



Raymond Select Board Meeting

March 4, 2024

Raymond High School
45 Harriman Hill Rd

6:00 p.m.

Please Note: The Board of Selectmen may at any time during a public meeting, enter a non-public session to conduct and facilitate town business. The Board of Selectmen will announce the RSA in which the session will be conducted and follow proper protocol under the confines of State Laws.

AGENDA

1. MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MOMENT OF SILENCE

4. TO APPEAR BEFORE THE BOARD
 1. Taft Way Special Permit

5. BOS REVIEW, APPROVAL/ACCEPTANCE
 1. Updated Major Building Permit Application (from Dana/Building Inspector)
 2. Notice of Intent to Cut Wood (Mica Road/Assessing Department)

6. NEW BUSINESS

7. OLD BUSINESS
 1. Memorial Day Parade Permit - Land Use Application and Permit Application

8. OTHER BUSINESS

9. PUBLIC COMMENT – 15 Minutes

10. SPECIAL PUBLIC COMMENT for any questions regarding the Water Tower Rehabilitation Warrant Article

11. APPROVAL OF BOARD MINUTES - 2/20/2024, 2/26/2024
12. NON-PUBLIC MEETING - RSA 91-A:3 II (c)

13. ADJOURNMENT

Posted: March 1, 2024, Old Fire Station, Town Office; Town's website 24 hours in advance of meeting. **Note:** Board of Selectmen Meetings are broadcast live on Channel 22. If you need audio or visual assistance, call the Selectmen's Office 72 hours prior to the meeting at 603-895-7007.



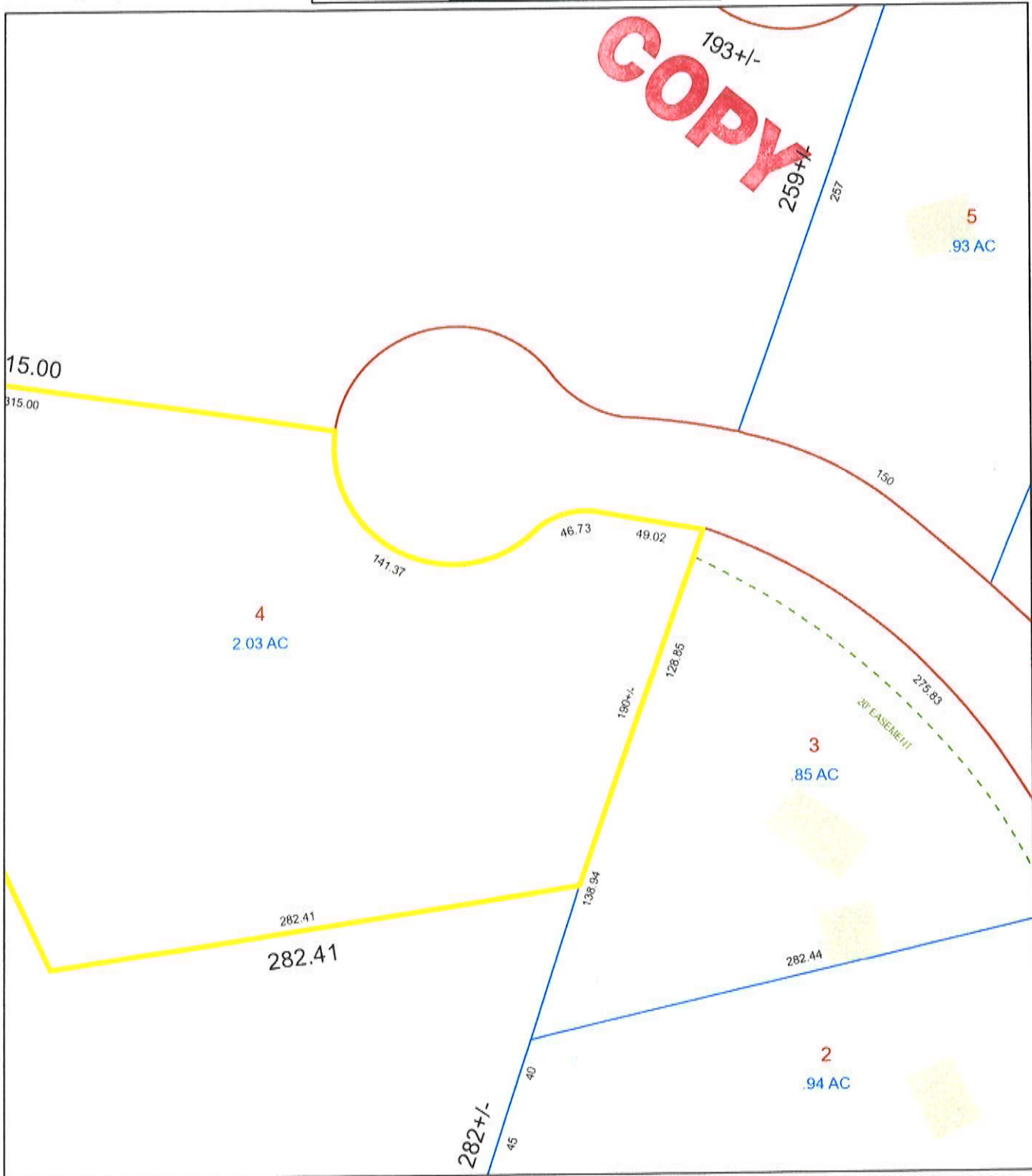
Town of Raymond, NH

1 inch = 69 Feet

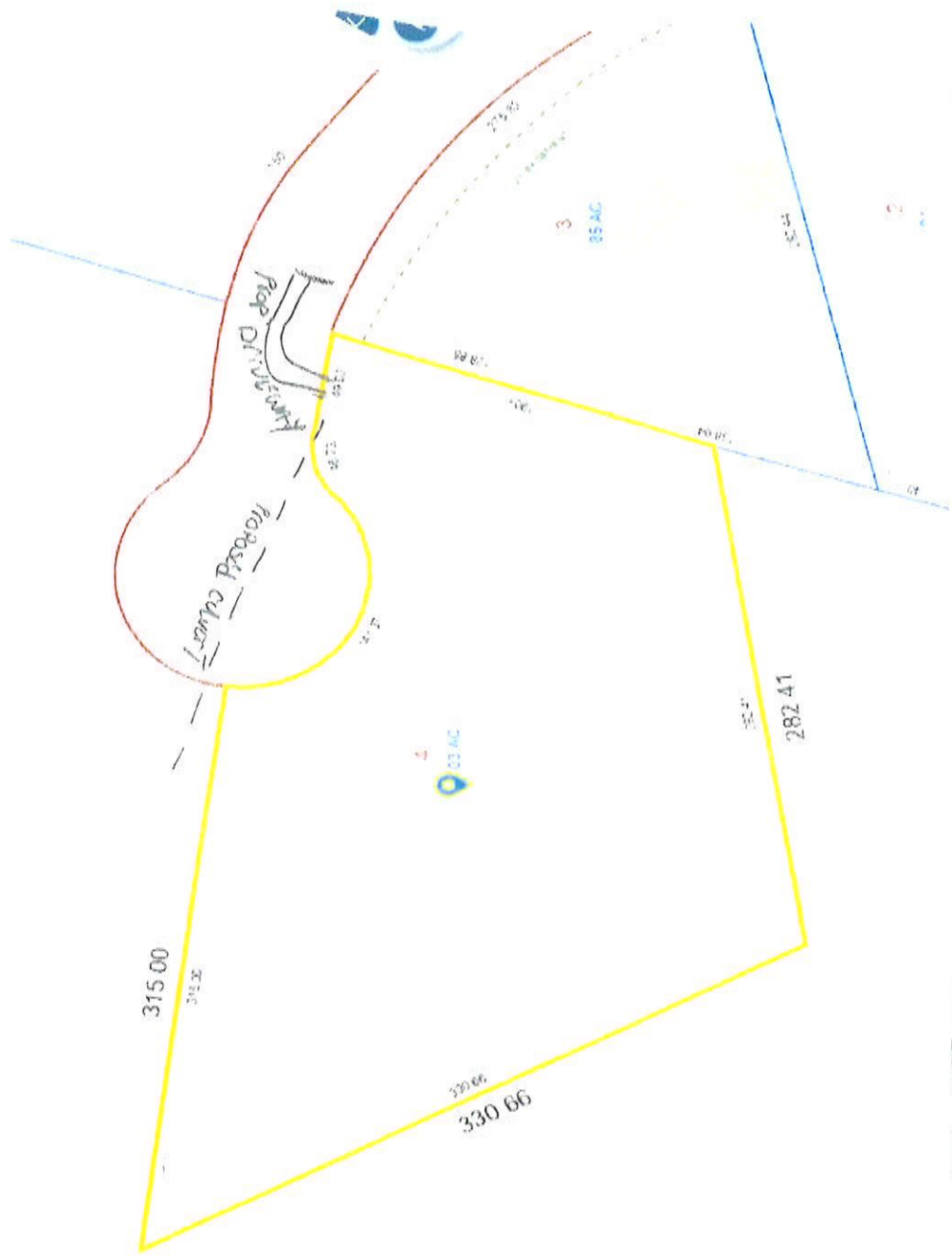


www.cai-tech.com

February 26, 2024



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.





