

Town of Raymond, New Hampshire

**Request for Proposals
for
2024 Pavement Markings**

INTRODUCTION

It is the intent of the Town of Raymond to enter into an agreement, through its Director of Public Works with the selected contractor for the pavement marking services for Town maintained roads.

Bids will be received by the Town of Raymond, New Hampshire, at the Public Works Office until **3:00 p.m. July 11th, 2024**

Each bid must be submitted in a sealed envelope addressed to the Public Works Director, Old Fire House, 4 Epping Street, Raymond, New Hampshire 03077. Each sealed envelope containing "Bid" must be plainly marked on the outside as "**Pavement Markings Bid 2024**".

All Bids must be made on the attached Bid Form.

The Director of Public Works reserves the right to waive any informalities or minor defects in the Bid and/or reject any and/or all Bids, for whatever reason is determined to be in the best interest of the Town of Raymond.

SCOPE OF WORK

Pavement marking work shall consist of white and yellow vehicular and pedestrian pavement markings throughout the Town. The summary of types and quantities of pavement markings is outlined on the Bid Sheet.

The contractor shall be required to provide their own certified flagman for traffic control measures for daytime applications. Said measures shall ensure that traffic interruptions are minimal, and that the public receives sufficient information and directions to pass and proceed safely through the work areas without excessive delay and without impacting the completed paint installation. Nighttime applications may modify the control measures to adequately address the nighttime traffic volumes. Traffic cones or other such devices shall be deployed as needed to keep vehicles off wet paint until the paint dries.

The Town will provide the lettering stencils for "No Parking" and "School", Contractor to supply all other stencils.

PRODUCTS

The pavement traffic markings paint shall comply with Section 708 and Appendix A or Appendix B of the State of New Hampshire Department of Transportation (NHDOT) "Standard Specification for Road and Bridge Construction" for regular dry and fast dry white and yellow traffic paint. (see section 708 attached)

EXECUTION

- a. The Contractor shall provide all materials, equipment, labor, protective devices, and warning signs necessary to the safe and efficient performance of the work and the safety of the traveling public. Total street closures are not allowed.
- b. Painting shall be done only in seasonable weather on dry surfaces in accordance with good painting practices and NHDOT specifications.
- c. The painted lines shall remain protected until sufficiently dry to bear traffic.

INSPECTION

- a. The Contractor shall always have a qualified supervisor present on the project. The Supervisor shall be designated as the Contractor's Representative on the project and shall have full authority to act on behalf of the Contractor. The Supervisor shall be required to coordinate with the Town Inspector and perform supervision of all Contractor employees and their work. The Town of Raymond will also have a Highway representative present during pavement marking operations.

RESPONSE TO RFP

Interested contractors shall provide the Town with a written proposal outlining experience, references, materials to be used, cost, time frame, methods, services to be provided by the contractor and services anticipated to be required from the Town. Include a list of your key personnel to be used for this contract and their level of expertise.

All material submitted in response to this RFP shall become the property of the Town and shall not be returned.

CONSIDERATIONS AND LIMITATION

The major consideration for the Town is prompt and efficient work in the most economical manner, at the most reasonable price, with the least amount of traffic disruptions.

This solicitation does not commit the Town to award a contract, pay any costs incurred in preparing a proposal, or to procure or contract for any services or supplies.

The Town reserves the right to reject or accept any and/or all of the proposals received for any reason which the Public Works Director determines is in the best interest of the Town. **Selection shall not be made purely on price alone.**

Further, the Town reserves the right to negotiate with any and/or all qualified sources, or to cancel in part, or in its entirety the solicitation for whatever reason is determined by the Director of Public Works to be in the best interests of the Town. The Town reserves the right to eliminate portions of the work.

COMMENCEMENT

It is the Town's intent to have the selected contractor begin the pavement marking work at a mutually agreed upon start date following the execution of a contract and the acceptance of insurance certificates. **Paving operations on several roads will be taking place in August so the pavement markings work will need to be scheduled accordingly.** The schedule will be decided between the Director of Public Works and the selected bidder.

All work to be completed by **October 11, 2024.**

MEASUREMENT AND PAYMENT

No payment will be made for the work or portions of the work that do not meet the requirements of this RFP.

INDEMFICATION AND INSURANCE

The Contractor shall defend, indemnify and hold harmless the Lessee, its officers and employees, from and against any and all losses suffered by the Lessee, its officers and employees and any and all claims, liabilities or penalties asserted against the Lessee, its officers, and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor.

The Contractor shall obtain and maintain in force during the term of the contract, Automobile Insurance Coverage, Commercial General Liability and Comprehensive Liability; Excess Liability and Property Liability insurance including contractual coverage, in amounts noted below:

Minimum Limits of Liability:

- \$1,000,000 each occurrence*
- \$1,000,000 personal & adv. injury*
- \$2,000,000 general aggregate*
- \$2,000,000 products / completed operations aggregate*
- \$5,000 medical expenses (any one person)*

Prior to the beginning of the contract, the Contractor shall provide a Certificate of Insurance demonstrating the required insurance coverage. The policy shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the Town of Raymond and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modification of the policy earlier than ten (10) days after written notice thereof has been received by the Town of Raymond.

