



## Raymond Select Board Meeting Monday, December 4, 2023

### 12.4.23 MINUTES AND SUPPORTING DOCUMENTS

#### HYPERLINKED CONTENTS

1. ~~12.4.23 DRAFT Public Minutes~~
  2. 12.4.23 Non Public Non Sealed Minutes
  3. Eagle Scout Presentation
- 
- a) Request from Highway Safety Committee: Request to Reconsider Lift Thru Trucking (RPD)
  - b) Request from Highway Safety Committee: Blind Driveway Signs (RPD)
  - c) 2023 Impact Fees Disbursement Request Raymond School District (Finance)
  - d) Application for Use of Public Lands: Pecker Bridge on 12/7/23
  - e) Application for Use of Public Lands: Town Common 5/2/2024
  - f) Property Tax Warrant (Tax Collection) G&D Revocable Trust (Assessing)



## Board of Selectmen Vote to Approve

I move to approve the purchase and placement of: BLIND DRIVEWAY SIGNS per  
Highway Safety Committee Chair Letter dated 11/21/2023.

Areas of 18 Harriman Road and 45 Ham Road

Date: 12-4-2023

Motion Made by: RANI MERRYMAN Second to the Motion By: PATRICIA BRIDGEO

### Approvals:

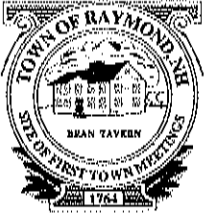
Selectman: [Signature]  
D. Scott Campbell, Board Chair

Selectman: [Signature]  
Patricia Bridgeo, Board Vice Chair

Selectman: [Signature] 12/4/23  
Doug Vogel, Board Member

Selectman: [Signature]  
D. Rani Merryman, Board Member

Selectman: [Signature]  
Anthony Clements, Board Member



**RAYMOND POLICE DEPARTMENT**  
SAFETY COMPLEX  
1 SCRIBNER ROAD  
RAYMOND, NEW HAMPSHIRE 03077



**Michael R. Labelt**  
*Chief of Police*

November 21, 2023

Scott Campbell, Chair  
Raymond Board of Selectmen  
4 Epping Street  
Raymond, NH 03077

RE: Blind Driveway Signs

Dear Scott,

The Highway Safety Committee recently received resident requests for "Blind Driveway" signs in the area of 18 Harriman Road and 45 Ham Road.

These areas were evaluated and subsequently unanimously approved by the committee at the November 9, 2023, meeting.

Based on this, the Highway Safety Committee recommends that the Board of Selectmen approve the purchase and placement of "Blind Driveway" signs in the area of 18 Harriman Road and 45 Ham Road.

A cost estimate for the signs and posts has been included with this letter.

Please let me know if you have any questions or require any further information.

Respectfully,

Michael R. Labelt  
Chief of Police  
Highway Safety Committee Chair

Cc: Ken Robichaud

✓  
10/12

**RE: Blind Driveway Sign - 18 Harriman road**

Stacey Grella <sgrella@raymondnh.gov>

Thu 10/5/2023 9:59 AM

To:Amanda Delpidio <amanda.delpidio@icloud.com>

Cc:Michael Labell <mlabell@raymondnh.gov>

Hi there... I have copied our Highway Safety Committee Chair on this email so he can add this to their agenda... I believe their next meeting is scheduled for some time next week...

S

Stacey J. Grella, Operations Manager  
Department of Public Works  
4 Epping Street  
Raymond, NH 03077  
603-895-7036  
sgrella@raymondnh.gov  
M-F 7:30am – 4:00pm

-----Original Message-----

From: Amanda Delpidio <amanda.delpidio@icloud.com>  
Sent: Wednesday, October 4, 2023 5:09 PM  
To: Stacey Grella <sgrella@raymondnh.gov>  
Subject: Blind Driveway Sign - 18 Harriman road

Hi There,

I am not sure if this is the right place to reach out but I was inquiring about getting a blind driveway sign put before my driveway. The hill and blind spot is very dangerous.

Am I able to put a sign up myself? I wasn't sure where I could post it or if a tree was on someone else's property. Any help would be appreciated. My address is 18 Harriman road, Raymond, NH 03077 and I am the homeowner, thanks.

-Amanda Delpidio  
603-275-7355

10/12 ✓

## Agenda Item for Highway Safety Cmte

Stacey Grella <[sgrella@raymondnh.gov](mailto:sgrella@raymondnh.gov)>

Thu 9/28/2023 10:54 AM

To: Michael Labell <[mlabell@raymondnh.gov](mailto:mlabell@raymondnh.gov)>

Good morning Chief!

Just had a resident stop in to request that a "Blind Driveway" sign be posted on her street. She lives at 45 Ham Road on a very sharp turn... her name is Susan Estes and her phone number is 603-475-2443. I explained to her that this would be put on the next HSC agenda and someone would be in touch with her as to a decision. Any questions, just let me know... thanks!

S

*Stacey J. Grella, Operations Manager  
Department of Public Works  
4 Epping Street  
Raymond, NH 03077  
603-895-7036  
[sgrella@raymondnh.gov](mailto:sgrella@raymondnh.gov)  
M-F 7:30am – 4:00pm*



# Quote: SO-12699

Created: 2023-11-09

**Customer:**

RAYMOND HIGHWAY DEPT

**Bill to:**

**Ship to:**

	Item	Quantity	Price per unit	Total price	Tax
1.	[A1818AEGP-Y] ALUM 18X18 AEGP YELLOW	2 pcs	36.60 USD	73.20 USD	0% - NH Sales Tax
2.	[PCP102] 10' GREEN 2#/FT CHAN POST	2 pcs	57.42 USD	114.84 USD	0% - NH Sales Tax

Total units:	4 pcs
Subtotal:	188.04 USD
Plus tax:	0.00 USD
<b>Total:</b>	<b>188.04 USD</b>

**Notes.**

LINE 1, QTY - 2 - 18X18 ALUM B/Y AEGP "BLIND DRIVE"

Richard Nunziato Sr. Highway Foreman  
Department of Public Works  
71 Route 27  
Raymond, NH 03077  
Office Phone: 603-895-7044 cell: 603-244-0854  
rnunziato@raymondnh.gov  
M-F 7:30am - 4:00pm



## Board of Selectmen Approval Vote

I move to accept / approve the following request:

**Highway Safety Committee requests the current Board of Selectmen Reconsider and Lift\* (see attached letter dated 11/21/2023) Reference No Thru Trucking for Roadways connected to Center of Town**

**Approval to Lift and allow officers to enforce the ordinance as originally intended.**

Date: 12-4-2023

Motion Made by: Anthony Clements Second to the Motion By: Doug Vogel

### Approvals:

Selectman: D. Scott Campbell  
D. Scott Campbell, Board Chair

Selectman: Patricia Bridgeo 12/4/2023  
Patricia Bridgeo, Board Vice Chair

Selectman: Doug Vogel 12/4/23  
Doug Vogel, Board Member

Selectman: D. Rani Merryman  
D. Rani Merryman, Board Member

Selectman: Anthony Clements  
Anthony Clements, Board Member



**RAYMOND POLICE DEPARTMENT**  
SAFETY COMPLEX  
1 SCRIBNER ROAD  
RAYMOND, NEW HAMPSHIRE 03077



Michael R. Labelle  
*Chief of Police*

November 21, 2023

Scott Campbell, Chair  
Raymond Board of Selectmen  
4 Epping Street  
Raymond, NH 03077

RE: No Thru Trucking

Dear Scott,

After a discussion at the October 12, 2023, Highway Safety Committee meeting I conducted research regarding Town Ordinance 283-18, Trucks Over Certain Weights Excluded. Said ordinance covers roadways connected to the center of town to include Main Street and Epping Street.

