



Raymond Select Board Meeting

March 25, 2024

Raymond High School
45 Harriman Hill Rd
6:00 p.m.

Please Note: The Board of Selectmen may at any time during a public meeting, enter a non-public session to conduct and facilitate town business. The Board of Selectmen will announce the RSA in which the session will be conducted and follow proper protocol under the confines of State Laws.

AGENDA

1. MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MOMENT OF SILENCE

Glenna Severance Dunphy
Joseph P. Rowe
Maureen Frances Naples
Leonard T. McGrane Jr.
Mary Pamela Clark

4. TO APPEAR BEFORE THE BOARD

5. BOS REVIEW, APPROVAL/ACCEPTANCE

1. 2024 Proposed Cable Operating Budget
2. Permit to Conduct a Raffle (Teddy's)
3. Application for Use of Public Land (Dudley Tucker Library)
4. Notice of Intent to Cut (Cilley Road)
5. Cemetery Deed (Mary P. Clark)

6. NEW BUSINESS

1. Town Ordinance – Ray-Fre Center Parking & Follow Up from Chief Labell

7. OLD BUSINESS

8. OTHER BUSINESS

9. PUBLIC COMMENT – 15 Minutes

10. APPROVAL OF BOARD MINUTES – 3/18/2024

11. NON-PUBLIC MEETING - RSA 91-A:3 II (c)

Posted: March 22, 2024, Old Fire Station, Town Office; Town's website 24 hours in advance of meeting. **Note:** Board of Selectmen Meetings are broadcast live on Channel 22. If you need audio or visual assistance, call the Selectmen's Office 72 hours prior to the meeting at 603-895-7007.

12. ADJOURNMENT

FUTURE ACTION ITEMS OF NOTE/FOR REVIEW AND UPDATE:

	<u>DEADLINE</u>	<u>PARTY</u>	<u>DATE IN</u>
WATER:			
Vision Statement (request sent 10/6/23) -			12/4/23
Source/Demand Analysis -		UE	1/24/2024
BOS Approval of Design Flows	1/31/2024	Town	1/30/24
Water Quality Evaluation	2/28/2024	UE	
Preliminary list of Potential Projects/Alter	2/28/2024	UE	
BOS Appr of Prelim List of Capital Projects/Alter	3/12/2024	Town	
Evaluation of Alternatives & Draft Source Impro Plan	4/23/2024	UE	
BOS Approval of the Proposed Source Improve Plan	4/30/2024	Town	
Cost & Funding evaluation	5/13/2024	UE	
Draft report to Town	5/17/2024	UE	
BOS approval of Draft report	5/27/2024	Town	
Draft report to Town for DES submittal	5/30/2024	UE	
Draft Report to DES - CAP deadline	5/31/2024	Town	
<u>Traffic Study</u> – (Tony to talk with Highway Safety Committee) Re: Community		UPDATE?	
MEGA X -		who to update?	
<u>TOWN POLICY MANUAL</u> – Review and update beginning of 2024		WORK WITH TM/	
DIALOG SCHOOL / AGING POPULATION		BOS	
E360 GENERAL CODE UPDATES AND RECODIFATION (UPGRADE)		TM	
BOS EMAIL ADDRESS			
<u>Land Use Application</u> – Review, Revise, Procedures		BOS/TM TO REVIEW	

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Board of Selectmen Approval

I move to Accept and Approve the attached proposed 2024 Cable Operating Budget for the Town of Raymond

Date: _____

Motion Made by: _____ Second to the Motion By: _____

Approvals:

