



Raymond Select Board Meeting
April 15, 2024
Raymond High School
45 Harriman Hill Rd
6:00 p.m.

Please Note: The Board of Selectmen may at any time during a public meeting, enter a non-public session to conduct and facilitate town business. The Board of Selectmen will announce the RSA in which the session will be conducted and follow proper protocol under the confines of State Laws.

AGENDA

1. MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MOMENT OF SILENCE
 - Peter Lawrence "Petey" Genest Jr.
 - Theodore J. Janusz Jr.
 - Jeffrey R. Ebitson Sr.
 - Patricia Ann Blanchard
4. PUBLIC HEARING: The Raymond, NH Select Board will hold a public hearing on Monday, April 15th at 6:00pm at the Raymond High School Media Center in accordance with NH RSA 31:95-b and NH RSA 41:9-a regarding acceptance of unanticipated funds and establishing of system development charges (SDC)
5. TO APPEAR BEFORE THE BOARD
 1. Tuckaway Shore Development Documentation (Chris Evans)
6. BOS REVIEW, APPROVAL/ACCEPTANCE
 1. ZBA Volunteer Application (Brian Thompson)
 2. Application for Use of Public Lands (Scouts BSA)
 3. Notice from Tax Collector under RSA 41:38
7. BOS MEMBER UPDATES/COMMITTEE REPORTS
8. BOS UPDATES FROM WORKING SESSION
 1. April 8th, 2024 – Topics of Discussion:
 - a. Rules of Procedure
 - b. Correcting Errors on Permanent File
 - c. E360 Code Update – Scope of Work for BOS
9. NEW BUSINESS
 1. Discuss New Town Website/Current Status
 2. RCTV Policy Amendments and Letter
 3. Notice of Approval (Fuel NRG Raymond)
 4. Notice of Denial (70 A Langford Road – Richard Bulens)
 5. Letter from Thomas Tombarello
 6. Property Tax Warrant & Notice of Intent to Excavate (Severino)
10. OLD BUSINESS
11. OTHER BUSINESS
12. PUBLIC COMMENT – 15 Minutes
13. APPROVAL OF BOARD MINUTES – 4/1/24, Non-Public Minutes: 3/11, 3/18, 3/25, 4/1
14. NON-PUBLIC MEETING - RSA 91-A:3 II (c)
15. ADJOURNMENT

Posted: April 11, 2024, Old Fire Station, Town Office; Town's website 24 hours in advance of meeting. **Note:** Board of Selectmen Meetings are broadcast live on Channel 22. If you need audio or visual assistance, call the Selectmen's Office 72 hours prior to the meeting at 603-895-7007.

FUTURE ACTION ITEMS OF NOTE/FOR REVIEW AND UPDATE:

	<u>DEADLINE</u>	<u>PARTY</u>	<u>DATE IN</u>
WATER:			
Vision Statement (request sent 10/6/23) -			12/4/23
Source/Demand Analysis -		UE	1/24/2024
BOS Approval of Design Flows	1/31/2024	Town	1/30/24
Water Quality Evaluation	2/28/2024	UE	
Preliminary list of Potential Projects/Alter	2/28/2024	UE	
BOS Appr of Prelim List of Capital Projects/Alter	3/12/2024	Town	
Evaluation of Alternatives & Draft Source Impro Plan	4/23/2024	UE	
BOS Approval of the Proposed Source Improve Plan	4/30/2024	Town	
Cost & Funding evaluation	5/13/2024	UE	
Draft report to Town	5/17/2024	UE	
BOS approval of Draft report	5/27/2024	Town	
Draft report to Town for DES submittal	5/30/2024	UE	
Draft Report to DES - CAP deadline	5/31/2024	Town	
<u>Traffic Study</u> – (Tony to talk with Highway Safety Committee) Re: Community		UPDATE?	
MEGA X -		who to update?	
<u>TOWN POLICY MANUAL</u> – Review and update beginning of 2024		WORK WITH TM/	
DIALOG SCHOOL / AGING POPULATION		BOS	
E360 GENERAL CODE UPDATES AND RECODIFATION (UPGRADE)		TM	
BOS EMAIL ADDRESS			
<u>Land Use Application</u> – Review, Revise, Procedures		BOS/TM TO REVIEW	

Posted: April 11, 2024, Old Fire Station, Town Office; Town’s website 24 hours in advance of meeting. **Note:** Board of Selectmen Meetings are broadcast live on Channel 22. If you need audio or visual assistance, call the Selectmen’s Office 72 hours prior to the meeting at 603-895-7007.

Public Hearing Notice Town of Raymond Board of Selectmen

Notice is hereby given that the Raymond Board of Selectmen will consider the following in a public hearing under NH RSA 31:95-b and NH RSA 41:9-a regarding the following:

Acceptance of Unanticipated Funds to accept a grant in the amount of \$29,000.00 from the Department of Safety. This grant requires the 50% matching funds from the Town of Raymond. This grant is for the installation of an emergency generator for the Emergency Operations Center at the Public Safety Complex. The BOS will be signing the grant document after the acceptance of the grant.

Establishing of System Development Charges (SDC) for water usage on New Development which is designed to cover costs associated with the existing equity of the water system. The proposed rates are as follows-

\$5,281.00 per unit for ¾ inch.

\$13,203.00 per unit 1 inch

\$26,406.00 per unit 1-1/2 inch

\$41.26 per gallon 2 inch or greater.

This Public Hearing will be held on April 15th beginning at 6:00 p.m. The meeting will be held in the Media Center (library) at Raymond High School, 45 Harriman Hill Road. Raymond NH. 03077. The public will have an opportunity to ask questions or make comments on the proposed items to the Selectmen. If there are any questions please reach out to the Town Manager, Ken Robichaud @ townmanager@raymondnh.gov.



Robert L. Quinn
Commissioner

State of New Hampshire

DEPARTMENT OF SAFETY

Division of Homeland Security and Emergency Management

www.nh.gov/hsem

HOMELAND SECURITY
EMERGENCY MANAGEMENT
NEW HAMPSHIRE DEPARTMENT OF SAFETY

Robert M. Buxton
Director

March 25, 2024

Chief Paul Hammond, EMD
Town of Raymond
1 Scribner Road
Raymond, NH 03077

Dear Chief Hammond,

Thank you for submitting an Emergency Management Performance Grant (EMPG) application on January 03, 2024, for the community's EOC Generator Project.

- We have finished the review and found the project falls within the guidelines of the current EMPG Program.
- The next step in the review process is to execute the attached grant agreement.

THIS DOES NOT MEAN YOUR GRANT HAS BEEN AWARDED.
DO NOT PURCHASE OR INSTALL ANYTHING
OR YOUR PROJECT WILL BE INELIGIBLE AND WILL NOT BE FUNDED!

- Once we receive back an appropriately executed grant agreement from you, we will move it forward to the Department of Safety's Business Office/Governor and Council to continue the review process.
- After the review is complete, we will notify you of our final decision.

Along with your returned grant agreement, we will need *meeting minutes showing that your governing body have accepted the terms of the grant*. Sample meeting minutes and instructions on how to properly execute the grant agreement are also enclosed.

Again, this letter does **NOT** constitute approval. *Please keep this for your records.*

If you have any questions or need assistance with this process, please contact me or your assigned HSEM Field Representative.

Thank you for your interest in the EMPG Program!

Sincerely,

Sheila M. Dupere
EMPG Program Coordinator



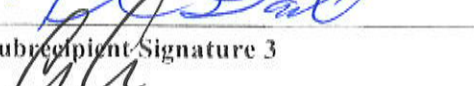
cc: Taylor Johnson, Stakeholder Liaison

Office: 110 Smokey Bear Boulevard, Concord, N.H.
Mailing Address: 33 Hazen Drive, Concord, N.H. 03305
603-271-2231, 1-800-852-3792, Fax 603-223-3609
State of New Hampshire TDD Access: Relay 1-800-735-2964

GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby
Mutually agree as follows:
GENERAL PROVISIONS

I. IDENTIFICATION AND DEFINITIONS

1.1. State Agency Name NH Department of Safety, Homeland Security and Emergency Management		1.2. State Agency Address 33 Hazen Drive Concord, NH 03305	
1.3. Subrecipient Name Town of Raymond (VC# 177464-B003)		1.4. Subrecipient Address 1 Scribner Road Raymond, NH 03077	
1.5 Subrecipient Tel. # (603)-895-3321	1.6. Account Number AU #80920000	1.7. Completion Date August 31, 2025	1.8. Grant Limitation \$29,000.00
1.9. Grant Officer for State Agency Sheila Dupere, EMPG Program Coordinator		1.10. State Agency Telephone Number (603) 271-2231	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Subrecipient Signature 1 		1.12. Name & Title of Subrecipient Signor 1 Douglas Evogel Selectmen	
Subrecipient Signature 2 		Name & Title of Subrecipient Signor 2 Tom Drigle Selectmen	
Subrecipient Signature 3 		Name & Title of Subrecipient Signor 3 Anthony Clements Selectman	
1.13. State Agency Signature(s) By: _____ On: / /		1.14. Name & Title of State Agency Signor(s) Amy L. Newbury, Director of Administration	
1.15. Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: / /			
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: _____ Assistant Attorney General, On: / /			
1.17. Approval by Governor and Council (if applicable) By: _____ On: / /			

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly

described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

Subrecipient Initials: 1.)  2.) 

3.) 

Date: 4-15-2024

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no

event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

8. EVENT OF DEFAULT/REMEDIES.



8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 Failure to perform the Services satisfactorily or on schedule;

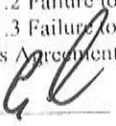
8.1.2 Failure to submit any report required hereunder; and/or

8.1.3 Failure to perform any other covenant, term or condition of this Agreement.

Subrecipient Initials: 1.)

 2.) 

3.)



Date: 4-15-2024

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 Give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 Give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 Give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 Give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes,

Subrecipient Initials: 1.)  2.) 

letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any

3.) 

Date: 4/15/24

subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 Commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 Special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

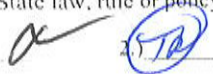
15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("Workers' Compensation").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

Subrecipient Initials: (1) _____



18. **CHOICE OF LAW AND FORUM.** This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. **CONFLICTING TERMS.** In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. **THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. **HEADINGS.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. **SPECIAL PROVISIONS.** Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. **SEVERABILITY.** In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

3) 

Date: 4-15-2024

EXHIBIT A

Special Provisions

1. This grant agreement may be terminated upon thirty (30) days written notice by either party.
2. Any funds advanced to "the Subrecipient" must be returned to "the State" if the grant agreement is terminated for any reason other than completion of the project.
3. Any funds advanced to "the Subrecipient" must be expended within thirty (30) days of receiving the advanced funds.
4. "The Subrecipient" agrees to have an audit conducted in compliance with OMB Circular 2 CFR 200, if applicable. If a compliance audit is not required, at the end of each audit period "the Subrecipient" will certify in writing that they have not expended the amount of federal funds that would require a compliance audit (\$750,000). If required, they will forward for review and clearance a copy of the completed audit(s) to "the State".

Additionally, "the Subrecipient" has or will notify their auditor of the above requirements prior to performance of the audit. "The Subrecipient" will also ensure that, if required, the entire grant period will be covered by a compliance audit, which in some cases will mean more than one audit must be submitted. "The Subrecipient" will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular 2 CFR 200. "The Subrecipient" will also ensure that all records concerning this grant will be kept on file for a minimum of three (3) years from the end of this audit period.

Subrecipient Initials: 1.)



2.)



3.)



Date:

4/15/24

EXHIBIT B

Scope of Services

1. The Department of Safety, Division of Homeland Security and Emergency Management (hereinafter referred to as "the State") is awarding the Town of Raymond (hereinafter referred to as "the Subrecipient") \$29,000.00 to purchase and install a backup generator for the Emergency Operations Center (EOC).
2. "The Subrecipient" agrees that the project grant period ends August 31, 2025 and that a final performance and expenditure report will be sent to "the State" by September 30, 2025.
3. "The Subrecipient" agrees to comply with all applicable federal and state laws, rules, regulations, and requirements.
4. "The Subrecipient" shall maintain financial records, supporting documents, and all other pertinent records for a period of three (3) years from the grant period end date. In these records, "the Grantee" shall maintain documentation of the 50% cost share required by this grant.

Subrecipient Initials: 1.)



2.)



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Date:

4-15-2024

EXHIBIT C

Grant Amount and Payment Schedule

I. GRANT AMOUNT

Federal Award Information	
Awarding Agency: Federal Emergency Management Agency	Pass-through Entity: Homeland Security & Emergency Management
Federal Award: \$3,544,752.00	Assistance Listings Number/Title: Emergency Management Performance Grant / 97.042
Federal Award Date: 9/20/2023	R&D: No
Indirect Cost Rate: 14.22%	Federal Award Identification Number (FAIN): EMB-2023-EP-00005
Subrecipient Information	
Name: Town of Raymond	UEI: CSN9JQRXSK7
Current Subaward Amount: \$29,000.00	Total Subawards Amount: \$29,000.00
Project Cost	
Applicant Share (Match Required): \$29,000.00	Grant (Federal Funds): \$29,000.00
Period of Performance	
Start 10/1/2022	End 8/31/2025
Budget Period	
Start 10/1/2022	End 8/31/2025

2. PAYMENT SCHEDULE

- a. "The Subrecipient" agrees the total payment by "the State" under this grant agreement shall be up to \$29,000.00.
- b. "The Subrecipient" may request an advancement of grant funds in writing to the "The State", "The State" will forward the funds to "the Subrecipient" upon receiving and reviewing the request. "The Subrecipient" shall expend the grant funds within thirty (30) days and provide proof of this to "the State" within forty-five (45) days.

Subrecipient Initials: 1.)

[Signature]

2.)

[Signature]

3.)

[Signature]

Date:

4/15/24

- c. Upon review and approval of the invoices and supporting match documentation "The State" shall reimburse up to \$\$29,000.00 to "the Subrecipient" upon "the State" receiving a reimbursement request on letterhead, copies of purchase orders, vendor invoices, cancelled checks, and required match documentation.
- d. Upon State Approval, allowable match may be incurred for this project from the start of the federal period of performance of this grant, 10/1/2022, to the identified completion date (block 1.7).

Subrecipient Initials: 1.)



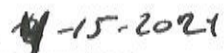
2.)



3.)



Date:



Town of Raymond
Town Administrator

3/28/2024

Re: map 41 / lot 48 Meindl Rd
Selectmen signature and recording of waiver of liability to town as per RSA 674 :41

Mr Robichaud,

Thank you for taking my call today and discussing this matter.

As per our discussion, it was mentioned that a series of town meetings was successfully made to secure the Selectmen's approval to build on this lot as per RSA 674: 41. We are now making application for a building permit, after substantial forward improvements and changes had been made to the lot based and in reliance of the town's approvals. In the process, a title issue was discovered which caused a significant delay in the building process. We are now applying for the building permit, and attempted to secure the the waiver of town liability as set forth in 674:41 and which was an integral part of the town approvals from Zoning Board of Adjustment, Planning Board, then Selectmen approval. We however have discovered that this form is missing and or was never signed, or "resigned" by the Selectmen. There does not appear to be any expiration of the Selectmen's approval, nor have we discovered any vote to revoke this approval. It is expected that such as approval would go with the land, as it was to be recorded and a waiver provided as a condition of and an integral part of the approval expressed the terms "forever" waive liability, implying that this approval and its conditions were expected to be in place for a pretty long time. I mention vested rights as a few people in the town offices had said you might need to go back for all these approvals again. I have also provide a partial outline of improvements and changes made to the lot based upon these approvals. We are prepared to vigorously defend the vested rights of the approvals on this existing lot of record.

