



Raymond Select Board Meeting

June 3, 2024

Raymond High School

45 Harriman Hill Rd

5:00 p.m.

Please Note: The Board of Selectmen may at any time during a public meeting, enter a non-public session to conduct and facilitate town business. The Board of Selectmen will announce the RSA in which the session will be conducted and follow proper protocol under the confines of State Laws.

AGENDA

1. MEETING CALLED TO ORDER

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF SILENCE

Stephen F. Frappier

4. ORCHARD STREET WATER STORAGE TANK DISCUSSION

5. OPEN PUBLIC COMMENT – 15 Minutes

6. TO APPEAR BEFORE THE BOARD

1. Mardon Woods Certification of Application
2. Department Heads Update – Police Department (Mike Labell)

7. BOS REVIEW, APPROVAL/ACCEPTANCE

1. Application for Use of Public Lands (Jonathan McCosh – Scouts BSA Troop 3)
2. CRF Requests (Well #3, Well #4 and Water Tower Rehab)
3. Application for Use of Public Lands (Boy Scouts Troop 101)
4. Revised MS-232 Documents

8. BOS MEMBER UPDATES/COMMITTEE REPORTS

9. BOS UPDATES FROM WORKING SESSION

1. June 10th, 2024 – Topics of Discussion:
 - a. Rules of Procedure
 - b. Permanent File
 - c. E360

10. NEW BUSINESS

1. Loan for Water Treatment Plant
2. Letter from Conservation Commission - 65 & 101 Batchelder Road
3. Letter from Conservation Commission - Sargent Drive

11. OLD BUSINESS

12. OTHER BUSINESS

13. PUBLIC COMMENT REGARDING AGENDA ITEMS ONLY – 15 Minutes

14. APPROVAL OF BOARD MINUTES – 5/20/24, 5/21/24 Meeting with UE minutes, Non-public minutes: 4/15, 4/29, 5/6, 5/20

15. NON-PUBLIC SESSION - RSA 91-A:3 II (a)

Non-Public Session(s) may occur at this meeting

16. ADJOURNMENT

Posted: May 30, 2024, Old Fire Station, Town Office; Town's website 24 hours in advance of meeting. **Note:** Board of Selectmen Meetings are broadcast live on Channel 22. If you need audio or visual assistance, call the Selectmen's Office 72 hours prior to the meeting at 603-895-7007.

BOS/TM INDIVIDUAL ACTION ITEMS FROM 5.6.24 MEETING

Patricia Bridgeo:

- Compile a letter to Cons Com, LRAC & Planning Board asking them about their concerns and feedback regarding NHDES Wetlands Bureau Minor Impact Dredge & Fill Application and ask if a Cons Com representative would relay these concerns to the state
- Forward slides regarding Underwood Engineers previously sent from TM to Tom Daigle

Tom Daigle: Look into BOS involvement with Cemetery related items

TM: Review water main invoices and follow-up with BOS **(IN PROGRESS)**

BOS/TM INDIVIDUAL ACTION ITEMS FROM 5.20.24 MEETING

ANY BOS MEMBER: Reach out to Therese Thompson of LRAC to ensure she has the same documents from the Conservation Commission that were provided to the BOS on 5.20.24

Rani Merryman: Distribute electronic copies of Rules of Procedure documents from other Towns **(COMPLETE)**

Doug Vogel: Follow-up with Jonathan McCosh regarding details of Troop Year End Court of Honor and Eagle Award Ceremony for Scouts BSA Troop 3 **(COMPLETE)**

TM:

- Request verification email/letter from Cemetery Trustees or Sexton for Stephen F. Frappier Cemetery Deed plot **(EFFECTIVE FOR NEXT CEMETERY DEED)**
- Follow-up with Julie Jenks on MS-232 **(IN PROGRESS)**
- Follow-up with Town Planner on connecting Zach from E360 with the Planning Board **(DONE)**
- Work with Jan on writing a letter from Conservation Commission regarding NHDES Dredge and Fill Application **(IN PROGRESS)**

FUTURE ACTION ITEMS OF NOTE/FOR REVIEW AND UPDATE:

	<u>DEADLINE</u>	<u>PARTY</u>	<u>DATE IN</u>
WATER:			
Vision Statement (request sent 10/6/23) -			12/4/23
Source/Demand Analysis -		UE	1/24/2024
BOS Approval of Design Flows	1/31/2024	Town	1/30/24
Water Quality Evaluation	2/28/2024	UE	
Preliminary list of Potential Projects/Alter	2/28/2024	UE	
BOS Appr of Prelim List of Capital Projects/Alter	3/12/2024	Town	
Evaluation of Alternatives & Draft Source Impro Plan	4/23/2024	UE	
BOS Approval of the Proposed Source Improve Plan	4/30/2024	Town	
Cost & Funding evaluation	5/13/2024	UE	
Draft report to Town	5/17/2024	UE	
BOS approval of Draft report	5/27/2024	Town	
Draft report to Town for DES submittal	5/30/2024	UE	
Draft Report to DES - CAP deadline	5/31/2024	Town	
<u>Traffic Study</u> – (Tony to talk with Highway Safety Committee) Re: Community			UPDATE?
MEGA X -			who to update?
<u>TOWN POLICY MANUAL</u> – Review and update beginning of 2024			WORK WITH TM/
E360 GENERAL CODE UPDATES AND RECODIFATION (UPGRADE)		TM	Continuing Work Session

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CORRECTING PERMANENT FILE

Continuing Work Session

RULES OF PROCEDURE

Continuing Work Session

BOS EMAIL ADDRESS

Ongoing

Land Use Application – Review, Revise, Procedures

BOS/TM TO REVIEW

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COPY

Weston & Sampson

100 International Drive, Suite 152, Portsmouth, NH 03001
Tel. 978.532.1990

January 8, 2024

Mr. Ken Robichaud
Town Manager
Town of Raymond
4 Epping Street
Raymond, NH 03077

RE: *Orchard Street Water Storage Tank Demolition
Proposal for Engineering Services – Design & Bidding*

Dear Mr. Robichaud:

In accordance with your request, Weston & Sampson Engineers, Inc. (Weston & Sampson) hereby submits this proposal for engineering services related to the demolition of the existing water storage tank on Orchard Street in the Town of Raymond, NH (the town/the OWNER). The following details the project understanding as well as the proposed scope of services.