TOWN OF RAYMOND

Community Development Department
Office of Planning & Zoning
4 Epping Street
Raymond, NH 03077

Tel: (603) 895-7018
Fax: (603) 895-7064
<http://www.raymondnh.gov>

NOTICE of APPROVAL

Raymond Planning Board
Taft Way Special Permit

Date of Decision: February 1, 2024

Application No: 2023-009


You are hereby notified that the Raymond Planning Board has granted conditional approval for a Special Permit to Paul Morgado for a wetland impact of approximately 813 SF for the construction of a driveway to access Tax Map 16-2 Lot 4 located at Taft Way in Raymond NH. The Lot is located within the Residential B Zoning District.

Findings of Fact: The Board includes into this Notice of Decision all facts found during the meeting on this application and incorporates all applicable meeting minutes into this decision.

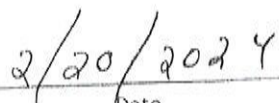
The Planning Board voted unanimously to conditionally approve Application 2023-009 Taft Way Special Permit with the following conditions:

Conditions of Approval:

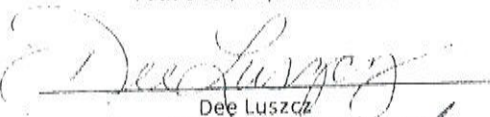
- The applicant shall acquire an approved driveway permit from DPW.
- The applicant shall acquire all local, state and federal permits for any and all site disturbance.
- That applicant shall acquire the written review of Raymond DPW of the culvert based on the Town of Raymond's standards.
- The Planning Board recommends that the Board of Selectmen review liability to the town and make sure that liability follows the owner of the property by means of a deed amendment.
- The applicant shall acquire a letter of approval from the Fire Chief for this permit.
- The applicant shall add a note to all documents that this property will be on a private well.
- The applicant shall meet all other requirements associated with the Special Permit.




Petitioner/Representative



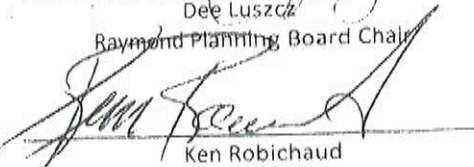
Date



Dee Luszcz
Raymond Planning Board Chair



Date



Ken Robichaud
Raymond Town Manager



Date

Any persons aggrieved by any decision of the Planning Board concerning a plat or subdivision may present to the Superior Court a petition in accordance with New Hampshire RSA 677:15 (or, as applicable, to the Zoning Board of Adjustment pursuant to RSA 676:5, III), within thirty (30) days of the Date of Decision identified above. This notice has been placed on file and made available for public inspection in the records of the Planning Board.

TITLE LXIV PLANNING AND ZONING

CHAPTER 674 LOCAL LAND USE PLANNING AND REGULATORY POWERS

Regulation of Subdivision of Land

Section 674:41

674:41 Erection of Buildings on Streets; Appeals. –

I. From and after the time when a planning board shall expressly have been granted the authority to approve or disapprove plats by a municipality, as described in RSA 674:35, no building shall be erected on any lot within any part of the municipality nor shall a building permit be issued for the erection of a building unless the street giving access to the lot upon which such building is proposed to be placed:

- (a) Shall have been accepted or opened as, or shall otherwise have received the legal status of, a class V or better highway prior to that time; or
- (b) Corresponds in its location and lines with:
 - (1) A street shown on the official map; or
 - (2) A street on a subdivision plat approved by the planning board; or
 - (3) A street on a street plat made by and adopted by the planning board; or
 - (4) A street located and accepted by the local legislative body of the municipality, after submission to the planning board, and, in case of the planning board's disapproval, by the favorable vote required in RSA 674:40; or
- (c) Is a class VI highway, provided that:
 - (1) The local governing body after review and comment by the planning board has voted to authorize the issuance of building permits for the erection of buildings on said class VI highway or a portion thereof; and
 - (2) The municipality neither assumes responsibility for maintenance of said class VI highway nor liability for any damages resulting from the use thereof; and
 - (3) Prior to the issuance of a building permit, the applicant shall produce evidence that notice of the limits of municipal responsibility and liability has been recorded in the county registry of deeds; or
- (d) Is a private road, provided that:
 - (1) The local governing body, after review and comment by the planning board, has voted to authorize the issuance of building permits for the erection of buildings on said private road or portion thereof; and
 - (2) The municipality neither assumes responsibility for maintenance of said private roads nor liability for any damages resulting from the use thereof; and
 - (3) Prior to the issuance of a building permit, the applicant shall produce evidence that notice of the limits of municipal responsibility and liability has been recorded in the county registry of deeds for the lot for which the building permit is sought; or
- (e) Is an existing street constructed prior to the effective date of this subparagraph and is shown on a subdivision plat that was approved by the local governing body or zoning board of adjustment before the municipality authorized the planning board to approve or disapprove subdivision plats in accordance with RSA 674:35, if one or more buildings have been erected on other lots on the same street.

II. Whenever the enforcement of the provisions of this section would entail practical difficulty or unnecessary hardship, and when the circumstances of the case do not require the building, structure or part thereof to be related to existing or proposed streets, the applicant for such permit may appeal from the decision of the administrative officer having charge of the issuance of permits to the zoning board of adjustment in any municipality which has adopted zoning regulations in accordance with RSA 674, or, in municipalities in which no board of adjustment exists, to the local legislative body, or to a board of appeals, whichever is appropriate, in

accordance with RSA 674:14 and 674:15, including the requirement for a public hearing. In a municipality which does not require building permits, direct application may be made to the zoning board of adjustment, or the local legislative body, or the board of appeals for permission to erect the building. In passing on such appeal or application, the board of adjustment, local legislative body, or board of appeals may make any reasonable exception and shall have the power to authorize or issue a permit, subject to such conditions as it may impose, if the issuance of the permit or erection of the building would not tend to distort the official map or increase the difficulty of carrying out the master plan upon which it is based, and if erection of the building or issuance of the permit will not cause hardship to future purchasers or undue financial impact on the municipality. Any such decision made in this connection by a board of adjustment, local legislative body, or by a board of appeals pursuant to this section and RSA 674:14 and 674:15 shall be in writing, together with the reasons for the decision, and shall be subject to review in the manner described in RSA 677.

II-a. Municipalities may except any lot, including island lots for islands served exclusively by boats, from the requirements of paragraphs I and II by an affirmative vote of the local legislative body pursuant to RSA 675, first submitted to the planning board for its approval and:

(a) If approved by the board, approved by a majority of those present and voting at a regular or special meeting of the local legislative body; or

(b) If disapproved by the planning board, approved by not less than 2/3 of those present and voting at a regular or special meeting of the local legislative body.

III. This section shall supersede any less stringent local ordinance, code or regulation, and no existing lot or tract of land shall be exempted from the provisions of this section except in accordance with the procedures expressly set forth in this section. For purposes of paragraph I, "the street giving access to the lot" means a street or way abutting the lot and upon which the lot has frontage. It does not include a street from which the sole access to the lot is via a private easement or right-of-way, unless such easement or right-of-way also meets the criteria set forth in subparagraphs I(a), (b), (c), (d), or (e).

IV. In addition to the requirements for the erection of buildings in paragraph I and notwithstanding the exceptions provided in paragraph II, the planning board for a county in which there are located unincorporated towns or unorganized places shall require every building which is erected on leased land located within an unincorporated town or unorganized place to have a building permit. A building permit shall be required under this paragraph regardless of the proximity of the building to any street or highway. The county shall, by resolution, authorize the planning board to issue building permits under this paragraph.

