

Dudley-Tucker Library
 Town of Raymond
 6 Epping St., P.O. Box 909
 Raymond, NH 03077-0909

Librarian: Kirsten Rundquist Corbett
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 603-895-7057
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Dudley Tucker Library (DTL) Annual Report 2023

per RSA Title XVI, Chapter 202-A:12

(a) Receipts & Income				Total ⁽¹⁰⁾⁼⁽¹⁾⁺⁽²⁾⁺⁽³⁾⁺⁽⁴⁾		\$65,006.00
1. Approved ToR Library Budget ⁽¹⁾						\$332,475.00
a. Monthly Stipends (January-November 2023)						\$50,889.83
b. End-of-Year Stipend (2022)						\$10,340.49
2. Bequests, Donations & Fundraising ⁽²⁾						\$834.87
3. Interests from unexpended balance account ⁽³⁾						\$164.37
4. Total DTL Operating Revenue ⁽⁴⁾						
a. Library Card Replacement, Overdue & Lost Book Fees						\$1685.31
b. Fax, Printing & Copier Fees						\$1091.13
(b) Expenditures ⁽⁸⁾		Paid by ToR ⁽⁶⁾	Paid by DTL ⁽⁷⁾	Total Exp ⁽⁸⁾⁼⁽⁶⁾⁺⁽⁷⁾	ToR Budgeted ⁽¹⁾	Operational Net ⁽¹³⁾⁼⁽¹⁾⁻⁽⁸⁾
1. Wages and Benefits				\$217,577.00	\$226,904.00	\$9,327.00
2. Utilities		\$704.00	\$9,972.47	\$10,676.47	\$10,856.00	\$179.53
3. Maintenance & Repairs				\$351.62	\$96.00	-\$255.62
4. Postage				\$1,097.30	\$810.00	-\$287.30
5. Dues & Membership				\$485	\$939.00	\$454.00
6. Training, Meeting & Travel			\$1,283.60	\$1,283.60	\$2,016.00	\$732.40
7. Programs & Public Relations			\$2,230.87	\$2,230.87	\$3,020.00	\$789.13
8. Books, Publications, Digital Purchases			\$38,931.05	\$38,931.05	\$28,389.00	-\$10,542.05
9. Contracted & Computer Licenses		\$797.00	\$9,724.83	\$10,521.83	\$9,932.00	-\$589.83
10. Operating Supplies				\$5,325.77	\$5,315.00	-\$10.77
11. Total				\$288,480.51	\$288,277.00	-\$203.51
(b) Property						
1. Number of computer stations for residents						6
2. Unexpended Balance Account						
a. BoY account balance ⁽¹⁴⁾						\$59,123.77
b. EoY account balance ⁽¹⁵⁾						\$51,611.56
c. Net Unexpended Balance ⁽¹³⁾⁼⁽¹⁵⁾⁻⁽¹⁴⁾						-\$7,512.21
3. Significant Capital Property:						
a. Telescope						
b.						
(c) Bequests & Donations				Total ⁽²⁾⁼⁽¹⁷⁾⁺⁽¹⁸⁾⁺⁽¹⁹⁾		\$
1. Bequests: ⁽¹⁷⁾						\$0.00
a. Purpose						\$

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b. Purpose	\$
2. DTL Fundraising & Sales ⁽¹⁸⁾	\$0.00
3. Total Donations ⁽¹⁹⁾	\$
a. Friends of Library	
1. Birth Books <i>-from town report, 1 per child.</i>	\$344.81
2. Annual Raffle Expenses <i>-Dec</i>	\$252.46
3. Summer Reading Program <i>- book sales</i>	\$1,214.02
b. Donations at Register	\$834.87
c. Patron Gifts for Specific Book Purchases	\$67.09
4. Non-Financial (in-kind) Donations:	
a. Countless books, movies, CDs for the FoL Book Sale or Collection	
b.	
(d) Books & Materials	
1. Total number of Physical Books	18,664
2. Number of Physical Books added to circulation	
a. Purchased into circulation	1,183
b. Gifted into circulation	70
3. Number of Physical Books removed from circulation	1,912
4. Total number of Periodical (Subscriptions ; Copies)	33 ; 789
5. Total number of Passes	7
6. Total number of Videos	1,360
7. Total number of Audio Books	887
(e) Borrowers & Use	
1. Number of Library Cards	4,361
2. Number of active Library Cards #	2,550
3. Number of DTL sponsored programs	279
4. Attendances to DTL sponsored programs	2099
5. Comments on DTL Service to residents:	
<ul style="list-style-type: none"> -Provides 24/7 WiFi for all residents in the nearby general area of DTL (e.g., accessible in Recreation office, but not in DPW conference room) -Provides two workspaces in the Children's Room (for children or adults accompanied by children, only), one workspace on the main floor, one workspace on the second floor. -Provides refuge as a warm place in the winter and a cool place in the summer, during open hours (Monday: 12-8, Tuesday: 10-8, Wednesday: 10-5, Thursday: 12-8, Friday: 10-5, Saturday: 10-1 (during the school year)). -Provides two public restrooms. -Provides a filtered and cooled bottle-filling station. 	