Project Understanding

The existing conditions of the town's Orchard Street Tank have been previously identified as significant deficiencies by the New Hampshire Department of Environmental Services (DES) during the town's 2019 Sanitary Survey. The town is currently under an Administrative Order (AO) from DES to address the Orchard Street tank. The tank is an 1893 riveted steel construction tank and has reached the end of its useful life. The town has indicated that it intends to remove the Orchard Street tank from service and demolish the existing structure. Access to the tank site is not currently well defined and presents an obstacle to demolition of the structure. Based on discussions with town staff the proposed access to the site will begin at Wight Street and cross a town-owned parcel identified as the Tannery Site. A temporary access road will be constructed for the purpose of mobilizing equipment to the site for the removal of the tank however, this road will not be maintained long-term. Coordination will be required with New Hampshire Department of Transportation (DOT) and the Department of Natural and Cultural Resources (DNCR) as the proposed access route will cross the Rockingham Recreational Trail. Previous soil sampling at the site has indicated the presence of lead within the topsoil surrounding the existing tank. The project will also include remediation of the site soils to comply with current DES regulations and preparation of a soil management plan to inform construction methodology. A detailed breakdown of the proposed Scope of Services for demolition of the Orchard Street tank is as follows:

Scope of Services

2.1. Demolition Design Services

2.1.1. Conduct project kickoff meeting to discuss with the OWNER to develop design criteria for the project, tank access road orientation and limitations, construction schedule and methods, budget cost estimates, progress of the design work, and coordination of the work.

2.1.2. Prepare draft drawings and technical specifications for the OWNER's review. Details and specifications will include:

- A. Site plan showing proposed work area
- B. Pre-demolition sampling plan results
- C. Site remediation plan for the work area
- D. Site access road layout and temporary improvements (Rail Trail crossing measures, temporary culverts, etc.)
- E. Hazardous material disposal characterization

- 2.1.3. Coordinate with DOT and DNCR regarding the feasibility of a temporary construction easement across the Rockingham Recreational Trail. Previous discussions were held with these entities in 2022 regarding a permanent access easement at this location. This effort is limited to 24 hours for revisiting these conversations and coordinating the temporary easement and conditions of use.
- 2.1.4. Prepare a soil management plan for submission to DES for review and approval. No additional site sampling will be provided as the location has been an active tank site for 130 years and not used for any other purpose. It is assumed only lead is present in the soils requiring special consideration for soil handling and disposal.
- 2.1.5. Provide up to 8 hours of coordination with local officials (health officer, planning department, etc.) regarding the project.
- 2.1.6. Attend three meetings with the OWNER during the design phase of the project to review and finalize draft documents. It is anticipated that one of these meetings will be a public meeting with the Board of Selectmen or Planning Board.
- 2.1.7. Assist the town with schedule updates and information required for compliance with the Administrative Order. This effort is limited to 10 hours of effort.
- 2.1.8. Submit the project for design review to DES at the 95% completion level.
- 2.1.9. Provide final drawings, specifications, and cost estimate upon design completion. Contract Documents will bear the stamp of a Professional Engineer licensed to practice in the State of New Hampshire.
- 2.2. Bidding Services
 - 2.2.1. Assist OWNER to advertise the contract for public bidding. OWNER shall submit the Advertisement to Bidders directly to a local paper for advertisement.
 - 2.2.2. Provide final details, specifications, and cost estimate upon design completion. Provide final contract documents sealed by a New Hampshire professional engineer and suitable for public bid per New Hampshire bid requirements.
 - 2.2.3. Issue additional information to bidders, as required during the bidding period, which addresses questions from bidders, subcontractors, and suppliers. Prepare addenda if necessary.
 - 2.2.4. Assist OWNER in: (1) securing and tabulating bids for the project; (2) review and analysis of the bid results, and (3) recommend the award of the contract.
 - 2.2.5. Prepare formal contract documents for execution by the successful bidder and OWNER.

Assumptions

The following assumptions have been made to prepare the above scope of services. If these services are required for ultimate advancement and/or completion of the project additional compensation will be required.

- No permitting (wetlands, alteration of terrain, etc.) is anticipated for the project prior to construction.

- The access road will be designed and constructed to be a temporary feature for facilitating completion of the project
- Access road layout will be designed using previously collected site survey from the Orchard Street tank project in 2022. No additional survey will be conducted as part of the project.
- No permanent easements are required for completion of the work.
- No additional soil sampling will be provided. It is assumed only lead is present in the soils requiring special provisions for handling and disposal. A construction contractor will perform sampling for final waste characterization during construction.

Schedule

Weston & Sampson is prepared to initiate work upon receipt of a purchase order or notice to proceed. It is anticipated that this scope of services will be completed within six (6) months for design and an additional two (2) months for bidding. Due to the ongoing Route 156 tank rehabilitation project, it is anticipated that the tank will not be removed from service until the rehabilitation project is completed (anticipated during fall/winter 2024).

Fee

Weston & Sampson will perform the work for the fee of \$51,940, broken down as follows:

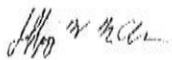
Orchard Street Tank Demolition Design	\$ 46,570
Bidding Assistance	\$ 5,370

It is understood that the Scope of Services provided above represents a best estimate of necessary services. However, if the approach were to require additional reporting iterations or attendance at additional hearings or workshops, for example, additional compensation will be required.

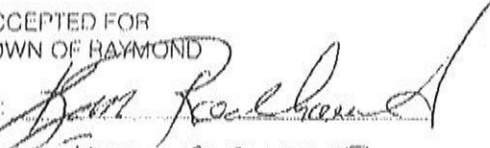
Work and payment for work will be provided on a time and expense basis in accordance with the existing On Call Engineering Contract between the Town of Raymond and Weston & Sampson Engineers, Inc. dated April 19, 2021. If you agree with this proposal and wish to retain us to provide the proposed services, please provide authorization to proceed with the above defined services. Please contact me if you have any questions regarding this proposal.

Very truly yours,

WESTON & SAMPSON ENGINEERS, INC.


Jeffrey W. McClure, P.E.
Senior Associate

ACCEPTED FOR
TOWN OF RAYMOND

By: 
Title: TOWN MANAGER
Date: 1/9/2024

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COPY

Weston & Sampson

100 International Drive, Suite 152, Portsmouth, NH 03801
Tel: 603.431.3937

June 5, 2023

Mr. Peter Manor
Director of Public Works
Town of Raymond Department of Public Works
4 Epping Street
Raymond, NH 03077

Re: Orchard Street Water Storage Tank Abandonment

Dear Mr. Manor:

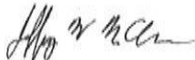
The Town of Raymond (the town) has selected a proposed tank rehabilitation project to address the Administrative Order from the New Hampshire Department of Environmental Services regarding the town's water storage tanks. As part of this project the town intends to abandon the existing Orchard Street tank and leave the structure in place prior to demolishing the tank at a later date. The existing tank is a riveted steel structure originally constructed in 1893 and is located adjacent to residential properties. As discussed previously with the town, leaving the tank in place is of potential concern for the following reasons:

- When the tank is drained and left empty the structure is more vulnerable to overturn/structural failure than when the tank is filled with water.
- When the tank is left full and a valve closed to abandon the tank in place to remove it from active service, the water in the tank is susceptible to freezing which expands the volume within the tank placing stress on the 130 year old rivets and may lead to failure of the tank via rivet bursting or shearing of the tank walls.