For your convenience, I have attached a copy of RSA 674:41, plus meeting agendas, minutes and approvals. Also attached is the original missing, unsigned form, plus and updated version of that. We have made a few highlighted adjustments to this form, so it can be recorded as per the RSA and Selectmen approval, such as leaving a space for county recording info, correct dates, updated Selectmen, etc.

Please secure signatures so we can move forward. If we need to come to a Selectman meeting, please put this on the next agenda.

Thank you for your assistance in this matter. Please call if you have any questions 603-759-977.

Respectfully submitted,

Chris Evans, manager
Tuckaway Shore Development LLC

Return to

**TOWN OF RAYMOND, NH
COUNTY OF ROCKINGHAM**

**Agreement and Release Regarding
Building Permit for Property Abutting a Class VI Road**

NOW COMES, Tuckaway Shore Development, LLC, (hereinafter referred to as “owner”) (a N.H. licensed liability corporation), with a residential address of 9 Martha’s Way, Nottingham, New Hampshire, and the Town of Raymond, New Hampshire (hereinafter referred to as Town), a municipal corporation existing under the laws of the State of New Hampshire with an address of 4 Epping street, Raymond, New Hampshire 03077, and agree as follows:

WHEREAS, owner owns certain real property (town of Raymond Tax Map 41 Lot 48) which abuts Miendl Road (also spelled Meindl Road), conveyed to said owner by Deed recorded at Book 6041, Page 2079 at the Rockingham County Registry of Deeds: and

WHEREAS, the relevant portion of said Miendl Road upon which owner’s real property fronts is a Class VI / Private Road, so that the owner’s property is therefore subject to the building restrictions imposed under N.H. RSA 674: 41;

NOW THEREFORE, the Town and owner on behalf of themselves, their heirs, legal representatives, successors and assigns, as approved by the Raymond Board of Selectmen in accordance with NH RSA 674:41, I(c) on March 16, 2020, after receipt of recommendation by the Raymond Planning Board, covenant and agree as follows:

1. The Town shall allow owner to construct a single family residence on the property identified above subject to the terms and conditions of a building permit to be issued by the Town.

2. The parties understand and agree that Town assumes no responsibility for the maintenance, including but not limited to snowplowing, of said Miendl Road, and no liability for any damages arising from the use of said road.

3. Owner agrees to be responsible for the maintaining access to the subject property and does hereby forever release and discharge the Town, its officers, agents and employees: (1) from the obligation of maintaining said Miendl Road, and (2) from any loose, damage, claim or expense of any kind or nature whatsoever, arising directly or indirectly from the condition of said road, including but not limited to any loss, damage, claim or expense arising from failure To provide any municipal services such as police, fire and ambulance services.

4. Owner hereby assumes responsibility for transporting any children who may now or in the future reside on the property to the nearest regular school bus stop.

5. The parties understand and agree that this Agreement and Release shall be recorded at the Rockingham County Registry of Deeds before the building permit is issued, as required under NH RSA 674: 41 1(c) (3).

6. This Agreement and Release will run with the title. The responsibilities, rights and obligations as set forth in this Agreement and Release shall be conveyed with the title, and remain in full force and effect and inure to any future "owner" of record, their heirs, legal representatives, successors and assigns.

IN WITNESS WHEREOF, the parties have hereunder set their hands.

Owner : Tuckaway Shore Development LLC, by it's manager Christopher Evans

Christ A. Rouss
Witness

[Signature]
Owner 3/28/2024

The above named, Christopher Evans, who is known to me, or satisfactorily proven to be the person who appeared before me, and did acknowledge the foregoing instrument, for the purposes therein stated, in the official capacity as manager of Tuckaway Shore Development LLC, before me on this 28th day of March, 2024

My commission expires 8-5-2025

[Signature]
Notary Public // Justice of the Peace seal

ALYSSA C. RICHARD
NOTARY PUBLIC
State of New Hampshire
My Commission Expires
August 5, 2025

Town of Raymond, New Hampshire, Board of Selectmen

Witness Patricia Bridgeo. Chair date

Witness Rani Merryman Vice Chair date

Witness Tom Daigle date

Witness Doug Vogel date

Witness Antony Clements date

Town of Raymond
Honorable Board of Selectmen
Building Department

RE: "Release regarding building permit for a property abutting a class VI / private road"
Issuance of a building permit as per NH RSA 674: 41
Town Tax 41-48 Meindl Rd Raymond, NH

Attached is the "Release regarding building permit for a property abutting a class VI / private road", as provided by the Selectmen as part of their approval. This form requires Selectmen's signatures and recording, as part of the building permit.

Approval date: For your convenience, and reference, I am attaching meeting minutes and agenda for the approval by the Selectmen. This was approved by the Selectmen on January 27, 2020 and March 16, 2020. Note there were two Selectmen meetings. This matter needed to go back to the Planning Board for recommendation as their first vote was not a quorum, then return to the Selectmen for approval of issuance of the building permit. This Selectmen's meeting happened right at the beginning of the covid pandemic. The form which might normally have been signed at the time of the meeting, were never signed, or "resigned" as mentioned in the minutes. The town staff indicates that they could not find the paper / signed form. We are seeking building permit now and need this form.

Someone might ask why so long to request selectmen's sign off on this form. The attached form is needed as part of the building permit, not to complete site improvements as part of the building process. The building permit application and this form were intended to be done sooner, but unforeseen title issues delayed this.

Quick recap of events. After securing the town approvals in early 2020, we completed the purchase which was subject to securing approvals, started the development of the lot, site design, septic design, house plans, tree clearing, stump removal, rough grading, install rough driveway, site work, survey, site preparation, alterations and other changes were completed. The approved septic plan showing driveway location and house site were reviewed and approved by the town. House plans were designed by an architect, brought to the building department for review and issuances of the building permit. Concurrently, we were securing construction financing when it was discovered through the title update that the neighbor's mortgage was incorrectly placed on our lot. To clear this mortgage off our lot, we had to sue their lender and the US Dept of Housing and Urban Development. This court process took more than a year and a half in court. This unforeseen issue put a delay on the building process/ sequence.

Vested rights /grandfathered, lot of record /no expiration date set on Selectmen's approval: Prior to the above delay, we had made "substantial completions of improvements, modifications, alterations, or other changes in the property for which said approval was granted", accordingly establishing vested rights in the approvals. This is noted in Zoning Ordinance under Section 9.5.2. Secondly, this is an existing lot of record with its own existing rights. Lastly, it does not appear that the Selectman's approval for issuing a building permit had a set a time period or expiration. The waiver form required as an integral part of this approval continues "forever". We will defend these rights vigorously.

The lot and its components have been prepared and ready to build on. Nothing has changed about the approvals, the lot, the location, the site work, driveway, house planned, state septic approvals etc. are all the same. We respectfully request sign off on the attached form, and notice to the building department and or ourselves upon completion/ recordation. Please reach out 603 759 9777 if any questions. Thank you.

Respectfully submitted,

Tuckaway Shores Development LLC, Chris Evans, manager



TOWN OF RAYMOND

Community Development
Department Office of Planning
& Zoning

4 Epping Street
Raymond, NH 03077

Tel: (603) 895-7018
Fax: (603) 895-7064
<http://www.raymondnh.gov>

NOTICE OF DECISION

GRANTED

Raymond Zoning Board of Adjustment

Date of Decision: November 20, 2019

Application No: 2019-008

1. You are hereby notified that the Raymond Zoning Board of Adjustment has **GRANTED** a variance to Chris Evans for property identified as Raymond Tax Map 41 / Lot 48 and located on Miendl Road and is within Zone B for relief from: **Article 13 Section 13.1 Subsection 13.1.30 FRONTAGE:** The length of a lot at its front lot line which borders on a public street or a street paved in a subdivision approved by the Planning Board.

Conditions:

- 1. N/A
- 2. N/A
- 3. N/A

Christina McCarthy
Planning Technician

Date

NOTE: In accordance with the Raymond Zoning Ordinance, Section 9.5.2, this variance shall only be valid for a period of four (4) years from the date of this decision. If this time period is to lapse with substantial completion of any improvements, modifications, alterations or other changes in the property for which this approval was granted not having taken place, then the applicant may seek an extension to this time period per Section 9.5.3.

The Selectmen, any party to the action or any person directly affected has a right to appeal this decision within thirty (30) days of the date of decision. See New Hampshire Revised Statutes Annotated, Chapter 677, available at the Town Clerk's Office during regular business hours. This notice has been placed on file and made available for public inspection in the records of the Zoning Board of Adjustment.

2.9 Subsection 2.9.1.1 Achieve no net loss within the boundaries of the proposed development area and within the Town of Raymond boundaries. The applicant is proposing a Wetland impact of 2,580 SF +/- The property is identified as Raymond Tax Map 17 & 23/ Lots 1-5 and located on Mica Drive and is within Zone B.

Application #2019-008-The following application for a variance has been submitted by Chris Evans for relief from: **Article 13 Section 13.1 Subsection 13.1.30 FRONTAGE**: The length of a lot at its front lot line which borders on a public street or a street paved in a subdivision approved by the Planning Board. The applicant is proposing to build a single-family dwelling on a private road. The property is identified as Raymond Tax Map 41/ Lot 48 and located on Miendl Road within Zone B.

3. Approval of Minutes

- 10/23/2019

Note: If you require audio or visual aids, please contact the Selectmen's Office at least 72 hours prior to the meeting. If this meeting is postponed for any reason, it will be held on December 4,

2/2/2019

497 Chris Evans: "Part of the zoning is not so much the driveway that is the factor here it is the frontage on a
498 Town or State maintained road approved in a subdivision. I did approach Steve Brewer and he said we
499 don't issue driveways on private roads. We don't issue driveway permits on private roads. So that is
500 where we stopped with the building process because they said they won't issue a building permit there.
501 We don't issue permits on private land. The real point of the variance is we lack the 200-foot frontage on
502 the Town maintained road. That is what the variance is for the zoning regulation. "
503

504 Mrs. Wood: "Just as a point of clarification the motion is to approve a variance to allow the applicant to
505 have a driveway off of a private road."
506

507 Mr. McCoy: "All we need to do is have a variance to build on that lot not a driveway."
508

509 Chris Evans: "To be able to access."
510

511 Mr. McCoy: "We need to give them the variance to build on it"
512

513 Mr. Povilaitis rescinded his previous motion.
514

515 Motion:

516 Mr. McCoy made a motion to grant the variance for the building of one house on a 2.29-acre lot
517 with frontage on a private road. That the limited liability clause signed by the applicant and
518 recorded with the deeds for the limited liability for the Town, for school bus, emergency. Mr.
519 Povilaitis seconded the motion. The motion passed 4 in favor, 0 opposed, 0 abstained.
520

521 Motion:

522 Mr. Povialitis made a motion to table the minutes until the next meeting. Mr. McCoy seconded
523 the motion. The motion passed 4 in favor, 0 opposed, 0 abstained.
524
525

526 Motion:

527 Mr. Povialitis made a motion to adjourn. Mr. McCoy seconded the motion. The motion passed 4
528 in favor, 0 opposed, 0 abstained.
529

530 Respectfully submitted,
531

533 Jill A. Vadeboncoeur
534
535



TOWN OF RAYMOND

Planning Board Agenda

December 19, 2019 at

7:00 p.m. - Raymond High School

Media Center - 45 Harriman Hill

Application # 2019-013 & 2019-011

Public Announcement

If this meeting is canceled or postponed for any reason the information can be found on our website, posted at Town Hall, Facebook Notification, and RCTV. *

1. Pledge of Allegiance

2. Public Hearing

Application # 2019-013: A site plan application and Lot Line Adjustment for the purpose of constructing a 7,296-sf daycare with associated parking and playground. There is also an application for a Conditional Use Permit, as this development will impact Groundwater Protection Zone. The property is represented as Raymond Tax Map 29-3/ Lot 41 & 42-5 and located in Essex Commons.

Application # 2019-011: A subdivision application for the purpose of a two-lot subdivision with one lot comprising 5.234 acres with frontage on Old Manchester and Scribner Roads and a larger lot comprising 33.876 acres with frontage along proposed roads associated with an accompanying site plan review application entitled Mega-X, which proposes constructing a GASOLINE STATION AND CONVENIENCE CENTER (retail motor fuel outlet, convenience store, donut shop and quick serve restaurant). There is also an application for a Conditional Use Permit, as this development will impact Groundwater Protection Zone. The property is represented as Tax Map 22- Lot 9-1 on the Raymond tax maps and located at corners of Old Manchester and Scribner Roads.

3. Approval of Minutes

- 12/05/2019

4. Public Comment

5. Other Business

- Staff Updates-
- Board Member Updates
- Any other business brought before the board- Building on Miendl Rd. a private Road

- Adjournment (NO LATER THAN 10:00 P.M.)

* Note: If you require personal assistance for audio, visual or other special aid, please contact the Selectmen's Office at least 72 hours prior to the meeting. If this meeting is postponed for any reason it will be held January 2, 2020.

1 Planning Board Draft Minutes

2 December 19, 2019

3 7:00 pm

4 Media Center

5 Raymond High School

6 **Planning Board Members Present:**

7 Johnathan Wood (Chairman)

8 Gretchen Gott

9 John Beauvilliers

10 George Plante (Board of Selectmen Ex-officio)

11 Robert Wentworth (Vice-Chair)

12 Alissa Welch

13
14 **Planning Board Members Absent:**

15 Rich Mulryan (Alternate)

16 Brad Reed

17
18 **Staff Present:**

19 Glenn Coppelman - Circuit rider

20 Christina McCarthy - Planning Technician

21
22 Pledge of Allegiance

23
24
25 Application # 2019-013: A site plan application and Lot Line Adjustment for the purpose of
26 constructing a 7,296-sf daycare with associated parking and playground. There is also an
27 application for a Conditional Use Permit, as this development will impact Groundwater Protection
28 Zone. The property is represented as Raymond Tax Map 29-3/ Lot 41 & 42-5 and located in Essex
29 Commons.

30
31 Joe Coronati, Jones and Beach Engineers: "We created a 5-lot subdivision on this parcel and
32 came back and added a 6 th lot. Now what we would like to do is move the lot line to work with the
33 daycare use. Currently this lot is little larger, and we would be making it smaller but still large
34 enough to handle the daycare. The lot will end up being 1.75 acres which exceeds the half acre
35 requirement for the zone, and we have plenty of frontage on Essex Drive, as well as the recently
36 constructed private road.

37
38 **Motion:**

39 Mr. Wentworth made a motion to approve Application # 2019-013 a lot line adjustment between
40 lots 41 and 42-5, located in Essex Commons on the corner of Freetown and Essex Roads. Tax
41 map 29-3 Lot 41 & 42-5. Subject to the following conditions (See attached.) Mr. Beauvilliers

After receiving
planning
for a return to select for private
plan so

5
6 Motion:
7 Mr. Wood made a motion to have a site walk at a time to be determined. Mr. Wentworth seconded
8 the motion. The motion fails with a vote of 3 in favor, 3 opposed, 0 abstentions.
9

0 Mrs. McCarthy: "We do have a request from a resident who has been patiently sitting in the back of
1 the room. He is requesting that the Planning Board give their recommendation for him to go
2 forward to the Board of Selectmen for a building permit on a private road. He has gone to the ZBA
3 and secured a variance for lack of frontage on Town owned or paved road."
4

5 Mrs. Welch recused herself from the discussion and Mr. Plante also recused himself from the
6 discussion.
7

P.B.
12-19-19
minutes

678 Ms. Gott said she was not ready to vote because she had not looked at it and haven't heard all of
679 the things.

*pe- approved
at 2nd planning meeting, 1st did report
quorum*

680
681 XX. XXXX: "We are looking at this State RSA 671 :41 which is erection of a building on a public or
682 a private road we do in fact have frontage on Mountain Road which is a State maintained road. We
683 are an existing lot of record on the corner of the intersection of Mindle Road which serves 5 houses
684 in Raymond and 40 houses in Nottingham it is Town maintained by Nottingham by vote of the
685 Selectmen which was part of the ZBA hearing. According to the State RSA your duty here is to
686 advise the Selectmen as to whether this is a reasonable usage. The basis of the RSA is evident
687 requirement of the frontage is to ensure that the dwelling may be reached by Fire, Police
688 Department and other agencies charged with responsibilities for protecting the public safety, peace
689 and welfare. I would like to say that we are on Mountain Road we have only a little bit of frontage,
690 we could put a driveway there and not be affected by this, but it is a busy road. There is a set of
691 mailboxes there, it is a very busy spot we would prefer to have the driveway set off on the side."