Selectman: _____

Patricia Bridgeo, Board Chair

Selectman: _____

Rani Merryman, Board Vice Chair

Selectman: _____

Doug Vogel, Board Member

Selectman: _____

Tom Daigle, Board Member

Selectman: _____

Anthony Clements, Board Member

2023 Proposed Budget - RCTV

Budget Line	Line Item	2023 Budget	2023 Actual	2024 Proposed Budget	Notes
03-8012-001	Cable-Wages	\$20,140.00	\$19,492.30	\$21,000.00	Coordinator 20hr/week
03-8012-002	Cable-Postage	\$20.00	\$0.00	\$10.00	mail
03-8012-005	Cable Office Supplies	\$100.00	\$198.84	\$100.00	papers, pens, toner
03-8012-006	Cable Telephone	\$3,000.00	\$2,543.11	\$3,000.00	Telephone/Internet/Alarm
03-8012-007	Computer expenses	\$1,000.00	\$767.98	\$1,000.00	Software, replacements
03-8012-008	Dues & Memberships	\$100.00	\$0.00	\$100.00	NH Coalition for Community Media
03-8012-009	Legal	\$1,000.00	\$0.00	\$1.00	Franchise Agreement
03-8012-011	Cable Advertising	\$25.00	\$31.10	\$25.00	Legal Postings
03-8012-012	Cable Training	\$100.00	\$0.00	\$50.00	Wokshops, Classes
03-8012-013	Cable travel & meetings	\$50.00	\$47.00	\$50.00	NHCCM & Deliberatives
03-8012-015	Cable Supplies	\$100.00	\$35.98	\$50.00	Cables, Adaptors, Gaffers tape, USB drives
03-8012-029	Equipment maintenance	\$1,000.00	\$0.00	\$500.00	Repair
03-8012-031	Operating Equipment	\$1,000.00	\$58,643.20	\$2,000.00	Note \$58,000 was for replacement of Console switchers)
03-8012-050	Cable Contracted Services*	\$10,000.00	\$6,299.00	\$10,000.00	*See below
03-8012-071	Cable FICA	\$2,700.00	\$2,333.00	\$2,700.00	Coordinator FICA
03-8012-101	Cable-Camera Operator	\$11,000.00	\$11,005.00	\$12,000.00	Government Meeting operators
Operating expenses		\$51,335.00	\$101,396.51	\$52,586.00	
Revenues					
Franchise Fee		\$85,000.00	\$79,665.21	\$79,000.00	
Interest		\$50.00	\$141.58	\$50.00	
Total Revenue		\$85,050.00	\$79,806.79	\$79,050.00	
Balance		\$33,715.00	-\$21,589.72	\$26,464.00	
Contracted Services *					
School maintenance		\$1,800.00		\$2,000.00	
Castus Live & On demand Streaming		\$6,500.00		\$6,500.00	
Remote Computer Access		\$500.00		\$500.00	
Network Consultant		\$1,000.00		\$300.00	
		\$9,800.00		\$9,300.00	



Town of Raymond Permit to Conduct a Raffle

In accordance with RSA 287-A, the Raymond Board of Selectmen hereby grants this permit for the use by _____, a charitable organization, in the conduction of a raffle drawing.

The drawing will be April 7th at the Teddys. The prizes will be donated gift certificates + raffle items

The price will be \$ _____ for ~~1 ticket~~ or 3 tickets for \$ 10. AM Length for \$20

Any violations of the provisions of the RSA 287-D-2 will be cause for revocation of this permit. In particular, all tickets must be printed with the following information:

- | | |
|----------------------|----------------------------|
| Name of Organization | Date & Time of the drawing |
| Place of the drawing | Prize(s) Awarded |
| Amount of "donation" | |

RAYMOND BOARD OF SELECTMEN

Chairman

Vice Chairman

Selectman

Selectman

Selectman

Date:

cc: Raymond Police Department

Date: _____

To: Representative, _____ (Name of Organization)

Phone Number: _____

Email Address: _____

From: Town of Raymond, Executive Administrative Assistant

In order for consideration of the submitted permits requested to be approved, the Board of Selectmen and the Raymond Police Department, are hereby requesting the additional information for compliancy purposes:

1. Rules of the Game:

N/A

2. Pay Out Plan:

N/A

3. Time Frame of Games:

N/A

Kim Layne
Representative Signature

Kim Layne
Print Name Here

Thank you for providing this information. Upon receipt and review you will be notified once a determination of the permit requests is made by the Board of Selectmen.

If you have any questions, or need additional information in the meantime, please call 603-895-7007.



Please Note:

Requests must be received 30 days in advance of use (whenever possible). Requests may need approval from the Emergency Management Working Group and/or Technical Review Committee before final approval from the Board of Selectmen.