Source. 1983, 447:1. 1988, 131:2, 3. 1989, 266:20. 1995, 291:10. 1998, 344:6. 2002, 270:1, 5. 2004, 154:1, 2. 2005, 226:1, 2, eff. Sept. 3, 2005.



COPY

Board of Selectmen Approval

I move to Accept and Approve the Town of Raymond, Office of Code Enforcement Division -
- Major Building Permit Application, per the attached updated Permit Application as of
March, 2024.

Date: _____

Motion Made by: _____ Second to the Motion By: _____

Approvals:

Selectman: _____

Scott Campbell, Board Chair

Selectman: _____

Patricia Bridgeo, Board Vice Chair

Selectman: _____

Doug Vogel, Board Member

Selectman: _____

Rani Merryman, Board Member

Selectman: _____

Anthony Clements, Board Member

NEW



TOWN OF RAYMOND

Community Development
Office of Code Enforcement
4 Epping St Raymond, NH 03077
Phone: 603.895.7020 • Fax: 603.895.7064
<http://www.raymondnh.gov>



MAJOR BUILDING PERMIT 24 Hour Notice Required for Inspections

COPY

| | | |
|---|-------------------------------------|------------------------------------|
| Street Address of Project | Zoning | Map & Lot |
| PROPERTY OWNER(S) | | |
| NAME | | |
| ADDRESS | | |
| PHONE | Email Address | |
| CONTRACTOR | | |
| NAME | | Email Address |
| ADDRESS | | |
| PHONE | | |
| GENERAL | | |
| Description of project: | | Cost of project: _____ |
| Type of Building (Steel/ Wood) | Total Square Footage | |
| Number of Stories | Size of Electrical Service Entrance | |
| Occupancy (Use Group) | Occupancy Load (Commercial only) | |
| Flood Plain: Yes [] No [] | Aquifer Protection [] Yes [] No | |
| Automatic Sprinklers: Yes [] No [] | Design | Demand |
| NHDES Septic Approval # | Dig Safe # | |
| NH Energy Code Application for Certification of Compliance # | | |
| Driveway Permit: Yes [] No [] | Date | Property Monuments: Yes [] No [] |
| TOTAL ESTIMATED COST OF CONSTRUCTION: \$ | | |
| **PLANNING BOARD** | | |
| Subdivision Approval: Yes [] No [] Date | | |
| Waivers Granted: Yes [] No [] If so, what: | | |
| **ZBA** | | |
| Any variances, special exceptions, etc. granted: Yes [] No [] | | If so: Article Section |
| **WETLANDS** | | |
| Any wetland crossings or setbacks: Yes [] No [] | | |
| Is this property in the Shoreland Protection District: Yes [] No [] | | |

APPLICANT

I acknowledge the Raymond building requirements. All buildings, structures, renovations and alterations shall comply with the requirements of the NH State Fire Code and NH State Building Code in force at the time application for a permit is made to the Building Inspector. R301.2.1: Wind – 90 mph; R301.2.3 Snow – 60 lbs/sq ft; seismic requirements Zone "C". A foundation certification is required for all new construction. All setbacks from boundary and wetlands shall be shown. Corner monuments (granite or iron rod) must be set on a certification plan showing where they were found.

NOTE: The 2009 IRC specifies that automatic sprinklers are required in all one (1) and two (2) family homes, which precipitated some building construction requirements. The NH State Legislature has passed legislation to hold the installation of automatic sprinklers in abeyance for one (1) and two (2) family homes, the 2006 construction features (framing and gypsum) will apply.

NH RSA 676:13 III "The building inspector shall adopt a form or set of standards specifying the minimum contents of a completed application for any building permit. Upon the submission of a completed application, the building inspector shall act to approve or deny a building permit within 30 days; provided, however, that nonresidential applications or residential applications encompassing more than 10 dwelling units shall be approved or denied within 60 days."

Work must commence within 180 days, or if work is suspended or abandoned for 180 days, permit becomes void. Unless a written request, showing justifiable cause, for extension is granted prior to expiration. [R105.5]

| | | |
|--------------|-----------|------|
| Name (Print) | Signature | Date |
|--------------|-----------|------|

TOWN OF RAYMOND BUILDING DEPARTMENT

| | |
|-------------------------|------|
| Application Received By | Date |
|-------------------------|------|

| | |
|-------------------------|------|
| Approved [] Denied [] | Date |
|-------------------------|------|

| | |
|-----------------------------------|--------------|
| Amt \$ _____ Ck# _____ Date _____ | Rec By _____ |
|-----------------------------------|--------------|

| | |
|------------------|------------|
| Signature: _____ | Date _____ |
|------------------|------------|

Complete Application Packet MUST contain:

[] Certified Site Plan – (min. 17"x 22") to include all boundary lines, setbacks, existing and/or proposed building(s), septic system, wetlands, well and other pertinent information to show compliance/ non-compliance with Raymond Zoning Ordinances.

[] Construction Plans – two sets (min. 17"x 22") {stamped by a NH licensed design professional if total square footage exceeds 2500 sq ft}

[] EC-1 or Rescheck

[] Septic Install application

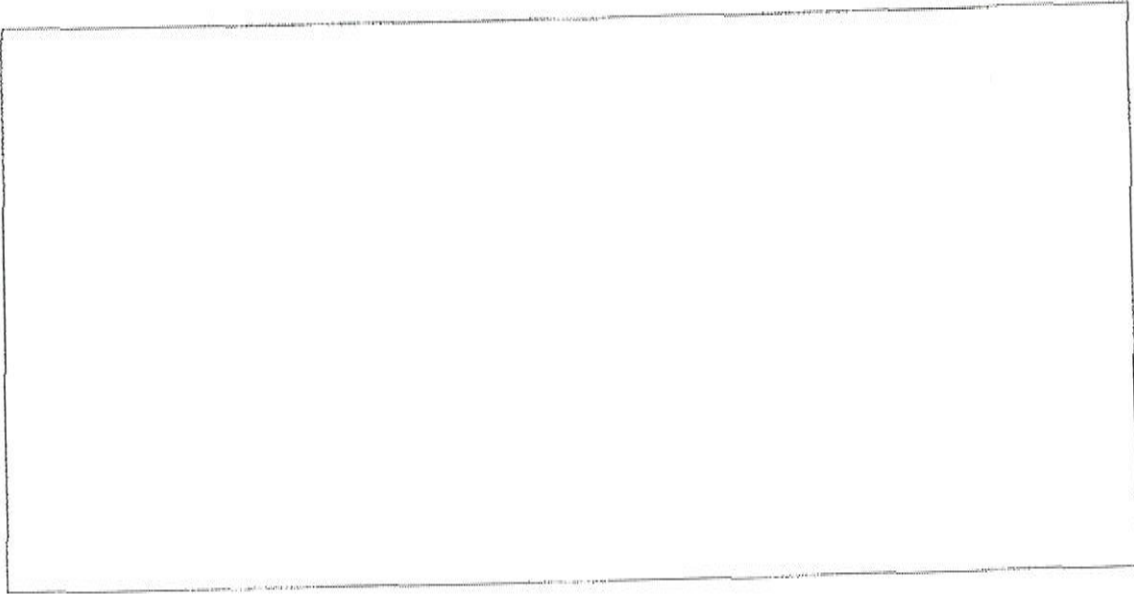
[] Driveway Permit application– State approval (if required)

Other Required Permits:

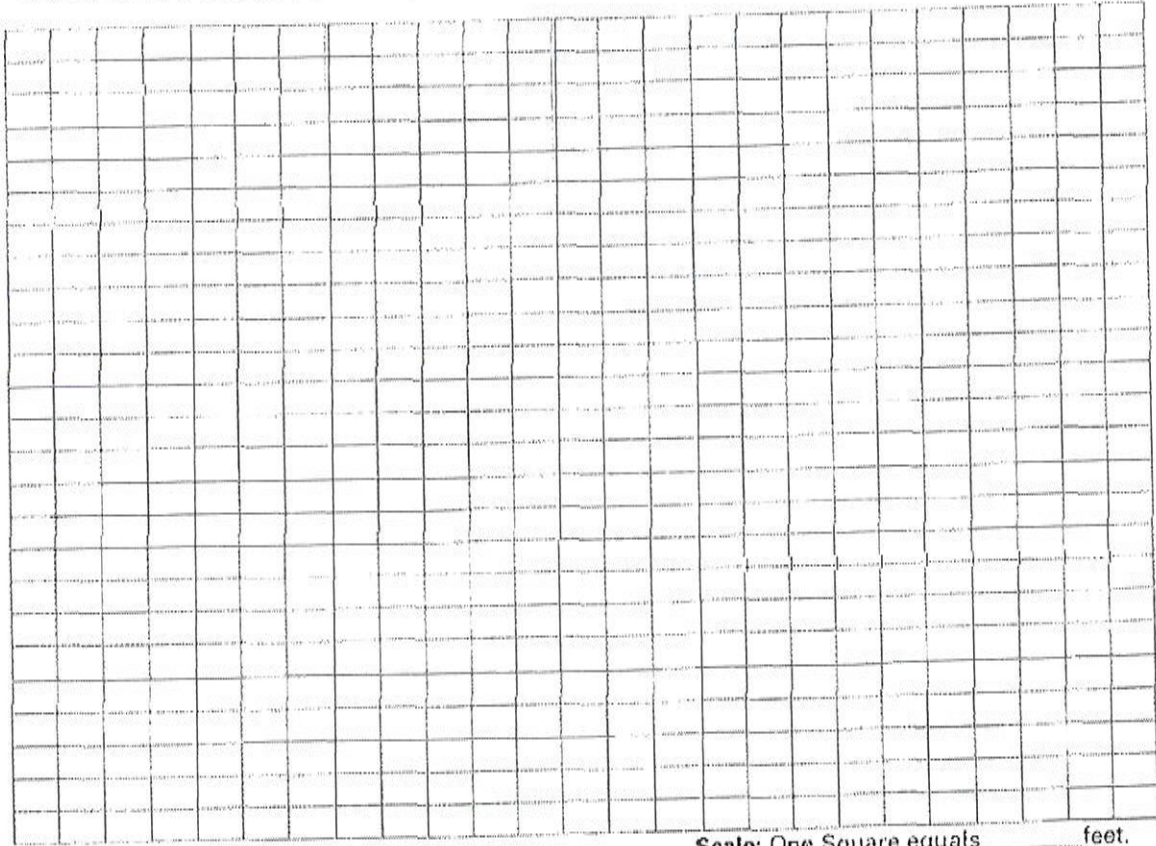
- Electrical
- Plumbing
- Mechanical
- Occupancy

Permits that MAY be required (not an inclusive list):

Sign, home occupation, swimming pool, sprinkler system, woodstove, standby generator

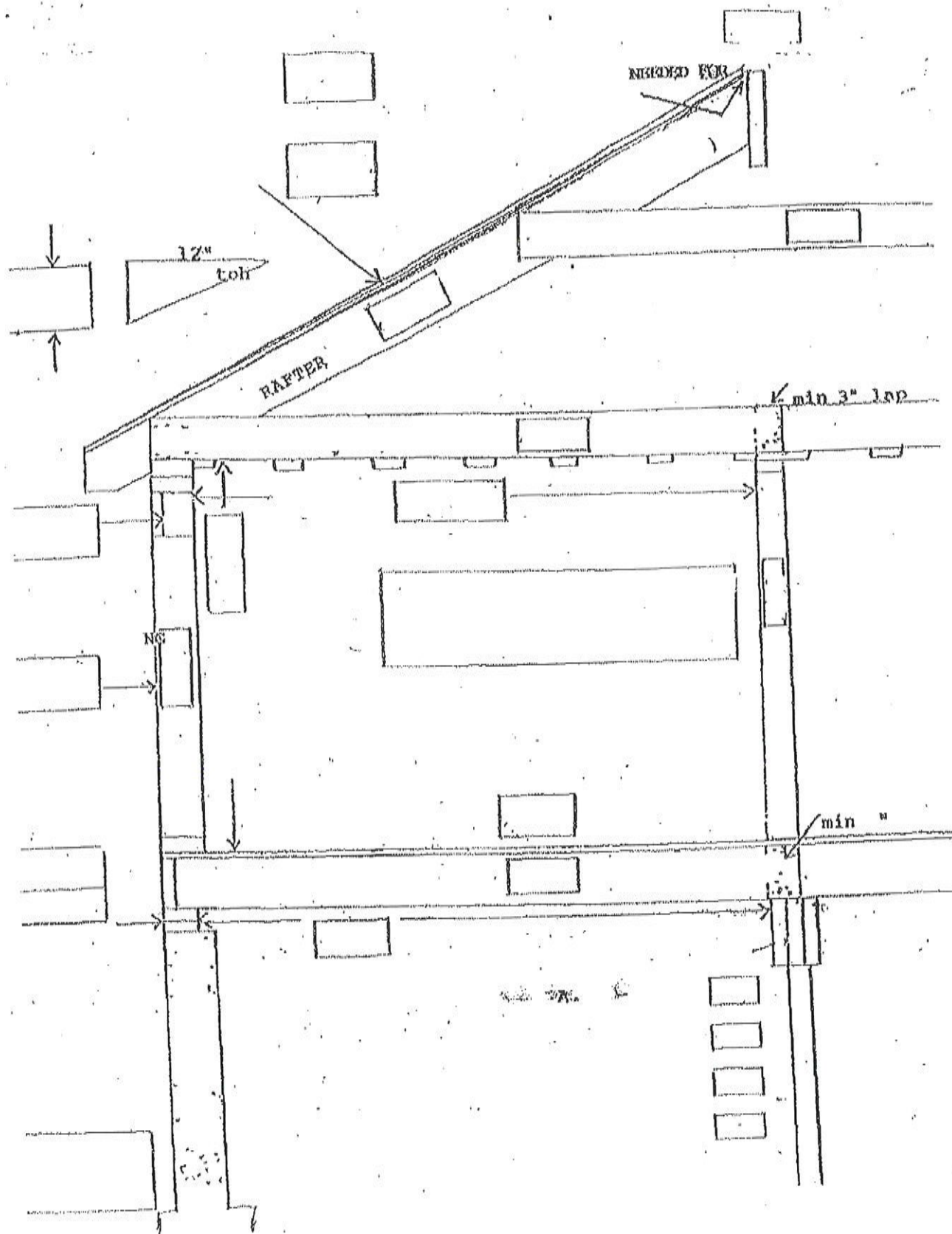


Drawing of Structure (You may attach a plan in lieu of this page)



Scale: One Square equals _____ feet.

Fill in framing to denote sizes and types.





TOWN OF RAYMOND

Community Development
Office of Code Enforcement
4 Epping St Raymond, NH 03077
Phone: 603.895.4735 • Fax: 603.895.0903
<http://www.raymondnh.gov>



COPY

MAJOR BUILDING PERMIT 24 Hour Notice Required for Inspections

| | | |
|--|-------------------------------------|-----------|
| Street Address of Project | Zoning | Map & Lot |
| PROPERTY OWNER(S) | | |
| NAME | | |
| ADDRESS | | |
| PHONE | Email Address | |
| CONTRACTOR | | |
| NAME | | |
| ADDRESS | | |
| PHONE | Email Address | |
| GENERAL | | |
| Type of Building (Steel/ Wood) | Total Square Footage | |
| Number of Stories | Size of Electrical Service Entrance | |
| Occupancy (Use Group) | Occupancy Load (Commercial only) | |
| Flood Plain: Yes [] No [] | Aquifer Protection [] Yes [] No | |
| Automatic Sprinklers: Yes [] No [] | Design | Demand |
| NHDES Septic Approval # | Dig Safe # | |
| NH Energy Code Application for Certification of Compliance # | | |
| Driveway Permit: Yes [] No [] Date | Property Monuments: Yes [] No [] | |
| TOTAL ESTIMATED COST OF CONSTRUCTION: \$ | | |
| **PLANNING BOARD** | | |
| Subdivision Approval: Yes [] No [] Date | | |
| Waivers Granted: Yes [] No [] If so, what: | | |
| **ZBA** | | |
| Any variances, special exceptions, etc. granted: Yes [] No [] If so: Article | | Section |
| **WETLANDS** | | |
| Any wetland crossings or setbacks: Yes [] No [] | | |
| Is this property in the Shoreland Protection District: Yes [] No [] | | |