Abandonment in place of a 130 year old water storage tank structure must take into account these concerns to protect the tank and neighboring residents from tank failure and/or collapse. We recommend the town consider additional engineering efforts to ensure the safety and welfare of the abutting properties and the water distribution system. If the town selects to keep the tank empty, we recommend a structural engineer provide an evaluation of the structure to determine the feasibility of leaving the tank in place via wind load and current earthquake loads. If the town selects to keep the tank full of water, we recommend additional design consideration be included to facilitate heating and mixing of the water within the tank to keep the water from freezing during winter months.

The concerns with the tank abandonment approach are potentially significant and should be addressed as part of the proposed tank rehabilitation project if the tank is to be left in place. Ultimately, it is the town's decision to determine the best path forward for the community. We welcome a discussion of potential options with the town at your convenience. Please reach out to us with any questions 603-431-3937.

Sincerely,
WESTON & SAMPSON ENGINEERS, INC.



Jeffrey W. McClure, P.E.
Senior Associate

shk/JWM
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TOWN OF RAYMOND

OFFICE OF THE TOWN MANAGER

4 Epping Street
Raymond, NH 03077
Fax: (603) 895-7064

BY EMAIL

May 22, 2024

Mr. Kevin Baum
Hoefle, Phoenix, Gornley & Roberts LLC
Attorneys at Law
127 Parrott Ave
Portsmouth, NH 03801

RE: Certification of Application
Mardon Woods/Batchelder Road Subdivision
Tuck Realty Corp.
65&101 Batchelder Road (Tax Map 17, Lots 66 & 82)

Dear Attorney Baum,

The Raymond Board of Selectmen are in receipt of your letter dated May 7th requesting certification of the referenced application (the "Mardon Woods Application").

This letter is your notification that the Raymond Board of Selectmen will address this request at their next scheduled meeting which will be held on June 3rd, 2024, beginning at 5pm at Raymond High School, 45 Harriman Hill Road in the Media Center.

Just an FYI, that the meeting from 5pm-6pm will be to discuss the Towns Water System, I have you scheduled to meet with the Selectmen after this portion of the meeting, which will begin after 6pm or so. Once the agenda is ratified, I will reach out to you with a better time frame on where you will be on the agenda.

If you have any questions, please reach out to me at your earliest convenience.

Sincerely yours,

Ken Robichaud
Raymond Town Manager
townmanager@raymondnh.gov
603-895-7064

HOEFLE, PHOENIX, GORMLEY & ROBERTS, PLLC
ATTORNEYS AT LAW

127 Parrott Avenue | Portsmouth, NH, 03801
Telephone: 603.436.0666 | Facsimile: 603.431.0879 | www.hpgrlaw.com

BY EMAIL & OVERNIGHT MAIL

May 7, 2024

Patricia Bridgeo, Chair
Town of Raymond Board of Selectmen
4 Epping Street
Raymond, NH 03077

RE: Certification of Application Pursuant to RSA 676:4, I (c)
Mardon Woods/Batchelder Road Subdivision
Tuck Realty Corp., Applicant
65 & 101 Batchelder Road (Tax Map 17, Lots 66 & 82)
Planning Board Reference: 2023-05, 2023-014 & 2023-015

Dear Chair Bridgeo and Members of the Board of Selectmen:

On behalf of our client, Tuck Realty Corp., we respectfully request certification of the above referenced applications (the “Mardon Woods Application”) and associated plans pursuant to RSA 676:4, I(c). **Exhibit A.** Pursuant to that statute, and as detailed below, once the Planning Board finds that an application is complete, it must act to approve, conditionally approve, or disapprove that application within 65 days, plus an additional 30 in the event of a finding of regional impact as occurred in this instance. More than 95 days have expired since the Planning Board determined the Mardon Woods Application to be complete without any action by the Planning Board to approve, conditionally approve or disapprove the application nor any extension or waiver of that deadline prior to expiration. Accordingly, the Board of Selectman must certify the Mardon Woods Application and associated plans as approved, pursuant to RSA 676:4, I(c)(1).¹

The Planning Board determined the Mardon Woods Application to be complete at its January 18, 2024 meeting. **Exhibit B**, p. 2 (1/18/24 Meeting Minutes). The Planning Board also made a determination of regional impact at that meeting. *Id.* at p. 8. Thus, the Planning Board had 95 days from that date, or until April 22, 2024, to either approve, conditionally approve, or disapprove the application, or for the applicant to agree to extend or waive that deadline. RSA 676:4I,(f) (“The applicant may waive the requirement for planning board action within the time periods specified in subparagraph (c) and consent to such extension as may be mutually agreeable.”). The Planning Board has not voted to approve, conditionally approve or deny the

¹ In accordance with the requirements of RSA 676:4, I (c)(1), “[i]f the planning board does not act on the application within that 65-day time period, then the selectmen or city council *shall* certify on the applicant’s application that the plat is approved...” (emphasis added)

DANIEL C. HOEFLE	R. PETER TAYLOR	GREGORY D. ROBBINS	OF COUNSEL:
R. TIMOTHY PHOENIX	ALEC L. MCEACHERN	PETER V. DOYLE	SAMUEL R. REID
LAWRENCE B. GORMLEY	KEVIN M. BAUM	MONICA F. KIESER	JOHN AHLGREN
STEPHEN H. ROBERTS	JACOB J.B. MARVELLEY	STEPHANIE J. JOHNSON	

Mardon Woods Application. Tuck Realty Corp. has not been asked to nor has it agreed to waive or extend the 95 day time period. As a result, the Board of Selectmen must “certify on the applicant's application that the plat is approved” and such certification “shall constitute final approval for all purposes including filing and recording under RSA 674:37 and 676:18, and court review under RSA 677:15.” RSA 676:4, I (c)(1).

We appreciate the Board of Selectmen’s timely action to certify the Mardon Woods Application in accordance with its statutory obligations. Should the Board of Selectman fail to certify approval in a timely manner, Tuck Realty Corp. will petition the Superior Court for an order approving the application and will seek reimbursement by the Town of its legal expenses. RSA 676:4, I (c)(2).² We anticipate that this Board will ensure the preservation of all records, including without limitation, all documents, communications and other materials held by the Town and its boards consistent with your obligations under RSA 91-A, *et. seq.*

Sincerely,



Kevin M. Baum

Enclosures

cc: Raymond Planning Board
Tuck Realty Corp.
Jones & Beach Engineers, Inc.

