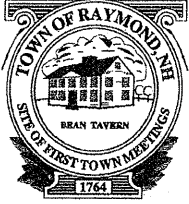
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Thanks again!

Sincerely,

Michael R. Labell, Chief of Police
Raymond Police Department



RAYMOND POLICE DEPARTMENT
SAFETY COMPLEX
1 SCRIBNER ROAD
RAYMOND, NEW HAMPSHIRE 03077



Michael R. Labell
Chief of Police

December 8, 2020

Officer Scott Payne
Raymond Police Department
1 Scribner Road
Raymond, NH 03077

LETTER OF APPRECIATION

Dear Officer Payne,

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It was essential that working staff members follow the "bend don't break mentality" in order to maintain daily operations.

Thanks to your cooperation, understanding, and team attitude we were able to adapt, overcome, and provide the professional police services that the Town of Raymond deserves.

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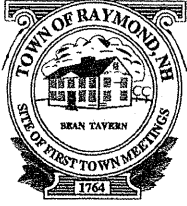
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Thanks again!

Sincerely,

Michael R. Labell, Chief of Police
Raymond Police Department



RAYMOND POLICE DEPARTMENT
SAFETY COMPLEX
1 SCRIBNER ROAD
RAYMOND, NEW HAMPSHIRE 03077



December 8, 2020

Michael R. Labell
Chief of Police

Officer Richard Boyd
Raymond Police Department
1 Scribner Road
Raymond, NH 03077

LETTER OF APPRECIATION

Dear Officer Boyd,

Our agency recently experienced a shortage in work staff due to complications related to the COVID-19 pandemic.

It was essential that working staff members follow the "bend don't break mentality" in order to maintain daily operations.

Thanks to your cooperation, understanding, and team attitude we were able to adapt, overcome, and provide the professional police services that the Town of Raymond deserves.

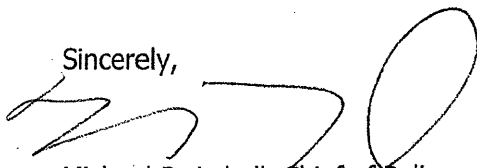
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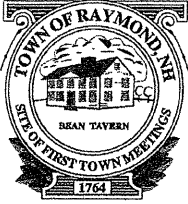
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Thanks again!

Sincerely,



Michael R. Labell, Chief of Police
Raymond Police Department



RAYMOND POLICE DEPARTMENT
SAFETY COMPLEX
1 SCRIBNER ROAD
RAYMOND, NEW HAMPSHIRE 03077



Michael R. Labell
Chief of Police

December 8, 2020

Officer Susan Frotton
Raymond Police Department
1 Scribner Road
Raymond, NH 03077

LETTER OF APPRECIATION

Dear Officer Frotton,

Our agency recently experienced a shortage in work staff due to complications related to the COVID-19 pandemic.

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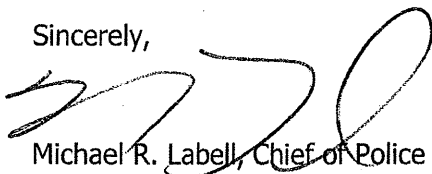
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Thanks again!

Sincerely,


Michael R. Labell, Chief of Police
Raymond Police Department

Board of Selectmen Vote to Accept Donation

I move to accept the funds in the amount of \$202.33 from the State of New Hampshire.

Date: _____

Motion Made By: _____

Second to the Motion By: _____

Scott Campbell, Selectman _____

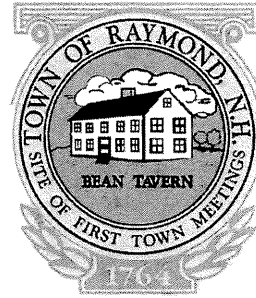
George Plante, Selectman _____

Jack Barnes, Jr., Selectman _____

Christopher Long, Selectman _____

Kathleen Hoelzel, Selectman _____

Memorandum



To: Board of Selectmen

From: Finance Department

Date: 1/11/2021

Re: Unanticipated Revenue

The attached is a copy of unanticipated revenue the State of NH deposited in the Town of Raymond's General Fund bank account.

This is a refund of 'Aid to the Permanently and Totally Disabled' paid to a resident of Raymond between 07/13/1979 and 06/13/1980. This particular resident passed away during that time and the State is now refunding the Town of Raymond their portion.

Thank you.

Julie Jenks

Finance Manager

State of New Hampshire

Vendor Payments

Check Number: 2250284

STATEMENT OF REMITTANCE

VOUCHER NUMBER	INVOICE NUMBER	DESCRIPTION	CONTACT INFORMATION	DATE	AMOUNT
4852993	CASE511206842	APTD MLWALLACE	(603) 271-9376 DHHSAccountsPayable@dhhs.nh.gov	12/10/20	202.33

If you have further payment questions, reference the contact information provided next to the line item in question.

TOTALS:

\$202.33

INFORMATION MESSAGE

Questions On Your Payment?

Please use the contact information provided above in the fourth column from the left.

State of New Hampshire
Office of State Treasurer
25 Capitol Street - Rm. 121
Concord, NH 03301

State of New Hampshire

Vendor Payments

Bank of America
Concord, NH

12/31/20

2250284

DIRECT DEPOSIT ADVICE

PAY EXACTLY *VOID VOID VOID VOID VOID VOID VOID VOID*

\$ *****202.33

PAY TO THE ORDER OF **TOWN OF RAYMOND**
Treasurer
4 Epping St
Raymond NH 03077
177464

NON-NEGOTIABLE

2015 New Hampshire Revised Statutes
Title XII - PUBLIC SAFETY AND WELFARE
Chapter 167 - PUBLIC ASSISTANCE TO
BLIND, AGED, OR DISABLED PERSONS,
AND TO DEPENDENT CHILDREN
Section 167:3-j - Aid to the Permanently and
Totally Disabled; Duration of Impairment.

Universal Citation: NH Rev Stat § 167:3-j (2015)

167:3-j Aid to the Permanently and Totally Disabled; Duration of Impairment. –

I. The department of health and human services may change the minimum duration of impairment for aid to the permanently and totally disabled (APTD) from 48 months to 12 months upon approval of the fiscal committee of the general court, under the following conditions:

(a) This change results in a net general fund cost savings.

(b) Eligibility for APTD shall be based on a determination of disability as defined in Title II, Social Security Disability Insurance (SSDI), and Title XVI, Supplemental Security Income (SSI), of the Social Security Act, as amended.

(c) A determination of disability by the Social Security Administration or any other federal agency, including the Railroad Retirement Board, using the SSI and SSDI criteria, shall constitute a determination of disability for purposes of APTD.

(d) Applicants for APTD cash assistance shall be recipients of SSI, if eligible therefor.

(e) For persons applying for APTD and SSI, eligibility for both programs shall be determined using the medical and financial eligibility criteria of the SSI program, through a single disability determination process.