Application for Use of Public Lands Town of Raymond, NH

Date of Application: 3/20/24 Date Received (office use only): _____

Organization Requesting Use: Dudley-Tucker Library

Responsible Person's Name: Arlene Quaratiello, Assistant Director

Address: _____

Telephone: (H) 603-895-7057 (C) _____

Email Address: assistantdtldirector@raymondnh.gov

Public Land to be used: town common

Public Roads to be used: (if applicable): _____

➤ Attach maps with routes marked to show plan for any event on public roads. *(Attach extra sheets to this form, if applicable)*

Are you requesting any public road closures: YES / NO list roads: _____

Detailed Description of use: World War I Reenactor / Raymond Historical Society

Description of Raymond Community Impact: _____

Date(s) of proposed use: Saturday, April 27th

Starting Time: 9:00 am Ending Time: 1:00 pm
(make sure to include set-up and clean-up time)

Will an inclement weather date be needed? If yes, what is the proposed date: _____
Maximum (estimated) number of people attending event: _____

YES NO Will sound amplifiers / PA systems / air horns be used? If yes, describe use: _____

YES NO Will the applicant be generating revenue of any kind for the event? If yes, describe: _____

YES NO Will there be fundraising, solicitation, or fees charged while on town property? If yes, describe: _____

YES NO Will food / beverages* / merchandise be sold? If so, describe: _____

**Youth sports field rentals - applicants may not run concessions unless approved by the youth sports organizations.*

YES NO Will portable bathrooms be needed? if so, number of units: _____

YES NO Will the event require field preparation / painting / lining? If so, describe: _____

YES NO Will you require access to electricity? If Yes, describe need: _____

YES NO All trash generated from the event must be removed – Carry In – Carry Out. Or a dumpster may be rented for the event. Will a dumpster rental be necessary? If yes, what is the amount of waste anticipated? _____

YES NO Will police protection / traffic control / parking management be necessary? If yes, you will need to contact the Raymond Police Department (895-4747) to schedule.

YES NO Are there any special provisions / requests that are not addressed? _____

➤ **Proof of Insurance must be provided for all organizations/vendors/businesses prior to event and on file with the Town Office (if not a Town sponsored event)**

- Please note: If you are planning on using the Recreational Rails to Trails for your event, make sure you contact DRED (*Department of Resources and Economic Development*) at 271-2665 to get a permit.

If applicable, you will be asked to meet with the Technical Review Committee and/or Emergency Mgt. Working Group for final approval at a minimum of 14 days prior to event. The organization may be asked to appear before the Board of Selectmen when the request is posted to the meeting agenda. The Town Manager's Assistant will you on the Friday before the meeting.

Disclosure: Raymond Board of Selectmen have the discretion to waive or reduce fees if the event is deemed to directly benefit the residents of Raymond.

Is the Applicant Requesting Fee be Waived: No Yes: *Tony (M) Ravi 2nd*

Emergency Mgt. Working Group Approval

Technical Review Committee Approval

Signature: _____

Signature: _____

Date: _____

Date: _____

<i>Office Use Only</i>	
Total Fees:	_____
Paid: CASH / Check #	_____
Date:	_____
Total Fines:	_____
Paid: CASH / Check #	_____
Date:	_____

Board of Selectmen Approval

P. B. B. B.
Chairperson

Ravi M. M. 2nd
Vice Chair

[Signature] *motion*

Date: 3/25/24

(Assigned by Municipality)

For Tax Year April 1, 2024 to March 31, 2025

YR TOWN OP#
24-383-01-T

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

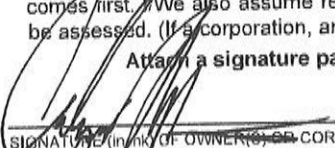
- 1. Town/City of: RAYMOND
- 2. Tax Map/Block/Lot or USFS Sale Name & Unit No.
MAP 45 LOT 0-4
- 3. Intent Type: Original Supplemental (Original Intent Number)
- 4. Name of Access Road: BROWN ROAD (DEERFIELD)
- 5a. Acreage of Lot: 5.5 Acreage of Cut: 5.5
- 5b. Anticipated Start Date: 4/15/2024
- 6. Type of ownership (check only one):
 - a. Owner of Land and Stumpage (Sole Owner)
 - b. Owner of Land and Stumpage (Joint Tenants)
 - c. Owner of Land and Stumpage (Tenants in Common)
 - d. Previous owner retaining deeded timber rights
 - e. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

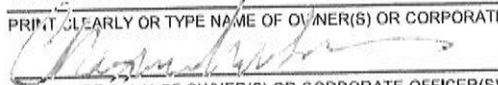
REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER OR LOGGER / FORESTER

BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.
 3/19/2024
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

CALGARY MACKENZIE
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)
 3/19/2024
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

CHEYENNE WILSON
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

113 MOUNTAIN VIEW RD
MAILING ADDRESS

DEERFIELD NH 03037
CITY OR TOWN STATE ZIPCODE

calgaryjmackenzie@gmail.com
E-MAIL ADDRESS

HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)
(603) 270-3411

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

- The Selectmen/Municipal Assessing Officials hereby certify that:
1. All owners of record have signed the Intent;
 2. The land is not under the Current Use Unproductive category;
 3. The form is complete and accurate; and
 4. Any timber tax bond required has been received.
\$ _____ Date: _____
 5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
 6. This form to be forwarded to DRA within 30 days.