² Pursuant to RSA 676:4,I(c)(2): “Failure of the selectmen...to certify approval of the plat upon the planning board's failure to act within the required time period shall constitute grounds for the superior court, upon petition of the applicant, to issue an order approving the application. The superior court shall act upon such a petition within 30 days. If the court determines that the failure of the selectmen or the city council to act was not justified, the court may order the municipality to pay the applicant's reasonable costs, including attorney's fees, incurred in securing such order.”



Planning Board Minutes
 January 18, 2024 @ 7:00 PM
 Media Center Raymond High School
 45 Harriman Hill Road, Raymond, NH 03077

1 **Pledge of Allegiance:** Recited by all in attendance.

2

3 **Meeting called to order:**

4 The meeting started at approximately 7:00 pm.

5

6 **Roll Call:**

7 Bob McDonald, Planning Board; Tom Daigle, Planning Board; Dee Luszcz,

8 Planning Board Chair; Jim McLeod, Vice-Chair; Trisha Bridgeo, Board of

9 Selectmen; Gretchen Gott, Planning Board.

10

11 **Public Meeting:**

12

13 **Onyx Warehouse Special Permit:** A Special Permit application has been
 14 submitted by Jones and Beach Engineers, Inc. on behalf of ONYX Partners Ltd.
 15 The applicant is proposing a wetland impact of approximately 87,117 SF for the
 16 construction of 550,025 SF warehouse. The NHDES issued Wetlands Permit 2022-
 17 02474 on September 26, 2023. The Lots are located within Zone D on property
 18 located on Industrial Drive, Tax Map 22/Lots 44,45,46, and 47 and Tax Map 28-
 19 3/Lot 120-1. (continued from 11-2-23, 12-7-23) (APPLICANT TO ONLY APPEAR
 20 TO REQUEST A FORMAL CONTINUANCE)

21

22 **Onyx Warehouse Conditional Use Permit:** A conditional use permit has been
 23 submitted by Jones and Beach Engineers, Inc. on behalf of ONYX Partners Ltd.
 24 The applicant proposes twenty-four (24) percent of impervious surface within the
 25 Groundwater Conservation District where 15% is required per Section 5.2.11.2 of
 26 the Town of Raymond Zoning Ordinance. The NHDES issued Alteration of Terrain
 27 Permit AoT-2467 on September 28, 2023. The Lots are located within Zone D on
 28 property located on Industrial Drive, Tax Map 22/Lots 44,45,46, and 47 and Tax
 29 Map 28-3/Lot 120-1. (continued from 11-2-23, 12-7-23) (APPLICANT TO ONLY
 30 APPEAR TO REQUEST A FORMAL CONTINUANCE)

31

32 **Application # 2022-008 Onyx Warehouse:** A site plan application has been
 33 submitted by Wayne Morrill of Jones & Beach Engineers, Inc. on behalf of ONYX
 34 Partners LTD. They are proposing to construct a 500,025 S.F. industrial distribution
 35 warehouse with associated loading docks, truck parking, and employee vehicle
 36 parking. The properties are located on Industrial Drive and Raymond Tax Map 22 /
 37 Lots 44, 45,46, and 47 and Raymond Tax Map 28-3/Lot 120-1, within Zone D.
 38 (continued from 11-2-23, 12-7-23) (APPLICANT TO ONLY APPEAR TO REQUEST
 39 A FORMAL CONTINUANCE)

40

41 **Motion:**

42



Planning Board Minutes
January 18, 2024 @ 7:00 PM
Media Center Raymond High School
45 Harriman Hill Road, Raymond, NH 03077

43 **Mr. McLeod made a motion to continue application #2022-008 Onyx**
44 **Warehouse and associated Conditional Use Permit and Special**
45 **Permit to March 7, 2024, at the Raymond High School Media Center,**
46 **45 Harriman Hill Road at 7:00pm; Mr. McDonald seconded the**
47 **motion.**

48
49 **A roll call vote was taken,**
50 **Ms. Gott – Yes**
51 **Ms. Bridgeo – Yes**
52 **Mr. Mcleod – Aye**
53 **Mr. McDonald – Yes**
54 **Mr. Daigle – Yes**
55 **Ms. Luszcz – Aye**

56
57 **The motion passed with a unanimous vote of 6 in favor, 0 opposed, and 0**
58 **abstention.**

59
60 **Application #2023-005 Mardon Woods:** A Site Plan has been submitted by Jones
61 and Beach Engineers, Inc. on behalf of Tuck Realty Corp. The applicant is
62 proposing a multi-family residential project consisting of 148 duplexes for a total of
63 296 dwelling units with clubhouse facilities. Approximately .24 acres of wetland
64 disturbance is associated with the plan. The property is identified as Raymond Tax
65 Map 17, Lots 66 & 82 located at 65 and 101 Batchelder Road within the Town of
66 Raymond and is within the C3W zoning district and Groundwater Protection
67 Overlay.

68
69 **Motion:**

70
71 **Mr. McLeod made a motion to accept application #2023-005 Mardon**
72 **Woods Lot Line Adjustment as substantially complete to take**
73 **jurisdiction; Mr. McDonald seconded the motion.**

74
75 **A roll call vote was taken,**
76 **Mr. McDonald – Yes**
77 **Mr. Daigle – Yes**
78 **Mr. Mcleod – Aye**
79 **Ms. Bridgeo – Yes**
80 **Ms. Gott – Yes**
81 **Ms. Luszcz – Aye**

82
83 **The motion passed with a unanimous vote of 6 in favor, 0 opposed, and 0**
84 **abstention.**



Planning Board Minutes
January 18, 2024 @ 7:00 PM
Media Center Raymond High School
45 Harriman Hill Road, Raymond, NH 03077

85 Joe Coronati of Jones and Beach Engineers and Kevin Baum of legal for the
86 applicant came before the Board. Mr. Coronati presented a brief overview of the
87 plans. There will be three access roads available to the private roads of the
88 development. With 148 duplexes built, there will be 296 dwelling units available.
89 There will be a clubhouse available for the residents on the southern part of the
90 property. There is a section of the C3 zone land that is within 500 feet of Route 102
91 that does not come onto the property. This will allow multi-family housing in the
92 future.

93

94 **Points of Order**

95 Ms. Bridgeo made note that this project is within the C3W zoning district,
96 Groundwater Protection Overlay district, *and* the wellhead protection area which
97 should be added to the application. Mr. Coronati said that it is noted on the plans.