692
693 Mrs. McCarthy: "He is just looking for a recommendation like we did with Branch Road. He is
694 aware that a limited liability will have to be signed and recorded."
695

696 Motion:
697 Mr. Wood made a motion that we recommend to the Board of Selectmen to allow this. Mr.
698 Wentworth seconded the motion. The motion passed with a vote of 3 in favor, 0 opposed, 0
699 abstentions. Ms. Gott did not vote.

*Member
Plan Board*

700
701 Motion:
702 Mr. Wentworth made a motion to adjourn. Mr. Wood seconded the motion. The motion passed with
703 a vote of 3 in favor, 0 opposed, 0 abstentions.

704
705 Respectfully submitted,
706
707

Town of Raymond
Board of Selectmen Approved Minutes
Monday, January 27, 2020
6:00 PM
Raymond High School Media Center

Meeting Called to Order at High School by: Chair, Selectman Plante; 6:00 p.m.

Board of Selectmen in Attendance:

Jack Barnes
George Plante
Kathleen Hoelzel
Christopher Long
Scott Campbell

Town of Raymond Staff:

Joseph Ilsley – Town Manager

Board of Selectmen Excused:

Pledge of Allegiance: The Pledge of Allegiance was recited.

Moment of Silence: Janice Horne

Public Comment: opened at 6:01pm., closed at 6:01 p.m.

PUBLIC HEARING: (This public hearing process began in December 2019, but due to inclement weather, the meeting was cancelled. New public hearing dates are stated below in order to be in compliance with the RSA stated below.)

In accordance with RSA 41 :14-a, acquisition or sale of land/buildings or both, the Raymond Board of Selectmen will hold two public hearings on **Monday, January 13, 2020 at 6:00 p.m. and January 27, 2020 at 6:00 p.m., with the vote to accept on Monday, February 10, 2020, at 6:00pm in the Media Center at the Raymond High School, 45 Harriman Hill Road.** These hearings will be to accept public comment on a proposal to acquire the following land donations to the Town of Raymond:

Map 28-2/Lot 40 Juanita Drive Property
Map 41/Lot 4 Chadwick Property (*note: not subdivided*)
Map 35/Lot 15 Griset Property (*note: not subdivided*)

Open public hearing at 6:02 p.m.:

Mr. Griset acknowledged and thanked the Board for their consideration. No other comments, Closed Public Hearing at 6:03 p.m.

Nonpublic Session:

Chairman Plante made a motion to enter into nonpublic under RSA 91-A:3, II (e) Litigation, motion accepted, Board was polled, Selectman Hoelzel, Y, Selectman Long, Y, Selectman Barnes, Y, Vice Chair Campbell, Y, Chairman Plante Y. Chairman Plante stated that the Board will return to public session after this brief nonpublic session. Board entered into nonpublic at 6:05 p.m. Public session resumed at 6:13

46 p.m. Chairman Plante stated that the minutes were not sealed and will be made public within the confines
47 of the RSA.

48 **Agenda Items:**

49 **Building Permits for Class IV Roads/Private Road:** Chairman Plante announced the error on the
50 agenda as it did not state Class IV roads. He then recused himself from the Board table for the continued
51 discussion at 6:14 p.m. Vice Chairman Campbell resumed the meeting. The resident is asking for a
52 building permit on a Class VI road, the Board needs to vote. This is the process per RSA 674:41 is
53 required. This is a building permit for Miendl Road by Chris Evans, Tuckaway Shores, LLC for Map 41,
54 Lot 48. This is the recommendation from the Planning Board via their Board meeting with one condition,
55 if the Board vote to issue the permit the applicant is required to sign and record an agreement and a
56 release of liability regarding the building permit abutting a Class VI Road; a recorded document
57 which removes the liability from the Town.

58 Vice Chair Campbell read and made the following motion:

59 **Draft Motion to Approve Issuance of a Building Permit for Miendl Road (Private Road)**

60 "I make a motion to approve issuance of a building permit for Tax Map 41, Lot 48, located at Miendl
61 Road, a Private Road. This approval is contingent upon the following condition being met: Prior to
62 issuance of a building permit, owner shall sign the attached Agreement and Release Regarding Building
63 Permit for Property Abutting a Class VI/Private Road. The Town of Raymond will record said document
64 at the Rockingham Registry of Deeds".

65 Mr. Evans came forward to speak on the building permit and gave an overview of the road.

66 Selectman Barnes seconded the motion; **MOTION CARRIED 4-0-1.**

67 Chairman Plante returned to the Board table to resume the public meeting at 6:28 p.m. Chairman Plante
68 stated that it is on public record of the Planning Board that he did recuse himself from this subject as well.

69 **Access Easement – Norris Farm Road Subdivision:**

70 Mr. Brian Griset came and spoke on this request. He referred to an agreement that was in place



TOWN OF RAYMOND

Planning Board Agenda

February 6, 2020 at

7:00 p.m. - Raymond High School

Media Center - 45 Harriman Hill

Application # 2019-015 & 2020-001 & Miendl Rd.

*Believe to
BE
Cancelled*

Public Announcement

If this meeting is canceled or postponed for any reason the information can be found on our website, posted at Town Hall, Facebook Notification, and RCTV. *

1. **Pledge of Allegiance**
2. **Public Hearing**

Application #2019-015: An application for a change of use has been submitted by East Coast Outdoors, the applicant is proposing to change the use of an ambulance service and daycare into a landscaping business. WAREHOUSE ESTABLISHMENT: (03/1990) A building or other structure used principally for the storage of products, including finished goods, fuels, lumber, food and chemicals, whether or not involving the wholesaling or retailing of such products principally off the premises. In accordance with Appendix A of the Raymond Site Plan Review Regulations entitled "Change of Use", the Town's Code Enforcement Officer has determined that a change of use review by the Planning Board is required. The property is represented as Raymond Tax Map 27-2/ Lot 20 and located at 135 Route 27.

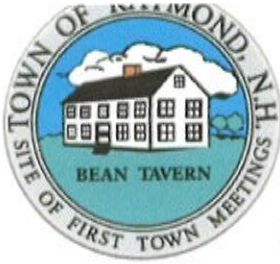
Miendl Road- Recommendation to the BOS for building permit.

Application #2020-001: A waiver request from Site Plan Review has been submitted by Alden Beauchemin on behalf of Jodi Grant from Grants' Towing for property identified as Raymond Tax Map 32-2/ Lot 34, located at 236 Route 27 within Zone C1.

Work Session- Master Plan, Regulations and Zoning- Joe Ilsley, Town Manager and Steve Brewer, DPW Director-Presenters Town Utilities.

3. **Approval of Minutes**
 - 01/16/2020
4. **Public Comment**

* Note: If you require personal assistance for audio, visual or other special aid, please contact the Selectmen's Office at least 72 hours prior to the meeting. If this meeting is postponed for any reason it will be held February 20, 2020.



TOWN OF RAYMOND

Planning Board Agenda

February 20, 2020 at

7:00 p.m. - Raymond High School

Media Center - 45 Harriman Hill

Application # 2019-015, Miendl Rd., 2020-001 & 2019-016

Public Announcement

If this meeting is canceled or postponed for any reason the information can be found on our website, posted at Town Hall, Facebook Notification, and RCTV. *

1. Pledge of Allegiance

2. Public Hearing

Application #2019-015: An application for a change of use has been submitted by East Coast Outdoors, the applicant is proposing to change the use of an ambulance service and daycare into a landscaping business. WAREHOUSE ESTABLISHMENT: (03/1990) A building or other structure used principally for the storage of products, including finished goods, fuels, lumber, food and chemicals, whether or not involving the wholesaling or retailing of such products principally off the premises. In accordance with Appendix A of the Raymond Site Plan Review Regulations entitled "Change of Use", the Town's Code Enforcement Officer has determined that a change of use review by the Planning Board is required. The property is represented as Raymond Tax Map 27-2/ Lot 20 and located at 135 Route 27.

Miendl Road- Recommendation to the BOS for building permit.

Application #2020-001: A waiver request from Site Plan Review has been submitted by Alden Beauchemin on behalf of Jodi Grant from Grants' Towing for property identified as Raymond Tax Map 32-2/ Lot 34, located at 236 Route 27 within Zone C1.

Application # 2019-016: A Lot Line Adjustment Application between Tax Map 29-3 / Lot 42-2 and Tax Map 29-3/ Lot 42-3 with an accompanying site plan application for the purpose of constructing a self-storage development which will consist of a total of 7 buildings, one of those will be 3 stories, 42,000 sf climate controlled storage building and 6 single story cold storage buildings. The property is represented as Raymond Tax Map 29-3/ Lot 42-4 and located in Essex Commons.

3. Approval of Minutes

- 01/16/2020

4. Public Comment

43 Mr. Plante made a motion to continue application 2019-015 until March 5, 2020. Mr. Mulryan
44 seconded the motion. The vote for application 2019-015 was unanimous in favor of continuing the
45 application until March 5, 2020.

46 *← DID NOT HAVE QUORUM (3 VOTES)*
47 Mr. Wood: "The last time we met we sent off a letter of recommendation to the Board of Selectmen
48 regarding Meindl Road and what we need to do is revisit and see if we want to make that
49 recommendation again."

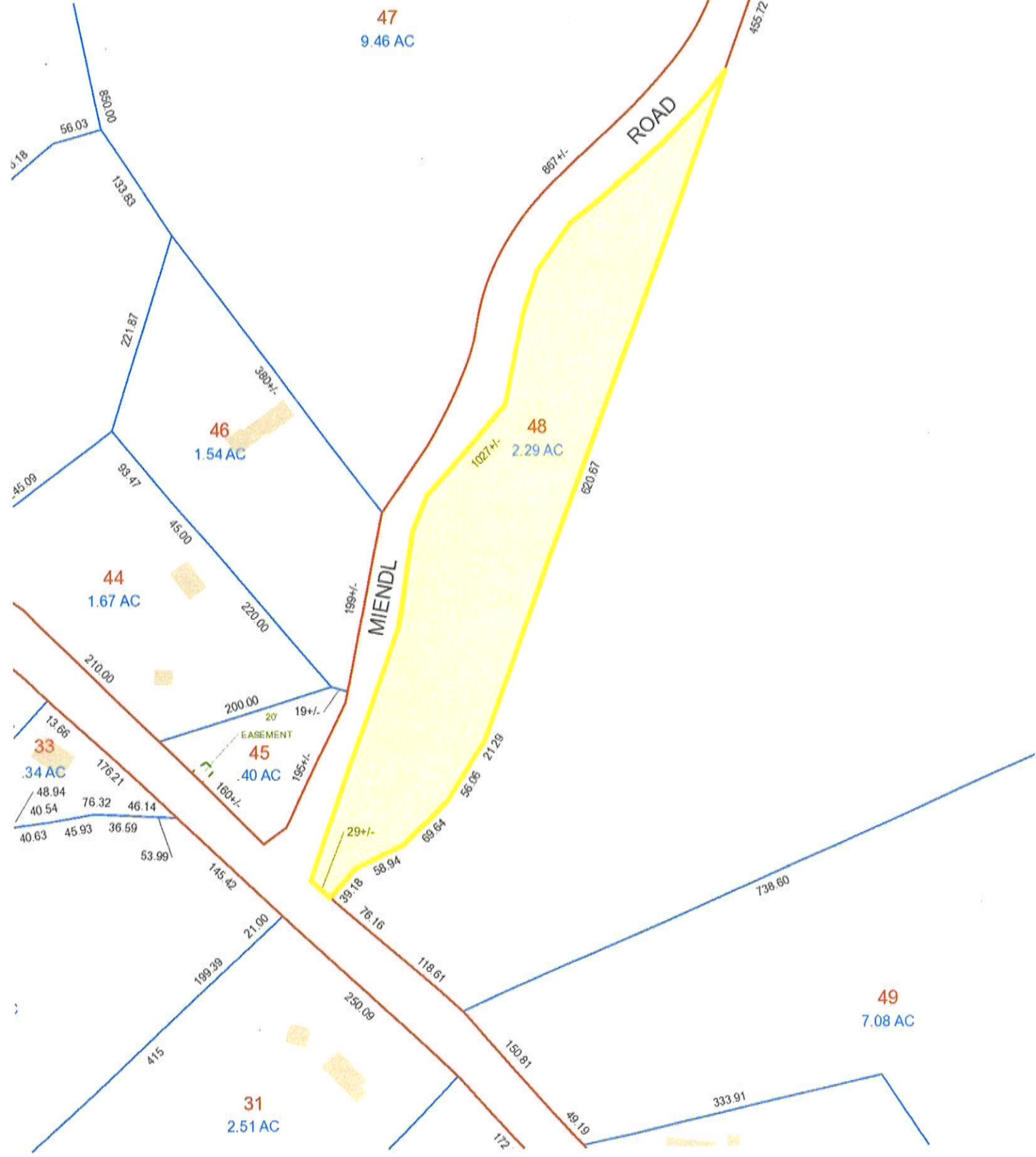
50
51 Motion:

52 Mr. Reed made a motion to recommend to the Board of Selectmen that they grant a building permit
53 for lot 48 on Meindl Road. Mr. Mulryan seconded the motion. The motion passed with a vote of 5 in
54 favor, 1 abstention, and 0 opposed.

55
56 Application #2020-001: A waiver request from Site Plan Review has been submitted by
57 Alden Beauchemin on behalf of Jodi Grant from Grants' Towing for property identified as
58 Raymond Tax Map 32-2/ Lot 34 located at 236 Route 27 within Zone C1.

59
60 Mrs. McCarthy: "In your packets you will notice that there was a memo from Steve Brewer, Director
61 of Public Works, Steve, Joe Ilsley, the Town Manager and George Plante all went out to the Long
62 Hill Road. There was a tree that was split right down the middle to the ground. It was presenting a
63 danger to the pedestrian and motoring public, so they cut it down. So, they just wanted you to know
64 that even though they are aware that it is a scenic road, they are just letting you know that they did
65 it."