(f) As of the date the department implements the 12-month standard and other provisions of this paragraph, all persons who have been determined by the department to be disabled under the 48-month durational standard and are eligible for APTD and who have not been determined to be disabled by the Social Security Administration or other federal agency using the SSI/SSDI standard, shall remain eligible for APTD if they have active and pending applications for or appeals of denials of SSI, SSDI, or any other federal program utilizing the SSI/SSDI standard, through the level of the Social Security Appeals Council, provided they meet all other eligibility criteria.

(g) Applicants shall have all appeal rights provided in state and federal law.

II. The commissioner of health and human services is authorized to enter into agreements with agencies of the state or federal government to administer any or all parts of the aid to the permanently and totally disabled (APTD) program, including an agreement with the Social Security Administration in accordance with section 1634(a) of the Social Security Act, to the extent such agreements would allow for more cost effective or efficient administration of the program. The department shall implement the most cost-effective organizational and management structure and operational processes, with prior approval of the fiscal committee of the general court, which may include organizational and contractual changes including management responsibility for SSI and SSDI eligibility determinations.

III. If the department of health and human services adopts a 12-month standard in accordance with this section, the department may apply any net savings realized from implementing this standard to meet required appropriation reductions for the department contained in the state's operating budget for the biennium ending June 30, 2011. The department shall estimate net savings based on expenditures for aid to the permanently and totally disabled grants as compared to amounts budgeted in fiscal year 2010 and 2011 for this purpose, net of any increases in Medicaid medical assistance and prescription costs resulting from this change. The department shall provide semi-annual reports to the fiscal committee of the general court relative to any net savings realized from the implementation of this section.

Source. 2009, 144:284. 2012, 247:20, eff. Aug. 17, 2012.

Memorandum

TO: Board of Selectman

FROM: Alyssa Richard Town Clerk

CC: Deb Intonti, Joe Hsley

DATE: Jan. 04, 2021

RE: Town Clerk/ Tax Collectors Office will be closing for 2021 Town Election.
March 9, 2021.

As Town Clerk, I will be closing the Town Clerk/ Tax Collectors Office on Tuesday, March 9, 2021.
The Office will be closing that day for the 2021 Town Election.

Alyssa Richard
Town Clerk
4 Epping Street
Raymond, NH 03077
P. 603 895-7024
F. 603 895-7064



December 22, 2020

Board of Selectmen
Town of Raymond
4 Epping Street
Raymond, NH 03077

Re: Regional Sports Networks

Dear Chairman and Members of the Board:

We are committed to keeping you and our customers informed about changes to Xfinity TV services.

As you are aware, many sporting events and broadcasts were put on hold this year between April and June due to the pandemic. As we shared in September, we have been working hard to recover the fees regional sports networks charged us during that period to pass back savings to our customers.

We are currently notifying customers in your community of an additional courtesy adjustment related to these fees. This adjustment reflects what has been committed to us by the regional sports networks in your area. We will continue to work to recover additional funds where possible and we stay committed to giving our customers 100% of what we receive.

For more information, visit www.xfinity.com/sportsadjustments however should you have additional questions, please do not hesitate to contact me at **Thomas_Somers@cable.comcast.com**.

Very truly yours,

Jay Somers

Jay Somers, Sr. Manager
Government Affairs



December 16, 2020

Board of Selectmen
Town of Raymond
4 Epping Street
Raymond, NH 03077

Re: Programming Changes & Municipal Emergency Reporting Procedures

Dear Chairman and Members of the Board:

We are committed to keeping you and our customers informed about Xfinity TV services. Accordingly, please note the following which is being provided to customers via bill message:

On December 8, 2020, the following channel changes occurred: Sportsman HD was added to More Sports & Entertainment; Discovery Life HD was added to Digital Preferred; Jewish Broadcasting Service (JBS) HD, CSPAN2 HD and CSPAN3 HD was added to Sports & News and Expanded Basic; EWTN HD was added to Kids & Family and Expanded Basic; and TBN HD was added to Limited Basic. Channels require HD Technology Fee and X1 TV or compatible customer owned device.

Also, in our effort to better assist our municipal customers, attached are the emergency reporting procedures for certain outside plant and service problems. Please note the emergency reporting procedure information **IS NOT** for public dissemination

Should you have any questions please do not hesitate to contact me at Thomas_Somers@cable.comcast.com.

Very truly yours,

Jay Somers

Jay Somers, Sr. Manager
Government Affairs

V# 1

MUNICIPAL - EMERGENCY/TROUBLE REPORTING PROCEDURES

In the event that any municipal building experiences problems with downed cable drops, signal transport issues with I-NET or Video Return Lines, Public, Education and Government (PEG) Access channels or to have our technical or construction staff on-site during an emergency, please follow the steps detailed below:

MUNICIPAL - EMERGENCY/TROUBLE REPORTING PROCEDURES

(Please note the XOC telephone number listed below IS NOT for public dissemination)

- **STEP 1** Call 1-877-359-1821 (24/7 – XOC)
- **STEP 2** Select Option # 1 - Municipalities, Utilities, Police & Fire
- **STEP 3** Prompted for Reason for call:
 - Option # 1 - Down Wires (will be prompted to enter zip code)
 - Option # 2 – Pole hits, pole transfers or all other Municipal Issues
- **STEP 4** Speak with Rep. and obtain job reference #

The above steps will put you in touch with our Excellence Operations Center (XOC), 24-hours a day, and seven days a week. ***Once again, please note this telephone # IS NOT for public dissemination.***

Deborah Intonti

From: Kathy Hoelzel <kmh34331@gmail.com>
Sent: Wednesday, December 30, 2020 9:42 AM
To: Deborah Intonti; dscrenh@gmail.com
Subject: Re: Phone Message

good to know the issue is something that can be handled . I think it is something that the developer needs to address. If the post office changes rules they should have informed the town.

Thanks for the info
Kathy

On Wed, Dec 30, 2020 at 9:10 AM Deborah Intonti <dintonti@raymondnh.gov> wrote:

Hello All:

I did find out a little information regarding mail delivery changes pre-empted by the postal service.

According to our planning staff, a while back the postmaster initiated a change in mail receptacles for subdivisions. We were unaware until it was brought to our attention. (The old postmaster was not very forthcoming with information).

When the town puts in a subdivision there are requirements now for the contractor to put in mail receptacles with all of the regulations put forth by the postal service. Steve Brewer or Joe can fill you in on what those specifics are in more detail. This may be why Ms. Blackford is not receiving her mail now as she claims. Hope that helped.



Thank you,

Deborah

Deborah Intonti

Executive Asst./HR Coordinator

Town of Raymond

4 Epping Street, Raymond NH 03077

Office Phone:: 603-895-7007

Cell Phone:: 603-706-3409

Total Control Panel

[Login](#)

To: dintonti@raymondnh.gov

[Remove this sender from my allow list](#)

From: kmh34331@gmail.com

You received this message because the sender is on your allow list.