I discovered in the approved minutes from the July 10, 2017, Board of Selectmen's meeting that the board unanimously voted to "temporarily lift the thru trucking ordinance for Main Street, Epping Street, Wight Street, and Old Manchester Road."

It was agreed that the Highway Safety Committee would explore other options and bring them before the board for a decision in 90 days from that date. I am not aware that this was accomplished.

I am asking the current Board of Selectmen to reconsider this decision and lift it to allow officers to enforce the ordinance as originally intended.

Please let me know if you have any questions or require any further information.

Respectfully,

Michael R. Labelle  
Chief of Police  
Highway Safety Committee Chair

Cc: Ken Robichaud



**Town of Raymond**  
**Board of Selectmen APPROVED Minutes**  
**July 10, 2017**  
**7:00 P.M.**

**Meeting Called to Order by:** Board of Selectmen Chair Wood, 7:00 p.m.

**Board of Selectmen In Attendance:**

Jonathan Wood  
Wayne Welch  
Jack Barnes  
Gregory Bemis  
George Plante

**Town of Raymond Staff:** Craig Wheeler, Town Manager

**Board of Selectmen Excused:**

**Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Moment of Silence:** Harry Wagner, Jr., Robert Cashen

**General Public Comment:**

Opened at 7:01p.m –

Mr. Catrell came forward to discuss the veterans tax credits. The Board is working on this tax credit and will be bringing it forward to the warrant for 2018.

Mr. Weldy came forward to discuss the Leisure Village project regarding negotiations on the property. He did not agree with the Board's decision and gave a couple of suggestions to help collect taxes.

Ms. Hanson came before the board regarding an article that came out before the elections regarding a social media post in which Ms. Hanson believes her character/financial business was doxed. She disagreed the recent appointment to the CIP committee.

Mr. Brown came forward to discuss raises for non-union town employees. He raised some concerns regarding a certain employee and how the raises are calculated. He referred to some time sheets that he had in his possession. He brought up overtime, old/new sick time. Mr. Brown will send copies of his documentation to the Board.

Mr. Hanson came forward to re-iterate his concern regarding the appointment to the CIP Committee.

Ms. Gott: came forward regarding the veteran's credit. She wanted clarification of the warrant article and hoped that the Board would put the article forward. She thanked the Raymond PD for their good work regarding a recent case.

**Public Comment – Public Hearing: Opened at 7:34 p.m.**



## **Agenda Items:**

### **CRF – Town Technology:**

Mr. Creveling, Chief Salois and Mike Flores from Internet & Telephone came forward to discuss and ask for a motion to move forward regarding the CRF for Town Technology; replacement of some computers. The CRF will be for Town Hall Switching – Cisco 52 Port Ethernet Switch (labor/warranty inc.) \$2,172.50; Fire Department switching – Cisco 28 port Ethernet Switch (labor/warranty inc.) \$1,473.54; and Town Hall workstation replacement – 10 units (labor/warranty, inc.) \$12,409.90; for a total of \$16,055.94 to be withdrawn from Town office Technology fund. Mike gave an overview regarding security, personal data and rules and regulations that are changing. Mr. Welch made a motion to accept the CRF in the amount of \$16,055.94, seconded by Mr. Plante, MOTION CARRIED, 5-0-0.

### **New Rapid Response Eco. Development Member Introduction:**

Mr. Creveling introduced Rachel Marden the newest member of the committee listed above. Ms. Marden comes to the team with a wealth of knowledge in environmental consulting, communications and planning. Mr. Bemis made a nomination to the committee for three years, seconded by Mr. Welch, MOTION CARRIED 5-0-0.

### **DRED Re-organization:**

Mr. Wheeler passed out an article regarding DRED that was recently in the union leader. DRED is in a re-organization phase. They are making the department into two different divisions.

### **Exit 4 Update:**

Mr. Wheeler stated that Mr. Pease has re-named his project at Exit 4 and pointed out that there is new signage. He is continuing to move forward to either develop the area or sell it.

### **No Through Trucking Presentation:**

Chief Salois came forward to give a presentation regarding no through trucking in the down town area. The Highway Safety committee is seeking approval from the Board to consider granting a waiver (or repeal sections of ordinance) until such time when the Board can update the No Thru Trucking ordinance. Chief gave explanations regarding certain roads and the problems they pose. See Attachment #1 (Memo from RPD dated 7-7-17). Chief was asking to allow a “cease” of the ordinance or to allow the PD not to enforce it at this time; and the committee will come before the Board with recommendations. Mr. Welch made a motion to temporarily lift the thru trucking ordinance for Main Street, Epping Street, Wight Street, Old Manchester Road until the Highway Safety Committee can explore other options and bring them before the Board for a decision in 90 days, seconded by Mr. Bemis, MOTION CARRIED, 5-0-0.

### **Rt. 27 Speed Limit Presentation:**

Chief Salois came forward and gave an overview of the state road speed limit particularly Rt. 27. The Highway Safety Committee recently took the opportunity to have an engineer from the State come in and take a look at Rt. 27 in regard to changing the speed limit on Rt. 27. It is the committee’ suggestion to submit a letter from the Board to the State of NH DOT requesting they post Rt. 27 a uniform “flat” speed limit for the entire Raymond length, and suggest the alternate re-stripe package. Mr. Barnes made a motion to send a letter to NH DOT and consider the re-stripping package, seconded by Mr. Welch, MOTION CARRIED, 5-0-0.



**Long Hill Road Speed Limit Sign/Scenic Road Sign:**

Mr. Wheeler stated that there was a complaint from a resident regarding the speed limit on this road, Public Works has place an appropriate speed limit sign stating the speed limit for this stretch of road at both ends. Also, it was suggested that the Board embrace a design for a scenic road sign for the town. Mr. Brewer designed a draft for the Board to review. It was suggested to have a contest to design a sign. Residents can help with the design. The Board made a motion to draft a contest design for the artwork. Mr. Wheeler will complete for their review.

**Pavement Bid Openings:**

**Bell & Flynn, LLC**

**Bituminous Concrete**

Estimated Tonnage      1,500  
Bid Price Per Ton:      \$77.00  
Total: \$115,500

**Hand Application (Type F):**

Estimated Tonnage      20  
Bid Price Per Ton:      \$140.00  
Total \$2,800.00

**Hand Application (Type B):**

Estimated Tonnage      20  
Bid Price Per Ton:      \$130.00  
Total \$2,600.00

**Crushed Gravel:**

Estimated Tonnage      500  
Bid Price Per Ton:      \$36.00  
Total \$18,000.00

**Reclaim Grinding in Place:**

Estimated Sq. Yrds.      16,650  
Bid Price Per SYD:      \$3.00  
Total \$49,950.00