66
67 Alden Beauchemin: "I got involved with the project to help Mr. Grant. With me I think you know my
68 client here with him is Greg Bemis. They have wanted to do a garage for some time. As you are
69 aware there was an existing garage there years back. The business was in operation for a number
70 of years. Jodi just wanted to add on and improve his business and in the process, he approached
71 the building inspectors at the time in Town and he was advised that all he really needed to do was
72 fill out a simple building application. So, on the second page of the handout I just handed out is the
73 actual application for the building permit. The building inspector thought it was clean cut and then
74 apparently there was a change in building inspectors, and the Town was having some issues at the
75 time with your inspectors. Jodi had already lined up his subcontractors, started construction and
76 then the new building inspector got involved and immediately thought there was an issue, and
77 needed a site plan application. So, given the fact that there was an existing business and all he
78 was really doing was enlarging the existing business we thought that it might be reasonable just to
79 simply put together an application to waive the site plan application. So that is what you have
80 before you. The Planning Board Regulations do allow for a waiver of the site plan regulations in
81 certain instances. If we got into a full site plan application, not that it is impossible it is just an
82 added expense that we didn't feel was necessary given that the foundation is existing, and



47
9.46 AC

46
1.54 AC

48
2.29 AC

44
1.67 AC

45
40 AC

34 AC

33

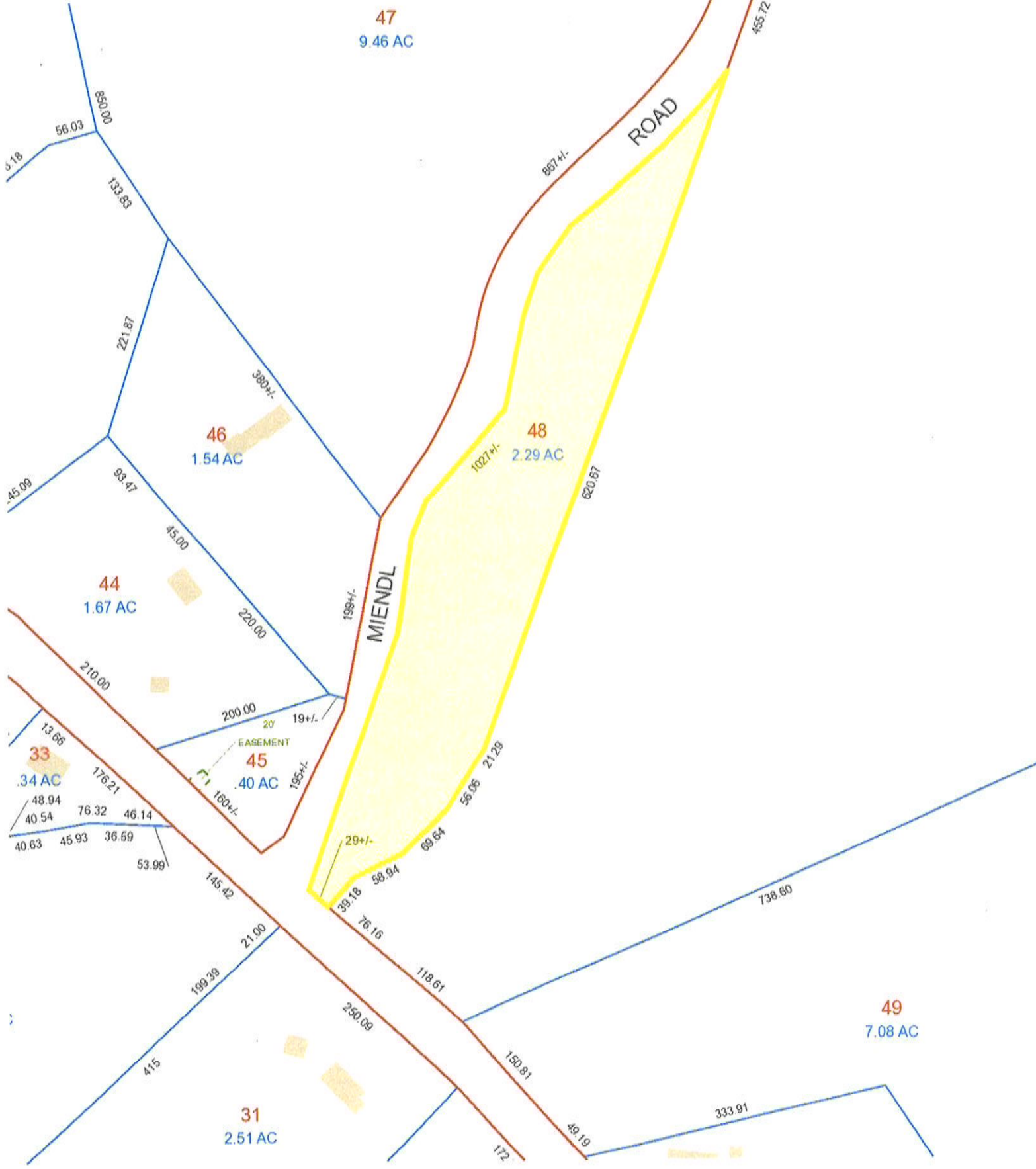
31
2.51 AC

49
7.08 AC

ROAD

MIENDL

EASEMENT



650.00

56.03

133.83

221.87

380+/-

518

45.09

93.47

45.00

220.00

210.00

200.00

19+/-

195+/-

160+/-

13.86

48.94

40.54

40.63

45.93

76.32

46.14

36.59

53.99

145.42

199.39

415

21.00

250.09

29+/-

39.18

76.16

58.94

69.94

118.61

150.81

172

56.06

21.29

89.94

89.94

1027+/-

620.87

867+/-

738.60

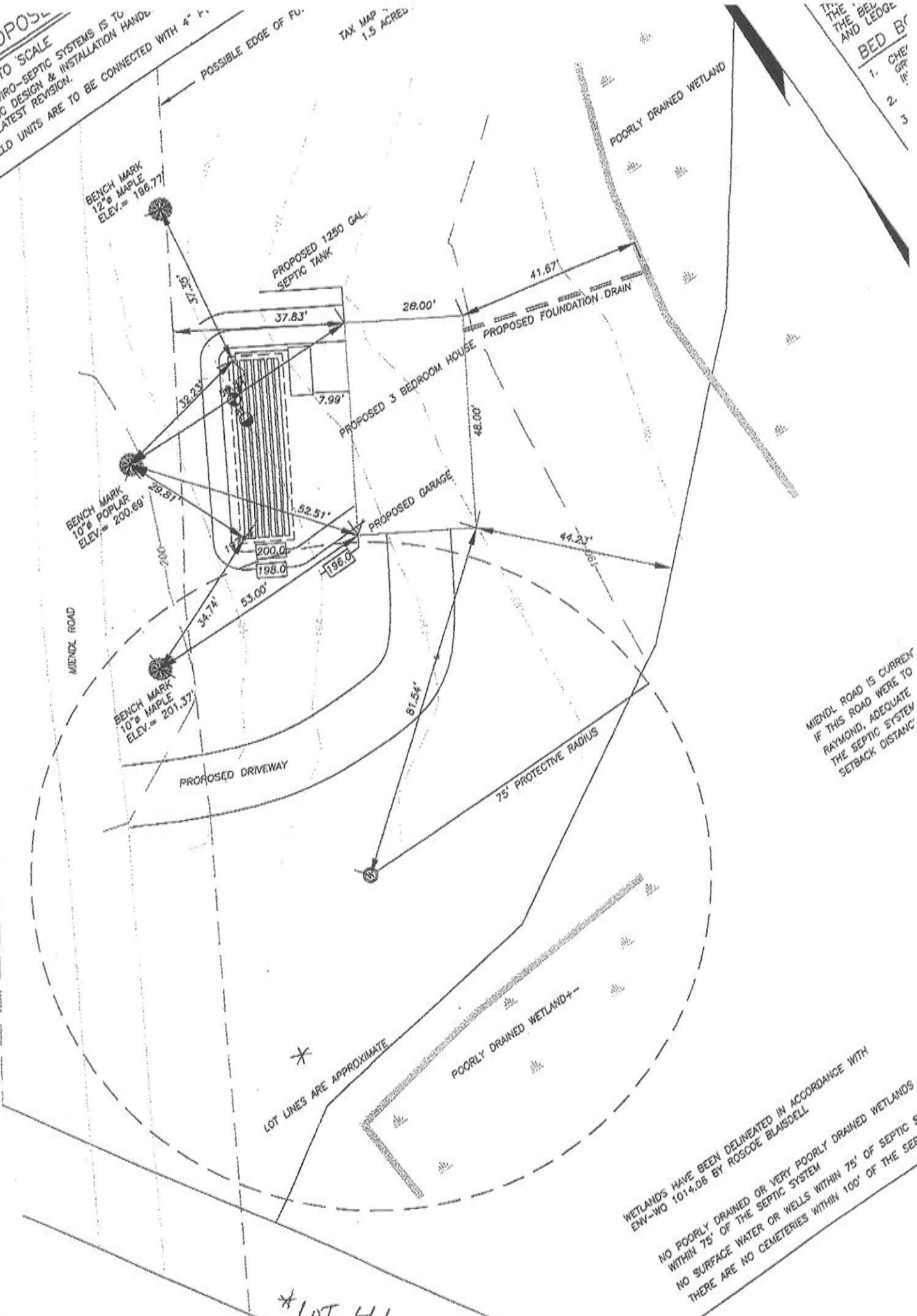
333.91

455.72

OF PROPOSAL
 NOT TO SCALE
 PLAN OF ALL ENVIRO-SEPTIC SYSTEMS IS TO
 ENVIRO-SEPTIC DESIGN & INSTALLATION HANDBOOK
 HAMPSHIRE, LATEST REVISION.
 ALL LEACH FIELD UNITS ARE TO BE CONNECTED WITH 4" P.V.

TAX MAP 1.5 ACRES

TITLE THE BEL AND LEDGE
 BED B
 1. CHEY
 2. GR
 3. IN



MIENGL ROAD IS CURRENT
 IF THIS ROAD WERE TO
 RAYMOND, ADEQUATE
 THE SEPTIC SYSTEM
 SETBACK DISTANCE

WETLANDS HAVE BEEN DELINEATED IN ACCORDANCE WITH
 ENV-WQ 1014.06 BY ROSCOE BLAISDELL
 NO POORLY DRAINED OR VERY POORLY DRAINED WETLANDS
 WITHIN 75' OF THE SEPTIC SYSTEM
 NO SURFACE WATER OR WELLS WITHIN 75' OF SEPTIC S
 THERE ARE NO CEMETERIES WITHIN 100' OF THE SEP

* LOT 41

TOWN OF RAYMOND, NEW HAMPSHIRE

**Agreement and Release Regarding
Building Permit for Property Abutting a Class VI Road**

NOW COME **Chris Evans of Tuckaway Shore Development, LLC.** (hereinafter referred to as “owner”) with a residential address of **13 Ferry Rd Bow, NH 03304** and the Town of Raymond, New Hampshire (hereinafter referred to as “Town”), a municipal corporation existing under the laws of the State of New Hampshire with an address of 4 Epping Street, Raymond, NH 03077, and agree as follows:

WHEREAS, owner owns certain real property (**Tax Map 41, Lot 48**) which abuts **Miendl Road**, conveyed to said owner by a Deed recorded at **Book 6041, Page 2079** at the Rockingham County Registry of Deeds; and

WHEREAS, the relevant portion of said **Miendl Road** upon which owner’s real property fronts is a Class VI/ Private Road, so that the owner’s property is therefore subject to the building restrictions imposed under RSA 674:41;

NOW THEREFORE, the Town and owner on behalf of themselves, their heirs, legal representatives, successors and assigns, as approved by the Raymond Board of Selectmen in accordance with RSA 674:41, 1(c) on January 27, 2020, after receipt of a recommendation by the Raymond Planning Board, covenant and agree as follows:

1. The Town shall allow owner to construct a single-family residence on the property identified above subject to the terms and conditions of a building permit to be issued by the Town.
2. The parties understand and agree that Town assumes no responsibility for maintenance, including but not limited to snowplowing, of said **Miendl Road**, and no liability for any damages arising from the use of said road.
3. Owner agrees to be responsible for maintaining access to the subject property and does hereby forever release and discharge the Town, its officers, agents and employees: (1) from the obligation of maintaining said **Miendl Road**; and (2) from any loss, damage, claim or expense of any kind or nature whatsoever arising directly or indirectly from the condition of

said road, including but not limited to any loss, damage, claim or expense arising from failure to provide any municipal services such as police, fire and ambulance services.

4. Owner hereby assumes responsibility for transporting any children who may now or in the future reside on the property to the nearest regular school bus stop.

5. The parties understand and agree that this Agreement and Release shall be recorded at the Rockingham County Registry of Deeds before the building permit is issued, as required under RSA 674:41, I(c)(3).

IN WITNESS WHEREOF the parties have hereunder set their hands this _____ day of _____, 2020.

Witness: _____ (Owner)

Witness: _____ (Owner)

TOWN OF RAYMOND

Witness: By: _____
George Plante, Chairman, Board of Selectmen

Scott Campbell, Vice Chairman

Jack Barnes

Chris Long

Kathy Hoelzel

1
2 Planning Board Approved Minutes
3 February 20, 2020
4 7:00 pm
5 Media Center
6 Raymond High School

7 **Planning Board Members Present:**

8 Johnathan Wood (Chairman)
9 Gretchen Gott
10 John Beauvilliers
11 Brad Reed
12 Rich Mulryan (Alternate)(Seated)
13 George Plante (Board of Selectmen Ex-officio)

14
15 **Planning Board Members Absent:**

16 Alissa Welch
17 Robert Wentworth (Vice-Chair)

18
19
20 **Staff Present:**

21 Glenn Coppelman - Circuit rider
22 Christina McCarthy - Planning Technician

23
24 Pledge of Allegiance

25
26 Application #2019-015: An application for a change of use has been submitted by East
27 Coast Outdoors, the applicant is proposing to change the use of an ambulance service and
28 daycare into a landscaping business. WAREHOUSE ESTABLISHMENT: (03/1990) A building or
29 other structure used principally for the storage of products, including finished goods, fuels, lumber,
30 food and chemicals, whether or not involving the wholesaling or retailing of such products
31 principally off the premises. In accordance with Appendix A of the Raymond Site Plan Review
32 Regulations entitled "Change of Use", the Town's Code Enforcement Officer has determined that a
33 change of use review by the Planning Board is required. The property is represented as Raymond
34 Tax Map 27-2/Lot 20 and located at 135 Route 27.

35
36 Mr. Wood: "We have received an email stating I just need your confirmation for the continuance of
37 your Planning Board meeting that was supposed to happen on February 6, 2020 will now be
38 moved to March 5, 2020."

39
40
41
42 Motion:

43 Mr. Plante made a motion to continue application 2019-015 until March 5, 2020. Mr. Mulryan
44 seconded the motion. The vote for application 2019-015 was unanimous in favor of continuing the
45 application until March 5, 2020.

46
47 Mr. Wood: "The last time we met we sent off a letter of recommendation to the Board of Selectmen
48 regarding Meindl Road and what we need to do is revisit and see if we want to make that
49 recommendation again."

50

51 Motion:

52 Mr. Reed made a motion to recommend to the Board of Selectmen that they grant a building permit
53 for lot 48 on Meindl Road. Mr. Mulryan seconded the motion. The motion passed with a vote of 5 in
54 favor, 1 abstention, and 0 opposed.

55

56 Application #2020-001: A waiver request from Site Plan Review has been submitted by
57 Alden Beauchemin on behalf of Jodi Grant from Grants' Towing for property identified as
58 Raymond Tax Map 32-2/ Lot 34 located at 236 Route 27 within Zone C1.

59

60 Mrs. McCarthy: "In your packets you will notice that there was a memo from Steve Brewer, Director
61 of Public Works, Steve, Joe Ilsley, the Town Manager and George Plante all went out to the Long
62 Hill Road. There was a tree that was split right down the middle to the ground. It was presenting a
63 danger to the pedestrian and motoring public, so they cut it down. So, they just wanted you to know
64 that even though they are aware that it is a scenic road, they are just letting you know that they did
65 it."