98

99 Ms. Gott wanted to disclose that she knows several of the abutters of this project
100 and it will not show any bearing on her decision making on the application. Ms.
101 Bridgeo and Mr. McDonald also stated that they know some of the abutters, but it
102 will not show any bearing on their decisions on the project.

103

104 **Public Comment**

105 Jodie Gregoire of 3 RJ Way came before the Board. He expressed concern
106 regarding one of the access roads into the property is near several wellheads and
107 that he would want some sort of privacy buffer for his property. Ms. Luszcz
108 reassured Mr. Gregoire that all setbacks and ordinances will be reviewed for their
109 accuracy to the project's plan. She also reassured him that the request for a privacy
110 buffer can be asked for once the project is underway. Mr. Gregoire followed up with
111 additional concerns regarding runoff from the added roads, drainage patterns, and
112 impact on wildlife in those impacted lots. Ms. Luszcz informed him that there are
113 third-party engineers that will thoroughly review the plans that will address his
114 concerns.

115

116 Fred Richards of 23 Old Fremont Road came before the Board. He expressed
117 concerns regarding the traffic study and wellhead setbacks.

118

119 Craig McAlpine of 36 Old Fremont Road came before the Board. He expressed that
120 this project is a waste of time as he believes that the Town cannot support another
121 housing development. Ms. Luszcz responded that the Board must hear all
122 applications and give them a fair hearing. Mr. McAlpine expressed further concerns
123 regarding traffic, town water, and schooling concerns.

124



Planning Board Minutes
January 18, 2024 @ 7:00 PM
Media Center Raymond High School
45 Harriman Hill Road, Raymond, NH 03077

125 John Cate of 71 Batchelder Road came before the Board. He asked what the
126 wetland disturbance was at specifically 66 Batchelder Road. Ms. Luszcz said it is
127 about a quarter acre which will be discussed later tonight potentially.

128
129 Kathy McDonald of 1 Park Place came before the Board. She asked how many
130 bedrooms the units will have. Mr. Coronati answered that they are proposed as 2-
131 bedroom units, 4-bedrooms per duplex. Ms. McDonald's concern is with the influx
132 of students in the schools which would result in more teachers needed, etc.

133
134 Jim Mayo of 8 Wendover Lane came before the Board. He asked about previous
135 conversations about it being a gated community for only emergency vehicle access
136 and if it were still the case. Mr. Coronati said that is not the case – from TRC
137 meetings, fire and police chiefs said that they preferred it if the access points were
138 not gated. Mr. Mayo expressed further concerns regarding traffic from Washington
139 onto Batchelder.

140
141 Public comment closed at approximately 7:38 PM.

142
143 ***Development with Regional Impact***

144 Ms. Luszcz polled the board: is a discussion regarding regional impact necessary?

145
146 A roll call vote was taken:

147 Mr. McDonald – yes based upon traffic study concerns

148 Mr. McLeod, Mr. Daigle, Ms. Gott, and Ms. Bridgeo also agreed.

149
150 Item 1: School impacts – does the development create significant new student
151 population affecting the regional school district? Yes or no.

152
153 Mr. McDonald – Yes based upon one his own kids having to travel to Exeter for
154 school

155 Mr. Daigle – Yes based upon that the Seacoast School of Technology is a regional
156 school

157 Ms. Bridgeo – Yes based upon that there are other regional schools

158 Ms. Gott – Yes based upon SST in Exeter

159 Mr. McLeod – Yes based upon the number of proposed units

160 Ms. Luszcz – Yes agree with previous mentioned information

161
162 Item 2: Traffic generation – will the generate traffic that will create an impact on
163 surrounding municipalities? Yes or no.

164
165 Mr. Daigle – Yes

166 Mr. McLeod – Yes based on the number of units



Planning Board Minutes
January 18, 2024 @ 7:00 PM
Media Center Raymond High School
45 Harriman Hill Road, Raymond, NH 03077

167 Ms. Bridgeo – Yes

168 Ms. Gott – Yes based upon the proximity of 107 into Fremont, 102 into Derry, and
169 the highway 101 exit 5

170 Mr. McDonald – Yes based upon the number of units

171 Ms. Luszcz – Yes as it is a sizable project

172

173 Item 3: Road Networks – does the development provide the opportunity to create a
174 more efficient road network for the regional area or potentially affect regional traffic
175 patterns? Yes or no.

176

177 Mr. McLeod – No not under that def

178 Ms. Bridgeo – Not sure since there's already impact from the Walmart trucks

179 Ms. Gott – No

180 Mr. McDonald – No

181 Mr. Daigle – No

182 Ms. Luszcz – No

183

184 Item 4: Building Size – is the proposed building greater than 50,000 square feet and
185 located within 2,500 feet of the municipality line? Yes or no.

186

187 Board concludes this is not applicable as it is not just one building.

188

189 Item 5: Visual Impacts – will the development create visual impacts to neighboring
190 municipalities such as light pollution, glares, or structures visible from neighboring
191 municipalities? Yes or no.

192

193 Ms. Bridgeo – No

194 Ms. Gott – No

195 Mr. McDonald – No

196 Mr. Daigle – No

197 Mr. McLeod – No

198 Ms. Luszcz – No

199

200 Item 6: Pollution – does the development propose the operation of a facility or
201 business that would create excessive amounts of air pollution, wastewater
202 discharge, noise, or hazardous waste transport? Yes or no.

203

204 Ms. Gott – No

205 Mr. McDonald – No

206 Mr. Daigle – No

207 Mr. McLeod – No

208 Ms. Bridgeo – No



Planning Board Minutes
January 18, 2024 @ 7:00 PM
Media Center Raymond High School
45 Harriman Hill Road, Raymond, NH 03077

209 Ms. Luszcz – No

210

211 Item 7: Water Supply Impacts – will the development require a major impact
212 wetland permit from NHDES? Yes or no.

213

214 With the current plans, they have over 12,000 feet of wetland disturbance which
215 would be considered “major impact”. However, down the line in future plans, they
216 may be able to decrease the wetland area. To answer the question at the time of
217 the meeting, it was concluded that yes, a major impact wetland permit from NHDES
218 would be required.