**Supplemental 1 ½ crushed Stone:**

Assumed Tonnage      320



Bid Price Per Ton: \$30.00

Total \$9,600.00

**Binder Course Application:**

Estimated Tonnage 2100

Bid Price Per Ton: \$70.00

Total \$147,000.00

**Brox Industries, Inc.**

**Bituminous Concrete**

Estimated Tonnage 1,440

Bid Price Per Ton: \$61.90

Total: \$89,136.00

**Hand Application (Type F):**

Estimated Tonnage 50

Bid Price Per Ton: \$155.00

Total \$7,750.00

**Hand Application (Type B):**

Estimated Tonnage 100

Bid Price Per Ton: \$155.00

Total \$15,500.00

**Crushed Gravel:**

Estimated Tonnage 765

Bid Price Per Ton: \$49.00

Total \$37,485.00

**Reclaim Grinding in Place:**

Estimated Sq. Yrds. 16,800

Bid Price Per SYD: \$11.90

Total \$199,920.00



**Supplemental 1 ½ crushed Stone:**

Assumed Tonnage 320  
Bid Price Per Ton: \$39.50  
Total \$12,640.00

**Binder Course Application:**

Estimated Tonnage 1  
Bid Price Per Ton: \$145.00  
Total \$145.00.00

**Pike Industries, Inc.**

**Bituminous Concrete**

Estimated Tonnage 1,389  
Bid Price Per Ton: \$64.45  
Total: \$89,521

**Hand Application (Type F):**

Estimated Tonnage 20  
Bid Price Per Ton: \$130.00  
Total \$2,600.00

**Hand Application (Type B):**

Estimated Tonnage 20  
Bid Price Per Ton: \$130.00  
Total \$2,600.00

**Crushed Gravel:**

Estimated Tonnage 550  
Bid Price Per Ton: \$25.00  
Total \$13,750.00

**Reclaim Grinding in Place:**

Estimated Sq. Yrds. 16,577



Bid Price Per SYD: \$2.00

Total \$33,154.00

**Supplemental 1 ½ crushed Stone:**

Assumed Tonnage 320

Bid Price Per Ton: \$13.00

Total \$4,160.00

**Binder Course Application:**

Estimated Tonnage 2150

Bid Price Per Ton: \$62.25

Total \$133,837.00

**Onway Lake Culvert Construction Update:**

Mr. Wheeler gave an overview of the construction project. Completion by August 23<sup>rd</sup>.

**Expenditure/Revenue Report:**

Ms. Gilligan passed out the updated financial report. We are at 95% for collected taxes at this point and time; and 50% collected for our revenue for the year. We continue to keep a close eye on the town expenses; expenditures are at 47% now.

**Onway Lake Island Signage Update:**

Chief Hammond came before the Board to inform them that the sign that they approved at the last meeting has been placed on the island that states, no trash, no fires, no camping. They along with the PD will continue to monitor the island.

**Town Monthly Newsletter:**

Mr. Wheeler gave an overview of the first newsletter from the town manager and his department heads. This will give important information regarding projects and happenings around town. It continues to be a work in progress. Mr. Barnes would like the BOS to add an article monthly.

**4<sup>th</sup> of July Parade Review:**

Mr. Wheeler stated that it was a complete success and thanked Pastor Bosse and his staff at the church for stepping up and taking on this huge responsibility.

**HR Update/Comments:**

Mr. Wheeler stated that he had written a memo over a year ago regarding HR and how the town would be moving forward with implementing staff to fill this position. Ms. Intonti, took on the role and agreed to go back to school to earn her certificate in HR through Southern New Hampshire University. Ms. Intonti also submitted a thank you memo, thanking the Board and the Town Manager for their support in allowing the educational support that is now been completed. She was also recognized in the NHMA



Town and Country Magazine. Ms. Gilligan also commented on the importance of HR within our community and it is a huge responsibility.

**Other Business:**

Mr. Wood asked about the no smoking signs and the designated areas; he wanted to know where we are in the completion of this project. Ms. Intonti commented that the Coalition produced the signs to be put up after the approved vote went through. They are somewhere in public works. Once the signs are located, they will be put up.

He commented that the Board had a table at town fair where residents could fill out surveys. It went well. A suggestion was given to him to pass on, where a resident could purchase a "tag" at town hall so that the town could then pick up large or heavy items and bring them to the dump. (couches, etc.). Mr. Wood would like to have further discussions on how to implement the program.

**Approval of Minutes:**

Mr. Bemis made a motion to accept the minutes as written, Mr. Plante seconded; MOTION CARRIED 5-0-0.

**Correspondence Sent and Received:**

The Board read and reviewed all correspondence.

**Town Manager's Report:**

Town Fair was successful. Miss Raymond pageant was successful and he was a judge.

**Board of Selectmen's Report:**

Mr. Bemis, attended the Town Fair. He reminded residents of the summer concert series. Mr. Plante, no comments, Mr. Welch, no comments, Mr. Barnes, reminded residents of the upcoming Budget Committee meeting, all public is welcome. Mr. Wood commented on the Planning Board meetings.

**Non-Public Meeting RSA 91A:3,II (c ) Reputation:**

Mr. Wood made a motion that the Board members would be entering a non-public meeting under RSA listed above at 8:52p.m. The Board was polled, Mr. Bemis, Y, Mr. Plante, Y, Mr. Welch, Y, Mr. Barnes, Y, Mr. Wood Y. and it was stated that they will only come out to adjourn, seconded by Mr. Welch; MOTION CARRIED 5-0-0.

**Adjournment:**

Public meeting was adjourned at 8:53PM.

These minutes are final and are on file with the Town Clerk Tax Collector for permanent record.

Minutes Recorded By:

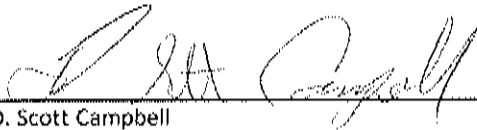
*Deborah Intonti*

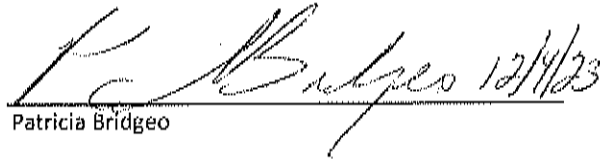
Deborah Intonti, Executive Assistant to the Board of Selectmen and Town Manager.

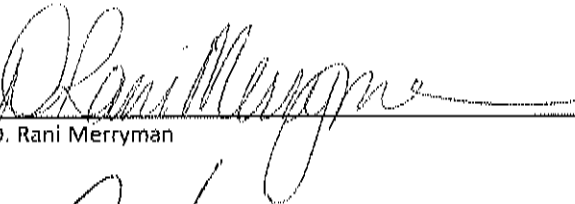


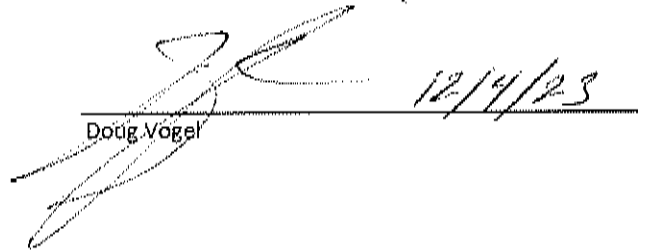
Authorization for the requested release of all Impact Fees collected during 2023 to Raymond SAU.