Deborah Intonti

From: Kevin Woods <kevin.woods@comcast.net>
Sent: Thursday, January 7, 2021 9:06 AM
To: Deborah Intonti
Subject: Resident email

Alaya has asked me to send this to you to be given to the Selectmen.
Thank you
Kevin

----- Forwarded message -----

From: Alaya Chadwick <bradiant@gmail.com>
Date: Thu, Jan 7, 2021 at 8:52 AM
Subject: Please forward to the selectmen.....Re: Raymond Town & Board Meetings & RCTV
To: Kevin Woods <kevin.woods@comcast.net>

Dear Selectmen,
I strongly urge that the equipment be updated. Technology when outdated becomes a deterrent to effective and timely communication. The town relies upon this service offered by RCTV. Please grant permission to update the equipment. All the reasons have been presented.

Sincerely
Alaya Chadwick
Sent from my iPad

Total Control Panel

[Login](#)

To: dintonti@raymondnh.gov [Remove this sender from my allow list](#)
From: kswoods92@gmail.com

You received this message because the sender is on your allow list.

Deborah Intonti

From: Cheryl Killam <info@raymondareanews.com>
Sent: Wednesday, January 6, 2021 2:03 PM
To: Joe Ilsley; Christopher Long; George Plante; Kathleen Hoelzel; Dennis Campbell; Deborah Intonti
Subject: If RCTV goes down, we can not provide the news

Hello Town Manager Joe Ilsley and Raymond Board of Selectman,

Happy New Year and I hope all of you and your families are staying healthy !!

I am not sure if you read the articles and or letters that we publish on Raymond Area News or not, but we received a couple letters to the editor regarding the RCTV playback server.

I want to make it clear to you that Raymond Area News does not get paid or make any money from all of the municipal and school articles that we write and post. Nor do we get paid from clicks on our pages. The only income we have is directly from our advertisers.

Basically the articles are written as a courtesy to the residents who can not attend the meetings or zoom in or sit and watch an entire meeting.

So with that said, if the RCTV computer fails and meetings are no longer visible on video, then the meeting articles will stop.

They will stop because my reporter can not attend or watch 3 meetings happening in three different towns simultaneously. She wrote 24 articles in October covering 4 towns, with 8 of those articles from Raymond. There is no way she can physically attend all of those meetings, so without RCTV videos, nothing will be covered by RAN in Raymond.

So hopefully the selectmen understand the importance of RCTV videos and the work the Cable Committee does providing open communication and transparency to our residents and Raymond Area News.

Thanks for reading this and have a great year.

Cheryl Killam
Raymond Area News
www.raymondareanews.com
603-679-8656

Total Control Panel

[Login](#)

To: dintonti@raymondnh.gov [Remove this sender from my allow list](#)

From: info@raymondareanews.com

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RAYMOND AREA NEWS

Wednesday January 06, 2021

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Letter to the Editor

Please Reconsider Decision On RCTV Playback Server

Submitted by Deb Doda 1-4-21

Dear Raymond Board of Selectmen:

I write to ask that you reconsider the decision made at your meeting of Monday, December 14th, 2020 to disapprove the purchase of a replacement playback server for the Raymond Community Television station.

The preamble to RSA 91-A states: "Openness in the conduct of public business is essential to a democratic society. The purpose of this chapter is to ensure both the greatest possible public access to the actions, discussion and records of all public bodies, and their accountability to the people."

The public's right to know what its government is doing is a fundamental part of New Hampshire's democracy. However, due to work and/or family obligations, not all of Raymond's residents are free to attend the meetings contemporaneously, whether that be in person or electronically, and must rely on RCTV to keep up with the Town's Boards, Committees, and Commissions.

The money in the Cable TV Revolving Fund is funded from Cable TV rate payers' franchise fees, with nothing raised and appropriated from taxation. The fact that there is currently almost \$350k in the Cable TV Revolving Fund indicates that it is not being spent recklessly.

I am sure that you, as the Town's governing body, would never have appointed the members of the Cable Committee were you not certain that they were going to volunteer their time and effort to keep the residents informed for no personal gain, but also capable of managing the TV Station that we rely upon.

Please allow their experience and expertise, which they share with the Town's residents so freely and willingly, to guide your decision making and approve this important purchase.

Thanks for your attention.

Regards,

Debra H.Doda

30 PlainsRoad

Develop an attitude of Gratitude !!
Gratitude makes sense of our past,
brings peace for today, and creates a
vision for tomorrow.
~ Melody Beattie ~

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RAYMOND AREA NEWS

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- Miss/Jr.Miss Raymond
- *** Organizations ***
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Don't Let Raymond RCTV Go Dark

Submitted by Art Wolinsky 1-4-21

I volunteer and work for Raymond Community TV (RCTV). Much of what I write here and elsewhere is informed by that work, but the opinions I express here are my own, not those of RCTV.

On Dec. 12, I watched with dismay and disbelief as after considerable questioning, the Selectmen rejected the server request of the Cable Committee for no expressed reason other than, "If it ain't broke, don't fix it."

After reading the Raymond Area News post of 12/16/20, I participated in the discussion thread as a taxpayer and thought about what I could do to correct what I felt was an ill-informed decision that was not in the public's best interest. A link to that thread is provided below.

As a taxpayer I am perplexed and confused as to why the Selectmen denied the Cable Committee's Request for a new server, but I am going to assume the answer lies in Occam's Razor, which states the simplest explanation is usually the correct one. Therefore, I am assuming the decision was made based on an incomplete picture and lack of some critical information. To that end, I offer the following information and observations that may not have been clear at the time of the meeting.

The server replacement has been a topic of discussion of RCTV staff and the Cable Committee off and on for about 4 years. Last year, committee members led by Kevin Woods, researched, and made site visits to multiple vendors of other cable stations to determine how to deal with and replace the failing server. An extensive, detailed technical RFP was sent out. After bids were reviewed, the committee, who's membership represents well over 100 years of professional experience in TV video production and computer technology; made their recommendation and the request replace the 15+ year-old main server, which is far beyond its useful life.

The need to replace it is driven in part by the two most dreaded words in broadcast TV, "Dead Air". There are many other big-ticket items that are also well beyond their life expectancy. At some point, they too will have to be replaced, but many of them would result in much shorter down time. They are off the shelf fixes and are relatively straight forward swaps of new equipment to replace the old. RCTV dead air would be measured in hours or days.

If the main server goes down before replacement, it is not something that can be ordered off the shelf. Additionally, the bidding process would have to be done again. Then the server will have to be built, shipped, and operators will have to be trained. Dead airtime will be measured in weeks and realistically could have RCTV off the air for a month or more.

To understand the scope and complexity of the change, consider the following. The requested server uses a different user interface and will require significant training on the part of operators. A replacement of this type is usually set up and running off air while operators are trained. Once trained, the old server can be retired, and the new server brought online.