66

67 Alden Beauchemin: "I got involved with the project to help Mr. Grant. With me I think you know my
68 client here with him is Greg Bemis. They have wanted to do a garage for some time. As you are
69 aware there was an existing garage there years back. The business was in operation for a number
70 of years. Jodi just wanted to add on and improve his business and in the process, he approached
71 the building inspectors at the time in Town and he was advised that all he really needed to do was
72 fill out a simple building application. So, on the second page of the handout I just handed out is the
73 actual application for the building permit. The building inspector thought it was clean cut and then
74 apparently there was a change in building inspectors, and the Town was having some issues at the
75 time with your inspectors. Jodi had already lined up his subcontractors, started construction and
76 then the new building inspector got involved and immediately thought there was an issue, and
77 needed a site plan application. So, given the fact that there was an existing business and all he
78 was really doing was enlarging the existing business we thought that it might be reasonable just to
79 simply put together an application to waive the site plan application. So that is what you have
80 before you. The Planning Board Regulations do allow for a waiver of the site plan regulations in
81 certain instances. If we got into a full site plan application, not that it is impossible it is just an
82 added expense that we didn't feel was necessary given that the foundation is existing, and

Town of Raymond
Board of Selectmen Approved Minutes
Monday, March 16, 2020
6:00 PM
Raymond High School Media Center

Meeting Called to Order at High School by: Vice Chair, Campbell 6:00 p.m.

Board of Selectmen in Attendance:

Jack Barnes
 Scott Campbell (via teleconference)
 Christopher Long
 Kathleen Hoelzel
 George Plante

Town of Raymond Staff:

Joseph Ilsley – Town Manager

Board of Selectmen Excused: none

Pledge of Allegiance: The Pledge of Allegiance was recited.

Moment of Silence: Tony Morin, Stephen Dearborn, Dorothy LaFave, Chester Acres

Public Comment: opened at 6:01pm, closed at 6:01pm.

Agenda:

Swear in Elected Officials:

Selectman Hoelzel swore in the two new elected Selectmen, Jack Barnes, Jr. and George Plante.

Election of Board Officers:

Selectman Barnes made a motion to nominate Scott Campbell as the new Board of Selectman Chair; seconded by Selectman Plante; Selectman Campbell accepted the nomination, MOTION PASSED 4-0-1.
 Selectman Plante made a motion to nominate Kathleen Hoelzel as the new Board of Selectman Vice Chair; seconded by Selectman Long; Selectman Hoelzel accepted the nomination; MOTION PASSED 4-0-1.

Election of Board Members to Committees:

Committees:	Member	Alternate
Budget Committee:	Jack Barnes	Kathleen Hoelzel
Cable Committee	George Plante	Christopher Long
CIP Committee:	George Plante	Scott Campbell
Historic District:	Kathleen Hoelzel	George Plante
Highway Safety:	Christopher Long	Jack Barnes
Scholarships:	Jack Barnes	Kathleen Hoelzel/ George Plante
Zoning Board of Adjustment:	Scott Campbell	Kathleen Hoelzel

Additional Committees:

Committees:	Member	Alternate
4 th of July	George Plante	Jack Barnes

\$129,000. In that CRF currently.

Revenue and Expenditure Report 4th Quarter:

Per previous Board Chair Plante, before new Chair was voted in, it was discussed to table this discussion to the next Board Meeting. All members agreed to table to next meeting.

Acceptance of Unanticipated Revenue or donation for the Town:

Fire Department: Whole Point Institute, LLC (Sanctuary Fund), \$400.00, Selectman Barnes made a motion to accept the donation, seconded by Selectman Plante, MOTIO CARRIED 4-0-0, (no vote via teleconference from Chairman; communication lost during the meeting). Selectman Barnes ask for letter to go out for Thank you.

Welfare Department: Donation from the Pawtuckaway Piecers, \$100.00, Selectman Barnes made a motion to accept the donation, seconded by Selectman Plante, MOTION CARRIED 4-0-0 (no vote via teleconference from Chairman; communication lost during the meeting). Selectman Barnes ask for letter to go out for Thank you.

Approval of Public Minutes:

Board of Selectmen Public Minutes of February 10, 2020 – Selectman Barnes made a motion to accept the public minutes as written and presented, seconded by Selectman Long; MOTION CARRIED 3-1, (no vote via teleconference from Chairman; communication lost during the meeting).

Other Business/Board Announcements:

Vice Chairman Hoelzel read the announcements.

Public Comments/Questions:

No calls, no public present.

Board of Selectman Report:

Selectman Long, no reports, Selectman Barnes talked about the elections, Selectman Plante, thanked everyone for their support during the elections, Vice Chair Hoelzel, attended the elections as a Selectman and thanked Wayne Welch the moderator and the volunteers for Jack and George.

Board Correspondence:

Board correspondence was reviewed and discussed and signed.

1: Committal Letter signed to levy the taxes – Christina McCarthy – New Tax Collector

2: Ratify and approve Christina McCarthy as the Tax Collector for the Town of Raymond – Selectman Long motioned to appoint Christina McCarthy as the Tax Collector for the Town of Raymond, seconded by Selectman Plante, MOTION CARRIED 4-0-0 (no vote via teleconference from Chairman; communication lost during the meeting). Her appointment paperwork will be signed later this week.

3: Land use forms were signed for events, Board signed conditionally with the stipulation that due to the current COVID events, that these events may be cancelled due to the current crisis. Vice Chair asked for a motion to have the Board sign these land use forms conditionally, seconded by Selectman Plante. MOTION CARRIED 4-0-0 (no vote via teleconference from Chairman; communication lost during the meeting).

4: Firefighters Association Raffle – no gathering of individuals, Vice Chairman Hoelzel asked for a motion to accept and sign, seconded by Selectman Long, MOTION CARRIED 4-0-0 (no vote via teleconference from Chairman; communication lost during the meeting).

5: Resigning of Mendiell Road – Board already discussed and voted, but due to complications regarding a quorum on the Planning Board meeting, Selectman Barnes made a motion to resign the document, seconded by Selectman Long, MOTION CARRIED 4-0-0. (no vote via teleconference from Chairman; communication lost during the meeting).

6: PD Appointment: An Officer needs to be appointed by the Town Clerk. Board needs to accept appointment before they are sworn in. Selectman Plante made a motion to appoint Officer Chevalier to the Police Department, seconded by Selectman Barnes, MOTION CARRIED 4-0-0 (no vote via teleconference from Chairman; communication lost during the meeting).

7: Intent to Cut – Timber: Selectman Barnes made a motion to sign and accept, seconded by Selectman Plante, MOTION CARRIED 4-0-0. (no vote via teleconference from Chairman; communication lost during the meeting).

46 p.m. Chairman Plante stated that the minutes were not sealed and will be made public within the confines
47 of the RSA.

48 **Agenda Items:**

49 **Building Permits for Class IV Roads/Private Road:** Chairman Plante announced the error on the
50 agenda as it did not state Class IV roads. He then recused himself from the Board table for the continued
51 discussion at 6:14 p.m. Vice Chairman Campbell resumed the meeting. The resident is asking for a
52 building permit on a Class VI road, the Board needs to vote. This is the process per RSA 674:41 is
53 required. This is a building permit for Miendl Road by Chris Evans, Tuckaway Shores, LLC for Map 41,
54 Lot 48. This is the recommendation from the Planning Board via their Board meeting with one condition,
55 if the Board vote to issue the permit the applicant is required to sign and record an agreement and a
56 release of liability regarding the building permit property abutting a Class VI Road; a recorded document
57 which removes the liability from the Town.

58 Vice Chair Campbell read and made the following motion:

59 **Draft Motion to Approve Issuance of a Building Permit for Miendl Road (Private Road)**

60 "I make a motion to approve issuance of a building permit for Tax Map 41, Lot 48, located at Miendl
61 Road, a Private Road. This approval is contingent upon the following condition being met: Prior to
62 issuance of a building permit, owner shall sign the attached Agreement and Release Regarding Building
63 Permit for Property Abutting a Class VI/Private Road. The Town of Raymond will record said document
64 at the Rockingham Registry of Deeds".

65 Mr. Evans came forward to speak on the building permit and gave an overview of the road.

66 Selectman Barnes seconded the motion; MOTION CARRIED 4-0-1.

67 Chairman Plante returned to the Board table to resume the public meeting at 6:28 p.m. Chairman Plante
68 stated that it is on public record of the Planning Board that he did recuse himself from this subject as well.

69 **Access Easement – Norris Farm Road Subdivision:**

70 Mr. Brian Griset came and spoke on this request. He referred to an agreement that was in place
71 from 1997; the town attorney was responsible for filing the request, because of law changes that it
72 needs to be filed at the registry and it did not get done. This is based on the approval process and
73 the conservation subdivision (Map 35/Lot 15 Griset Property); it is an easement for clarification and put
74 it on record to be able to sell the property. This was approved by the Planning Board and the Zoning Board.
75 Selectman Barnes made a motion to accept the access easement, seconded by Selectman Long, MOTION
76 CARRIED 5-0-0.

77
78 **Approval of Public Minutes:**

79 Selectman Barnes made a motion to accept the public Board minutes of January 13, 2020 as written
80 and presented, seconded by Selectman Hoelzel, MOTION CARRIED 3-0-0.

81
82 **Other Business/Public Announcements:**

83 Announcements were read, no other business.

84
85
86

Town of Raymond
Board of Selectmen /Building Department

Re: Town Tax 41-48 Meindl Rd Raymond, NH
Tuckaway Shores Development LLC

*SUPPORTING INFO REGARDING
VESTED RIGHTS IN APPROVALS*

Attached pursuant to the Selectmen's approval on March 16, 2020, is the "Release regarding building permit for a property abutting a class VI / private road", which would require Selectmen's signatures and recording, as part of the building permit. This has been submitted to the Board of Selectmen in preparation for issuance of the building permit.

It was suggested by former staff that the variance might have expired. I would like to call out:

Raymond, NH Zoning Ordinance
Section 9.5 Limits of Approvals of Special Exception and Variances 3/2010

9.5.2 All approvals for Variances or Special Exceptions shall only be valid for a period of 4 years from the date such approval was granted: provided however, that upon substantial completions of any improvements, modifications, alterations, or other changes in the property for which said approval was granted, the rights of the owner or any successor in interest shall vest.

The following is a partial listing of "substantial completion of any improvements, modifications, alterations or other changes in the property" which were undertaken subsequent to approvals being issued. This vacant lot was previously assessed for \$5300 with belief that this was non buildable lot. The lot previously had two owners, who acquired this lot via probate. The lot was purchased from the second half owner subject to being able to secure building permits. It should be noted that there were several successive layers of town approvals that were needed.

The town approvals:

- 1) Meeting with Steve Brewer, of public works regarding driveway permit as part of building permit application process. Mr Brewer stated that the town issued driveway permits for properties on town roads. He stated we did not need a driveway permit to put a driveway on a private road, that the private road is in essence the driveway.
- 2) Meeting with building inspector and planning staff to discuss zoning, building on this lot. It was determined that a variance would be needed, then planning and Selectmen approvals to secure building permits.
- 3) Zoning Board of Adjustment: November 20, 2019 from article 13 section 13.1 Subsection 13.1.30 Frontage: the length of a lot at its front lot line which border on a public street or a street paved in a subdivision approved by the Planning Board. From official minutes "motion to grant a variance for the building of one house on a 2.29 acre lot with frontage on private road. That limited liability clause signed by the applicant and recorded with the deeds..."
- 4) Planning Board: February 6th, 2020- from official minutes "recommendation to the Board of Selectmen that they grant a building permit for lot 48 On Meindl Rd." (two meetings)
- 5) Board of Selectmen-March 16, 2020 ... "to approve issuance of a building permit for Tax map 41. Lot 48, located at Meindl Road, a private road. This approval is contingent upon the following conditions being met: prior to issuance of a building permit, owner shall sign the attached agreement and release regarding building permit for a property abutting a class VI / private road. The town of Raymond will record said document at the Rockingham County Registry of Deeds". (two meetings)

The Zoning Board and Planning Board approvals typically have an expiration date, excepting when improvements, modifications, alterations or other changes in the property, where the rights in the approvals shall vest with the owner.

The final town approval which was the Selectmen's approval, on March 16, 2020. There was no expiration date set forth, nor has there been any vote to rescind this decision.

These town approvals were relied upon before committing to the following series of improvements, modifications, alterations or other changes to the project, including finalizing the purchase of the land. The following is a partial list of the "substantial completion of any improvements, modifications, alterations or other changes in the property" with approx. dates and costs. These would NOT have been done until town approvals were in hand. We will very vigorously defend this position of vested rights in the approvals.

1) Securing the successive approvals from multiple board, where each relied upon the prior approval. The first of which was the ZBA approval. This is often the approval that is most unpredictable, in that there are several variance criteria and standards to be met. These criteria can be very subjective as they are general and interpreted by the ZBA, which has several members with individuals who may each have interpretations, and often influenced by abutters. You can not move to the next meeting without the prior. If the prior gets shot down, you can appeal or may be at the end of trying to meet your goal, in this case getting a building permit.

Each successive meeting can have application costs, notices to abutters, mailing, copies, forms, time to complete, plans, research, data, legal fees to support the application.

Estimated \$3000-\$4000 including test pits, excavator, land surveyor, wetland flagging, septic designer, septic design, legal consultations, copies, mailing, time and expense.

2) site review with surveyor, developing topo, setbacks for town and improvements, setting for house, locations septic, well driveway, rough grade, setbacks from improvements.

Update to design. \$2000. Review of design by town \$115, (6/8/2020) state septic application and approval fees \$400+. Septic approved 5/27/2020

3) Architectural design /blueprints for a proposed home based upon 2), \$1500+/-

4) Closing on purchase \$13,000 plus cost closing cost \$2000+/-, 5/29/2020, RCRD b/p 6120/1099

5) Lot clearing of trees, brush, branches \$4500 +/- Summer 2020

5) Rough site work, removal of stumps, large boulders in proposed house, driveway and septic location. Rough grade and install driveway \$5000+/- Summer 2020

6) Attorney's fee \$1500 discovering of title defect and boundary issue found upon setting up financing for construction of home.

8) Complete property boundary survey of subject property and abutter property, boundary line agreement. \$7500+/- survey, legal fees, boundary line agreements, recording plans, copies, preparation of corrective deeds, etc \$1500+/- Plans, deeds agreements recorded 11/2/2020 at RCRD 6379/449, 6188/1160, plan d-41461

9) Lawsuit against abutter's lender Financial Freedom and the United State Dept of Housing and Urban Development. The abutter's lender and lender insurer incorrectly placed the abutter's reverse mortgage on the lot. \$11,500 +/- legal fees/ costs/ recording/copies/court fees. Decision recorded at RCRD b/p 6379/449 on 1/31/2022.

10) maintaining lot, dead tree removal, maintaining driveway, taxes, insurance \$1000+/- since summer 2020

That's roughly \$55,000 total invested, "vested", based upon the approvals of the town into site improvements, modifications, alterations other changes...changes in furtherance of being to be able to build a home. People wonder why there is a housing crisis and why new homes cost so much.

9.2.2.5. The proposed use will not result in unmitigated additional municipal expense.

9.3. **Criteria for a Variance** (03/2010) - Before authorizing a Variance from the Ordinance, the Board of Adjustment shall find that the five (5) following conditions as set forth by [RSA 674:33, I\(b\)](#), as may be amended from time to time, have been met:

9.3.1. The variance will not be contrary with the public interest;

9.3.2. The spirit of the Ordinance is observed;

9.3.3. Substantial justice is done;

9.3.4. The values of surrounding properties are not diminished; and

9.3.5. Literal enforcement of the provisions of the Ordinance would result in an unnecessary hardship.

9.4. **Criteria for Equitable Waivers of Dimensional Requirements** (03/2010): Pursuant to [RSA 674:33-a](#), as may be amended from time to time, the Zoning Board of Adjustment may grant an equitable waiver of dimensional requirements provided that the Zoning Board of Adjustment makes findings that the provisions of [RSA 674:33-a](#) are met. Alternatively, the ZBA may grant an equitable waiver under [RSA 674:33-a](#) as amended from time to time from a physical layout or dimensional requirement if the owner of the property in violation demonstrates to the satisfaction of the Board that the violation existed for the period of time set forth in the statute and that no enforcement action, including written notice of violation, has been commenced against the violation during that time by the Town of Raymond or any person directly affected.