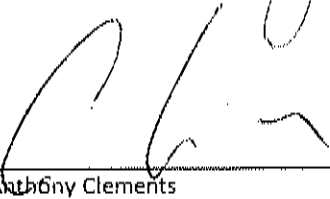
Impact Fees	Collected YTD 11-16-23
2023	Amounts
	5,079.04
	7,044.00
	5,122.00
	5,903.00
	3,369.00
	3,511.68
	3,369.00
	4,126.72
	4,464.00
	13,800.00
	<b>\$ 55,788.44</b>

  
 \_\_\_\_\_  
 D. Scott Campbell

  
 \_\_\_\_\_  
 Patricia Bridgeo 12/14/23

  
 \_\_\_\_\_  
 D. Rani Merryman

  
 \_\_\_\_\_  
 Dotig Vogel 12/14/23

  
 \_\_\_\_\_  
 Anthony Clements

12-4-2023  
 \_\_\_\_\_  
 BOS Meeting Date

	<u>Historical Collections</u>
2022	\$51,636.92
2021	\$128,788.27
2020	\$119,841.60
2019	\$83,190.08
2018	\$98,801.96
2017	\$26,374.00
2016	\$16,845.00
2015	\$13,426.00
2014	
2013	\$15,111.00
2012	\$8,123.00
2011	\$37,804.00



# Raymond School District

SAU 33, 43 Harriman Hill Road, Raymond, New Hampshire 03077  
Tel. 603-895-4299 Fax. 603-895-0147 [www.sau33.com](http://www.sau33.com)

Terry Leatherman, Superintendent of Schools  
Jodi Gutterman, Exec. Director of Student Support Services  
Samantha Horrigan, Director of Health and Wellness  
Brittany L'Heureux, Technology Director  
Tasha Ball, Director of School Nutrition Services



Marjorie Whitmore, Business Administrator  
Karen Stuart, Director of Human Resources  
Todd Ledoux, Safety and Facilities Director  
Patrick Arsenault, Director of Youth Services

November 15, 2023

Board of Selectmen  
Town of Raymond  
4 Epping St.  
Raymond, NH 03077  
Attn: Ken Robichaud

Dear Ken:

I am writing to request a disbursement of impact fees that have been collected by the Town for the School District during the 2023 calendar year.

The actual disbursement has recently been made after the Town's calendar year end, but prior to that it was issued in late December prior the Town's calendar year end close

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in cursive script that reads "Marjorie Whitmore". The signature is written in dark ink and is positioned above the printed name and title.

Marjorie Whitmore  
Business Administrator



## Board of Selectmen Approval Vote

I move to Accept and Release Funds: \*

### Impact Fees collected during 2023 to Raymond SAU

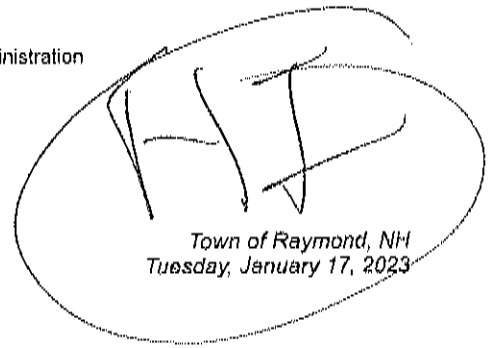
Date: 12-4-2023

Motion Made by: Raw Moynihan Second to the Motion By: Scott Camp

#### **APPROVALS ATTACHED:**

*R. Bridger*

\*Per Raymond School district Letter dated 11/15/2023



## Chapter 197. Zoning

### Article 7. Administration

#### § 197-7.1. Impact fees for public capital facilities.

- A. Authority and applicability (03/2004). This article is authorized by New Hampshire RSA 674:21 I(m) as an innovative land use control. The administration of this article shall be in compliance with RSA 674:21V(a. through i.). This article, as well as, regulations, studies and methodologies adopted by the Planning Board consistent with and in the furtherance of this article, shall govern the assessment of impact fees imposed upon new development in order to meet the needs occasioned by that development for the construction or improvements of capital facilities owned or operated by the Town of Raymond or the Raymond School District.
- B. The public facilities for which impact fees may be assessed in the Town of Raymond may include:
- (1) Water treatment and distribution facilities.
  - (2) Wastewater treatment and disposal facilities.
  - (3) Sanitary sewer.
  - (4) Stormwater.
  - (5) Drainage and flood control facilities.
  - (6) Public road systems and rights-of-way.
  - (7) Public works equipment and facilities.
  - (8) Municipal office structures, equipment and facilities.
  - (9) Fire, ambulance, emergency management.
  - (10) Police and dispatch equipment and facilities.
  - (11) Public school facilities.
  - (12) Solid waste collection.
  - (13) Transfer, recycling, processing and disposal facilities.
  - (14) Public library facilities.
  - (15) Public recreation facilities not including public open space.
- C. Prior to assessing an impact fee for one or more of the public facilities enumerated above, the Planning Board shall have adopted such studies or methodologies and related fee schedules that provide for a process or method of calculating the proportionate share of capital improvement costs associated with the increased demand placed on capital facility capacity by the new development. (03/2004).

- (4) The conversion of an existing use to another use if such changes creates a net increase in the demand on public capital facilities that are subject to impact fee assessment methodologies adopted by the Planning Board.

#### **NEW RECREATION FACILITIES**

Land and facilities owned or operated by the Town of Raymond or the Raymond School District, other than public open space, which are designed for the conduct of recreational sports or other active uses of an organized nature, and which include equipment or improvements to the land to support indoor or outdoor public recreation programs and activities.

#### **PUBLIC CAPITAL FACILITIES**

Facilities and equipment owned, maintained, or operated by the Town of Raymond as defined in the Capital Improvement Program and which are listed in the adopted impact fee schedule. (03/2004)

#### **PUBLIC OPEN SPACE**

An unimproved or minimally improved parcel of land or water available to the public for passive recreational uses, such as walking, sitting, or picnicking which does not include "public recreation facilities."

#### **SCHOOL DISTRICT**

The Raymond School District.

- H. Imposition of impact fees. Impact fees shall be assessed to new development to compensate the Town of Raymond and the Raymond School District for the proportional share of capital facilities generated by new development in the Town of Raymond, including municipal and public school facilities to be constructed, or which were constructed in anticipation of new development.
  - (1) Any person who seeks a building permit for new development is hereby required to pay a capital facility impact fee upon adoption of this article in the manner set forth herein.
  - (2) Public school facility impact fees may be waived, in the discretion of the Planning Board, for those units within an elderly housing development approved pursuant to the provisions of § 197-5.5K of this chapter, in which at least one occupant of the dwelling unit is required to be 55 years of age or older, and where such requirements are documented in restrictive covenants recorded in the Rockingham County Registry of Deeds. (03/2005)
  - (3) A person may request, from the Planning Board, a full or partial waiver of impact fees for any residential units or nonresidential development that was approved for construction prior to the effective date of this article.
- I. Computation of impact fees.
  - (1) The amount of each impact fee shall be as set forth in the Impact Fee Schedules prepared and updated in accordance with a report prepared and adopted by the Planning Board for the purposes of impact fee assessment.
  - (2) In case of the new development created by conversion or modification of an existing use, the impact fee shall be based upon the net increase in the impact fee assessed for the new use as compared to the highest impact fee that was or would have been assessed for the previous use in existence on or after the effective date of this article.
- J. Assessment and payment of impact fees. Assessment and payment of impact fees shall be implemented pursuant to the provisions of RSA 674:21(V)(d), as amended. Pursuant to the provisions of RSA 674:21, the Town of Raymond and the assessed party may establish an alternate payment schedule, and the Town of Raymond may require that the future payment of such fees be secured by bonds, letters of credit or other forms of security which are acceptable to the Town of Raymond. (03/2005)

premature, requires an excessive expenditure of public funds, or otherwise violates the Town of Raymond Zoning Chapter or the Raymond Planning Board Site Plan Review Regulations or Subdivision Regulations, or which may otherwise be lawfully denied.