PERMIT NO. _____

Amt \$ _____ Ck # _____
Date _____ Rec By _____

| APPLICANT | | |
|---|-----------|------|
| I acknowledge the Raymond building requirements. All buildings, structures, renovations and alterations shall comply with the requirements of the NH State Fire Code and NH State Building Code in force at the time application for a permit is made to the Building Inspector. R301.2.1: Wind – 90 mph; R301.2.3 Snow – 60 lbs/sq ft; seismic requirements Zone "C". A foundation certification is required for all new construction. All setbacks from boundary and wetlands shall be shown. Corner monuments (granite or iron rod) must be set on a certification plan showing where they were found. | | |
| <i>NOTE: The 2009 IRC specifies that automatic sprinklers are required in all one (1) and two (2) family homes, which precipitated some building construction requirements. The NH State Legislature has passed legislation to hold the installation of automatic sprinklers in abeyance for one (1) and two (2) family homes, the 2006 construction features (framing and gypsum) will apply.</i> | | |
| NH RSA 676:13 III "The building inspector shall adopt a form or set of standards specifying the minimum contents of a completed application for any building permit. Upon the submission of a completed application, the building inspector shall act to approve or deny a building permit within 30 days; provided, however, that nonresidential applications or residential applications encompassing more than 10 dwelling units shall be approved or denied within 60 days." | | |
| Work must commence within 180 days, or if work is suspended or abandoned for 180 days, permit becomes void. Unless a written request, showing justifiable cause, for extension is granted prior to expiration. [R105.5] | | |
| Name (Print) | Signature | Date |
| TOWN OF RAYMOND BUILDING DEPARTMENT | | |
| Application Received By | | Date |
| Approved [] Denied [] | | Date |
| Signature: David V. Hall - Building Inspector | | Date |

Complete Application Packet MUST contain:

- [] Certified Site Plan – (min. 17"x 22") to include all boundary lines, setbacks, existing and/or proposed building(s), septic system, wetlands, well and other pertinent information to show compliance/ non-compliance with Raymond Zoning Ordinances.
- [] Construction Plans – two sets (min. 17"x 22") {stamped by a NH licensed design professional if total square footage exceeds 2500 sq ft}
- [] EC-1 or Rescheck
- [] Septic Install application
- [] Driveway Permit application– State approval (if required)

Other Required Permits:

- Electrical
- Plumbing
- Mechanical
- Occupancy

Permits that MAY be required (not an inclusive list):

- Sign, home occupation, swimming pool, sprinkler system, woodstove, standby generator

For Tax Year April 1, _____ to March 31, _____

(Assigned by Municipality)
YR TOWN OP#
[] - [] - [] - T

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

1. Town/City of: Raymond

2. Tax Map/Block/Lot or USFS Sale Name & Unit No.
17-4+5 23-1,2,3 Mica

3. Intent Type: Original Supplemental (Original Intent Number)

4. Name of Access Road: Mica

5a. Acreage of Lot: 30+ Acreage of Cut: 5+

5b. Anticipated Start Date: 3/1/24

6. Type of ownership (check only one):
- a. Owner of Land and Stumpage (Sole Owner)
 - b. Owner of Land and Stumpage (Joint Tenants)
 - c. Owner of Land and Stumpage (Tenants in Common)
 - d. Previous owner retaining deeded timber rights
 - e. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER OR LOGGER / FORESTER

BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

MM 2/20/24
SIGNATURE OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

Cole Circle LLC
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

Cole Circle LLC
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

PO 732 Pelham NH
MAILING ADDRESS

Pelham NH 03076
CITY OR TOWN STATE ZIPCODE

Petersensdevelopments at 6 Mail.com
E-MAIL ADDRESS

603-765-2426 _____
HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

8. Description of Wood or Timber To Be Cut

| Species | Estimated Amount To Be Cut | |
|--|----------------------------|--------------|
| White Pine | <u>10,800</u> | MBF |
| Hemlock | <u>1</u> | MBF |
| Red Pine | | MBF |
| Spruce & Fir | | MBF |
| Hard Maple | | MBF |
| White Birch | | MBF |
| Yellow Birch | | MBF |
| Oak | | MBF |
| Ash | | MBF |
| Soft Maple | | MBF |
| Beech/Pallet/Tie & Mat Logs/ Pine Box | | MBF |
| Other (Specify) | | MBF |
| Pulpwood | | Tons |
| Spruce & Fir | | |
| Hardwood & Aspen | | |
| Pine | | |
| Hemlock | | |
| Biomass Chips | <u>150 TON</u> | |
| Miscellaneous | | Tons |
| High Grade Spruce/Fir | | |
| Cordwood & Fuelwood | <u>75</u> | Cords |

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

| Species | Amount: |
|---------|---------|
| | |

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

MM 2/20/24
SIGNATURE OF PERSON RESPONSIBLE FOR CUT DATE

MM Cole Circle LLC
PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

PO 732 Pelham NH
MAILING ADDRESS

Pelham NH 03076
CITY OR TOWN STATE ZIPCODE

PHONE NUMBER E-MAIL ADDRESS

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

The Selectmen/Municipal Assessing Officials hereby certify that:
1. All owners of record have signed the Intent;
2. The land is not under the Current Use Unproductive category;
3. The form is complete and accurate; and

- 4. Any timber tax bond required has been received.
\$ _____ Date: _____
- 5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
- 6. This form to be forwarded to DRA immediately after signing.

| | | | | | |
|---|------|---|------|---|------|
| SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL | DATE | SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL | DATE | SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL | DATE |
| | | | | | |
| SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL | DATE | SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL | DATE | | |
| | | | | | |

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER
RSA 79:10
GENERAL INSTRUCTIONS

| | |
|---------------------------------|--|
| WHO MUST FILE | The owner shall complete Form PA-7, Notice of Intent to Cut Wood or Timber (Intent), and shall file the form with the municipality (town, city, or unincorporated place) where the property to be cut is located. |
| WHEN TO FILE | The Intent shall be filed with the municipal assessing officials at the beginning of each tax year or prior to commencing each cutting operation. Cutting cannot take place until the Intent is signed by the municipal assessing officials and has been posted on the job site. If the property is subsequently sold, Rev 3402.01 (i) shall be followed. |
| WHERE TO FILE | File the form with the municipality for approval by the municipal assessing officials and an assigned operation number. A Timber Tax bond may be required, see below. The Intent must be signed by the municipal assessing officials and an operation number assigned prior to distribution. DISTRIBUTION: The original, signed copy is retained by the municipal assessing officials; a copy to the Owner, a copy to the Logger, and a copy to the Department of Revenue Administration (DRA) by Mail to: PO Box 487 Concord NH 03302-0487; by E-mail to: timber@dra.nh.gov or by Fax to: (603) 230-5947. |
| WHO MUST PAY | After Form PA-8, Report of Wood or Timber Cut (Report), is submitted to the municipality, a tax bill will be issued to the owner and payment shall be remitted directly to the municipality. The Timber Tax is a 10% tax on the stumpage value at the time of cutting. |
| REPORT & CERTIFICATE | Once the Intent has been signed and an operation number assigned, appropriate copies shall be forwarded by the municipality to the owner and the DRA. After the copy of the Intent has been received by the DRA, a Report and a Certificate will be issued by the DRA to the individual indicated on Line 6. The Certificate should be posted in a conspicuous place within the area of the cutting. |
| EXEMPTIONS | RSA 79:1, II (b), The following persons shall not be required to file an Intent to Cut or be subject to the Timber Tax: (1) A person who cuts, within the tax year, up to 10,000 board feet of logs from his own land for use in the construction, reconstruction, or alteration of his own buildings, structures, or fences situated in the State of New Hampshire; provided that such buildings are not being built for sale purposes; (2) A person who cuts or causes to be cut, within the tax year, up to 20 cords of fuel wood for his own consumption in the State of New Hampshire for domestic fuel purposes, or any amount for the manufacture of maple sugar or syrup; (3) Federal government, state government, cities, towns, school districts, or other political subdivisions which cut wood or timber for their own use, on lands under their ownership or jurisdiction or both. (4) Persons engaged in the clearing or manufacturing of rights-of-way or water storage reservoir areas incidental to the furnishing of utility services or transportation services to the public; provided, however, that when the person clearing or causing the clearing of said right-of-way sells or agrees to sell the wood or timber, he shall be deemed an "owner" as defined in RSA 79:1 II(a). (5) A person who cuts or causes to be cut, within the tax year, up to 10,000 board feet of logs and 20 cords of wood or the equivalent in whole tree chips, from the person's own land within a municipality, for land conversion purposes other than timber growing and forest uses, provided that those persons intending to convert the use of the land have secured all required permits including, but not limited to, building permits, subdivision or zoning permits, excavation permits, or site plan approvals, as necessary for the use to which the land will be converted, and are able to furnish proof of such permits. RSA 79:2 Release From Taxes. (6) All growing wood and timber except fruit trees, sugar orchards, nursery stock, Christmas trees, and trees maintained only for shade or ornamental purposes or for genetically-engineered short rotation tree fiber, which shall not be subject to the yield tax, shall be released from the general property tax and the school tax in unincorporated places provided for in RSA 198:16, but the land on which such growing wood and timber stands shall be assessed. |
| TIMBER TAX BOND | Bond Required: 1. If owners are not current on property taxes and/or timber taxes; 2. If owners are tenants in common and all have not signed the Intent; and 3. Owners do not own property in the municipality. Timber Tax Bonds are equal to the estimated Timber Tax. |
| NEED HELP | Call the Department's Municipal & Property Division at (603) 230-5950. Hearing or speech impaired individuals may call TDD Access: Relay NH 1-800-735-2964. |
| NEED FORMS | Forms may be obtained by mail from the New Hampshire Department of Revenue Administration, PO Box 487 Concord NH 03302-0487, by calling (603) 230-5950 or on the Department's Web site at www.revenue.nh.gov . |