When I first came to RCTV, I had 30+ years of technology consulting with schools. I built my first computer in 1979, but that is not broadcast TV experience. It took me the better part of a year to become comfortable with the interface and functions of the RCTV computers so that I could abandon a 30-step check list I made of the steps to help me get a show on and off the air.

After making site visits with Kevin last year, it became obvious I would be depending on another check list. While it won't take me another year to get comfortable, it is all new software and a completely different interface.

On top of this, it is important to understand that the replacement will not cost the taxpayers a penny. If there was a cost, you wouldn't be reading this. A cost to the taxpayers would be a defensible reason for rejecting the request. The fact is, the money is in the reserve and the longer the delay the greater the cost in terms of the budget and inconvenience to the public.

No Tax Money Goes to Fund RCTV.

It is totally funded by a cable franchise fee of 2% on Comcast subscribers' bills. Neither RCTV nor the Cable Committee can do anything to impact that fee. The percentage is set by the Selectmen when the contract is negotiated with Comcast. When the last contract was negotiated, the Cable Committee advised the Selectmen that RCTV could be run on a 2% fee, even though most other cable channels in the area were taking the full 5% allowed by law.

Considering all this, I am trying to figure out how the public interest is served by rejecting this server. Perhaps I missed something. Perhaps, the selectmen

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Gratitude makes sense of our past,
brings peace for today, and creates a
vision for tomorrow.
~ Melody Beattie ~

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missed something. Either way I would love it if someone would explain it to me in terms a bit more detailed than, "If it ain't broke, don't fix it."

There is a great deal of information not included in this letter. Much was in the discussion thread on the original Raymond Area News facebook post of 12/16/20.

BRENTWOOD NEWS

Mary E. Bartlett
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The rest can be found by viewing the Cable Committee meeting on 11/24/20 from 3:52 to 34:55 as well as the Selectmen meeting on 12/14/20 from 2:43:06 to 3:11:15

Art Wolinsky
awolinsky@3dwriting.com
(609) 618-4433

CANDIA NEWS

Smyth Public Library
Town Website

Here is the list of Selectmen and their emails, should you want to write to them.

DEERFIELD NEWS

Philbrick-James
Library
Town Website

Scott Campbell - dcampbell@raymondnh.gov

Kathy Hoelzel - khoelzel@raymondnh.gov

George Plante - gplante@raymondnh.gov

EPPING NEWS

Harvey-Mitchell Library
Town Website

Chris Long - clong@raymondnh.gov

Jack Barnes - dintonti@raymondnh.gov

FREMONT NEWS

Fremont Library
Recreation Programs
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KENSINGTON

Kensington Library

KINGSTON

Kingston Community
Library

NOTTINGHAM NEWS

Blaisdell Library
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Do Raymond Residents Want RCTV To Continue?

Submitted by Kevin Woods 1-4-21

To friends and fellow Raymond residents,

I am writing this as a resident and not as a Raymond Community Television (RCTV) Cable Committee member.

The Board of Selectmen have denied the Cable Committee's request to purchase a replacement playback server. This device controls what goes on the air for Channels 13 & 22, live streaming, and on-demand streaming. It also runs the Bulletin Board. The only reason given was, "It is still working, you do not need to replace it".

The money is already in the Cable Reserve fund approved by voters in 2014 with Warrant Article 15, see below. There are no increased costs to Cable subscribers. All RCTV funding comes from Cable TV subscribers only. No additional taxes are used.

This device is 15+ years old and experiencing intermittent problems. Some will say that the Cable committee is using "scare tactics" to purchase the Server when they say that if it fails, they may not be able to air Board meetings, public hearings, and upcoming Deliberative sessions.

If a mechanic tells you that your tires are bad, do you wait for one to blow to replace it? Not likely.

The Cable committee has no way of knowing when the equipment will fail. They have based the request on knowledge of the equipment and a combined 80 years of experience. If it fails, RCTV is off the air for some undetermined amount of time.

What can you do? I know most of you are not big writers, but if you believe that RCTV's coverage of Board and Committee meetings, Public Hearings, and Deliberative sessions is important; whether you watch them on channel 22, on streaming, or later on-demand; then I sincerely ask that you take a few minutes to contact the Board of Selectmen and ask them to approve the Cable Committee's request to purchase this equipment. It does not have to be long. Please do not wait for someone else to do it. Believe it or not some of them do listen to residents.

I believe that RCTV is a valuable source of local information and one of the few ways residents have to keep in touch with board & committee happenings. RCTV has been run for 25 years predominantly by volunteers and is important to residents.

Thank you for your support. If you have any questions or concerns, please email or call me.

Thank you,
Kevin Woods
25 Nancy Lane
603-682-5348

For your convenience here is the list of Selectmen and their emails.

Scott Campbell - dcampbell@raymondnh.gov

Kathy Hoelzel - khoelzel@raymondnh.gov

George Plante - gplante@raymondnh.gov

Chris Long - clong@raymondnh.gov

Jack Barnes - dintonti@raymondnh.gov

Jack Barnes is the only one who publishes his phone number at 895-9352, and he will take your calls. Jack Barnes does not receive email directly, they need to go to Deborah Intonti's email address above.

2014 Warrant Article 15 - Establish Cable TV Revolving Fund.

Shall the Town of Raymond vote to establish a revolving fund pursuant to RSA 311:95-h, for the purpose of funding the Raymond Community Television related costs and to enable purchase of cable TV equipment, as may be approved from time to time by the governing board, and to raise and appropriate from the Town's unreserved fund balance the amount of Thirty-seven Thousand One Hundred Eleven Dollars, (\$37,111) for deposit into said revolving fund? All revenues received from cable TV Franchise Fees will be deposited into the

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brings peace for today, and creates a
vision for tomorrow.
~ Melody Beattie ~

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fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund balance. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such Funds may be expended only for the purpose for which the fund was created. If this article and Warrant Article 14 pass (Article 14 - Rescind Cable TV Special Revenue Fund \$37,111 to transfer monies into Cable TV Revolving Fund, YES - 482 NO - 358) then Warrant Article 16 is null and void.

Recommended by the Board of Selectmen, Recommended by the Budget Committee.

YES - 484 NO - 355

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Deborah Intonti

From: Dickerson Family <dougjuneanthony@aol.com>
Sent: Monday, January 4, 2021 2:48 PM
To: Dennis Campbell; Kathleen Hoelzel; George Plante; Christopher Long; Deborah Intonti
Subject: Cable committee

Dear Board of Selectmen,

I am writing to you as a Raymond citizen. Please read this letter at the next Board of Selectmen meeting.

The cable committee has asked you for permission to use cable committee funds to replace the playback server and you said no.

The reason why the cable committee should be allowed to purchase a playback server now is because of the following reasons:

1. I have noticed problems on channel 13 and 22 due to the old equipment. Sometimes during a televised board meeting or slides, the screen goes black or complete static. There have been days where all you hear is static or nothing is showing. This means it is time to replace this 15 or more year old playback server.
2. It is important for town residents to see board meetings, deliberation, etc. on channels 13 and 22 and to see them streamed online. This won't happen if the equipment fails.
3. There is no tax impact to the residents.
4. The cable bill will not increase.