- P. Review. The Impact Fee Assessment Schedule shall be reviewed at least once every five years by the Planning Board (3/2017), according to the methodologies established within a report adopted by the Raymond Planning Board, and as amended. Such review may result in recommended adjustments in one or more of the fees based on the most recent data as may be available including, but not limited to, current construction cost information or capital improvement plans or programs, property assessment data, demographic data, United States Census information, and other sources. Based on its review, the Board may consider the adoption of an updated or amended impact fee methodology, or may modify the schedule to correct errors or inconsistencies identified in the review process. No change in the methodology or in the impact fee schedules shall become effective until it shall have been the subject of a public hearing before the Planning Board, noticed in accordance with RSA 675:7. (03/2016)



**Please Note:**

Requests must be received 30 days in advance of use (whenever possible). Requests may need approval from the Emergency Management Working Group and/or Technical Review Committee before final approval from the Board of Selectmen.

## Application for Use of Public Lands Town of Raymond, NH

Date of Application: 11-27-23 Date Received (office use only): \_\_\_\_\_

Organization Requesting Use: Post 90 Hurd-Welch American Legion

Responsible Person's Name: George Plante

Address: 37 Mountain Rd

Telephone: 603-817-1118

Email Address: G.Plante@comcast.net

Public Land to be used: Pecker bridge

Public Roads to be used: (if applicable): \_\_\_\_\_

➤ Attach maps with routes marked to show plan for any event on public roads. (Attach extra sheets to this form, if applicable)

Are you requesting any public road closures:  YES /  NO list roads: Main St @

Pecker bridge

Detailed Description of use: Pearl Harbor Ceremony

app. 10 min

Description of Raymond Community Impact: \_\_\_\_\_

Date(s) of proposed use: Dec. 7<sup>th</sup> 2023

Starting Time: 6:00 PM Ending Time: 6:15 PM

(make sure to include set-up and clean-up time)

Will an inclement weather date be needed? If yes, what is the proposed date: N/A  
Maximum (estimated) number of people attending event: \_\_\_\_\_

YES  NO Will sound amplifiers / PA systems / air horns be used? If yes, describe use: \_\_\_\_\_

YES  NO Will the applicant be generating revenue of any kind for the event? If yes, describe: \_\_\_\_\_

YES  NO Will there be fundraising, solicitation, or fees charged while on town property? If yes, describe: \_\_\_\_\_

YES  NO Will food / beverages\* / merchandise be sold? If so, describe: \_\_\_\_\_

*\*Youth sports field rentals - applicants may not run concessions unless approved by the youth sports organizations.*

YES  NO Will portable bathrooms be needed? If so, number of units: \_\_\_\_\_

YES  NO Will the event require field preparation / painting / lining? If so, describe: \_\_\_\_\_

YES  NO Will you require access to electricity? If Yes, describe need: \_\_\_\_\_

YES  NO All trash generated from the event must be removed – Carry In – Carry Out. Or a dumpster may be rented for the event. Will a dumpster rental be necessary? If yes, what is the amount of waste anticipated? \_\_\_\_\_

YES  NO Will police protection / traffic control / parking management be necessary? If yes, you will need to contact the Raymond Police Department (895-4747) to schedule.

YES  NO Are there any special provisions / requests that are not addressed? \_\_\_\_\_

➤ **Proof of insurance must be provided for all organizations/vendors/businesses prior to event and on file with the Town Office (if not a Town sponsored event)**

➤ Please deliver to the Town of Raymond, 4 Epping Street, Raymond NH

- Please note: If you are planning on using the Recreational Rails to Trails for your event, make sure you contact DRED (*Department of Resources and Economic Development*) at 271-2665 to get a permit.

*If applicable, you will be asked to meet with the Technical Review Committee and/or Emergency Mgt. Working Group for final approval at a minimum of 14 days prior to event. The organization may be asked to appear before the Board of Selectmen when the request is posted to the meeting agenda. The Town Manager's Assistant will see you on the Friday before the meeting.*

**Disclosure:** Raymond Board of Selectmen have the discretion to waive or reduce fees if the event is deemed to directly benefit the residents of Raymond.

Emergency Mgt. Working Group Approval

Technical Review Committee Approval

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

<b>Office Use Only</b>	
Total Fees:	_____
Paid: CASH / Check #	_____
Date:	_____
Total Fines:	_____
Paid: CASH / Check #	_____
Date:	_____

Ravi Scott

**Board of Selectmen Approval**

*P. A. Campbell*  
\_\_\_\_\_  
Chairperson

*L. B. Bizeau* 12-4-2023  
\_\_\_\_\_  
Vice Chair

*[Signature]* 12/4/23  
\_\_\_\_\_

*Ravi Menon*  
\_\_\_\_\_

*[Signature]*  
\_\_\_\_\_

Date: 12/4/2023





## Town of Raymond, New Hampshire

### Fee Schedule for Facilities/Events

Location/Event	Non-Profit Organizations		For-Profit Organizations	
	Hour	Game Block	Hour	Game Block
Town Common	\$50		\$200	
Riverside Park	\$50		\$200	
- Disc Golf Course (Tournament)	\$6 per player		\$10 per player	
<b>Cammett Rec Area</b>	<b>Hour</b>	<b>Game Block</b>	<b>Hour</b>	<b>Game Block</b>
- CRA Baseball 1	\$25	\$50	\$50	\$100
- CRA Baseball 2	\$25	\$50	\$50	\$100
- CRA Baseball 3	\$25	\$50	\$50	\$100
- CRA Soccer U14	\$75	\$125	\$125	\$225
- CRA Soccer U12	\$50	\$75	\$75	\$125
- CRA Soccer U10	\$40	\$50	\$75	\$100
<b>107 Fields</b>	<b>Hour</b>	<b>Game Block</b>	<b>Hour</b>	<b>Game Block</b>
- 107 Football Field	\$75	\$150	\$125	\$250
- 107 Babe Ruth Field	\$75	\$125	\$125	\$225
- 107 Softball 1	\$25	\$50	\$50	\$100
- 107 Softball 2	\$25	\$50	\$50	\$100
- 107 T-ball Field	\$25	\$50	\$50	\$100
Torrent Hall	\$25 (2-hours)		\$50 (2-hours)	
Road Race Permit	\$100		\$250	

- Fees are list per hour and by a one game block unless noted.
- Painting / Lining Fees per field (\$50 discount for additional fields on same date)
- Football Field \$250
- Soccer/Lacrosse/Field Hockey \$150
- Baseball/Softball \$100

***Set-up / Clean-up / Maintenance charge is \$50 per employee per hour. To be billed following the event. Any organization who does not make payment will be prohibited from future use.***

There may be additional costs associated with Port-a-Johns, Dumpster Use/Waste Disposal, Electrical Use, and Road Closures/Police Details based on the type of event. These will be charged on an actual cost for each activity if required.

**Disclosure:** Raymond Board of Selectmen have the discretion to waive or reduce fees if the event is deemed to directly benefit the residents of Raymond.

## Facility Use Guidelines

The Town of Raymond reserves the right to implement policies, rules and regulations for the use of Town facilities in order to promote the overall safety of patrons, as well as to safeguard and protect these parks & facilities. The Town of Raymond reserves the right to suspend usage and scheduling privileges if any applicant/organization fails to comply with Town policies, and site-specific rules and regulations, and all legal requirements.

- The applicant/organization will be held responsible for all actions, behavior and conduct of all patrons, guests, and members associated with the event.
- In addition, the applicant/organization will be responsible for any property damages incurred directly as the result of use and agree to reimburse the Town of Raymond for any loss or damage to property.
- Full payment must be received at least one week (7 days) prior to the scheduled use of the facility.
- Youth leagues are not authorized to reallocate any unused and previously scheduled field/facility times to another league or organization.