Used at least once in the year

Dudley-Tucker Library
Profit & Loss Budget vs. Actual
January through March 2024

	Jan - Mar 24	Budget	\$ Over Budget	% of Budget
Income				
Books Lost & Paid For	22.98	0.00	22.98	100.0%
Card Replacement Fee	31.00	0.00	31.00	100.0%
Copy Money	2.45	0.00	2.45	100.0%
Donations				
49900 - George Clarke Estate	0.00	0.00	0.00	0.0%
Donations - Other	9.50	0.00	9.50	100.0%
Total Donations	9.50	0.00	9.50	100.0%
End of Year Stipend Balance	18,143.15	0.00	18,143.15	100.0%
Fax-Printer Fee	97.30	0.00	97.30	100.0%
Interest - Checking	1.45	0.00	1.45	100.0%
Monthly Stipend From Town	15,513.07	0.00	15,513.07	100.0%
Overdue Fines	295.96	0.00	295.96	100.0%
Total Income	34,116.86	0.00	34,116.86	100.0%
Expense				
Bank Charge	24.53	0.00	24.53	100.0%
1-49-02 - Postage	92.99	246.24	-153.25	37.8%
1-49-07 - Computer Maintenance & Licenses	0.00	225.00	-225.00	0.0%
1-49-08 - Dues & Memberships	0.00	225.00	-225.00	0.0%
1-49-12 - Education & Training	0.00	349.98	-349.98	0.0%
1-49-13 - Travel & Meetings	23.65	300.48	-276.83	7.9%
1-49-15 - Operating Supplies				
15.1 - Office Supplies	155.00			
15.2 - Library Supplies	885.35			
15.3 - Maintenance Supplies	234.61			
1-49-15 - Operating Supplies - Other	0.00	1,328.73	-1,328.73	0.0%
Total 1-49-15 - Operating Supplies	1,274.96	1,328.73	-53.77	96.0%
1-49-17 - Books & Materials				
17.1 - Books	4,650.99			
17.2 - Audio	66.69			
17.3 - Video	365.93			
17.4 - Periodicals	149.00			
1-49-17 - Books & Materials - Other	0.00	7,500.00	-7,500.00	0.0%
Total 1-49-17 - Books & Materials	5,232.61	7,500.00	-2,267.39	69.8%
1-49-18 - Heating				
1-49-18 - Heating	1,670.05	699.99	970.06	238.6%
1-49-19 - Electricity				
1-49-19 - Electricity	759.56	1,500.00	-740.44	50.6%
1-49-20 - Bldg. Maintenance & Repair				
1-49-20 - Bldg. Maintenance & Repair	0.00	0.00	0.00	0.0%
1-49-29 - Equipment Maintenance & Repair				
1-49-29 - Equipment Maintenance & Repair	0.00	23.73	-23.73	0.0%
1-49-31 - Operating Equipment				
1-49-31 - Operating Equipment	641.00	375.00	266.00	170.9%
1-49-34 - Library Programs				
34.1 - Juvenile	57.78	229.68	-171.90	25.2%

Dudley-Tucker Library
Profit & Loss Budget vs. Actual
January through March 2024

	Jan - Mar 24	Budget	\$ Over Budget	% of Budget
34.2 - Teen	0.00	229.68	-229.68	0.0%
34.3 - Adult	194.95	229.68	-34.73	84.9%
34.4 - Museum/Attraction Passes	125.00			
1-49-34 - Library Programs - Other	464.98	0.00	464.98	100.0%
Total 1-49-34 - Library Programs	842.71	689.04	153.67	122.3%
1-49-35 - Public Relations	0.00	0.00	0.00	0.0%
1-49-50 - Contracted Services & Equipment	1,087.85	2,374.98	-1,287.13	45.8%
1-49-57 - Water	247.48	195.00	52.48	126.9%
66900 - Reconciliation Discrepancies	767.80			
Total Expense	12,665.19	16,033.17	-3,367.98	79.0%
Net Income	21,451.67	-16,033.17	37,484.84	-133.8%