All liability policies shall include the Town of Raymond, New Hampshire as named as additional insured.

- a. The Contractor’s insurance shall be primary in the event of loss.
- b. The additional insured endorsement must include language specifically stating that the entity is to be covered for all activities performed by, or on behalf of, the Contractor, including the Town of Raymond’s general supervision of the Contractor.
- c. The Town of Raymond, New Hampshire shall be listed as a Certificate holder and additional insured.
- d. Insurance Certificates must be provided prior to commencement of work.

To the extent that this is applicable, the Contractor hereby agrees to purchase and maintain as required by the law the appropriate workmen’s compensation insurance to cover all claims of employees of said Contractor; should the Contractor fail to purchase and maintain such insurance, and should the Town of Raymond be found liable to employees of the Contractor, the Town of Raymond may recover the amount of any compensation paid to employees of the Contractor and any expenses relating thereto.

Workers’ Compensation coverage limit shall be provided when required by statute:

Limits of Liability: Coverage A - Statutory

- Coverage B: Each accident \$2,000,000*
- Disease: Each employee \$2,000,000*
- Disease: Policy Limit \$2,000,000*

PERMITS

It shall be the responsibility of the contractor to identify and secure all federal, state and local permits which may be required and necessary to perform all aspects of the work to be performed.

HOLIDAYS

The contractor shall not be allowed to work on the town roads, on any state, federal holidays or during Town events.

BONDS

No bid or performance bonding is required.

END OF SECTION

Town of Raymond Contact Information

Heather Brandin
Administrative Assistant 603-895-7036

Stacey Grella
Director of Public Works 603-895-7035

Rich Nunziato
Sr Highway Foreman 603-244-0854

TOWN OF RAYMOND, NEW HAMPSHIRE

Bid Sheet

PAVEMENT MARKINGS - 2024 Raymond Public Works Department Road Markings

Type of Pavement Marking

Bid Cells

LINE STRIPING

		Est. Quantity	Unit	Unit Price 2024	Total
1	4" DBL YELLOW LINE - CENTER LINE - REFLECTORIZED PAINT	135,000	LF	_____	_____
2	4" SINGLE WHITE LINE - FOG/EDGE LINE - REFLECTORIZED PAINT	265,000	LF	_____	_____

GORES

		Est. Quantity	Unit	Unit Price	Total
3	6" DIAGONAL INFIELD STRIPING - WHITE REFLECTORIZED PAINT	400	LF	_____	_____

PARKING SPACES

		Est. Quantity	Unit	Unit Price	Total
4	4" PARKING SPACE STRIPING [119 SPACES]	3,000	LF	_____	_____
5	HANDICAP ACCESSIBLE SPACE MARKINGS - BLUE FIELD W/ WHITE LOGO	8	SPACES	_____	_____

CROSSWALKS

		Est. Quantity	Unit	Unit Price	Total
6	RED INTERIOR PANEL [TO MATCH EXISTING 14 LOCATION LAYOUTS]	2,100	SF	_____	_____
7	12" WIDE WHITE SIDELINES [TO MATCH EXISTING 14 LOCATION LAYOUTS]	980	SF	_____	_____

STOP BARS

		Est. Quantity	Unit	Unit Price	Total
8	18" WIDE STOP BARS [164 LOCATIONS] - WHITE REFLECTORIZED PAINT (ave. length 14')	2,300	LF	_____	_____

ARROWS

		Est. Quantity	Unit	Unit Price	Total
9	6 FT ARROW LEFT OR RIGHT - WHITE REFLECTORIZED PAINT	16	EA	_____	_____
10	6 FT ARROW STRAIGHT - LEFT OR RIGHT - WHITE REFLECTORIZED PAINT	3	EA	_____	_____

WORDS

		Est. Quantity	Unit	Unit Price	Total
11	6 FT TALL - STOP - WHITE REFLECTORIZED PAINT	1	EA	_____	_____
12	6 FT TALL - ONLY - WHITE REFLECTORIZED PAINT	4	EA	_____	_____

13	4 FT TALL - OUT - WHITE REFLECTORIZED PAINT	3	EA	_____	_____
14	2 FT TALL - NO PARKING - WHITE REFLECTORIZED PAINT	15	EA	_____	_____
15	6 FT TALL - SCHOOL - WHITE REFLECTORIZED PAINT	6	EA	_____	_____
HELICOPTER					
		Est. Quantity	Unit	Unit Price	Total
16	6 FT - 8 IN x 10 TALL " H " WITHIN A 45 FT DIA. CIRCLE - WHITE REFLECTORIZED PAINT	1	EA	_____	_____

Grand Total

\$

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SUM OF COSTS FOR ALL ITEMS LISTED ABOVE

The Town of Raymond reserves the right to modify, eliminate or alter quantities of the various types of pavement markings in this contract.

BIDS SHALL BE SUBMITTED IN A STANDARD SIZE SEALED ENVELOPE CLEARLY MARKED "PAVEMENT MARKINGS BID 2024"

Executed by a *DULY AUTHORIZED* member of the company:

Name

Title

Date

Name

Title

Date

Business Address: _____

Business Phone: _____

E-mail address: _____