219

220 Item 7a: Aquifers – will impacts to known aquifers occur? Yes or no.

221

222 Ms. Bridgeo – Yes as the aquifers are the Exeter and Lamprey Rivers which flow
223 into Durham.

224 Mr. McLeod – Yes

225 Mr. Daigle – Yes

226 Mr. McDonald – Yes

227 Ms. Gott – Yes

228

229 Item 7b: Does the project involve permitting for a large groundwater withdrawal?

230

231 Ms. Gott – Yes based on the number of houses

232 Ms. Bridgeo – Yes

233 Mr. McLeod – Aye

234 Mr. Daigle – Yes

235 Mr. McDonald – Yes

236 Ms. Luszcz – Yes

237

238 Item 7c: Will the development cause negative impacts to another community's
239 municipal water supply? Yes or no.

240

241 Mr. McDonald – Yes based off of Exeter River flowing

242 Mr. Daigle – Yes

243 Mr. McLeod – Yes

244 Ms. Bridgeo – Yes

245 Ms. Gott – Yes

246 Ms. Luszcz – Yes

247

248 Item 8: Conservation Lands – does the development abut existing conservation
249 lands, greenway, or existing farmland such as coordination between municipalities



Planning Board Minutes
January 18, 2024 @ 7:00 PM
Media Center Raymond High School
45 Harriman Hill Road, Raymond, NH 03077

250 could lead to the creation or preservation of greenways or wildlife habitat areas or
251 prevent fragmentation of forests, farms, or other conservation lands? Yes or no.

252

253 Mr. McDonald – No

254 Mr. Daigle – No

255 Mr. McLeod – No

256 Ms. Bridgeo – No

257 Ms. Gott – No

258 Ms. Luszcz – No

259

260 Item 9: Economic Impacts – does the development propose the creation of
261 business or industry that would significantly impact regional economic
262 development? Yes or no.

263

264 The Board determined that this is not applicable as they are creating homes not
265 businesses in the project.

266

267 Item 10: Emergency Response – does the proposal create a significant increased
268 demand for emergency services response including mutual aid from abutting
269 communities? Yes or no.

270

271 Ms. Bridgeo – Yes

272 Ms. Gott – Yes

273 Mr. McLeod – Yes

274 Mr. Daigle – Yes

275 Mr. McDonald – Yes

276 Ms. Luszcz – Yes

277

278 Item 11: Historic or Cultural Resources – does the proposed development have
279 negative impacts on historic or cultural resources that may have significance
280 regionally? Yes or no.

281

282 Ms. Gott – No

283 Ms. Bridgeo – No

284 Mr. McLeod – No

285 Mr. McDonald – No

286 Mr. Daigle – No

287 Ms. Luszcz – No

288

289 Item 12: Does the development create the regional impacts not listed in items 1
290 through 11?

291



Planning Board Minutes
January 18, 2024 @ 7:00 PM
Media Center Raymond High School
45 Harriman Hill Road, Raymond, NH 03077

292 The board concluded that there are no other areas of regional impact.

293

294 Ms. Luszcz announced that based off of the RSA, the project does have regional
295 impact so notices will have to be sent out with a copy of the meeting's minutes and
296 plans. Mr. McLeod said those that will be noticed will include the abutting towns,
297 RPC, and Strafford Planning Commission. Ms. Bridgeo also said that Lamprey
298 River Commission should be included in the notices.

299

300 **Motion:**

301

302 **Mr. McLeod made a motion to continue application #2023-005**
303 **Mardon Woods to February 22, 2024, at the Raymond High School**
304 **Media Center, 45 Harriman Hill Road at 7:00pm; Mr. McDonald**
305 **seconded the motion.**

306

307 **A roll call vote was taken,**

308 **Mr. McDonald – Yes**

309 **Mr. Daigle – Yes**

310 **Ms. Gott – Yes**

311 **Ms. Bridgeo – No**

312 **Mr. McLeod – Aye**

313 **Ms. Luszcz – Yes**

314

315 **The motion passed with a vote of 5 in favor, 2 opposed, and 0 abstention.**

316

317 **Application #2023-014 Mardon Woods Lot Line Adjustment:** A Lot Line
318 Adjustment has been submitted by Jones and Beach Engineers, Inc. on behalf of
319 Tuck Realty Corp. The applicant is proposing a multi-family residential project
320 consisting of 148 duplexes for a total of 296 dwelling units with clubhouse facilities.
321 Approximately .24 acres of wetland disturbance is associated with the plan. The
322 property is identified as Raymond Tax Map 17, Lots 66 & 82 located at 65 and 101
323 Batchelder Road within the Town of Raymond and is within the C3W zoning district
324 and Groundwater Protection Overlay.

325

326 **Motion:**

327

328 **Mr. McLeod made a motion to continue application #2023-014**
329 **Mardon Woods Lot Line Adjustment to February 22, 2024, at the**
330 **Raymond High School Media Center, 45 Harriman Hill Road at**
331 **7:00pm; Mr. McDonald seconded the motion.**

332

333 **A roll call vote was taken,**



Planning Board Minutes
January 18, 2024 @ 7:00 PM
Media Center Raymond High School
45 Harriman Hill Road, Raymond, NH 03077

334 **Ms. Gott – Yes**
335 **Ms. Bridgeo – No**
336 **Mr. Mcleod – Aye**
337 **Mr. McDonald – Yes**
338 **Mr. Daigle – Yes**
339 **Ms. Luszcz – Yes**

340
341 **The motion passed with a vote of 5 in favor, 1 opposed, and 0 abstention.**

342
343 **Site Plan Regulations** – The Planning Board will consider revisions to the Town of
344 Raymond Site Plan Regulations, last amended October 6, 2022.

345
346 The Board will request a copy of the site plan regulations to read for approval per
347 Mr. McDonald's updates.

348
349 **Public Comment:**

350 None.

351

352 **Approval of Minutes:**

353

354 **December 21, 2023**

355

- 356 • Line 11 Mr. McLeod had an excused absence and Planning Director was
- 357 never required to be at meetings so not absent, just removed
- 358 • Line 186 change "budge" to "budget"

359

360 **Motion:**

361

362 **Mr. McLeod made a motion to accept the December 21, 2023**
363 **meeting minutes as amended; Mr. Daigle seconded the motion.**

364

365 **A roll call vote was taken,**

366 **Mr. McDonald – Yes**

367 **Mr. Daigle – Yes**

368 **Ms. Bridgeo – Yes**

369 **Ms. Gott – Yes**

370 **Mr. Mcleod – Aye**

371 **Ms. Luszcz – Aye**

372

373 **The motion passed with a unanimous vote of 6 in favor, 0 opposed, and 0**
374 **abstention.**

375



Please Note:

Requests must be received 30 days in advance of use (whenever possible). Requests may need approval from the Emergency Management Working Group and/or Technical Review Committee before final approval from the Board of Selectmen.