If the roof on your house starts leaking, it means it is time for a new roof. The cable committee playback server is showing glitches and problems, so it is time to replace it, just like the leaky roof scenario.

The cable committee has been responsible in saving money so that old equipment can be replaced as needed. This request to purchase a playback server is a reasonable request. Please reverse your decision and allow the cable committee to purchase the playback server.

Thank you.

Sincerely,
June Dickerson
(speaking as a Raymond citizen)

Total Control Panel

[Login](#)

To: dintonti@raymondnh.gov

[Remove](#) this sender from my allow list

From: dougjuneanthony@aol.com

You received this message because the sender is on your allow list.

Deborah Intonti

From: Susan Hilchey <susandhilchey@gmail.com>
Sent: Monday, January 4, 2021 11:19 AM
To: Deborah Intonti
Subject: RCTV comment for Selectman Barnes

Selectman Barnes,

I watched the BOS meeting during which RCTV's request for funding was voted down. To be honest, I was quite dismayed at the decision to deny the spending of monies paid by cable users for the benefit of cable users during a Town voting season, especially in this time of Covid-19 where there are no in-person meetings for citizens to attend. Failure of RCTV's equipment would essentially shut down informational broadcasts and curtail transparency of Town government. I believe that it is in the best interest of the Town for the BOS to reconsider this decision and approve RCTV's request immediately.

Sincerely,
Susan Hilchey

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Deborah Intonti

From: Susan Hilchey <susandhilchey@gmail.com>
Sent: Monday, January 4, 2021 11:15 AM
To: Dennis Campbell
Cc: Joe Ilsley; Deborah Intonti
Subject: RCTV

Selectman Campbell,

I watched the BOS meeting during which RCTV's request for funding was voted down. To be honest, I was quite dismayed at the decision to deny the spending of monies paid by cable users for the benefit of cable users during a Town voting season, especially in this time of Covid-19 where there are no in-person meetings for citizens to attend. Failure of RCTV's equipment would essentially shut down informational broadcasts and curtail transparency of Town government. I believe that it is in the best interest of the Town for the BOS to reconsider this decision and approve RCTV's request immediately.

Sincerely,
Susan Hilchey

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Deborah Intonti

From: Steve Brewer
Sent: Monday, January 4, 2021 11:05 AM
To: Joe Ilsley; Deborah Intonti
Subject: DPW exposure

Harry JR has been advised that he was in contact with someone who tested positive. His friend Garrett advised him at 10:45 am that he tested positive.

Harry JR lives with Harry SR so they were both sent home to quarantine.

Tracing effort is underway.

Harry and Harry were here on Saturday evening to address icy roads.

The trucks they used were parked at 12:45 on Sunday morning and not used until this morning.

Harry JR moved truck 27 first thing. The truck was then used by Bill Hoitt to apply sand at the schools

Need to discuss next steps.

Deb has been tied up in an On Boarding effort this morning.

STEPHEN BREWER
Town of Raymond, New Hampshire
Director of Public Works

Office: 603-895-7035
Cell: 603-365-7134

Deborah Intonti

From: macpark1@comcast.net
Sent: Sunday, January 3, 2021 9:50 PM
To: Deborah Intonti
Subject: Please pass this on to Selectman Barnes regarding the approval of the replacement playback server

Dear Selectmen John S. Barnes Jr:

During this challenging time of Covid we are spending more time in our homes. We rely on the internet, cable tv and zoom meetings for information. These technologies keep us in contact with friends and co-workers and up to date on town meetings and events.

At a recent Selectmen's' meeting Dec 14, you voted to deny the Cable Committees request to purchase a replacement playback server. This server is reaching the end of its useful life. Funds for its replacement are already in the cable reserve fund and no town taxes will be needed for the purchase.

To be denied access to public hearings, meetings of the Selectmen, Planning and Zoning boards, as well as Conservation and other meetings in "real time" would be a disservice to Raymond residents, taxpayers and cable tv subscribers.

I am asking you to reconsider your vote and APPROVE the Cable Committees request to purchase the playback server, now, before it breaks.

Thank you and I hope you do the right thing.

Kathleen McDonald- Raymond Resident, Taxpayer, Voter and Cable Subscriber.

1 Park Place

Raymond, NH 03077

603-494-9761

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Deborah Intonti

From: Pat Popieniek <ppopieniek@gmail.com>
Sent: Monday, January 4, 2021 4:49 PM
To: Deborah Intonti
Subject: replacement playback server

Raymond Selectmen:

I encourage you to grant the Cable Committee's request to purchase a replacement playback server.

RCTV is a valuable community resource and we need to support it. The replacement is needed. The funds are there. There is no tax impact. It would be foolish to wait until there is a total server failure. It is that simple!

Patricia Popieniek
9 Pamela Lane
603-895-9557

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To: dintonti@raymondnh.gov
From: ppopieniek@gmail.com

Message Score: 1
My Spam Blocking Level: High

High (60): Pass
Medium (75): Pass
Low (90): Pass

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Deborah Intonti

From: Debra Hanggeli Doda <dhanggeli@yahoo.com>
Sent: Monday, January 4, 2021 4:15 PM
To: Dennis Campbell; Kathleen Hoelzel; George Plante; Christopher Long
Cc: Deborah Intonti
Subject: Please reconsider your position on the RCTV playback server purchase

January 4th, 2021

Dear Board of Selectmen:

I write to ask that you reconsider the decision made at your meeting of Monday, December 14th, 2020 to disapprove the purchase of a replacement playback server for the Raymond Community Television station.

The preamble to RSA 91-A states: "Openness in the conduct of public business is essential to a democratic society. The purpose of this chapter is to ensure both the greatest possible public access to the actions, discussion and records of all public bodies, and their accountability to the people."

The public's right to know what its government is doing is a fundamental part of New Hampshire's democracy. However, due to work and/or family obligations, not all of Raymond's residents are free to attend the meetings contemporaneously, whether that be in person or electronically, and must rely on RCTV to keep up with the Town's Boards, Committees, and Commissions.

The money in the Cable TV Revolving Fund is funded from Cable TV ratepayers' franchise fees, with nothing raised and appropriated from taxation. The fact that there is currently almost \$350k in the Cable TV Revolving Fund indicates that it is not being spent recklessly.

I am sure that you, as the Town's governing body, would never have appointed the members of the Cable Committee were you not certain that they were going to volunteer their time and effort to keep the residents informed for no personal gain, but also capable of managing the TV Station that we rely upon. Please allow their experience and expertise, which they share with the Town's residents so freely and willingly, to guide your decision making and approve this important purchase.

Thanks for your attention.