LINE-BY-LINE INSTRUCTIONS

| | |
|---------|--|
| LINE 1 | Enter the name of the New Hampshire municipality where the cut is to take place. |
| LINE 2 | Enter the municipality assigned tax map, block, and lot number or the US Forest Service Sales sale name and unit number. |
| LINE 3 | Indicate if the Intent is an original or supplemental. Original means the first filing in a tax year. Supplemental means an additional filing to make corrections or additions to information contained on the original Intent. If this is a supplemental, enter the original operation number as previously assigned by the municipality. |
| LINE 4 | Enter the name of the road from which the cutting will be accessible. |
| LINE 5 | Enter the total number of acres in the lot, the number of acres you are working on, and the anticipated start date of the cutting. |
| LINE 6 | Check the box to indicate the type of ownership of the land. Check the box indicating if the Report and Certificate should be sent to the Owner or Logger/Forester. Provide an e-mail address if you would like the Report and Certificate e-mailed to the Logger/Forester. |
| LINE 7 | The form must be signed and dated by all owners of the property, unless the owner's are Tenants in Common (see RSA 79:1, II (a), 2). Clearly print the complete name(s), mailing address and telephone number of the owner(s). Provide an e-mail address if you would like the Report and Certificate e-mailed to the owner(s). |
| LINE 8 | Enter the estimated amount of timber to be cut by thousand board feet (MBF), tons or cords under the appropriate species. The cutting should take place during the Tax Year April 1 to March 31. A Supplemental Intent must be filed if the total volume of the cut exceeds the original estimate by 25% or more, except when a bond is required. If a bond is required, a Supplemental Intent is required for any additional volumes of timber regardless of the 25% threshold. |
| LINE 9 | Enter the species of any amounts not included in section 8 you are claiming an exemption for and the amount of the cut in the space provided. [See exemptions numbers 1-6 above] |
| LINE 10 | The Intent must be signed and dated by the Logger/Forester or person responsible for the cutting who accepts responsibility for verifying the volumes of wood to be reported by the owner. The person signing should be familiar with RSA 227-J, the timber harvest laws. Clearly print the name, complete mailing address and telephone number of the Logger/Forester or person responsible for cutting. |

FUTURE ACTION ITEMS OF NOTE/FOR REVIEW AND UPDATE:

| | <u>DEADLINE</u> | <u>PARTY</u> | <u>DATE IN</u> |
|---|-----------------|------------------|----------------|
| WATER: | | | |
| Vision Statement (request sent 10/6/23) - | | | 12/4/23 |
| Source/Demand Analysis - | | UE | 1/24/2024 |
| BOS Approval of Design Flows | 1/31/2024 | Town | 1/30/24 |
| Water Quality Evaluation | 2/28/2024 | UE | |
| Preliminary list of Potential Projects/Alter | 2/28/2024 | UE | |
| BOS Appr of Prelim List of Capital Projects/Alter | 3/12/2024 | Town | |
| Evaluation of Alternatives & Draft Source Impro Plan | 4/23/2024 | UE | |
| BOS Approval of the Proposed Source Improve Plan | 4/30/2024 | Town | |
| Cost & Funding evaluation | 5/13/2024 | UE | |
| Draft report to Town | 5/17/2024 | UE | |
| BOS approval of Draft report | 5/27/2024 | Town | |
| Draft report to Town for DES submittal | 5/30/2024 | UE | |
| Draft Report to DES - CAP deadline | 5/31/2024 | Town | |
| <u>Traffic Study</u> – (Tony to talk with Highway Safety Committee) Re: Community | | UPDATE? | |
| MEGA X - | | who to update? | |
| <u>TOWN POLICY MANUAL</u> – Review and update beginning of 2024 | | WORK WITH TM/ | |
| DIALOG SCHOOL / AGING POPULATION | | BOS | |
| E360 GENERAL CODE UPDATES AND RECODIFATION (UPGRADE) | | TM | |
| BOS EMAIL ADDRESS | | | |
| <u>Land Use Application</u> – Review, Revise, Procedures | | BOS/TM TO REVIEW | |

Posted: March 1, 2024, Old Fire Station, Town Office; Town’s website 24 hours in advance of meeting. **Note:** Board of Selectmen Meetings are broadcast live on Channel 22. If you need audio or visual assistance, call the Selectmen’s Office 72 hours prior to the meeting at 603-895-7007.



Please Note:

Requests must be received 30 days in advance of use (whenever possible). Requests may need approval from the Emergency Management Working Group and/or Technical Review Committee before final approval from the Board of Selectmen.

Application for Use of Public Lands Town of Raymond, NH

Date of Application: _____ Date Received (office use only): _____

Organization Requesting Use: _____

Responsible Person's Name: _____

Address: _____

Telephone: (H) _____ (C) _____

Email Address: _____

Public Land to be used: _____

Public Roads to be used: (if applicable): _

- Attach maps with routes marked to show plan for any event on public roads. *(Attach extra sheets to this form, if applicable)*

Are you requesting any public road closures: **YES / NO** list roads: _____

Detailed Description of use: _____

Description of Raymond Community Impact: _____

Date(s) of proposed use: _____

Starting Time: _____ Ending Time: _____

(make sure to include set-up and clean-up time)

Will an inclement weather date be needed? If yes, what is the proposed date: _____
Maximum (estimated) number of people attending event: _____

YES NO Will sound amplifiers / PA systems / air horns be used? If yes, describe use: _____

YES NO Will the applicant be generating revenue of any kind for the event? If yes, describe: ____

YES NO Will there be fundraising, solicitation, or fees charged while on town property? If yes,
describe: _____

YES NO Will food / beverages* / merchandise be sold? If so, describe: _____

**Youth sports field rentals - applicants may not run concessions unless approved by the youth sports organizations.*

YES NO Will portable bathrooms be needed? if so, number of units: _____

YES NO Will the event require field preparation / painting / lining? If so, describe: _____

YES NO Will you require access to electricity? If Yes, describe need: _____

YES NO All trash generated from the event must be removed – Carry In – Carry Out. Or a
dumpster may be rented for the event. Will a dumpster rental be necessary? If yes,
what is the amount of waste anticipated? _____

YES NO Will police protection / traffic control / parking management be necessary? If yes,
you will need to contact the Raymond Police Department (895-4747) to
schedule.

YES NO Are there any special provisions / requests that are not addressed? _____

➤ **Proof of Insurance must be provided for all organizations/vendors/businesses prior to event and on file with the Town Office (if not a Town sponsored event)**

➤ Please deliver to the Town of Raymond, 4 Epping Street, Raymond NH

- Please note: If you are planning on using the Recreational Rails to Trails for your event, make sure you contact DRED (*Department of Resources and Economic Development*) at 271-2665 to get a permit.

If applicable, you will be asked to meet with the Technical Review Committee and/or Emergency Mgt. Working Group for final approval at a minimum of 14 days prior to event. The organization may be asked to appear before the Board of Selectmen when the request is posted to the meeting agenda. The Town Manager's Assistant will see you on the Friday before the meeting.

Disclosure: Raymond Board of Selectmen have the discretion to waive or reduce fees if the event is deemed to directly benefit the residents of Raymond.