Application for Use of Public Lands Town of Raymond, NH

Date of Application: 5-03-24 Date Received (office use only): _____

Organization Requesting Use: Scouts BSA Troop 3

Responsible Person's Name: Jonathan McCosh

Address: 59 Onway Lake Road

Telephone: (H) 603-895-1108 (C) 603-706-7033

Email Address: jonmccosh@hotmail.com

Public Land to be used: Town Common & Gazebo

Public Roads to be used: (if applicable): _____

➤ Attach maps with routes marked to show plan for any event on public roads. *(Attach extra sheets to this form, if applicable)*

Are you requesting any public road closures: YES / NO list roads: _____

Detailed Description of use: Troop Year End Court of Honor and Eagle Award Ceremony

Description of Raymond Community Impact: Promotes scouting in the town of Raymond

Date(s) of proposed use: Wednesday, June 12th

Starting Time: 6:30PM Ending Time: 8:30PM

(make sure to include set-up and clean-up time)

Will an inclement weather date be needed? If yes, what is the proposed date: No
Maximum (estimated) number of people attending event: _____

YES NO Will sound amplifiers / PA systems / air horns be used? If yes, describe use: _____

YES NO Will the applicant be generating revenue of any kind for the event? If yes, describe: _____

YES NO Will there be fundraising, solicitation, or fees charged while on town property? If yes, describe: _____

YES NO Will food / beverages* / merchandise be sold? If so, describe: _____

**Youth sports field rentals - applicants may not run concessions unless approved by the youth sports organizations.*

YES NO Will portable bathrooms be needed? if so, number of units: _____

YES NO Will the event require field preparation / painting / lining? If so, describe: _____

YES NO Will you require access to electricity? If Yes, describe need: _____

YES NO All trash generated from the event must be removed – Carry In – Carry Out. Or a dumpster may be rented for the event. Will a dumpster rental be necessary? If yes, what is the amount of waste anticipated? _____

YES NO Will police protection / traffic control / parking management be necessary? If yes, you will need to contact the Raymond Police Department (895-4747) to schedule.

YES NO Are there any special provisions / requests that are not addressed? The Request
had been made within the deadline to Raymond Rec. per the previous procedure.

➤ **Proof of Insurance must be provided for all organizations/vendors/businesses prior to event and on file with the Town Office (if not a Town sponsored event)**

- Please note: If you are planning on using the Recreational Rails to Trails for your event, make sure you contact DRED (*Department of Resources and Economic Development*) at 271-2665 to get a permit.

If applicable, you will be asked to meet with the Technical Review Committee and/or Emergency Mgt. Working Group for final approval at a minimum of 14 days prior to event. The organization may be asked to appear before the Board of Selectmen when the request is posted to the meeting agenda. The Town Manager's Assistant will you on the Friday before the meeting.

Disclosure: Raymond Board of Selectmen have the discretion to waive or reduce fees if the event is deemed to directly benefit the residents of Raymond.

Is the Applicant Requesting Fee be Waived: No Yes:

Emergency Mgt. Working Group Approval

Technical Review Committee Approval

Signature: _____

Signature: _____

Date: _____

Date: _____

Office Use Only	
Total Fees: _____	
Paid: CASH / Check # _____	
Date: _____	
Total Fines: _____	
Paid: CASH / Check # _____	
Date: _____	

Board of Selectmen Approval

[Signature] 6-3/24
Chairperson

[Signature] 6/3/2024
Vice Chair

[Signature] 6/3/24

[Signature] 6/3/24

[Signature] 6/3/24

Date: *6/3/2024*



Town of Raymond, New Hampshire Fee Schedule for Facilities/Events

Location/Event	Non-Profit Organizations		For-Profit Organizations	
Town Common	\$50		\$200	
Riverside Park	\$50		\$200	
- Disc Golf Course (Tournament)	\$6 per player		\$10 per player	
Cammett Rec Area	Hour	Game Block	Hour	Game Block
- CRA Baseball 1	\$25	\$50	\$50	\$100
- CRA Baseball 2	\$25	\$50	\$50	\$100
- CRA Baseball 3	\$25	\$50	\$50	\$100
- CRA Soccer U14	\$75	\$125	\$125	\$225
- CRA Soccer U12	\$50	\$75	\$75	\$125
- CRA Soccer U10	\$40	\$50	\$75	\$100
107 Fields	Hour	Game Block	Hour	Game Block
- 107 Football Field	\$75	\$150	\$125	\$250
- 107 Babe Ruth Field	\$75	\$125	\$125	\$225
- 107 Softball 1	\$25	\$50	\$50	\$100
- 107 Softball 2	\$25	\$50	\$50	\$100
- 107 T-ball Field	\$25	\$50	\$50	\$100
Torrent Hall	\$25 (2-hours)		\$50 (2-hours)	
Road Race Permit	\$100		\$250	

- Fees are list per hour and by a one game block unless noted.
- Painting / Lining Fees per field (\$50 discount for additional fields on same date)
- Football Field \$250
- Soccer/Lacrosse/Field Hockey \$150
- Baseball/Softball \$100

Set-up / Clean-up / Maintenance charge is \$50 per employee per hour. To be billed following the event. Any organization who does not make payment will be prohibited from future use.

There may be additional costs associated with Port-a-Johns, Dumpster Use/Waste Disposal, Electrical Use, and Road Closures/Police Details based on the type of event. These will be charged on an actual cost for each activity if required.

Disclosure: Raymond Board of Selectmen have the discretion to waive or reduce fees if the event is deemed to directly benefit the residents of Raymond.

Facility Use Guidelines

The Town of Raymond reserves the right to implement policies, rules and regulations for the use of Town facilities in order to promote the overall safety of patrons, as well as to safeguard and protect these parks & facilities. The Town of Raymond reserves the right to suspend usage and scheduling privileges if any applicant/organization fails to comply with Town policies, and site-specific rules and regulations, and all legal requirements.

- The applicant/organization will be held responsible for all actions, behavior and conduct of all patrons, guests, and members associated with the event.
- In addition, the applicant/organization will be responsible for any property damages incurred directly as the result of use and agree to reimburse the Town of Raymond for any loss or damage to property.
- Full payment must be received at least one week (7 days) prior to the scheduled use of the facility.
- Youth leagues are not authorized to reallocate any unused and previously scheduled field/facility times to another league or organization.

Additionally, all RSA & Town Ordinances apply (see Town of Raymond website for additional information).

Requirements from applicants

- Facility Request Form must be completely filled out.
- Current liability insurance naming the Town of Raymond as certificate holder and as an additional insured on the policy.
- Payment of all fees (Cash or Check only)
- Police Detail (if necessary) must be scheduled through the Raymond Police Department 895-4747. *Detail to be paid by organization renting/hosting the location/event*
- Parks Employee may need to be scheduled over the weekend for field prep and/or maintenance. *The Employee to be paid by organization renting/hosting the location/event.*
- All trash generated from the event must be removed – Carry In – Carry Out. Or a dumpster may be rented for the event. *Trash barrels may be scheduled for use and emptied by the organization renting/hosting the location/event.*

The following items are prohibited:

- No field prep or maintenance of fields. All work on fields to be done by Parks employees or Raymond Youth League Administrators.
- No alcoholic beverages on any town property at any time.
- No smoking inside any buildings, on the town common, at Riverside Park or at any ball fields
- All vehicles must be parked in legal parking spaces. Absolutely no vehicles on field areas.