Regards,

Debra H Doda

30 Plains Road

Debra H. Doda
(603) 303-6367

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Deborah Intonti

From: macpark1@comcast.net
Sent: Sunday, January 3, 2021 9:47 PM
To: George Plante
Cc: Deborah Intonti
Subject: Please approve the replacement playback server

Dear Selectmen George Plante:

During this challenging time of Covid we are spending more time in our homes. We rely on the internet, cable tv and zoom meetings for information. These technologies keep us in contact with friends and co-workers and up to date on town meetings and events.

At a recent Selectmen's' meeting Dec 14, you voted to deny the Cable Committees request to purchase a replacement playback server. This server is reaching the end of its useful life. Funds for its replacement are already in the cable reserve fund and no town taxes will be needed for the purchase.

To be denied access to public hearings, meetings of the Selectmen, Planning and Zoning boards, as well as Conservation and other meetings in "real time" would be a disservice to Raymond residents, taxpayers and cable tv subscribers.

I am asking you to reconsider your vote and APPROVE the Cable Committees request to purchase the playback server, now, before it breaks.

Thank you and I hope you do the right thing.

Kathleen McDonald- Raymond Resident, Taxpayer, Voter and Cable Subscriber.

1 Park Place

Raymond, NH 03077

603-494-9761

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From: macpark1@comcast.net

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Deborah Intonti

From: macpark1@comcast.net
Sent: Sunday, January 3, 2021 9:46 PM
To: Christopher Long
Cc: Deborah Intonti
Subject: Please approve replacement playback server

Dear Selectmen Chris Long:

During this challenging time of Covid we are spending more time in our homes. We rely on the internet, cable tv and zoom meetings for information. These technologies keep us in contact with friends and co-workers and up to date on town meetings and events.

At a recent Selectmen's' meeting Dec 14, you voted to deny the Cable Committees request to purchase a replacement playback server. This server is reaching the end of its useful life. Funds for its replacement are already in the cable reserve fund and no town taxes will be needed for the purchase.

To be denied access to public hearings, meetings of the Selectmen, Planning and Zoning boards, as well as Conservation and other meetings in "real time" would be a disservice to Raymond residents, taxpayers and cable tv subscribers.

I am asking you to reconsider your vote and APPROVE the Cable Committees request to purchase the playback server, now, before it breaks.

Thank you and I hope you do the right thing.

Kathleen McDonald- Raymond Resident, Taxpayer, Voter and Cable Subscriber.
1 Park Place
Raymond, NH 03077
603-494-9761

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From: macpark1@comcast.net

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Deborah Intonti

From: macpark1@comcast.net
Sent: Sunday, January 3, 2021 9:43 PM
To: Kathleen Hoelzel
Cc: Deborah Intonti
Subject: Please approve replacement server

Dear Selectwoman-Kathy Hoelzel , Vice-Chair:

During this challenging time of Covid we are spending more time in our homes. We rely on the internet, cable tv and zoom meetings for information. These technologies keep us in contact with friends and co-workers and up to date on town meetings and events.

At a recent Selectmen's' meeting Dec 14, you voted to deny the Cable Committees request to purchase a replacement playback server. This server is reaching the end of its useful life. Funds for its replacement are already in the cable reserve fund and no town taxes will be needed for the purchase.

To be denied access to public hearings, meetings of the Selectmen, Planning and Zoning boards, as well as Conservation and other meetings in "real time" would be a disservice to Raymond residents, taxpayers and cable tv subscribers.

I am asking you to reconsider your vote and APPROVE the Cable Committees request to purchase the playback server, now, before it breaks.

Thank you and I hope you do the right thing.

Kathleen McDonald- Raymond Resident, Taxpayer, Voter and Cable Subscriber.
1 Park Place
Raymond, NH 03077
603-494-9761

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From: macpark1@comcast.net

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Deborah Intonti

From: Debra Hanggeli Doda <dhanggeli@yahoo.com>
Sent: Monday, January 4, 2021 4:15 PM
To: Dennis Campbell; Kathleen Hoelzel; George Plante; Christopher Long
Cc: Deborah Intonti
Subject: Please reconsider your position on the RCTV playback server purchase

January 4th, 2021

Dear Board of Selectmen:

I write to ask that you reconsider the decision made at your meeting of Monday, December 14th, 2020 to disapprove the purchase of a replacement playback server for the Raymond Community Television station.

The preamble to RSA 91-A states: "Openness in the conduct of public business is essential to a democratic society. The purpose of this chapter is to ensure both the greatest possible public access to the actions, discussion and records of all public bodies, and their accountability to the people."

The public's right to know what its government is doing is a fundamental part of New Hampshire's democracy. However, due to work and/or family obligations, not all of Raymond's residents are free to attend the meetings contemporaneously, whether that be in person or electronically, and must rely on RCTV to keep up with the Town's Boards, Committees, and Commissions.

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I am sure that you, as the Town's governing body, would never have appointed the members of the Cable Committee were you not certain that they were going to volunteer their time and effort to keep the residents informed for no personal gain, but also capable of managing the TV Station that we rely upon. Please allow their experience and expertise, which they share with the Town's residents so freely and willingly, to guide your decision making and approve this important purchase.

Thanks for your attention.

Regards,

Debra H Doda

30 Plains Road

Debra H. Doda
(603) 303-6367

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Deborah Intonti

From: macpark1@comcast.net
Sent: Sunday, January 3, 2021 9:41 PM
To: Dennis Campbell
Cc: Deborah Intonti
Subject: Please approve the playback server

Dear Selectmen Scott Campbell-Chair,

During this challenging time of Covid we are spending more time in our homes. We rely on the internet, cable tv and zoom meetings for information. These technologies keep us in contact with friends and co-workers and up to date on town meetings and events.

At a recent Selectmen's' meeting Dec 14, you voted to deny the Cable Committees request to purchase a replacement playback server. This server is reaching the end of its useful life. Funds for its replacement are already in the cable reserve fund and no town taxes will be needed for the purchase.

To be denied access to public hearings, meetings of the Selectmen, Planning and Zoning boards, as well as Conservation and other meetings in "real time" would be a disservice to Raymond residents, taxpayers and cable tv subscribers.

I am asking you to reconsider your vote and APPROVE the Cable Committees request to purchase the playback server, now, before it breaks.

Thank you and I hope you do the right thing.

Please read this at the January 4th, 2020 selectman meeting.

Kathleen McDonald- Raymond Resident, Taxpayer, Voter and Cable Subscriber.

1 Park Place

Raymond, NH 03077

603-494-9761

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Deborah Intonti

From: Robert McDonald <Robert.k.mcdonald@comcast.net>
Sent: Sunday, January 3, 2021 9:13 PM
To: Deborah Intonti
Subject: Please pass this on to Selectman Barnes-regarding the need to approve the Cable funds to purchase the replacement playback server

Dear Selectman John S. Barnes Jr. c/o Deborah Intonti-Executive Assistant/Human Resources:

I have been a resident of Raymond since 1988 (a newbie). With the need to do business and most activities via Zoom and or Skype, the pressure on our infrastructure is now showing how much we need technology. During this challenging time, we need to rely upon our Cable TV personnel and assets.