Emergency Mgt. Working Group Approval

Signature: _____

Date: _____

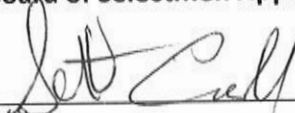
Technical Review Committee Approval


Signature: _____

Date: _____



| Office Use Only | |
|-----------------------------|-------|
| Total Fees: | _____ |
| Paid: CASH / Check # | _____ |
| Date: | _____ |
| Total Fines: | _____ |
| Paid: CASH / Check # | _____ |
| Date: | _____ |

Board of Selectmen Approval


Chairperson

 2nd
Vice Chair

 motion

 3/9/24
 3/4/29

Date: _____



Town of Raymond, New Hampshire Fee Schedule for Facilities/Events

| Location/Event | Non-Profit Organizations | | For-Profit Organizations | |
|---------------------------------|--------------------------|-------------------|--------------------------|-------------------|
| Town Common | \$50 | | \$200 | |
| Riverside Park | \$50 | | \$200 | |
| - Disc Golf Course (Tournament) | \$6 per player | | \$10 per player | |
| Cammett Rec Area | Hour | Game Block | Hour | Game Block |
| - CRA Baseball 1 | \$25 | \$50 | \$50 | \$100 |
| - CRA Baseball 2 | \$25 | \$50 | \$50 | \$100 |
| - CRA Baseball 3 | \$25 | \$50 | \$50 | \$100 |
| - CRA Soccer U14 | \$75 | \$125 | \$125 | \$225 |
| - CRA Soccer U12 | \$50 | \$75 | \$75 | \$125 |
| - CRA Soccer U10 | \$40 | \$50 | \$75 | \$100 |
| 107 Fields | Hour | Game Block | Hour | Game Block |
| - 107 Football Field | \$75 | \$150 | \$125 | \$250 |
| - 107 Babe Ruth Field | \$75 | \$125 | \$125 | \$225 |
| - 107 Softball 1 | \$25 | \$50 | \$50 | \$100 |
| - 107 Softball 2 | \$25 | \$50 | \$50 | \$100 |
| - 107 T-ball Field | \$25 | \$50 | \$50 | \$100 |
| Torrent Hall | \$25 (2-hours) | | \$50 (2-hours) | |
| Road Race Permit | \$100 | | \$250 | |

- Fees are list per hour and by a one game block unless noted.
- Painting / Lining Fees per field (\$50 discount for additional fields on same date)
- Football Field \$250
- Soccer/Lacrosse/Field Hockey \$150
- Baseball/Softball \$100

Set-up / Clean-up / Maintenance charge is \$50 per employee per hour. To be billed following the event. Any organization who does not make payment will be prohibited from future use.

There may be additional costs associated with Port-a-Johns, Dumpster Use/Waste Disposal, Electrical Use, and Road Closures/Police Details based on the type of event. These will be charged on an actual cost for each activity if required.

Disclosure: Raymond Board of Selectmen have the discretion to waive or reduce fees if the event is deemed to directly benefit the residents of Raymond.



PARADE PERMIT APPLICATION
TOWN OF RAYMOND, NEW HAMPSHIRE

REQUESTOR: Town Office
Date: 3/1/24

IT IS HEREBY PERMITTED by the Board of Selectmen of the Town of Raymond, New Hampshire, that the Town of Raymond will hold Memorial Day Parade Parade on Monday, May 27th 2024, beginning at 9:00 AM.

The parade route will include: Starts at Mr. Gas, down Epping St, with stops at, New Pine Road Cemetery, the bridge over the river, and Old Pine Road Cemetery
Please attach a simple map or sketch plotting the start, route(s) of travel, detour(s).

Town Office (submitter) shall be responsible for forwarding to the Raymond Police Department so that arrangements for traffic control may be made.

Raymond Board of Selectmen

Dated:

[Signature] 2nd
Chairperson

[Signature]
Vice Chairperson

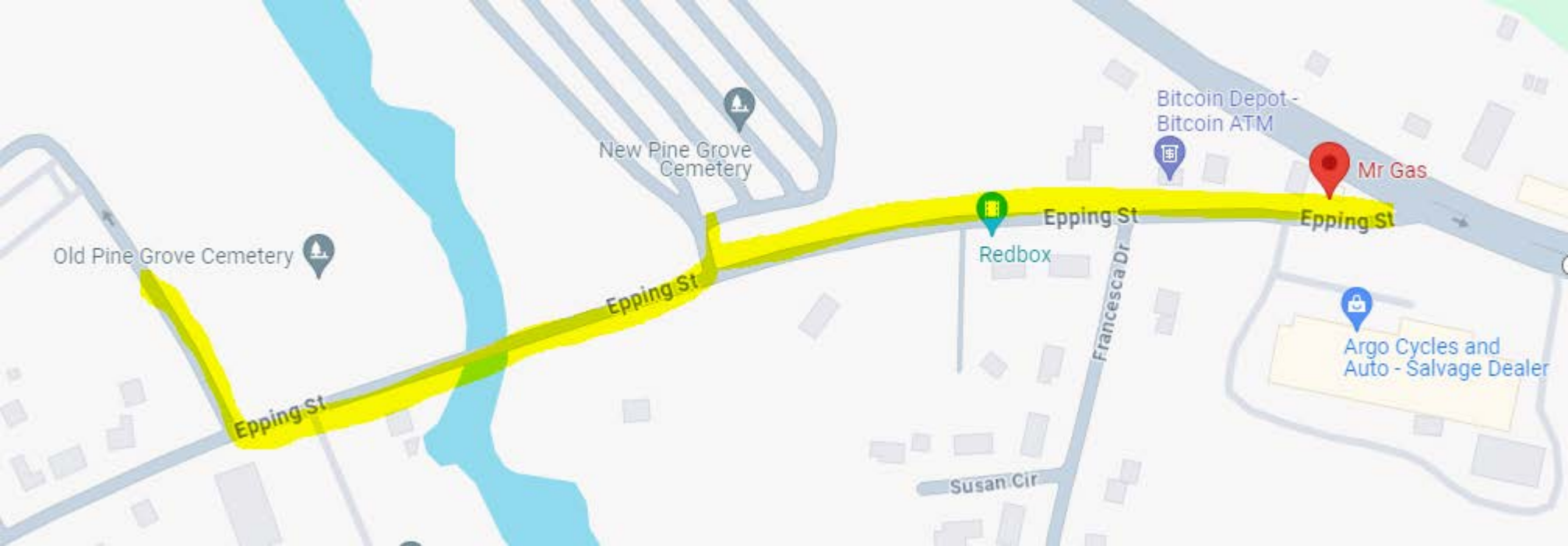
[Signature] Motion
Selectman

[Signature] 3/24/24
Selectman

[Signature] 3/4/24
Selectman

paradepermitapplication1.

cc: Raymond Police



Old Pine Grove Cemetery

New Pine Grove Cemetery

Bitcoin Depot - Bitcoin ATM

Mr Gas

Redbox

Epping St

Epping St

Epping St

Epping St

Francesca Dr

Argo Cycles and Auto - Salvage Dealer

Susan Cir

BOARD OF SELECTMEN
APPROVED Minutes 2/20/2024 Public Meeting
45 Harriman Hill Road Raymond, NH 03077
6:00 – ROOM 109

Board of Selectmen Present:

Scott Campbell – Chair
Patricia Bridgeo-Vice Chair
Dawn Merryman – Member
Doug Vogel – Member
Anthony Clements - Member
Ken Robichaud – Town Manager

Meeting Call to Order: at 6:00 Scott Campbell called the meeting to order. All BOS Board Members Present and Town Manager

2:20 thru 46:34

Dudley-Tucker Library / per Agenda

(Please see RCTV for full Minutes/Video) [Raymond Community TV \(castus.tv\)](https://www.castus.tv)

Library Trustees: in Jill Galus, Cindy Bennett, Valerie Moore

Discussions about reporting, and clarification about future expectations from the Board (i.e. actual expenditures (from Friends of Library contribution), etc., account balances, etc.