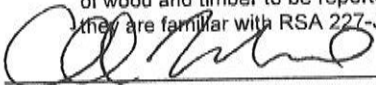
8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	20	MBF
Hemlock	10	MBF
Red Pine	1	MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch	2	MBF
Oak	10	MBF
Ash	5	MBF
Soft Maple	10	MBF
Beech/Pallet/Tie & Mat Logs/ Pine Box	15	MBF
Other (Specify)		MBF
Pulpwood		Tons
Spruce & Fir		
Hardwood & Aspen	150	
Pine	50	
Hemlock	50	
Biomass Chips	200	
Miscellaneous		Tons
High Grade Spruce/Fir		
Cordwood & Fuelwood	25	Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount:
---------	---------

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

 3/19/2024
SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE

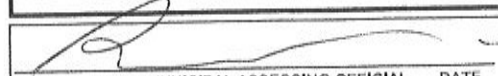
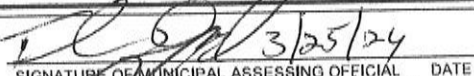

CHARLES MORENO
PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

PO BOX 60
MAILING ADDRESS


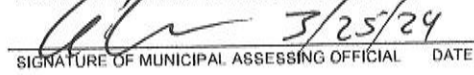
CENTER STRAFFORD NH 03815
CITY OR TOWN STATE ZIPCODE