Additionally, all RSA & Town Ordinances apply (see Town of Raymond website for additional information).

## Requirements from applicants

- Facility Request Form must be completely filled out.
- Current liability insurance naming the Town of Raymond as certificate holder and as an additional insured on the policy.
- Payment of all fees (Cash or Check only)
- Police Detail (if necessary) must be scheduled through the Raymond Police Department 895-4747. *Detail to be paid by organization renting/hosting the location/event*
- Parks Employee may need to be scheduled over the weekend for field prep and/or maintenance. *The Employee to be paid by organization renting/hosting the location/event.*
- All trash generated from the event must be removed – Carry In – Carry Out. Or a dumpster may be rented for the event. *Trash barrels may be scheduled for use and emptied by the organization renting/hosting the location/event.*

## The following items are prohibited:

- No field prep or maintenance of fields. All work on fields to be done by Parks employees or Raymond Youth League Administrators.
- No alcoholic beverages on any town property at any time.
- No smoking inside any buildings, on the town common, at Riverside Park or at any ball fields
- All vehicles must be parked in legal parking spaces. Absolutely no vehicles on field areas.

### **Priorities for usage**

- 1 Town of Raymond Events
- 2 Raymond Youth Sports Associations  
Raymond School District
- 3 Raymond Organizations [Scouts/Rotary/etc] / Churches / Etc...
- 4 Non-Resident Youth Sports / Businesses / Private Camps /

### **Facility Reservation Process**

- Application completed minimum of 30 days prior to event.
- Application turned in to Town of Raymond or Raymond Recreation.
- Based on need gather additional info and / or invite applicant to meeting.
- Large events and/or road closures will need Emergency Management Working Group and may need selectmen approval.
- Following the application review, the applicant will be notified of approval or disapproval and any additional conditions.



**Please Note:**

Requests must be received 30 days in advance of use (whenever possible). Requests may need approval from the Emergency Management Working Group and/or Technical Review Committee before final approval from the Board of Selectmen.

## Application for Use of Public Lands Town of Raymond, NH

Date of Application: 11-22-2023 Date Received (office use only): \_\_\_\_\_

Organization Requesting Use: Raymond Baptist Church

Responsible Person's Name: Marion Guay

Address: PO Box 106; Raymond NH 03077

Telephone: (H) 603-895-2859 (C) 603-895-2859

Email Address: marion@raymondbaptistchurch.com

Public Land to be used: Town Common

Public Roads to be used: (if applicable):  
N/A

➤ Attach maps with routes marked to show plan for any event on public roads. (Attach extra sheets to this form, if applicable)

Are you requesting any public road closures:  YES /  NO list roads: \_\_\_\_\_

Detailed Description of use: National Day of Prayer

Description of Raymond Community Impact: National Day of Prayer

Date(s) of proposed use: May 2, 2024 at 12:00noon

Starting Time: 12:00pm Ending Time: 1:00pm

(make sure to include set-up and clean-up time)

➤ Please deliver to the Town of Raymond, 4 Epping Street, Raymond NH

➤ Please note: If you are planning on using the Recreational Rails to Trails for your event, make sure you contact DRED (*Department of Resources and Economic Development*) at 271-2665 to get a permit.

*If applicable, you will be asked to meet with the Technical Review Committee and/or Emergency Mgt. Working Group for final approval at a minimum of 14 days prior to event. The organization may be asked to appear before the Board of Selectmen when the request is posted to the meeting agenda. The Town Manager's Assistant will see you on the Friday before the meeting.*

**Disclosure:** Raymond Board of Selectmen have the discretion to waive or reduce fees if the event is deemed to directly benefit the residents of Raymond.

Emergency Mgt. Working Group Approval

Technical Review Committee Approval

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

<b>Office Use Only</b>	
Total Fees:	_____
Paid: CASH / Check #	_____
Date:	_____
Total Fines:	_____
Paid: CASH / Check #	_____
Date:	_____

**Board of Selectmen Approval**

*D. M. Campbell*  
Chairperson

*P. Butcher*  
Vice Chair

*[Signature]* 12/4/23

*[Signature]*

*[Signature]*

Date: 12-4-2023

*Rani ☺ Scott 2<sup>nd</sup>*

Run: 11/28/23  
10:10AM 0  
Warrant ID 417 9

# Property Tax Warrant - Final

Town of Raymond  
2023- Current Use Warrant - 2 zzzzzzzzzz

## TOTALS

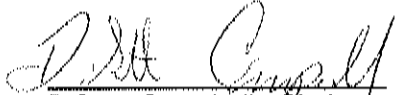
Gross Valuation:	894.00	Previous Bill Total:	0.00
Exemptions:	0.00	Previous Abatements:	0.00
Unapplied Exemptions:	0.00	Net Previous Bill Total:	0.00
Total Tax:	0.00	Unapplied Prev Bills:	0.00
Charges:	11,000.00	<b>Tax Due:</b>	<b>11,000.00</b>
Credits:	0.00	PrePayments:	0.00
Unapplied Credits:	0.00		
Net Total Tax:	11,000.00	TIF Value:	0.00
Owner Count: 1	Exmpt Count: 0	Current Value:	0.00
Assess Count: 1	Credit Count: 0	Increm Assess:	0.00

COUNTY OF ROCKINGHAM  
STATE OF NEW HAMPSHIRE

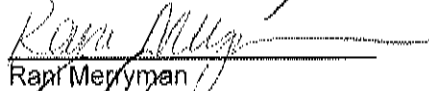
TO: Christine Rousseau, Collector of Taxes  
Raymond, NH

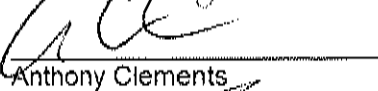
In the name of the State, you hereby are directed to collect the taxes in the list herewith committed to you, representing the 2023 Current Use Tax assessed, and amounting in all to the sum of Eleven Thousand Dollars and 00 Cents (\$11,000.00).

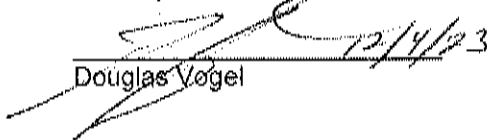
We order that you pay all monies collected to the Treasurer at least on a weekly basis when receipts exceed \$1,500, or more often when directed by the Commissioner of Revenue Administration.