9.5. **Limits of Approvals of Special Exceptions and Variances** (03/2010)

9.5.1. Purpose: The purpose of this provision is to provide a reasonable time limitation on an approval by the Zoning Board of Adjustment (ZBA) of any relief granted pursuant to an application before it for a Variance or Special Exception. Recognizing that changes in the ordinances, and/or conditions in the neighborhood may conflict with a prior approval that has not been implemented within a reasonable time thereafter, it is in the public interest to require improvements for which said Variance or Special Exception shall have been granted, be substantially completed within the time period set forth in subparagraph 02 below. Failure to do so within this designated time period will result in the approval becoming null and void without further action of the Zoning Board of Adjustment. Thereafter, any site development or use of the property will be subject to all state and town land use regulations then in effect.

9.5.2. All approvals for Variances or Special Exceptions shall only be valid for a period of 4 (four) years from the date such approval was granted; provided, however, that upon substantial completion of any improvements, modifications, alterations, or other changes in the property for which said approval was granted, the rights of the owner or any successor in interest shall vest.

9.5.3. An applicant whose approval will otherwise lapse may apply to the Zoning Board of Adjustment for an extension of time to substantially complete the improvement for which relief was granted. The Zoning Board may grant a reasonable extension of time to the applicant following a duly noticed public hearing and upon a showing of good cause. "Good Cause" shall mean any reasonable explanation for delay in completion of the improvements for which the relief from the ordinance or approval of special exception was granted. The Zoning Board shall make a specific finding of the basis for its decision to grant the extension.



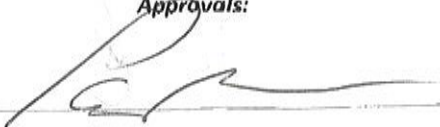
Board of Selectmen Approval

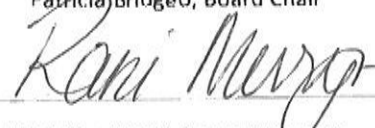
I move to Accept and Approve the attached Volunteer Application for the Town of Raymond

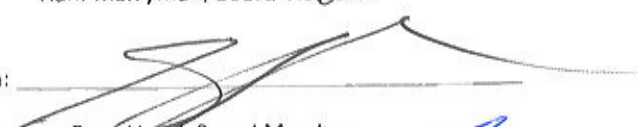
Date:

Motion Made by: Doug Vogel Second to the Motion By: Rani Merryman


Approvals:

Selectman: 
Patricia Bridgeo, Board Chair

Selectman: 
Rani Merryman, Board Vice Chair

Selectman: 
Doug Vogel, Board Member

Selectman: 
Tom Daigle, Board Member

Selectman: 
Anthony Clements, Board Member



Volunteer Application

Name: _____

Address: _____

Home #: _____ Cell #: _____

Email: _____

I would like to make a contribution to the growth and welfare to the Town of Raymond and I am willing to VOLUNTEER TO SERVE on the following Board or Committee.

Please indicate your preference by 1, 2, 3 etc...

___ Zoning Board of Adjustment

___ Planning Board

___ Friends of Raymond Recreation

___ Cable Committee*

___ Conservation Commission*

___ Ethics Committee

___ Historic District Commission*

___ Budget Committee

___ Capital Improvement Committee*

___ Lamprey River Advisory

___ 4th of July Committee

___ Town Fair Committee

**Board of Selectmen approve appointments to these committees.*

Once form is complete, please give to Selectmen's office or mail to:

Town of Raymond
Attn: Selectmen's Office
4 Epping Street, Raymond, NH 03077
or <mailto:kgalipeau@raymondnh.gov>



Town of Raymond, NH Appointment Application

1. What Appointment are you seeking?
2. Have you attended the required (3) meetings? Y N N/A
3. The Raymond Board of Selectmen have outlined the following expectations for members to be appointed to a Board:

Please check all boxes below


- a) Show our residents respect, compassion and willing to fully hear their concerns without regard to who the individual is, past conflicts, close associations, affiliations.
- b) Work to foster credibility, impartiality, fairness and avoid level liabilities to the Town.
- c) Avoid at all times, any question of a perceived or actual conflict of interest involving you on an issue before the Board.
- d) Work to address any question of a perceived or actual conflict of interest involving another member on an issue before the Board.
- e) At all times, put the best interests of the Town and its residents above personal interests of yourself or others you know.
- f) Ensure you have enough flexibility with your personal and professional schedule to make the required meetings.
- g) Ensure you conduct the needed individual research and review of the subjects and documentation and come to these meetings fully prepared to discuss the scheduled agenda items.
- h) Handle conflict in a professional manner and avoid personal attacks on others or disruption of official Town business (to include social media outlets)
- i) Attend recommended training to enhance your knowledge in your area.
- j) Show respect and work through your respective Chairperson to address issues.
- k) Work through the Town Manager when seeking assistance from the Town Staff.

- l) Follow all Town policies regarding conduct, stewardship of funds, communications and ethics.

- m) Help foster in a culture of civil and respectful public discourse, to help achieve the needs of the community and allow all voices to be heard.

Thank you for your willingness to serve this community.

Applicant Name:

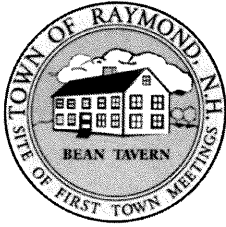
Applicant Signature: 

Applicant Contact Information

Address:

Cell:

Email:



Please Note:

Requests must be received 30 days in advance of use (whenever possible). Requests may need approval from the Emergency Management Working Group and/or Technical Review Committee before final approval from the Board of Selectmen.

Application for Use of Public Lands Town of Raymond, NH

Date of Application: _____ Date Received (office use only): _____

Organization Requesting Use: _____

Responsible Person's Name: _____

Address: _____

Telephone: (H) _____ (C) _____

Email Address: _____

Public Land to be used: _____

Public Roads to be used: (if applicable): _____

➤ Attach maps with routes marked to show plan for any event on public roads. *(Attach extra sheets to this form, if applicable)*

Are you requesting any public road closures: YES / NO list roads: _____

Detailed Description of use: _____

Description of Raymond Community Impact: _____

Date(s) of proposed use: _____

Starting Time: _____ Ending Time: _____
(make sure to include set-up and clean-up time)

Will an inclement weather date be needed? If yes, what is the proposed date: _____
Maximum (estimated) number of people attending event: _____

YES NO Will sound amplifiers / PA systems / air horns be used? If yes, describe use: _____

YES NO Will the applicant be generating revenue of any kind for the event? If yes, describe: _____

YES NO Will there be fundraising, solicitation, or fees charged while on town property? If yes, describe: _____

YES NO Will food / beverages* / merchandise be sold? If so, describe: _____

**Youth sports field rentals - applicants may not run concessions unless approved by the youth sports organizations.*

YES NO Will portable bathrooms be needed? if so, number of units: _____

YES NO Will the event require field preparation / painting / lining? If so, describe: _____

YES NO Will you require access to electricity? If Yes, describe need: _____

YES NO All trash generated from the event must be removed – Carry In – Carry Out. Or a dumpster may be rented for the event. Will a dumpster rental be necessary? If yes, what is the amount of waste anticipated? _____

YES NO Will police protection / traffic control / parking management be necessary? If yes, you will need to contact the Raymond Police Department (895-4747) to schedule.

YES NO Are there any special provisions / requests that are not addressed? _____

➤ **Proof of Insurance must be provided for all organizations/vendors/businesses prior to event and on file with the Town Office (if not a Town sponsored event)**

Request waiver of fees as event performs civic duty and service to the ToR.

➤ Please deliver to the Town of Raymond, 4 Epping Street, Raymond NH

➤ Please note: If you are planning on using the Recreational Rails to Trails for your event, make sure you contact DRED (*Department of Resources and Economic Development*) at 271-2665 to get a permit.

If applicable, you will be asked to meet with the Technical Review Committee and/or Emergency Mgt. Working Group for final approval at a minimum of 14 days prior to event. The organization may be asked to appear before the Board of Selectmen when the request is posted to the meeting agenda. The Town Manager's Assistant will see you on the Friday before the meeting.

Disclosure: Raymond Board of Selectmen have the discretion to waive or reduce fees if the event is deemed to directly benefit the residents of Raymond.

Emergency Mgt. Working Group Approval

Technical Review Committee Approval

Signature: _____

Signature: _____

Date: _____

Date: _____

Office Use Only	
Total Fees: _____	
Paid: CASH / Check # _____	
Date: _____	
Total Fines: _____	
Paid: CASH / Check # _____	
Date: _____	

Board of Selectmen Approval



Chairperson



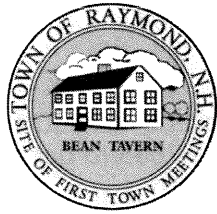
Vice Chair



MEMBER



Date: 4/15/2024



Town of Raymond, New Hampshire

Fee Schedule for Facilities/Events

Location/Event	Non-Profit Organizations		For-Profit Organizations	
	Hour	Game Block	Hour	Game Block
Town Common	\$50		\$200	
Riverside Park	\$50		\$200	
- Disc Golf Course (Tournament)	\$6 per player		\$10 per player	
Cammett Rec Area	Hour	Game Block	Hour	Game Block
- CRA Baseball 1	\$25	\$50	\$50	\$100
- CRA Baseball 2	\$25	\$50	\$50	\$100
- CRA Baseball 3	\$25	\$50	\$50	\$100
- CRA Soccer U14	\$75	\$125	\$125	\$225
- CRA Soccer U12	\$50	\$75	\$75	\$125
- CRA Soccer U10	\$40	\$50	\$75	\$100
107 Fields	Hour	Game Block	Hour	Game Block
- 107 Football Field	\$75	\$150	\$125	\$250
- 107 Babe Ruth Field	\$75	\$125	\$125	\$225
- 107 Softball 1	\$25	\$50	\$50	\$100
- 107 Softball 2	\$25	\$50	\$50	\$100
- 107 T-ball Field	\$25	\$50	\$50	\$100
Torrent Hall	\$25 (2-hours)		\$50 (2-hours)	
Road Race Permit	\$100		\$250	

- Fees are list per hour and by a one game block unless noted.
- Painting / Lining Fees per field (\$50 discount for additional fields on same date)
- Football Field \$250
- Soccer/Lacrosse/Field Hockey \$150
- Baseball/Softball \$100

Set-up / Clean-up / Maintenance charge is \$50 per employee per hour. To be billed following the event. Any organization who does not make payment will be prohibited from future use.

There may be additional costs associated with Port-a-Johns, Dumpster Use/Waste Disposal, Electrical Use, and Road Closures/Police Details based on the type of event. These will be charged on an actual cost for each activity if required.

Disclosure: Raymond Board of Selectmen have the discretion to waive or reduce fees if the event is deemed to directly benefit the residents of Raymond.

Facility Use Guidelines

The Town of Raymond reserves the right to implement policies, rules and regulations for the use of Town facilities in order to promote the overall safety of patrons, as well as to safeguard and protect these parks & facilities. The Town of Raymond reserves the right to suspend usage and scheduling privileges if any applicant/organization fails to comply with Town policies, and site-specific rules and regulations, and all legal requirements.

- The applicant/organization will be held responsible for all actions, behavior and conduct of all patrons, guests, and members associated with the event.
- In addition, the applicant/organization will be responsible for any property damages incurred directly as the result of use and agree to reimburse the Town of Raymond for any loss or damage to property.
- Full payment must be received at least one week (7 days) prior to the scheduled use of the facility.
- Youth leagues are not authorized to reallocate any unused and previously scheduled field/facility times to another league or organization.

Additionally, all RSA & Town Ordinances apply (see Town of Raymond website for additional information).

Requirements from applicants

- Facility Request Form must be completely filled out.
- Current liability insurance naming the Town of Raymond as certificate holder and as an additional insured on the policy.
- Payment of all fees (Cash or Check only)
- Police Detail (if necessary) must be scheduled through the Raymond Police Department 895-4747. *Detail to be paid by organization renting/hosting the location/event*
- Parks Employee may need to be scheduled over the weekend for field prep and/or maintenance. *The Employee to be paid by organization renting/hosting the location/event.*
- All trash generated from the event must be removed – Carry In – Carry Out. Or a dumpster may be rented for the event. *Trash barrels may be scheduled for use and emptied by the organization renting/hosting the location/event.*

The following items are prohibited:

- No field prep or maintenance of fields. All work on fields to be done by Parks employees or Raymond Youth League Administrators.
- No alcoholic beverages on any town property at any time.
- No smoking inside any buildings, on the town common, at Riverside Park or at any ball fields
- All vehicles must be parked in legal parking spaces. Absolutely no vehicles on field areas.

Priorities for usage

- 1 Town of Raymond Events
- 2 Raymond Youth Sports Associations
Raymond School District
- 3 Raymond Organizations [Scouts/Rotary/etc] / Churches / Etc...
- 4 Non-Resident Youth Sports / Businesses / Private Camps /

Facility Reservation Process

- Application completed minimum of 30 days prior to event.
- Application turned in to Town of Raymond or Raymond Recreation.
- Based on need gather additional info and / or invite applicant to meeting.
- Large events and/or road closures will need Emergency Management Working Group and may need selectmen approval.
- Following the application review, the applicant will be notified of approval or disapproval and any additional conditions.



Board of Selectmen Approval

I move to Accept and Approve the attached letter from the Tax Collector to replace the Deputy position as of April 8th, 2024 under RSA 41:38 for the Town of Raymond

Motion Made by: Rani Date: _____ Second to the Motion by: Doug

Approvals:

Selectman: [Signature]
Patricia Bridgeo, Board Chair

Selectman: [Signature]
Rani Merryman, Board Vice Chair

Selectman: [Signature] 4/15/24
Doug Vogel, Board Member

Selectman: [Signature] 4/15/24
Tom Daigle, Board Member

Selectman: [Signature] 4-15-24
Anthony Clements, Board Member

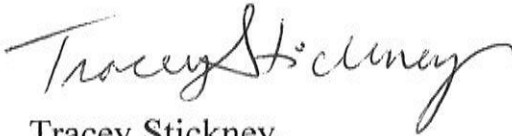
April 8, 2024,

Ken Robichaud,
Town Manager,
Town of Raymond
4 Epping Street
Raymond, NH 03077
603-895-7007

Dear Ken,

I wish to remove Angela Pilling as my Deputy as of April 8, 2024 per RSA Chapter 41 Section 41:38. Thank you.

Respectfully,

A handwritten signature in cursive script that reads "Tracey Stickney". The signature is written in black ink and is positioned above the typed name and contact information.

Tracey Stickney,
Tax Collector,
Town of Raymond
4 Epping Street
Raymond, NH 03077
603-895-7060

TITLE III TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 41 CHOICE AND DUTIES OF TOWN OFFICERS

Collectors of Taxes

Section 41:38

41:38 Deputy; Temporary Incapacity of Tax Collector. –

I. The tax collector shall appoint a deputy, with the approval of the selectmen, who shall be sworn, give bond, have the powers of tax collectors and may be removed at the pleasure of the tax collector. The deputy shall perform such duties as are assigned to him by the tax collector.

II. Provided, however, if the tax collector is temporarily incapacitated before completing the collection of the taxes committed to him, or if any necessity may arise for such action, the deputy tax collector shall serve during such incapacity. Said deputy shall possess the powers, perform the duties and be paid as the selectmen or town meeting shall decide.

Source. RS 45:19. CS 48:19. GS 54:19. GL 58:19. PS 60:20. 1925, 61:1. PL 66:41. RL 80:42. 1945, 7:2. RSA 41:38. 1979, 376:14. 1983, 30:1, eff. July 11, 1983.