(603) 234-0444 cmforestry@metrocast.net
PHONE NUMBER E-MAIL ADDRESS

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

 3/25/24  3/25/24  3/25/2024

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

 3/25/24  3/25/24



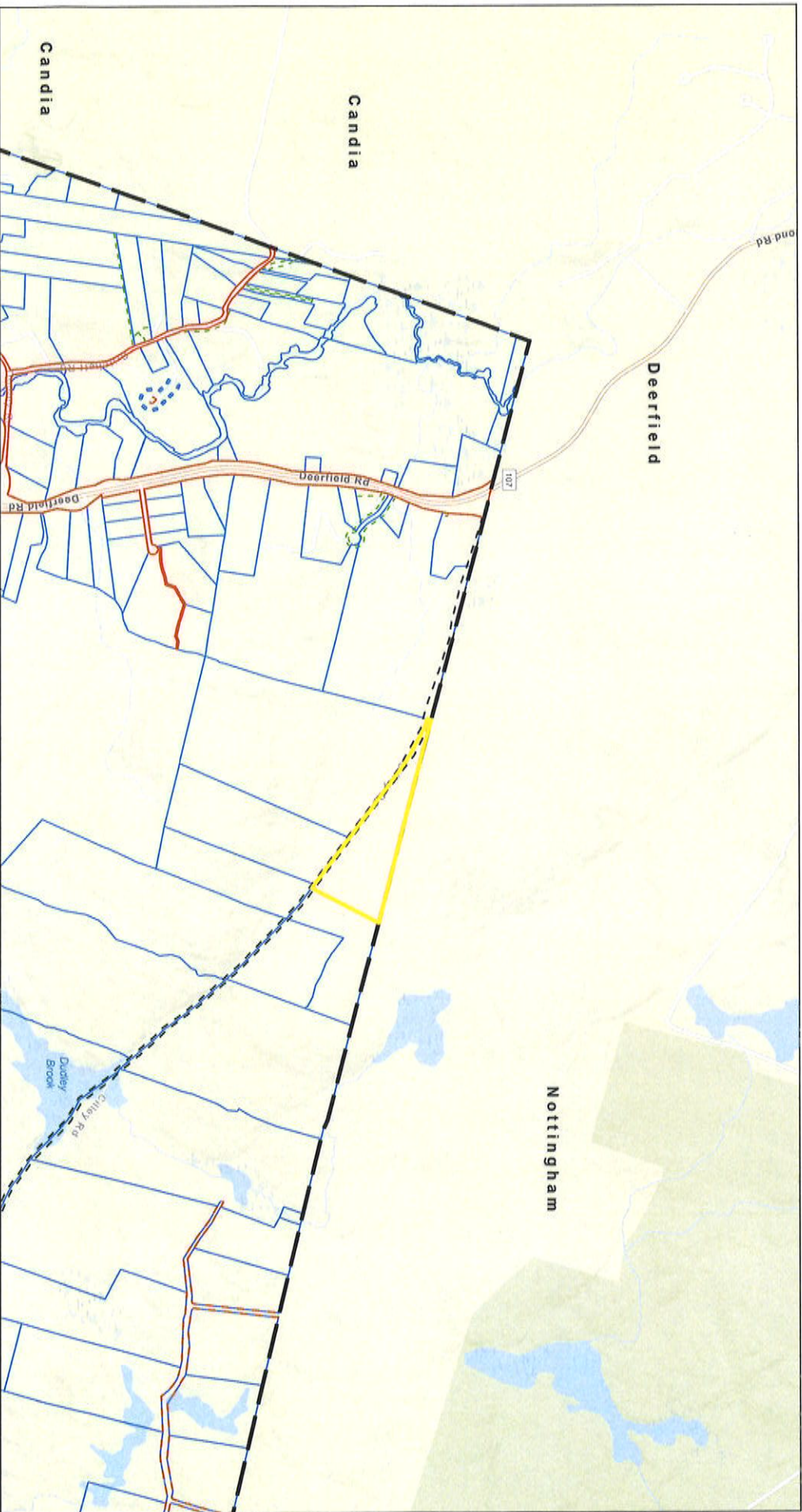
March 22, 2024

Town of Raymond, NH

1 inch = 1102 Feet



www.cai-tech.com



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of the map.

Parcel to be cut outlined in yellow

KNOW ALL MEN BY THESE PRESENTS




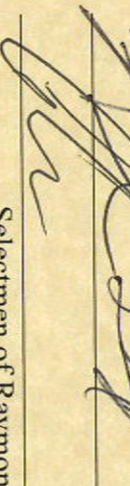
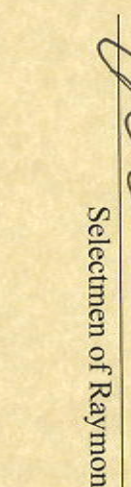
That the Town of Raymond, in the County of Rockingham and State of New Hampshire, in consideration of \$325.00 Dollars paid to it by of William R. Clark, 17 Regina Avenue, Raymond, NH 03077 the receipt of which is hereby acknowledged, do hereby grant, bargain, sell and convey to the said William R. Clark, heirs and assigns, burial space in the New Pine Grove Cemetery and numbered (122 Lot) ss in section K on the plan of this area.

Mary P. Clark

This space is suitable for one grave and shall not be used for any other purpose whatever, then as a burial space for the dead. To have and to hold the said Grantee (his) her heirs and assigns forever, subject to the Rules and Regulations of the Cemeteries of Raymond at the time of use, as they have been amended. Copies of the current Rules and Regulations are issued with the deed and are also available at the Town Offices.

In Witness, Whereof, the said Town has caused these presents to be signed by its Selectmen, duly authorized for that purpose, and sealed with their seals, this 22nd day of March 2024

Signed and sealed in the presence of

	<u>3/25/2024</u>
	<u>3/25/2024</u>
By 	<u>3/25/24</u>
	<u>3/25/24</u>
	<u>3/25/24</u>

Selectmen of Raymond

This deed was received and recorded on _____

Town Clerk

Adopted: April 19, 1993

March 21, 2024

To: Raymond Police Department & Raymond Board of Selectmen

From: Priscilla Clements, Ray-Fre Senior Citizens, Inc.

RE: Town Ordinance - Parking on Main Street between Wight St. and Orchard St.

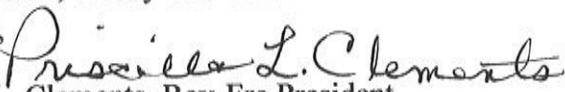
Please be advised that the Town of Raymond Police Department has educated several Ray-Fre members (and I have passed along the information) to other members regarding the 30-minute parking ordinance with special attention to the area of businesses on either side of Ray-Fre Center (in that block).

RPD has discussed with me the exact wording on the existing signs. It is my contention that the ordinance is outdated and was created many years ago when the parking configuration was much different than it is today. Please examine the date of the ordinance and then view a picture of the configuration of parking at that time. It very well may be that parking was allowed only parallel with the front of the buildings and only on the side of the street where the Longbranch is located. It is also my contention that Ray-Fre Senior Center members are less able to walk from the available parking lot offered by Tucker Lodge 99 to the Longbranch (for its customers). Furthermore, I contend that it may be questionable to restrict handicapped parking to a 30-minute limit, thus possibly violating the rights of those with disabilities. Also, I am questioning why parking in front of The Common is not restricted to 30-minutes per space since Wight Street is directly across from The Common.