  
D. Scott Campbell - Chairman

 12-4-2023  
Patricia Bridgeo - Vice Chairman

  
Rafi Merryman

  
Anthony Clements

 12/14/23  
Douglas Vogel

Run: 11/28/23  
 10:10AM 0  
 Warrant ID 417 9

# Property Tax Warrant - Final

Town of Raymond  
 2023- Current Use Warrant - 2

zzzzzzzzzz

G&D REVOCABLE TRUST  
 GREGG ADJUTANT & DEBORAH  
 PARK / CO-TRUST  
 4 KELLIE LANE  
 RAYMOND, NH 03077

% Ownership 100.00

6 Gross Value 894.00  
 Exemptions 0.00  
 Net Taxable 894.00  
 Rate 0.0000  
 Total Tax 0.00  
 Charges 11,000.00  
 Credits 0.00  
 Betterments 0.00  
 Previous Bills 0.00  
 Prev Abate 0.00  
 Net Bill 11,000.00

Date  
 Interest  
 Abated  
 Tax Paid  
 Total  
 PrePayments 0.00

PID 000440  
 MapLotBlk 020/000/019  
 Unit  
 Area 14.90  
 122 GREEN ROAD

Land: 0 Bidg:  
 Curr: 894 Othr:

100-CURRENT

### Totals For Letter: G

Gross Valuation	Exemptions	Unapp Exempt	Credits	UnApp Cred	Charges	Taxes Due
894	0.00	0.00	0.00	0.00	11,000.00	11,000.00

# Nonpublic Work Session Minutes

## Town of Raymond - Board of Selectmen

Date: 12/4/23

Members Present: [ X ] Scott Campbell  
[ X ] Tricia Bridgeo  
[ X ] Rani Merryman  
[ X ] Tony Clements  
[ X ] Doug Vogel

### Steps:

1. Motion made providing statutory reason.
2. Roll call vote to go into nonpublic.
3. Nonpublic meeting in private area.
4. 2/3 Vote to come out of nonpublic.
5. 2/3 Vote to seal minutes – must specify reason and date.

Motion Example: *“Mr/Mrs Chair, I move to enter nonpublic session for the purposes of discussing \_\_\_\_\_ pursuant of RSA 91-A:3, II ( \_\_\_\_\_ )”*

Motion to enter Nonpublic Session made by Tricia seconded by Doug .

Specific Statutory Reason cited as foundation for the nonpublic session:

       RSA 91-A:3, II (a) [Personnel] *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

  X   RSA 91-A:3, II (b) [Hiring] *The hiring of any person as a public employee.*

       RSA 91-A:3, II (c) [Reputation] *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

       RSA 91-A:3, II (d) [Real Estate] *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*

       RSA 91-A:3, II (e) [Litigation] *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.*

       RSA 91-A:3, II (f) [Repealed]

       RSA 91-A:3, II (g) [Safety of Security Personnel or Inmates]

       RSA 91-A:3, II (h) [Applications Business Finance Authority]

       RSA 91-A:3, II (i) [Emergency Pretentions] *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

       RSA 91-A:3, II (j) [Confidential, Commercial, or Financial]

       RSA 91-A:3, II (k) [Student Tuition Contract]

  X   RSA 91-A:3, II (l) [Legal] *Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.*

       RSA 91-A:3, II (m) [Minutes] *Consideration of whether to disclose minutes shall take place in public session.*

Roll Call Vote to enter nonpublic session:

[ Y ] Scott Campbell

[ Y ] Tricia Bridgeo

[ Y ] Rani Merryman

[ Y ] Tony Clements

[ Y ] Doug Vogel

----- Motion, Reason and Roll Call Vote must be Recorded in Public Minutes -----

Remove public meeting tape (if applicable). RCTV went off the air stopped recordings

Entered Nonpublic session at 2036 .



Other persons present during nonpublic session: Ken R (TM)

**Description of matters discussed, and final decisions made:**

- BoS discussed the continued disparities of the utility accessing and the continued litigation based on the current method of assessing. Previous counsel and interim town manager provided proposal for resolution; BoS provided TM concurrence to carry take action to shift utility accessor with guidance from new counsel.
- Discussed the gift receiving guidance of a public servant provided by the DoJ and the RSA 640:5 that municipal employment is a matter of trust to those they serve and they cannot accept gifts of more than \$25.
- Notified more of process for the NH State forensic audit that will start in mid Dec'23 and end mid Jan'24.
- TM will be having a DPW director interview on 12/5.

-----**Below Must Additionally be Recorded in Public Meeting**-----

**Returned to Public Meeting** at 2120.

**Motion at 2121 to leave nonpublic session** and return to public by Doug, seconded by Tricia.

**Vote of 2/3 to leave nonpublic session: 5/5 Motion: Passed / ~~Failed~~**

*Note: Under RSA 91-A:3, III. Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.*

**Motion made to seal these minutes?** If so, motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, because it is determined that divulgence of this information likely would,

- Affect adversely the reputation of any person other than a member of this board
- Render a proposed action ineffective
- Pertains to preparation or carrying out of actions regarding terrorism
- Other: (please state) \_\_\_\_\_

**Vote of 2/3 to seal minutes:** \_\_\_\_\_ **Motion: Passed / Failed**

**Date to Unseal Minutes** (please specify date) \_\_\_\_\_ .

**These minutes recorded by:** Doug Vogel

Hello, my name is Logan Woods. I am a Life Scout from Troop 101 located in Raymond NH. I have been in Scouts since I was six years old. I currently have more than 50 merit badges and 4 Nova awards. I have been a den chief for 2 years working with younger scouts and have had multiple leadership positions within my troop. I am currently working on my Eagle Scout project.

The Eagle Scout rank is the highest rank achievable in scouting. It shows that you have learned specialized skills, positive traits, and good leadership skills. An Eagle Scout project allows a scout to show the leadership skills they have learned during their career in Scouts. They must create, plan, and execute a project to completion. The project must benefit a group outside of scouting. Additionally, the project can't require annual maintenance and cannot make a profit. The Eagle Candidate must research their project, get it approved by the beneficiary and Eagle board, fundraise and collect donations, and complete the project.

My Eagle Scout project idea is to build a veteran's memorial at the New Pine Grove cemetery on Epping Street in Raymond NH. I will research information about the veterans buried in the cemeteries throughout Raymond. The research will include information like when they were born, when they died, and what branch they served in. After I complete my research of the veterans buried in our town cemeteries, I plan to build a memorial in the New Pine Grove cemetery. The memorial will include a paver pathway going from the road, around the flagpole, and then to a circle with a diameter of approximately 12 feet. Around the circle will be seven signs listing all the veterans buried in the cemeteries throughout Raymond. Additionally, there will be a flagpole for each branch of the military. The veteran's information will be listed on plaques that will be on the signs. I will have to dig up and get rid of the already existing bricks around the flagpole and plan to move the bench in front of the flagpole to the middle of the paver circle. I have attached a picture of the location for the memorial as well as drawings of what the project will look like.

The project will be paid for by holding bake sales, collecting donations, and asking local restaurants and stores for help with fundraising. I also plan to request donations for the more expensive materials like pavers, flag poles, and parts for the signs. There will be no costs to the town for this project. Once the project is

approved, I will draft up a budget to help me better plan for the costs of the project. I estimate my project to cost around \$8000.

I plan to complete my project in several steps. The first step is to get my approvals from my troop, the town, and the eagle board. This will be accomplished in early Spring of 2023. After I receive my approvals, I will begin to work on my research of the Veterans in the town cemetery. The research should be completed by the end of Summer 2023. I plan to ask my fellow older scouts in my troop to help with my research. While I am completing my research, I will also be working on fundraising and collecting donations for my project. My fundraising should be completed by late spring or early summer of 2024. Once I have the proper funds and donations in place, I plan to start construction of the project, which will include making signs for each veteran. I plan to start making the signs for the memorial in Winter of 2024, depending on the amount of funds I have collected at this point. Construction at the cemetery is planned to start in Spring of 2024. I plan to ask most of my troop to help as well as my family and friends with the construction at the cemetery. Power tools like power saws and tractors will be used by adults. Wheelbarrows will be used by troop scouts and older scouts. Lastly shovels and rakes will be used by the cub scouts. In total I plan to have at least 6-8 people working on construction of the project per day. I expect construction of the project to be about 2 to 3 weeks. I estimate to have my project completed in Fall of 2024.