RCTV Policy Amendment: Committee Membership

The **Current** RCTV Policy section 2.3 States:

2.3 MEMBERSHIP

A. The membership of the Committee shall represent a range of community interests including schools, businesses, parents, civic, and youth organizations. Membership on the Committee shall consist of nine voting members.

B. At-Large Members shall be appointed by the Board of Selectmen to three-year terms, to be terminated by resignation or three consecutive absences from meetings without excuse.

C. Individual members cannot act in the name of the Cable Television Committee without the express approval of the Cable Television Committee. However, each member can address an area of concern as a member of the Cable Television Committee.

D. The following shall be members:

1. One Selectman's representative
2. One School Board representative
3. Seven at-large members, with a maximum of 3 paid operators

Reason for Amendment

This was done a number of years ago when it was felt the Cable Committee needed more help. It has since been realized that it had no significant impact.

With the Selectmen in 2021 requesting that the Cable Coordinator not be a voting member of the Cable Committee (which it has been for 25 years) and the departure of David Washer, the Cable Committee feels that the committee can be reduced back to 5 members plus the Board representatives.

Proposed Policy Amendment

Amend Section 2.3 Paragraph A to read

A. The membership of the Committee shall represent a range of community interests including schools, businesses, parents, civic, and youth organizations. Membership on the Committee shall consist of **seven** voting members.

Amend Section 2.3 Paragraph D sub section 3 to read

1. **Five** at-large members, with a maximum of 3 paid operators

RCTV Policy Amendment: Artificial Intelligence (AI)

Reasons for Addition

ChatGPT

Public access TV stations considering an AI policy for themselves and their producers is advisable for several reasons, which revolve around ethical use, content integrity, legal compliance, and maintaining trust with the audience. Here's why it's important:

1. **Ethical Use of AI:** AI can generate content or modify existing content in ways that could be misleading or harmful. An AI policy can guide producers on ethical considerations, ensuring that AI-generated content does not mislead viewers or misrepresent facts.
2. **Content Integrity:** AI can create hyper-realistic content, such as deepfakes, that can be difficult to distinguish from real footage. A policy can help maintain the integrity of the content by setting standards for disclosure when AI is used to alter or create content.
3. **Intellectual Property Rights:** AI can generate content that may infringe on existing intellectual property rights, or create new content that raises questions about ownership and copyright. A policy can help navigate these complex issues, ensuring respect for intellectual property laws and clarifying rights regarding AI-generated content.
4. **Legal Compliance:** Various jurisdictions are beginning to implement regulations around the use of AI, including how it can be used to create or manipulate content. A policy helps ensure that producers and the station comply with these evolving legal frameworks.
5. **Privacy Considerations:** AI tools can process vast amounts of personal data, raising concerns about privacy and data protection. A policy can establish guidelines for data handling, consent, and protection, aligning with privacy laws and ethical standards.
6. **Public Trust:** Transparency about the use of AI in content creation helps maintain trust with the audience. A policy that requires disclosure when AI is used ensures viewers are informed about the nature of the content they are consuming.
7. **Preventing Misinformation:** AI-generated content can be used to create convincing misinformation. A policy can set boundaries to prevent the use of AI in creating or spreading false information, thus protecting the public discourse.
8. **Innovation and Creativity:** While there are risks, AI also offers incredible opportunities for creativity and innovation in content creation. A policy can provide a framework that encourages the responsible exploration of these new technologies, ensuring that innovation does not come at the expense of ethical standards or legal obligations.

In summary, an AI policy for public access TV stations and their producers is critical for navigating the complex interplay between technological innovation and ethical, legal, and societal norms. By establishing clear guidelines, stations can harness the benefits of AI

while mitigating risks, ensuring that their content remains trustworthy, legal, and aligned with their mission to serve the public interest.

Proposed Policy Amendment

Section 18 is redundant with all of its functions covered in section 16.3

18.0 MEDIA OPERATORS' MANAGEMENT

Except for the RCTV Cable Coordinator, employees will work on an as-needed or on-call basis, with no set or guaranteed minimum hours or days.

Hiring, management, scheduling, and supervision of operators will be a joint responsibility of the Cable Coordinator and the Cable Committee Chair with the approval of the Town Manager. All concerns, complaints, or issues involving meeting operators will be brought to the attention of the Cable Coordinator and the Cable Committee Chair.

Recommend deleting section 18.0 and replacing it with the following:

18.0 Purpose

The purpose of this Artificial Intelligence (AI) Policy is to establish guidelines for the ethical use of AI technologies in the creation, editing, and dissemination of content on our platform. This policy ensures that our commitment to integrity, transparency, and public trust is upheld in the face of evolving digital technologies.

18.2. Scope

This policy applies to all program producers, staff, volunteers, and partners of the RCTV.

18.2 AI Use Guidelines

18.2.1 Transparency: Any content that has been generated or significantly modified using AI technologies must be clearly disclosed to the audience. This includes, but is not limited to, deepfakes, synthetic voices, and AI-generated texts or images.

18.2.2 Ethical Standards: AI must be used in a manner that respects human dignity, privacy, and rights. Content that could mislead, harm, or discriminate against individuals or groups is strictly prohibited.

18.2.3 Intellectual Property: The use of AI to generate content must respect all intellectual property laws and guidelines. Producers are responsible for ensuring that AI-generated content does not infringe on the rights of others.

18.2.4 Legal Compliance: All AI-related activities must comply with current laws and regulations governing AI, data protection, and privacy. This includes obtaining necessary consents for data collection and use.

18.2.5 Accuracy and Integrity: Content producers must strive for accuracy in information and representation. AI-generated content that could be mistaken for factual information must be accompanied by a disclaimer regarding its creation.

18.2.6 Prevention of Misinformation: The Station prohibits the use of AI in creating or spreading misinformation or disinformation. Producers must fact-check and review AI-generated content to prevent the dissemination of false information.

18.3. Enforcement

Violations of this policy may result in disciplinary action, including but not limited to, suspension of access to Station resources, removal of content from the platform, and termination of association with the Station.



3/26/2024

To: Ken Robichaud, Raymond Town Manager
Fm: Kevin Woods, RCTV Coordinator
Cc: Marc Vadeboncoeur, Cable Committee Chair
Re: RCTV Policy Manual Amendments

At tonight's Cable Committee meeting, the Committee voted to forward the attached policy manual amendments to the Board of Selectmen for adoption.

Please let me know if you have any questions or concerns or if you would like to meet to discuss them.

Sincerely,

A handwritten signature in cursive script that reads "Kevin Woods".

Kevin Woods
RCTV Coordinator



TOWN OF RAYMOND

Town Manager

4 Epping Street

Raymond, NH 03077

Tel: (603) 895-7010 • Fax: (603) 895-7064

NOTICE of APPROVAL

Raymond Zoning Board of Adjustments

Fuel NRG Raymond


Date of Decision: March 27, 2024

Application No: 2024-002


You are hereby notified that the Raymond Zoning Board of Adjustments has granted approval for an appeal of administrative decision as denied by the Planning Board on January 11, 2024 for article 5.2.10.7 and definition 5.2.4.11 which was submitted by Lynn Davis on behalf of Daniel Flores. The property is located on NH Rt. 27 and is identified as Raymond Tax Map 32, lot 69 which is located within the Commercial Zoning District C1.

Findings of Fact: The Board includes into this Notice of Decision all facts found during the meeting on this application and incorporates all applicable meeting minutes into this decision.

The Zoning Board of Adjustments voted 3 in favor and 2 opposed with 0 abstentions to grant relief from the administrative decision of denial from the Raymond Planning Board on January 11, 2024 from article 15.2.10.7 The sighting or operation of a bulk plant or terminal and definition 5.2.4.11 the definition of petroleum bulk plant.



Ken Robichaud
Raymond Town Manager



Date

Any persons aggrieved by any decision of the Zoning Board of Adjustments concerning a plat or subdivision may present to the Superior Court a petition in accordance with New Hampshire RSA 677:15 (or, as applicable, to the Zoning Board of Adjustment pursuant to RSA 676:5, III), within thirty (30) days of the Date of Decision identified above. This notice has been placed on file and made available for public inspection in the records of the Zoning Board of Adjustments.



TOWN OF RAYMOND

4 Epping Street
Raymond, NH 03077
Fax: (603) 895-7064

NOTICE of DENIAL

Raymond Zoning Board of Adjustments
70 A Langford Road - Richard Bulens

Date of Decision: March 27, 2024

Application No: 2024-003

You are hereby notified that the Raymond Zoning Board of Adjustments has denied an application for variance submitted by James M. Lavelle Associates on behalf of Richard Bulens, owner of 70 A Langford Rd identified as Raymond Tax Map 32-3, Lot 11. The request for relief from Article 4, Section 2.2 of the Town of Raymond Zoning Ordinance which requires 30 feet on the side, rear, and front for Zone B residential areas; 27.2 feet on the left side is requested to be provided in conjunction with the construction of a new dwelling unit. The property is located within Residential B Zoning District.

Findings of Fact: The Board includes into this Notice of Decision all facts found during the meeting on this application and incorporates all applicable meeting minutes into this decision.

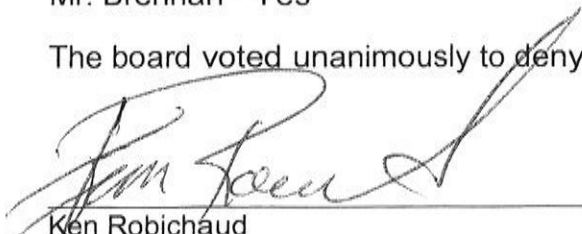
Motion:

Mr. Hall made a motion that the variance be denied strictly on the unnecessary hardship has not been proven. The applicant did not demonstrate that the zoning restriction burdens the property in a manner that is distinct from other similarly situated properties. We determined that the proposed use is a reasonable one, but the landowner's ability to receive reasonable return on investment has not been proven by this variance. Mr. Smith seconded the motion.

Mr. Hall called for all in favor:

Mr. Smith - Yes
Ms. Vogel - Yes
Mr. Luszcz - Yes
Mr. Hall - Yes
Mr. Brennan - Yes

The board voted unanimously to deny the motion.



Ken Robichaud
Raymond Town Manager

4/3/2024

Date

From the Desk of
Thomas N. Tombarello
Candidate for Rockingham County Commissioner 2024

April 2, 2024

Selectman's Office
Town of Raymond
4 Epping St.
Raymond, NH 03077

Re: Candidate Introduction


To the Raymond Selectman's Office,

I worked tirelessly during my 10 years as County Commissioner from 2012 – 2022 to support many programs such as adult day care facilities, Meals-on-Wheels, and the new municipal building which was designed to save the taxpayers over \$700,000 year after year. The outcome of redistricting in 2022 left me without the opportunity to run for re-election.

Those that know me, understand my passion for making Rockingham County the greatest county in the state of New Hampshire. I would like to introduce myself to you and your team to discuss any concerns or issues your town may be struggling with. I am now invigorated and fired up to take on the issues that are currently on the forefront, such as the nursing staff shortage, the mental health crisis, elderly care options, and the housing crisis to name a few.

District 3 is now a long list of fifteen (15) towns. That's a really big job that deserves an experienced Commissioner. I am ready to continue to fight for Rockingham County, the best county in New Hampshire and I would like the opportunity to meet with you to discuss how I can support you and your town.

Please call or email my Campaign Manager, Michael Evans to schedule a time that I may come to say hello, or if you prefer, just a phone call or Zoom meeting. You can reach Michael on his direct line at 603-303-2560, Monday through Friday, after 3:30pm, or email Michael71208@Gmail.com. I look forward to meeting with you.

Warmest Regards,


Thomas Tombarello
2024 Candidate for Rockingham County Commissioner

ZZZZZZZZZZ

TOTALS

Gross Valuation:	2,296,454.00	Previous Bill Total:	0.00
Exemptions:	0.00	Previous Abatements:	0.00
Unapplied Exemptions:	0.00	Net Previous Bill Total:	0.00
Total Tax:	0.00	Unapplied Prev Bills:	0.00
Charges:	1,272.84	Tax Due:	1,272.84
Credits:	0.00	PrePayments:	0.00
Unapplied Credits:	0.00		
Net Total Tax:	1,272.84	TIF Value:	0.00
Owner Count: 2	Exmpt Count: 0	Current Value:	0.00
Assess Count: 3	Credit Count: 0	Increm Assess:	0.00

EXCAVATION TAX WARRANT 2024


COUNTY OF ROCKINGHAM
STATE OF NEW HAMPSHIRE

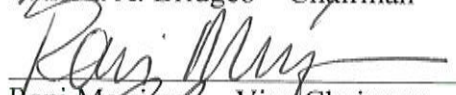
TO: Tracey Stickney, Tax Collector
Town of Raymond, NH

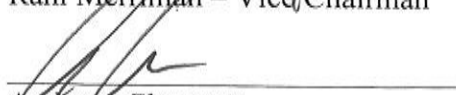
In the name of the State, you hereby are directed to collect the taxes in the list herewith committed to you, representing the 2024 Excavation Tax assessed, and amounting in all to the sum of One Thousand Two Hundred Seventy Two Dollars and 84 Cents. (\$1,272.84.)

We order you pay all monies, collected to the Treasurer at least on a weekly basis when receipts exceed \$1,500, or more often when directed by the Commissioner of Revenue Administration.

A tax collector shall remit all money collected to the town treasurer, or to the town treasurer's designee as provided by RSA 41:29, VI, at least on a weekly basis, or daily whenever tax receipts total \$1,500 or more


Patricia A. Bridgeo - Chairman


Rani Merriman - Vice Chairman


Anthony Clements


Douglas Vogel 4/15/24


Thomas Daigle 4/15/24

Remittance Advice

Check: 254712
Date: 03/30/24
Amount: 91.78

Paid by: Severino Trucking Co., Inc.
Paid to: TOWN OF RAYMOND

Our Account #:
Vendor Code:

RAYMOND

Inv. Date	Invoice No.	Job Number	Inv. Amount	Discount	Amount Paid	Retention	Remarks
03/30/24	23-383-01-E	7001	91.78	0.00	91.78	0.00	Excavation Tax 23-383-01-E
Check Totals			91.78	0.00	91.78	0.00	

DETACH AND RETAIN THIS STATEMENT

SEVERINO

TRUCKING CO., INC.

P.O. BOX 202 • CANDIA, NH 03034



54-7022/2114

DATE
03/30/24

CHECK NO.
254712
254712

PAY **NINETY-ONE AND 78 / 100 DOLLARS

\$ **91.78

TO THE ORDER OF
TOWN OF RAYMOND
4 Epping Street
Raymond, NH 03077

AUTHORIZED SIGNATURE

Security features. Details on back.

⑈ 254712⑈ ⑆ 211470225⑆ 3200294076⑈

Remittance Advice

Check: 254715
Date: 03/30/24
Amount: 1,181.06

Paid by: Severino Trucking Co., Inc.
Paid to: TOWN OF RAYMOND

Our Account #:
Vendor Code:

RAYMON

Inv. Date	Invoice No.	Job Number	Inv. Amount	Discount	Amount Paid	Retention	Remarks
03/30/24	23-383-04-E	7029	1,181.06	0.00	1,181.06	0.00	Excavation Tax 23-383-04-E
Check Totals			1,181.06	0.00	1,181.06	0.00	

DETACH AND RETAIN THIS STATEMENT

SEVERINO

TRUCKING CO., INC

P.O. BOX 202 • CANDIA, NH 03034



54-7022/2114

DATE

03/30/24

CHECK NO.