Well, our local cable assets need some help. Without cable TV and the integration of Zoom most residents would not be able to find out local Town issues and respond to our elected selectman on important issues.

During the December 14th, 2020 selectman meeting, the selectman voted to deny the cable committees request to purchase a replacement playback server. Based upon evidence submitted to you, this important asset is near the end of its economic life. As I understand how the Town funds the cable TV channels, assets and personnel. The funds are paid for by the cable users who live in the Town of Raymond. So, these funds are not raised by town taxpayers. It is noted that Comcast just raised all the rates, so the fees paid to the Town for Cable TV, personnel and assets will increase for 2021.

I am requesting that you reconsider your no vote to allow the Cable Committee to purchase the replacement playback server for \$45,600 (rounded). Please Vote YES and approve the purchase of this important component!

Thank you for your time and please do the right thing. This will not raise any other taxpayer's property taxes.

Bob McDonald
1 Park Place
Raymond, NH 03077
603-895-6707

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From: robert.k.mcdonald@comcast.net

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Deborah Intonti

From: Robert McDonald <Robert.k.mcdonald@comcast.net>
Sent: Sunday, January 3, 2021 9:10 PM
To: George Plante
Cc: Deborah Intonti
Subject: Please approve the funds to purchase the replacement playback server

Dear Selectman George Plante:

I have been a resident of Raymond since 1988 (a newbie). With the need to do business and most activities via Zoom and or Skype, the pressure on our infrastructure is now showing how much we need technology. During this challenging time, we need to rely upon our Cable TV personnel and assets.

Well, our local cable assets need some help. Without cable TV and the integration of Zoom most residents would not be able to find out local Town issues and respond to our elected selectman on important issues.

During the December 14th, 2020 selectman meeting, the selectman voted to deny the cable committees request to purchase a replacement playback server. Based upon evidence submitted to you, this important asset is near the end of its economic life. As I understand how the Town funds the cable TV channels, assets and personnel. The funds are paid for by the cable users who live in the Town of Raymond. So, these funds are not raised by town taxpayers. It is noted that Comcast just raised all the rates, so the fees paid to the Town for Cable TV, personnel and assets will increase for 2021.

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Bob McDonald
1 Park Place
Raymond, NH 03077
603-895-6707

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Deborah Intonti

From: Robert McDonald <Robert.k.mcdonald@comcast.net>
Sent: Sunday, January 3, 2021 9:07 PM
To: Christopher Long
Cc: Deborah Intonti
Subject: Please approve the funds to purchase the replacement playback server

Dear Selectman Chris Long :

I have been a resident of Raymond since 1988 (a newbie). With the need to do business and most activities via Zoom and or Skype, the pressure on our infrastructure is now showing how much we need technology. During this challenging time, we need to rely upon our Cable TV personnel and assets.

Well, our local cable assets need some help. Without cable TV and the integration of Zoom most residents would not be able to find out local Town issues and respond to our elected selectman on important issues.

During the December 14th, 2020 selectman meeting, the selectman voted to deny the cable committees request to purchase a replacement playback server. Based upon evidence submitted to you, this important asset is near the end of its economic life. As I understand how the Town funds the cable TV channels, assets and personnel. The funds are paid for by the cable users who live in the Town of Raymond. So, these funds are not raised by town taxpayers. It is noted that Comcast just raised all the rates, so the fees paid to the Town for Cable TV, personnel and assets will increase for 2021.

I am requesting that you reconsider your no vote to allow the Cable Committee to purchase the replacement playback server for \$45,600 (rounded). Please Vote YES and approve the purchase of this important component!

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Bob McDonald
1 Park Place
Raymond, NH 03077
603-895-6707

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Deborah Intonti

From: Robert McDonald <Robert.k.mcdonald@comcast.net>
Sent: Sunday, January 3, 2021 9:04 PM
To: Kathleen Hoelzel
Cc: Deborah Intonti
Subject: Please approve the funds to purchase the replacement playback server

Dear Selectwoman Kathy Hoelzel, Vice-Chair:

I have been a resident of Raymond since 1988 (a newbie). With the need to do business and most activities via Zoom and or Skype, the pressure on our infrastructure is now showing how much we need technology. During this challenging time, we need to rely upon our Cable TV personnel and assets.

Well, our local cable assets need some help. Without cable TV and the integration of Zoom most residents would not be able to find out local Town issues and respond to our elected selectman on important issues.

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I am requesting that you reconsider your no vote to allow the Cable Committee to purchase the replacement playback server for \$45,600 (rounded). Please Vote YES and approve the purchase of this important component!

Thank you for your time and please do the right thing. This will not raise any other taxpayer's property taxes.

Bob McDonald
1 Park Place
Raymond, NH 03077
603-895-6707

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Deborah Intonti

From: Robert McDonald <Robert.k.mcdonald@comcast.net>
Sent: Sunday, January 3, 2021 9:01 PM
To: Dennis Campbell
Cc: Deborah Intonti
Subject: Please approve the funds to purchase the replacement playback server

Dear Selectman Scott Campbell, Chair:

I have been a resident of Raymond since 1988 (a newbie). With the need to do business and most activities via Zoom and or Skype, the pressure on our infrastructure is now showing how much we need technology. During this challenging time, we need to rely upon our Cable TV personnel and assets.

Well, our local cable assets need some help. Without cable TV and the integration of Zoom most residents would not be able to find out local Town issues and respond to our elected selectman on important issues.

During the December 14th, 2020 selectman meeting, the selectman voted to deny the cable committees request to purchase a replacement playback server. Based upon evidence submitted to you, this important asset is near the end of its economic life. As I understand how the Town funds the cable TV channels, assets and personnel. The funds are paid for by the cable users who live in the Town of Raymond. So, these funds are not raised by town taxpayers. It is noted that Comcast just raised all the rates, so the fees paid to the Town for Cable TV, personnel and assets will increase for 2021.

I am requesting that you reconsider your no vote to allow the Cable Committee to purchase the replacement playback server for \$45,600 (rounded). Please Vote YES and approve the purchase of this important component!

Thank you for your time and please do the right thing. This will not raise any other taxpayer's property taxes.

I request that this be read at the January 4th selectman meeting.

Bob McDonald
1 Park Place
Raymond, NH 03077
603-895-6707

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Deborah Intonti

From: JOHN BEAUVILLIERS <jebovia@comcast.net>
Sent: Sunday, January 3, 2021 1:24 PM
To: dcambella@raymondnh.gov; George Plante; Deborah Intonti; Kathleen Hoelzel; Christopher Long
Subject: Playback Server

I have a lot of confidence in Keven Woods .He is the expert in this area. I think we should take his advice. John Beauvilliers

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Deborah Intonti

From: Kathy Pouliot <kepouliot@comcast.net>
Sent: Monday, January 4, 2021 1:37 PM
To: Deborah Intonti
Subject: RCTV server replacement, please reconsider

Hi Deb,

Would you please give this to Mr. Ilsley and Mr. Barnes? If you can't and I need to call them directly or send them letters in the mail, I can do that, just let me know.