46:58 Permit to Conduct a Raffle/Dudley Tucker Library to be held May 1, 2024 (1 of 2)

MOTION FOR RAFFLE: Rani Merryman to make a MOTION to approve the Raffle. In accordance the Raymond Board of Selectmen, we hereby grant this permit for use by the Friends of the Dudley Tucker Library, a charitable organization in the connection of a raffle drawing, the drawing will be May 1, 2024, at the Library, the prizes will be a gardening basket. Seconded by Trisha Bridgeo. **PER DOUG VOGEL AT 3/4/24 BOS MEETING THIS MOTION IS RETRACTED.**

Roll Call Vote:

| | |
|-------------------|-----|
| Scott Campbell | Aye |
| Patricia Bridgeo- | Aye |
| Doug Vogel | Aye |
| Dawn Merryman | Aye |
| Tony Clements | Aye |

Motion Carried 5-0

52:38 Permit to Conduct a Raffle/Dudley Tucker Library to be held May 1, 2024 (2 of 2)

MOTION FOR TICKET: Rani Merryman would like to make a MOTION to approve, **conditionally**, the tickets being sold at the library without the information required, as long as it does not conflict with the RSA.

Roll Call Vote:

| | |
|-------------------|-----|
| Scott Campbell | Aye |
| Patricia Bridgeo- | Aye |
| Doug Vogel | Aye |
| Dawn Merryman | Aye |
| Tony Clements | Aye |

Motion Carried 5-0

55:29 **MOTION** CRF Request: Telephone – any updates and Sign

Trishia Bridgeo to make a MOTION to accept the bid for \$34,929.05. (Telephone & Network Technologies) Seconded by Rani Merryman. (Scott Cambell excused himself)

Roll Call Vote:

| | |
|------------------|-----|
| Patricia Bridgeo | Aye |
| Doug Vogel | Aye |
| Dawn Merryman | Aye |
| Tony Clements | Aye |

Motion Carried 4-0

1:02:07 **MOTION:** Abatement: New Sunset Realty

Doug Vogel to make a MOTION to approve the \$20,000 abatement underneath RSA 76:16 to New Sunset Realty LLC for the year 2023 For tax parcel 022000009 otherwise known as Old Manchester Road, Seconded by Rani Merryman.

Roll Call Vote:

| | |
|------------------|-----|
| Patricia Bridgeo | Nay |
| Doug Vogel | Aye |
| Dawn Merryman | Aye |
| Tony Clements | Aye |
| Scott Campbell | Aye |

Motion Carried 4-1

1:03:00 Town Manager updated BOS on Safety Generator - EMC Safety Generator should be here sometime this summer (2024)

1:05:31 **Doug Vogel to make a MOTION** to Unseal the following 91-A Minutes that were reviewed during Non-Public Meeting of 2/12/2024 as listed below, Seconded by Scott Campbell.

- May 5, 2014
- June 6, 2014
- June 9, 2014
- August 22, 2014
- November 3, 2014
- November 10, 2014
- March 16, 2020
- June 9, 2020
- June 15, 2020
- June 29, 2020
- August 24, 2020
- August 31, 2020
- November 16, 2020
- October 25, 2021
- December 20, 2021
- January 20, 2022
- May 4, 2022
- May 24, 2022
- November 6, 2023
- November 20, 2023
- November 27, 2023

ROLL CALL VOTE:

| | | |
|------------------|---|-----|
| Scott Campbell | - | Aye |
| Patricia Bridgeo | - | Aye |
| Doug Vogel | - | Aye |
| Anthony Clements | - | Aye |
| Dawn Merryman | - | Aye |

Motion Carried 5-0

1:07:19 MOTION: Rani Merryman to make a Motion to Adjourn. Seconded by Scott Campbell.

Roll Call Vote:

| | | |
|------------------|---|-----|
| Scott Campbell | - | Aye |
| Patricia Bridgeo | - | Aye |
| Doug Vogel | - | Aye |
| Anthony Clements | - | Aye |
| Dawn Merryman | - | Aye |

Motion Carried 5-0

The Board exited public session at approximately 1:08 (7:10pm)

Attachments per Agenda

Full Minutes – [RCTV | Raymond \(raymondnh.gov\)](https://www.raymondnh.gov)

Minutes taken by 2.22.24

Denise E. Ardolino
Executive Administrative Assistant
Town Manager and Board of Selectmen
Town of Raymond

BOARD OF SELECTMEN

APPROVED Minutes 2/26/2024 Public Meeting

45 Harriman Hill Road Raymond, NH 03077

6:00 PM

Board of Selectmen Present:

Scott Campbell – Chair

Patricia Bridgeo-Vice Chair

Anthony Clements – Member

Ken Robichaud – Town Manager

Meeting Call to Order: at 6:00 Scott Campbell called the meeting to order. Doug Vogel and Rani Merryman were not present at this meeting. Scott Keddy and Stacy Grella were also present. Pledge was said and Moment of Silence for Bevely J. Smith.

TO APPEAR BEFORE THE BOARD

2:35 Underwood Engineers – Presentation

Refer to RCTV for full Meeting Minutes - [RCTV | raymond-nh \(raymondnh.gov\)](http://raymond-nh.raymondnh.gov)

Keith Pratt, President and Lynette Kearney, Project Manager - 02:00 – Schedule, layout, rate study, and plan for draft reports to adhere to deadlines. Main points of discussion:

1. Understanding the approach on water quality – raw water data presented at 07:18. Well 2 is offline. Discussing health issues of high levels of Manganese in water.
2. Options and alternatives
 - a. Replacement of the filtration tank (current one is 20 years old)
 - b. Working with existing sources/Increase the capacity to match what the aquifer capacity is
 - c. Look at new sources
3. Evaluation of alternatives and costs
 - a. Discussion around system development charges and accumulating estimates post meeting
 - b. Re-dig well 2 under the same permit – least expensive option
 - c. Drill a new well (Hydro geo permitting needed before drilling is about \$400,000)

BOS REVIEW, APPROVAL/ACCEPTANCE

1:09:37 Discussed topic on Agenda APPLICATION FOR USE OF PUBLIC LANDS – 24 MEMORIAL DAY PARADE – BOS requested Parade Permit Applicant and had questions on insurance, forms needed, number of police officers needed and who pays for what. TM to follow up.

1:14.15 MOTION FOR RAFFLE: American Legion Riders: Scott Campbell to make a MOTION to accept American Legion Riders June 8, 2024 Raffle to sell a \$1,000 gift card to Sigarms. Seconded by Tony Clements.

Roll Call Vote:

Scott Campbell Aye
Patricia Bridgeo Aye
Tony Clements Aye

Motion Carried 3-0

1:15:02 MOTION FOR RAFFLE: Ray Fre - Tony Clements to make a MOTION to accept the Ray Fre Raffle. Seconded by Scott Campbell. The prize is 20 \$25 scratch tickets.

Roll Call Vote:

Scott Campbell Aye
Patricia Bridgeo Aye
Tony Clements Aye

Motion Carried 3-0

1:17:13 Discussed Topic on Agenda – Tax Abatement. BOS would like to open a discussion on Raymond’s aging population, school taxes, etc. This Topic is an Action Item on the Agenda for future discussions.

1:21:00 MOTION for Tax Abatement. Patricia Bridgeo to make a Motion to abate – Lot 015/000 Lot: 003/59 - in the amount of \$0.00. Seconded by Scott Campbell.

Roll Call Vote:

Scott Campbell Aye
Patricia Bridgeo Aye
Tony Clements Aye

Motion Carried 3-0

Continued discussion on Notice of Tax Abatement (State vs. Local) and form discrepancies. Denise will bring the Town Assessors’ attention.

NEW BUSINESS

1:22:34 – Town Manger updated BOS on moving forward with an easement for the 156-water tower – owned by PSNH. Approved to use their lot for staging – waiting on application to come through from PSNH. Town Manager also updated BOS on new hire looking to hire a planning tech.

PUBLIC COMMENT

1:26:44 –Jim McLeod updated BOS on “water tank flyer” approved and off to printer. The public should see it soon. Jim thanks all for getting Article 13 getting it “across the finish line”. BOS thanks the Water Committee for getting it done!

1:28:55 - BOS is looking for Volunteers on Voting Day to help with counting etc. Those interested in volunteering are welcome to come in to Town Hall for more information!

1:31 MOTION: Scott Campell to make a Motion to enter Non Public under RSA 91-A:3 II (c). Return to public only to Adjourn. Seconded by Patricia Bridgeo.

Roll Call Vote:

Scott Campbell Aye

Patricia Bridgeo Aye

Tony Clements Aye

Motion Carried 3-0

The Board exited public session at approximately 7:30pm

Attachments per Agenda

Full Minutes – [Raymond Community TV \(castus.tv\)](http://castus.tv)

Minutes taken by 2.28.24

Denise E. Ardolino

Executive Administrative Assistant

Town Manager and Board of Selectmen

Town of Raymond