I understand the concern of the Longbranch owner, Tom, with regards to customers not being able to park in front of Ray-Fre Center and enter his place of business when Ray-Fre members park there for hours at a time. However, why is this suddenly a problem? Tom has owned that business, in that location, for many years. Could it be that his business is failing for reason(s) other than parking spaces?

Selectmen, please consider abolishing the old, outdated ordinance and putting up new signs in front of Ray-Fre Senior Center with more available handicapped parking spaces and perhaps one or two 30-minute parking spaces for the only business in that block that has frequent customers for less than 30 minutes at a time (Zee's).

Thank you for your time and consideration. If you have any questions or I can be of assistance in this matter, please feel free to call me at home 603-895-5607, cell phone 603-706-2753, or Ray-Fre Center 603-895-3258.

Sincerely,

Priscilla L. Clements, Ray-Fre President

March 22, 2024

Ray-Fre Senior Center
64 Main Street
Raymond, NH 03077

RE: Main Street Parking

To Whom It May Concern,

I have been made aware of the parking challenges faced by many of the businesses along Main Street of our downtown area. The concerns are that there are limited parking spots and the restrictions on them are not being followed.

As a reminder, town ordinances 283-24 and 283-25 state the following:

§ 283-24

Time-limited parking:

The following areas will be limited to the amount of time any vehicle may park, stop, or stand:

(1) Main Street, between the intersections of Wight Street and Orchard Street, will be limited to thirty-minute parking from 7:30 a.m. to 5:00 p.m. and one-and-one-half-hour parking from 5:00 p.m. to 1:00 a.m., not inclusive of parking spaces on the Town Common.

(2) Wight Street across from the Methodist Church shall be limited to ten-minute parking.

§ 283-25

Violations and penalties.

The following fines and penalties are hereby enacted, and the Chief of Police is empowered to direct his/her personnel to fully enforce these regulations.

All parking violations:

(1) First offense: \$5.

(2) Second offense: \$10.

(3) Third offense: \$15.

(4) Handicapped parking: \$15.

As a means to remedy this issue, our officers have been advised to take enforcement action on violators when and if applicable.

My hope is that the laws/ordinances governing this can be followed so as to create a sense of fairness and cooperation amongst all of the businesses and patrons of the Main Street/Downtown area.

Please remember that there are many other parking areas with less restrictions in the general vicinity that may be used by the public.

If you have any questions or concerns you may contact me at your convenience.

Sincerely,

Michael R. Labell
Chief of Police

BOARD OF SELECTMEN

**DRAFT Minutes 3/18/2024 Public Meeting
45 Harriman Hill Road Raymond, NH 03077
6:00 PM**

Board of Selectmen Present:

Patricia Bridgeo – Chair
Rani Merryman - Vice Chair
Anthony Clements – Member
Tom Daigle – Member
Doug Vogel - Member

Ken Robichaud – Town Manager

Meeting Call to Order: at 6:00 Patricia Bridgeo called the meeting to order. Pledge was said before meeting begins.

ORGANIZATIONAL MEETING

1:59 MOTION TO MAKE PATRICIA BRIDGEO AS CHAIR OF THE BOS: Rani Merryman makes a motion to make Patricia Bridgeo the chair of the BOS. Seconded by Anthony Clements. **SECOND RETRACTED BY ANTHONY CLEMENTS. MOTION RETRACTED.**

3:30 Motion wasn't needed to appoint chair per Anthony Clements. BOS will need to allow any other nominations before motion can be made. Rani Merryman nominates Patricia Bridgeo as chair of the BOS.

3:54 MOTION TO ELECT PATRICIA BRIDGEO AS CHAIR OF THE BOS: Rani Merryman makes a motion to elect Patricia Bridgeo the chair of the BOS. Seconded by Tom Daigle.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

4:52 Patricia Bridgeo nominates Rani Merryman as vice chair of the BOS.

6:05 MOTION TO ELECT RANI MERRYMAN AS VICE CHAIR OF THE BOS: Patricia Bridgeo makes a motion to elect Rani Merryman as vice chair of the BOS. Seconded by Doug Vogel.