Thank you-
Kathy

Hello,

I am writing to you today to ask you to reconsider your decision regarding Raymond Community Television's Cable Committee's request for permission to purchase a new main server. It's my understanding that this server is starting to show signs of degradation and starting to fail intermittently.

Speaking as a citizen of Raymond, and a taxpayer, I am highly concerned about potentially losing the services of RCTV in our community. I feel that with my work experience and the experience I have volunteering in our community, there are a lot of reasons why RCTV is very important, and necessary, to me.

Having worked with RCTV when I was employed with Raymond Coalition for Youth as the Communications Coordinator, RCTV recorded many programs and forums we held, regarding important issues about drug trends in youth in our community, resources for people in our community for recovery and treatment, school services available to students and families, etc. RCTV's on-demand streaming service online that lets one play back recorded meetings and programs that are happening in our community is a huge resource that I believe is necessary and worth saving. RCTV also displayed several "slides" online and on Channel 13 and 22 regarding RCFY's community resources. Getting that information to people who need it in the community in a way that they can be discreet like watching tv or going online is important because it can be very difficult to talk about family problems and issues like substance misuse disorder, mental health issues. Letting people know that there is hope and there is help in the community is necessary, now more than ever.

Having also participated in the first iteration of the Solid Waste and Recycling Advisory Committee within the last two years, as the secretary, I can tell you that there were times I needed to watch meetings at home on RCTV so that I could review portions of the meeting that I needed clarification on, and to help make sure I had the minutes correct.

Currently, another major concern I have is being able to access town meeting recordings as the President of the Board of Directors of the Raymond Voter Information Project. I cannot overstate the importance of the vast community resource that is RCTV. As you may know, the Raymond Voter Information Project has produced the Voter Guide for the last 11 years. Each year, the Voter Guide is printed and mailed to an average of 4,700 Raymond residents. This is a volunteer effort and The Raymond Voter Information Project is a nonprofit. The majority of the feedback we receive from recipients of the Voter Guide is that they rely on this guide in order to make sense of the warrant articles on the March ballots and they bring the tear-out page with them on voting day so they can remember how they want to vote at the polls.

The Voter Information Project relies on RCTV's ability to have on-demand playback of not only town and school deliberative sessions, but also smaller more frequent regular town meetings like School Board meetings, Budget Committee meetings, and Board of Selectmen meetings. Any meeting in which Town or School Warrant Articles are discussed, at any stage prior to town voting in March, the Voter Information Project accesses these recordings and relies on them to make sure we have as much information as possible.

With COVID-19 as an important concern, and many of the board members of the Voter Information Project being in a high risk age group, I know that I will really probably not have any choice but to attend some of these meetings in person if the RCTV server fails and we don't have the option to watch meetings from home or replay them in order to document important details. Even if I am able to attend meetings in person and take notes and document amendments and changes we need to make for the guide, I will still need to be able to review recordings of meetings.

This is a huge issue for the Voter Information Project, as most of our members are in a high risk age category. I'm the youngest member, but still am at risk as I live with asthma, as do my husband and teenage son. My father who I see regularly is over 70 years old and in a high risk category. I want to keep my family, my colleagues and myself as safe and healthy as possible, and would very much like to be able to access these meetings via live streaming and on-demand playback from RCTV.

As an IT Professional, and having worked with maintaining and repairing software and hardware in the computer systems in the workplace since 1990, a golden rule is to make sure computer data is backed up regularly as one never knows when a component can break and the whole system can become unusable and unrecoverable. Computer Hardware being mechanical in nature degrades over time especially logic boards where there is solder which closes the electrical circuit and allows for electrical connections to function. Solder becomes brittle over time, and can crack,

causing an interruption in the electrical connection, and the whole system can stop functioning as a result.

Hard drives that are not solid state drives have a lot of moving parts and are mechanical in nature will have an end of life just as a vehicle will. It's always advisable, and often times more cost-effective, to repair or replace components when they show signs of impending failure. Leaving a server to completely break down can necessitate emergency repair costs which are not cheap when it comes to hourly charges for restoration of data, software and hardware troubleshooting, repairs and replacement parts.

If I understand correctly, the funds required in order to replace the RCTV main server have already been raised by Comcast subscribers and are in a savings fund precisely for the purpose of maintaining and replacing equipment as needed. The purchase of a new main server does not require any money from the Town of Raymond or Raymond taxpayers. This is what the money in their account is for. The server is already paid for and will not completely deplete that savings account. Given that the RCTV server is over 18 years old and is showing signs of intermittent failure, it may very well stop functioning and could cause a lapse in services as a result of not having a proper replacement and transfer of data, etc.

January, February and March are very important months to prepare for our town election and to lose RCTV services on any level would be very detrimental to our community. Consider the fact that many people will need to stay home to stay safe and not be able to attend meetings in person, RCTV is absolutely necessary for all members of our community, especially the taxpayers.

I implore you to please reconsider your decision and give the Cable Committee the approval to use their funds to replace the equipment that is needed while the current server is still functioning in order to make a proper transfer of data rather than an emergency data recovery process.

I apologize for such a lengthy appeal, but I want you to know just on what level I understand what RCTV is dealing with, as well as the tremendous resource and necessity I feel RCTV is. I thank you for your time and consideration.

Sincerely,

Katherine Pouliot

6 Homestead Drive
706-0538
kepouliot@comcast.net

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**Terrie Dolan
PO Box 391
Raymond, NH 03077**

January 6, 2021

Scott Campbell, Chair
Raymond Board of Selectman
4 Epping Street
Raymond, NH 03077

Dear Board of Selectman:

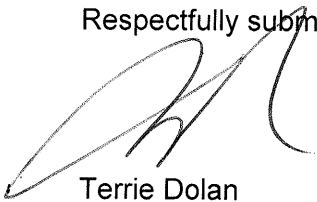
I have lived in Raymond all of my life and care deeply about the history of the town. I often share old photos and the history of our town on the Facebook page "You know you're from Raymond N.H. when...". On this page, I often see comments about the historic buildings that are gone and how people wish they could have been saved and that is why I am writing this letter.

I support saving historic properties in our town. To do so takes the added support of town officials to work with these owners looking to restore and put the buildings to good use. It is just not possible to take a building constructed in the 1800's and make it conform 100% to current building codes. I have no doubt that it is not always an easy task to perform the needed updates while still maintaining the historical integrity.

Preserving historic buildings is of paramount importance to our community. Special consideration should be given to those willing to take on such a task. If not given, owners may choose the easier route of tearing down and starting over, Destroying our history is not in the best interest of the town.

The New Hampshire Preservation Alliance has numerous resources to help towns learn how to deal with historic properties. I hope that the town will look into this and begin working with property owners to be sure that we do not lose more of our historic properties.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Terrie Dolan', is written over the typed name.

Terrie Dolan