This project will allow all our late veterans buried in Raymond to be honored, not just on specific days like Veterans Day and Memorial Day, but all year long. This is important to me because I feel like all veterans who served their country should be honored.

In conclusion, I think the memorial will be a good addition for our town because it allows us to better honor our veterans. I look forward to answering any of your questions and working towards completing this project for our town.

# Nonpublic Work Session Minutes

## Town of Raymond - Board of Selectmen

Date: 12/4/23

Members Present: [ X ] Scott Campbell  
[ X ] Tricia Bridgeo  
[ X ] Rani Merryman  
[ X ] Tony Clements  
[ X ] Doug Vogel

### Steps:

1. Motion made providing statutory reason.
2. Roll call vote to go into nonpublic.
3. Nonpublic meeting in private area.
4. 2/3 Vote to come out of nonpublic.
5. 2/3 Vote to seal minutes – must specify reason and date.

Motion Example: “Mr/Mrs Chair, I move to enter nonpublic session for the purposes of discussing \_\_\_\_\_ pursuant of RSA 91-A:3, II ( \_\_\_\_\_ )”

Motion to enter Nonpublic Session made by Tricia seconded by Doug .

Specific Statutory Reason cited as foundation for the nonpublic session:

       RSA 91-A:3, II (a) [Personnel] *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

  X   RSA 91-A:3, II (b) [Hiring] *The hiring of any person as a public employee.*

       RSA 91-A:3, II (c) [Reputation] *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

       RSA 91-A:3, II (d) [Real Estate] *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*

       RSA 91-A:3, II (e) [Litigation] *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.*

       RSA 91-A:3, II (f) [Repealed]

       RSA 91-A:3, II (g) [Safety of Security Personnel or Inmates]

       RSA 91-A:3, II (h) [Applications Business Finance Authority]

       RSA 91-A:3, II (i) [Emergency Pretentions] *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

       RSA 91-A:3, II (j) [Confidential, Commercial, or Financial]

       RSA 91-A:3, II (k) [Student Tuition Contract]

  X   RSA 91-A:3, II (l) [Legal] *Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.*

       RSA 91-A:3, II (m) [Minutes] *Consideration of whether to disclose minutes shall take place in public session.*

Roll Call Vote to enter nonpublic session:

[ Y ] Scott Campbell

[ Y ] Tricia Bridgeo

[ Y ] Rani Merryman

[ Y ] Tony Clements

[ Y ] Doug Vogel

----- Motion, Reason and Roll Call Vote must be Recorded in Public Minutes -----

Remove public meeting tape (if applicable). RCTV went off the air stopped recordings

Entered Nonpublic session at 2036 .

Other persons present during nonpublic session: Ken R (TM)

**Description of matters discussed, and final decisions made:**

- BoS discussed the continued disparities of the utility accessing and the continued litigation based on the current method of assessing. Previous counsel and interim town manager provided proposal for resolution; BoS provided TM concurrence to carry take action to shift utility accessor with guidance from new counsel.
- Discussed the gift receiving guidance of a public servant provided by the DoJ and the RSA 640:5 that municipal employment is a matter of trust to those they serve and they cannot accept gifts of more than \$25.
- Notified more of process for the NH State forensic audit that will start in mid Dec'23 and end mid Jan'24.
- TM will be having a DPW director interview on 12/5.

-----**Below Must Additionally be Recorded in Public Meeting**-----

**Returned to Public Meeting** at 2120.

**Motion at 2121 to leave nonpublic session** and return to public by Doug, seconded by Tricia.

**Vote of 2/3 to leave nonpublic session: 5/5 Motion:** Passed / ~~Failed~~

*Note: Under RSA 91-A:3, III. Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.*

**Motion made to seal these minutes?** If so, motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, because it is determined that divulgence of this information likely would,

- Affect adversely the reputation of any person other than a member of this board
- Render a proposed action ineffective
- Pertains to preparation or carrying out of actions regarding terrorism
- Other: (please state) \_\_\_\_\_

**Vote of 2/3 to seal minutes:** \_\_\_\_\_ **Motion:** Passed / Failed

**Date to Unseal Minutes** (please specify date) \_\_\_\_\_ .

**These minutes recorded by:** Doug Vogel

Hello, my name is Logan Woods. I am a Life Scout from Troop 101 located in Raymond NH. I have been in Scouts since I was six years old. I currently have more than 50 merit badges and 4 Nova awards. I have been a den chief for 2 years working with younger scouts and have had multiple leadership positions within my troop. I am currently working on my Eagle Scout project.

The Eagle Scout rank is the highest rank achievable in scouting. It shows that you have learned specialized skills, positive traits, and good leadership skills. An Eagle Scout project allows a scout to show the leadership skills they have learned during their career in Scouts. They must create, plan, and execute a project to completion. The project must benefit a group outside of scouting. Additionally, the project can't require annual maintenance and cannot make a profit. The Eagle Candidate must research their project, get it approved by the beneficiary and Eagle board, fundraise and collect donations, and complete the project.

My Eagle Scout project idea is to build a veteran's memorial at the New Pine Grove cemetery on Epping Street in Raymond NH. I will research information about the veterans buried in the cemeteries throughout Raymond. The research will include information like when they were born, when they died, and what branch they served in. After I complete my research of the veterans buried in our town cemeteries, I plan to build a memorial in the New Pine Grove cemetery. The memorial will include a paver pathway going from the road, around the flagpole, and then to a circle with a diameter of approximately 12 feet. Around the circle will be seven signs listing all the veterans buried in the cemeteries throughout Raymond. Additionally, there will be a flagpole for each branch of the military. The veteran's information will be listed on plaques that will be on the signs. I will have to dig up and get rid of the already existing bricks around the flagpole and plan to move the bench in front of the flagpole to the middle of the paver circle. I have attached a picture of the location for the memorial as well as drawings of what the project will look like.

The project will be paid for by holding bake sales, collecting donations, and asking local restaurants and stores for help with fundraising. I also plan to request donations for the more expensive materials like pavers, flag poles, and parts for the signs. There will be no costs to the town for this project. Once the project is

approved, I will draft up a budget to help me better plan for the costs of the project. I estimate my project to cost around \$8000.

I plan to complete my project in several steps. The first step is to get my approvals from my troop, the town, and the eagle board. This will be accomplished in early Spring of 2023. After I receive my approvals, I will begin to work on my research of the Veterans in the town cemetery. The research should be completed by the end of Summer 2023. I plan to ask my fellow older scouts in my troop to help with my research. While I am completing my research, I will also be working on fundraising and collecting donations for my project. My fundraising should be completed by late spring or early summer of 2024. Once I have the proper funds and donations in place, I plan to start construction of the project, which will include making signs for each veteran. I plan to start making the signs for the memorial in Winter of 2024, depending on the amount of funds I have collected at this point. Construction at the cemetery is planned to start in Spring of 2024. I plan to ask most of my troop to help as well as my family and friends with the construction at the cemetery. Power tools like power saws and tractors will be used by adults. Wheelbarrows will be used by troop scouts and older scouts. Lastly shovels and rakes will be used by the cub scouts. In total I plan to have at least 6-8 people working on construction of the project per day. I expect construction of the project to be about 2 to 3 weeks. I estimate to have my project completed in Fall of 2024.

This project will allow all our late veterans buried in Raymond to be honored, not just on specific days like Veterans Day and Memorial Day, but all year long. This is important to me because I feel like all veterans who served their country should be honored.

In conclusion, I think the memorial will be a good addition for our town because it allows us to better honor our veterans. I look forward to answering any of your questions and working towards completing this project for our town.