Roll Call Vote:

Tom Daigle Aye
Patricia Bridgeo Aye
Anthony Clements Aye
Doug Vogel Aye
Rani Merryman Aye

Motion Carried 5-0

7:32 Doug Vogel volunteers to continue taking non-public minutes for the BOS meetings. Rani Merryman expresses excitement about the new BOS. Anthony Clements would like all BOS members to sign documents that require signatures – BOS agrees and would like to add this into their procedures.

9:10 Ken Robichaud organizes BOS into additional committees. BOS members were assigned to committees as follows:

Planning Board: Patricia Bridgeo as ex officio, Anthony Clements as alternate

Budget Committee: Doug Vogel as ex officio, Rani Merryman as alternate

CIP: Doug Vogel as ex officio, Tom Daigle as alternate

Historic District Commission: Anthony Clements as ex officio, no alternate

Cable Committee: Rani Merryman as ex officio, no alternate

12:59 Kera Clements appears in front of the board to discuss sexton duties for the Cemetery Advisory Committee. Cemetery Advisory Committee will disband because they've completed their duties. All three positions were filled. BOS discusses communicating with Cemetery Trustees regarding executing duties and responsibilities.

TO APPEAR BEFORE THE BOARD

25:14 Appointing four applicants for the ZBA. Three applicants are able to come before the board during the March 18th, 2024 BOS meeting. Applicants in front of the board are Sean Brennan, Brian Nadeau and Owen (Roger) McGhee. Christina Vogel is the fourth applicant, was unable to attend this meeting. Sean Brennan and Owen (Roger) McGhee are sworn in as members, Christina Vogel and Brian Nadeau will be appointed as alternates.

27:50 MOTION FOR OWEN MCGHEE TO BE ACCEPTED AS A MEMBER OF THE ZBA FOR A THREE-YEAR TERM: Patricia Bridgeo makes a motion for Owen McGhee to be accepted as a member of the ZBA for a three-year term. Seconded by Anthony Clements.

Roll Call Vote:

Tom Daigle Aye
Patricia Bridgeo Aye
Anthony Clements Aye
Doug Vogel Aye
Rani Merryman Aye

Motion Carried 5-0

28:34 MOTION FOR SEAN BRENNAN TO BE APPOINTED AS A MEMBER OF THE ZBA FOR A THREE-YEAR TERM: Patricia Bridgeo makes a motion for Sean Brennan to be accepted as a member of the ZBA for a three-year term. Seconded by Rani Merryman.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

29:05 MOTION TO APPOINT BRIAN NADEAU AS AN ALTERNATE TO THE ZBA FOR A THREE-YEAR TERM: Patricia Bridgeo makes a motion to appoint Brian Nadeau as an alternate to the ZBA for a three-year term. Seconded by Rani Merryman.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

29:50 MOTION TO APPOINT CHRISTINA VOGEL AS AN ALTERNATE TO THE ZBA FOR A THREE-YEAR TERM: Patricia Bridgeo makes a motion to appoint Christina Vogel as an alternate to the ZBA for a three-year term. Seconded by Rani Merryman.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Recused
Rani Merryman	Aye

Motion Carried 4-0

30:18 BOS discusses next step for new ZBA members and alternates – will need to be sworn in by Tax Clerk and attend next ZBA meeting that will be held on Wednesday, March 27th. BOS shows appreciation for new members and alternates for ZBA.

PUBLIC HEARING

32:45 Discussed topic on agenda public hearing regarding Recreation Department and other fees – Michelle Weaver appears in front of the BOS to discuss existing fees, raising Recreation Department fees

and removing Recreation Department from existing program that allows for a set increase in fees every year. BOS is looking to streamline a process for tracking Recreation Department costs – there will be a cost analysis to be done in 2025. No public comment. BOS to review Recreation Department costs and fees more in depth. TM to connect with Michelle to research and understand additional information. BOS agrees that there needs to be a comprehensive plan prior to next year (2025).