254715

254715

PAY

**ONE THOUSAND ONE HUNDRED EIGHTY-ONE AND 06 / 100 DOLLARS

\$

**1,181.06

TO
THE
ORDER
OF

TOWN OF RAYMOND
4 Epping Street
Raymond, NH 03077

AUTHORIZED SIGNATURE

Security features. Details on back



MP

⑈ 254 715 ⑈ ⑆ 2114 70225⑆ 3 200 294076⑈

GENERAL INSTRUCTIONS FOR FILING THIS FORM ON REVERSE

(Assigned by Municipality)

Print Form
(Use Mouse to Click)

For Tax Year April 1, 2024 to March 31, 2025

YR TOWN OP#

24 - 383 - E

PLEASE TYPE or PRINT (If filling in form on-line; use TAB key to move through fields)

- Town/City of: RAYMOND
- Tax Map/Block/Lot #: M 38 L 34
- Name of Access Road: ROUTE 27
- Total Acreage of Lot: 25
- Date of Permit per RSA 155-E:2: May 19, 1997
or (Municipal Excavation Permit)
- Date of Report, if required, per RSA 155-E:2, I (d): _____
- Permit Number per RSA 485-A:17, if any: ws5001
(Alteration of Terrain Permit)
- Incidental Construction/155-E Exception: Check if YES
- Total Permitted Area (acres): 25
- Excavation Area (acres) as of April 1: 1
- Reclaimed Area (acres) as of April 1: 6
- Remaining Cubic Yards of Earth to Excavate: 90,000
- Type of Ownership:

- Owner of land
- Previous owner retaining deeded earth excavation rights
- Owner of earth or earth excavation rights on public lands (Fed., State, Municipal, etc) or, removes earth from public lands or right-of-ways

14. DESCRIPTION OF EARTH TO BE EXCAVATED DURING TAX YEAR

EARTH TYPE	ESTIMATED CUBIC YARDS (CY)
GRAVEL	10,000
SAND	30,000
LOAM	5,000
STONE PRODUCTS	
OTHER ()	
TOTAL	45,000

- CHECK THE BOX THAT DESCRIBES THIS INTENT
 - ORIGINAL WITH \$100 FEE (check payable to State of New Hampshire)
 - ORIGINAL WITH NO FEE (excavation of 1,000 cubic yards or less)
 - SUPPLEMENTAL WITH \$100 FEE (exceeding original estimate of 1,000 cubic yards or less)
 - SUPPLEMENTAL WITH NO FEE (fee previously paid with original intent)
- We hereby assume responsibility for reporting all earth excavated within 30 days of completion or by the end of the tax year, whichever comes first. (If a Corporation, an Officer must sign.)

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S)		DATE SIGNED
RONALD SEVERINO		
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)		
		4-6-24
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S)		DATE SIGNED
C/O SEVERINO TRUCKING CO. INC.		
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)		
PO BOX 202		
MAILING ADDRESS		
CANDIA	NH	03034
CITY OR TOWN		STATE ZIPCODE
rseverino@severino.com		
E-MAIL ADDRESS		
(603) 483-7001	(603) 234-8501	
HOME PHONE (Enter number without dashes)	CELL PHONE (Enter number without dashes)	

DATE INTENT SENT TO TOWN: Apr 8, 2024

E-MAIL REPORT & CERTIFICATE? YES NO

If NO, Report and Certificate will be mailed to the address above.

TO BE COMPLETED BY ASSESSING OFFICIALS	
Amount of Security Required \$	_____
Security Posted (Bond, Certified Check, etc.) \$	_____
SIGNATURES & DATE OF ASSESSING OFFICIALS	
The Selectmen/Assessing Officials hereby acknowledge receipt of the Notice of Intent to Excavate and certify that:	
<ol style="list-style-type: none"> All owners of record have signed the Intent; If the land is in Current Use, the land use change tax shall be assessed on the non-qualifying land; The form is complete; and Any bond required under RSA 72-B:5 has been received. 	
SIGNATURE (IN INK)	DATE
SIGNATURE (IN INK)	DATE
SIGNATURE (IN INK)	DATE
SIGNATURE (IN INK)	DATE
SIGNATURE (IN INK)	DATE

FOR DRA USE ONLY

SIGNED ORIGINAL COPY - RETAINED BY CITY/TOWN
SIGNED COPY TO - OWNER, RETURNED BY ASSESSING OFFICIALS
SIGNED COPY TO - DEPT. OF REVENUE, MUNICIPAL & PROPERTY DIVISION



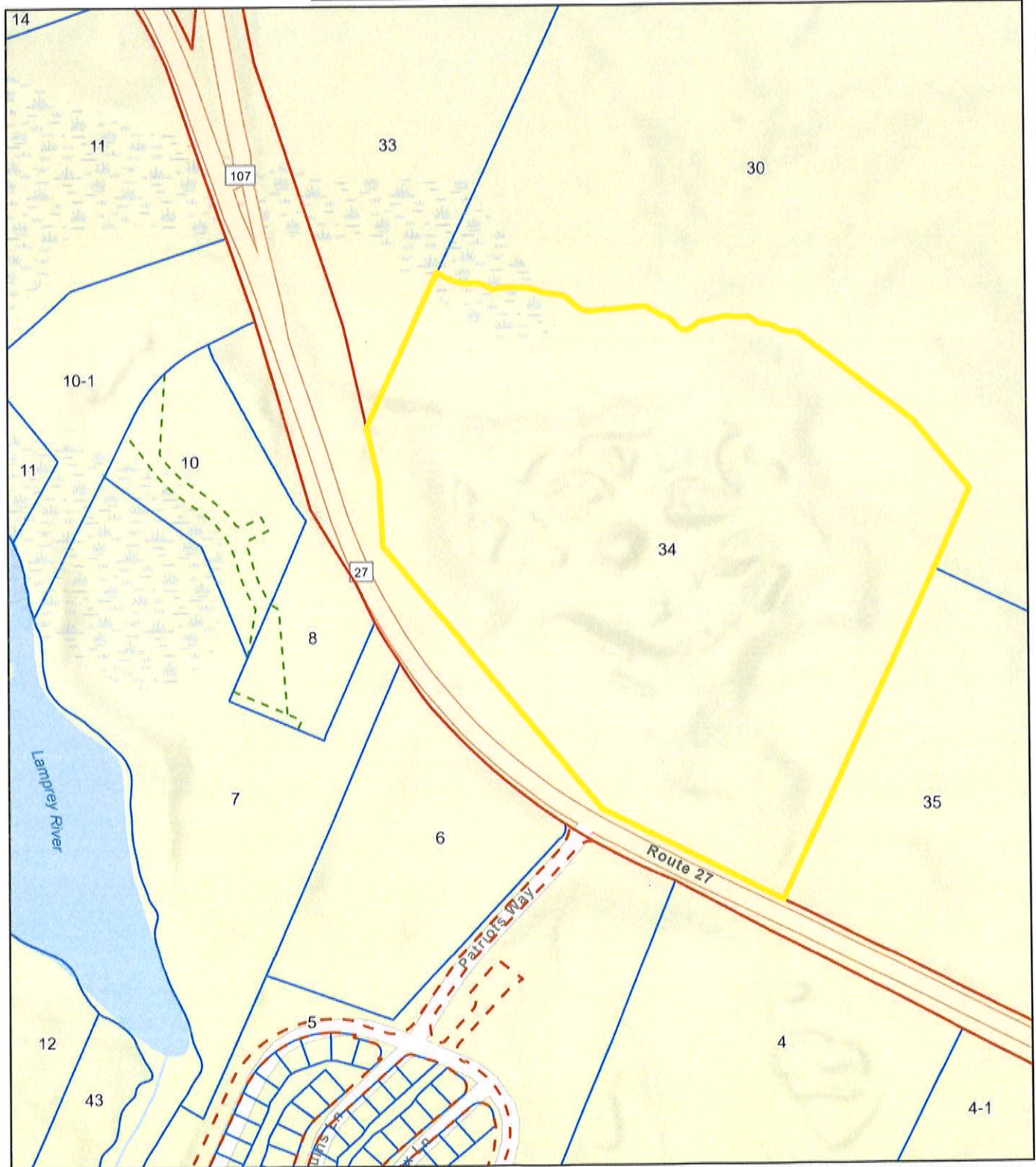
Town of Raymond, NH

1 inch = 276 Feet



www.cai-tech.com

April 9, 2024



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.

BOARD OF SELECTMEN

**AMENDED Minutes 4/1/24 Public Meeting
45 Harriman Hill Road Raymond, NH 03077
6:00 PM**

Board of Selectmen Present:

- Patricia Bridgeo – Chair
- Rani Merryman - Vice Chair
- Anthony Clements – Member
- Tom Daigle – Member
- Doug Vogel - Member

Ken Robichaud – Town Manager

Meeting Call to Order: at 6:00 Patricia Bridgeo called the meeting to order. Pledge was said and moment of silence for James Newell Smith before meeting begins.

TO APPEAR BEFORE THE BOARD

2:11 Stacey Grella appears before the board to discuss current and upcoming DPW projects and activities via DPW report. Projects and activities discussed included Shattigee culvert, Main Street Water Main, street sweeping bid, paving bid, cleaning of Lagoon 1 bid, cleaning services for Well 4 bid, installation of new telephone system bid, Capital Improvement plans, MS4 Asset Management Program/Beehive working system to streamline communications, Household Hazardous Waste Day, mandatory harassment and ethics training, upcoming DPW trainings, water bill and process, hydro flushing, new website, replacing master control panel at water treatment plant, scheduling septic system pumping, easement agreement with Eversource, culvert work in several locations around town, irrigation system will be replaced at town common. BOS praised progress on current projects and discussed current bid procedure and ideas for updating bid procedure moving forward.

26:35 Rich Nunziato appears before the board to join Stacey Grella to discuss and answer questions on DPW projects asked by the BOS. Conversations had during trip to Water Treatment Plant were discussed as well.

1:12:52 Brian Arnold appears before the board to join Stacey Grella and Rich Nunziato to discuss irrigation system project and explain updates needed. BOS thanks DPW employees for their time.

BOS REVIEW, APPROVAL/ACCEPTANCE

1:14:36 MOTION TO DECOMMISSION CEMETERY ADVISORY BOARD: Anthony Clements makes a motion to decommission the Cemetery Advisory Board. Seconded by Rani Merryman.

Roll Call Vote:

- Tom Daigle Aye
- Patricia Bridgeo Aye
- Anthony Clements Aye
- Doug Vogel Aye
- Rani Merryman Aye

Motion Carried 5-0

1:17:19 BOS expresses gratitude for the Cemetery Advisory Board.

NEW BUSINESS

1:17:32 Discussed topic on agenda CRF Requests from DPW Mower Stacey Grella, Brian Arnold and Rich Nunziato re-appear before the board to discuss the need for new mower and explain status of current mower.

1:30:33 MOTION TO APPROVE THE CAPITAL RESERVE REQUEST FOR A NEW MOWER:

Anthony Clements makes a motion to approve the capital reserve request for a new mower for \$19,606.20. Seconded by Rani Merryman.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	No
Anthony Clements	Aye
Doug Vogel	No
Rani Merryman	Aye

Motion Carried 3-2

1:33:38 Discussed topic on agenda CRF Requests from DPW Trailer Stacey Grella, Brian Arnold and Rich Nunziato appear before the board to discuss need of a new trailer and issues with current trailer.

1:38:27 MOTION TO APPROVE PARKS AND REC VEHICLE FACILITY: Doug Vogel makes a motion to approve the parks and rec vehicle facility for \$7,275 for a 7' by 20' tilt based trailer no rails. Seconded by Anthony Clements.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

1:39:47 Discussed topic on agenda CRF Requests from DPW 10-Wheeler Truck Stacey Grella and Rich Nunziato appear before the board to discuss need for a 10-Wheeler truck. Rich Nunziato explained what the 10-Wheeler truck will be doing and discussed status of current truck. Stacey Grella also discussed additional items that will be needed in the near future.

1:53:15 MOTION TO APPROVE HIGHWAY DEPARTMENT VEHICLE REPLACEMENT 10-WHEELER TRUCK: Doug Vogel makes a motion to approve the Highway Department vehicle replacement 10-Wheeler truck for \$297,000. Seconded by Anthony Clements.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	No
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 4-1

1:55:11 Discussed topic on agenda CRF Requests from DPW Ford F450 Stacey Grella and Rich Nunziato appear before the board to discuss need for a new GGB truck and issues with current truck. Stacey Grella explained why a Ford F450 is needed.

2:03:18 MOTION TO APPROVE TOWN VEHICLE EQUIPMENT REVITALIZATION FOR A 4x4 TRUCK:

Doug Vogel makes a motion to approve the town vehicle revitalization for a 4x4 truck for \$57,000. It does not include re-painting. Seconded by Anthony Clements.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	No
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 4-1

2:05:10 Discussed topic on agenda Safety Complex Grant Agreement Town Manager provides Safety Complex Grant Agreement for BOS to review in preparation for upcoming BOS meeting.

2:05:59 Discussed topic on agenda Cable Committee Re-appointments Email Marc Vadeboncoeur appears before the board to discuss the Cable Committee Re-appointments per the last Cable Committee meeting.

2:08:47 MOTION TO RE-ESTABLISH THE APPOINTED MEMBERS TO A 3-YEAR ROTATION AS

PRESENTED: Rani Merryman makes a motion to re-establish the appointed members to a 3-year rotation as presented. Seconded by Tom Daigle.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

OLD BUSINESS

2:09:43 Discussed topic on agenda 2024 Proposed Cable Operating Budget Town Manager explained updates to 2024 Proposed Cable Operating Budget. BOS discussed Cable Committee funds and fees.

2:15:43 Kevin Woods appears before the board to join Marc Vadeboncoeur in discussion of Cable Committee budget.

2:18:34 MOTION TO APPROVE THE CABLE RCTV OPERATING BUDGET: Anthony Clements makes a motion to approve the Cable RCTV Operating Budget for \$51,686. Seconded by Rani Merryman.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

PUBLIC COMMENT

2:19:44 Scott Campbell discussed the DPW Administration Operations Manager position that is being advertised and expressed his concerns regarding the position.

2:23:09 Buster Hammond discussed issues with potholes around Raymond.

2:25:10 Rich Nunziato joins Buster Hammond in discussion of potholes and prioritization of filling potholes.

2:33:44 Tracy Stickney made a suggestion to the BOS to update the parking meters to have a 2.5 hour limit. Town Manager says that there will be a discussion regarding this issue.

2:35:49 Donna Estabrook discussed concerns on Mica Ave regarding the stream. Donna Estabrook to follow-up with Town Manager to express her concerns. Patricia Bridgeo expressed that as an abutter that she could not have this brought before the board and that Donna Estabrook must go to the Town Manager.

APPROVAL OF BOARD MINUTES 3/18/24, 3/25/24

2:40:04 BOS discussed updates needed to BOS new committee assignments at 9:10 in 3/18/24 minutes.

2:43:54 MOTION TO ACCEPT 3/18/24 PUBLIC MINUTES AS AMENDED: Anthony Clements makes a motion to accept 3/18/24 public minutes as amended. Seconded by Tom Daigle.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

2:44:18 BOS discussed minutes for 3/25/24. At 20:38 24 hours to be changed to 12 hours.

2:44:56 MOTION TO ACCEPT 3/25/24 PUBLIC MINUTES AS MODIFIED: Doug Vogel makes a motion to accept 3/25/24 public minutes as modified. Seconded by Rani Merryman.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

NON-PUBLIC MEETING –

2:45:33 MOTION TO ENTER NON-PUBLIC MEETING: Rani Merryman makes a motion to enter a non-public meeting under RSA 91-A:3 II (I) legal. Seconded by Doug Vogel. Will return to public to adjourn.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

The Board exited public session at approximately 8:45 pm

Attachments per Agenda

Full Minutes – [Raymond Community TV \(castus.tv\)](https://castus.tv)

Minutes taken by 4.2.24.

Jackie Sampson
Executive Administrative Assistant
Town Manager and Board of Selectmen
Town of Raymond