1:04:21 MOTION TO ACCEPT THE FEES AS PRESENTED: Rani Merryman makes a motion to accept the fees as presented with the understanding that we will be doing a cost analysis to ensure that we understand the numbers that are being presented for the following year. Seconded by Tom Daigle. **SECOND RESCINDED BY TOM DAIGLE. RANI MERRYMAN RESCINDED MOTION.**

1:05:13 MOTION TO APPROVE THE RECREATION DEPARTMENT’S FEES FOR SUMMER CAMP AS BRIEFED: Doug Vogel makes a motion to approve the Recreation Department’s fees for summer camp. Residents pay \$300 for the summer of seven weeks, non-residents pay \$600 and summer rec pre-school program costs \$180 as briefed. Seconded by Anthony Clements.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

BOS REVIEW, APPROVAL/ACCEPTANCE

1:06:38 Discussed topic on agenda tax abatement for Stephen and Patricia Downey – Blackstone properties are all different and were taxed incorrectly. Abatement will become a credit for Patricia and Stephen Downey on their taxes.

1:12:12 MOTION TO APPROVE THE ABATEMENT FOR 8 BLACKSTONE DRIVE: Rani Merryman makes a motion to approve the abatement amount of \$209 from the 2023 property taxes assessed against 8 Blackstone Drive in Raymond, New Hampshire 03077 belonging to Stephen and Patricia Downey. Seconded by Doug Vogel.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

1:12:59 Discussed topic on agenda for certifications of yield taxes assessed and property tax warrant for Onway Lake Development and Yawno Properties – Patricia Bridgeo presented RSA 483-B Surface Water Quality Protection Act formerly known as Comprehensive Shoreline Protection. Documents for certifications of yield taxes assessed and property tax warrant will need to go to planning board for review to follow process. BOS to accept payment.

1:20:22 MOTION TO ACCEPT THE PAYMENT OF \$9,496: Rani Merryman makes a motion to accept the payment of \$9,496. Seconded by Doug Vogel.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

NEW BUSINESS

1:22:36 Discussed topic on agenda for Capital Reserve Trust Fund request and invoice – TM provided update for Shattigee Bridge Road - it will be done by end of the month. TM passed around before and after photos of location. BOS discussed costs listed.

1:25:43 MOTION TO PAY \$246,797.15 OUT OF THE BRIDGE AND CULVERT CRF AND PAY INVOICE: Rani Merryman makes a motion to pay \$246,797.15 out of the Bridge and Culvert CRF to remove that and pay the invoice. Seconded by Doug Vogel.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

PUBLIC COMMENT

1:27:58 Jim McLeod congratulates newly appointed BOS members and ZBA volunteers. Jim McLeod thanks voters of Raymond and administration, then discusses updates regarding the water system, rehabilitation 156 tank, CIP for Underwood updates and costs for new tank. Jim McLeod requests public hearing for system development charges as a fee as presented by Underwood engineers.

APPROVAL OF BOARD MINUTES – 3/11/2024, 3/4/24 Non-public minutes

1:38:01 MOTION TO APPROVE MINUTES FOR 3/11/24: Rani Merryman makes a motion to approve 3/11/2024 minutes as presented. Seconded by Doug Vogel. **MOTION RESCINDED. SECOND BY DOUG VOGEL RESCINDED.**

1:38:52 MOTION TO APPROVE MINUTES AS AMENDED FOR 3/11/24: Rani Merryman makes a motion to approve 3/11/2024 minutes as amended by Anthony Clements to include Kera’s first name in 3/11/24 minutes. Seconded by Doug Vogel.

Roll Call Vote:

Tom Daigle Abstained
Patricia Bridgeo Aye
Anthony Clements Aye
Doug Vogel Aye
Rani Merryman Aye

Motion Carried 4-0

1:40:21 MOTION TO ACCEPT NON-PUBLIC MINUTES FOR 3/4/24: Doug Vogel makes a motion to accept both (2) non-public minutes from 3/4/24 meeting. Seconded by Rani Merryman.

Roll Call Vote:

Tom Daigle Abstained
Patricia Bridgeo Aye
Anthony Clements Aye
Doug Vogel Aye
Rani Merryman Aye

Motion Carried 4-0

NON-PUBLIC MEETING

1:41:05 MOTION TO ENTER NON-PUBLIC SESSION: Patricia Bridgeo makes a motion to enter non-public session under RSA 91-A:3 II (c)(I). Seconded by Rani Merryman. Will return to public to adjourn.

Roll Call Vote:

Tom Daigle Aye
Patricia Bridgeo Aye
Anthony Clements Aye
Doug Vogel Aye
Rani Merryman Aye

Motion Carried 5-0

The Board exited public session at approximately 7:45pm

Attachments per Agenda

Full Minutes – [Raymond Community TV \(castus.tv\)](http://RaymondCommunityTV.com)

Minutes taken by 3.19.24.

Jackie Sampson
Executive Administrative Assistant

DRAFT