Priorities for usage

- 1 Town of Raymond Events
- 2 Raymond Youth Sports Associations
Raymond School District
- 3 Raymond Organizations [Scouts/Rotary/etc] / Churches / Etc...
- 4 Non-Resident Youth Sports / Businesses / Private Camps /

Facility Reservation Process

- Application completed minimum of 30 days prior to event.
- Application turned in to Town of Raymond or Raymond Recreation.
- Based on need gather additional info and / or invite applicant to meeting.
- Large events and/or road closures will need Emergency Management Working Group and may need selectmen approval.
- Following the application review, the applicant will be notified of approval or disapproval and any additional conditions.

CAPITAL RESERVE FUND REQUEST

4 Epping Street
 Raymond, NH 03077
 (603) 895-7010
 Fax (603) 895-7064



REQUEST FROM:

DPW Water Division

CONTROL NUMBER:

2024-13

DATE OF SELECTMEN'S MEETING		CRF AVAILABLE BALANCE
6/3/2024		\$220,815.71
FUND NAME / ACCOUNT	DESCRIPTION OF FUNDING REQUEST & PROPOSED PURCHASES	AMOUNT REQUESTED
Wtr Sys Infrastructure Fund 05-8028-002	Well #3 - Redevelopment Weston & Sampson	\$18,733

Patricia Bridgeo 6/3/24
 Chair Patricia Bridgeo () Approved / Not Approved

Rani Mertyman 6/3/24
 Vice Chair D. Rani Mertyman () Approved / Not Approved

Tom Daigle 6/3/24
 Tom Daigle () Approved / Not Approved

Doug Vogel 6/3/24
 Doug Vogel () Approved / Not Approved

Anthony Clements
 Anthony Clements () Approved / Not Approved

Julie Jenks

From: Stacey Grella
Sent: Friday, May 17, 2024 1:49 PM
To: Julie Jenks
Cc: Ken Robichaud; Jackie Sampson
Subject: Well #3 - CRF Request
Attachments: W&S Quote - RaymondNH Well 3 Redevelopment.pdf

Hi there...

The Water Department is requesting the expenditure of funds from the Water System Infrastructure CRF in the amount of \$18,733 (includes the option of pre and post video). The reason for the request is that it was recently discovered during routine flushing by the water crew that there is a serious flow issue with Well #3. This well usually pumps between 150-200 gpm (gallons per minute) and is currently pumping at 61 gpm, which indicates there is an issue with the pump/motor.

Because of this, we have reached out to Weston and Sampson to have Well #3 diagnosed and cleaned. Attached is the quote from Weston & Sampson. They have put us on their schedule for early to mid June to do the work.

Well #3 was last cleaned in 2022 and was on schedule to be cleaned next year.

Jackie, can you please put this on the agenda. Scott and I are both planning on attending the meeting to answer any questions.

s

*Stacey J. Grella, Director
Department of Public Works
4 Epping Street
Raymond, NH 03077
603-895-7035
sgrella@raymondnh.gov
M-F 7:30am – 4:00pm*





55 Walkers Brook Drive, Suite 100, Reading, MA 01867

tel: 978-532-1900

www.westonandsampson.com

May 17, 2024

Raymond Water Department
4 Epping Street
Raymond, NH 03077

Re: Well Redevelopment - Well 3

Attn: Scott Keddy,

Following is our proposal for the removal and inspection of the pumping equipment and chemical redevelopment of one of the Town's Well 3.

Scope of Services

- Assist as needed to obtain the required NH DES Temporary Groundwater Discharge Permit.
- Mobilize men & equipment to/from Raymond, MA.
- Pull, disassemble, clean and inspect existing pumping equipment.
 - Upon completion of the inspection a Pump Inspection Report detailing the condition of the equipment will be prepared and submitted for review.
 - No repairs will be made without prior written authorization from the Town.
- Set, maintain and later remove developing tools including triple agitator surge block and submersible can or centrifugal pump.
- Set up equipment and conduct a minimum 1-hour pre-cleaning flow test.
- Redevelop well for up to 30-hours by a combination of chemical treatments and mechanical surging & pumping.
 - All chemical solutions will be neutralized in a temporary holding tank prior to being discharged to waste at a location designated by the Town.
- Disinfect well by the addition of a minimum 50ppm chlorine solution.
- Reassemble, install and test reconditioned pumping equipment.
- Prepare and deliver a detailed Well Cleaning Report summarizing the on-site activities, data collected and any equipment modifications.

Fee

<u>DESCRIPTION</u>	<u>ESTIMATE</u>	<u>UNIT</u>	<u>UNIT COST</u>	<u>EXTENSION</u>
Mobilization / Demobilization	1	/lump sum	\$1,000.00	\$1,000.00
Remove / Clean/ Inspect / Reinstall Pump	1	/each	\$3,150.00	\$3,150.00
Set Up / Tear Down of Surge Rig & Equipment	1	/foot	\$1,750.00	\$1,750.00
Machine Time for Redevelopment	30	/foot	\$350.00	\$10,500.00
Chemicals				
Muriatic Acid	110	/gallon	\$9.00	\$990.00
Phosphates	50	/pound	\$5.00	\$250.00
Chlorine	2	/gallon	\$9.00	\$18.00
Neutralization Chemicals	1	/lump sum	\$325.00	\$325.00
Estimated Cost for Well Redevelopment:				\$17,983.00

Optional Task

Pre & Post Video Inspection	1	/lump sum	\$750.00	Yes / No
-----------------------------	---	-----------	----------	----------

Terms

- Due to the use of heavy equipment and hazardous chemicals, the W&S field crew will consist of two (2) men for all on-site activities.
- No additional out-of-scope work will be completed without prior written approval from the Town.
- Pricing is valid for 45-days and excludes payment of prevailing wage rates and taxes. Payment terms are net 30-days.
- Field work will be scheduled only upon return of a signed copy of both this proposal and the attached Terms & Conditions.
- If this work is tax exempt, please provide a Tax Exempt Certificate along with the signed proposal for our records.

We trust that you will find this quote complete, however, if you have any questions or require additional information please contact Tom Hydro at 978-333-2273 or via email at hydrot@wseinc.com.

Thank you for the opportunity to provide this quotation.

Weston & Sampson CMR, Inc.

Thomas S. Hydro
General Manager

Scope, Pricing and Terms & Conditions Accepted by:

(for the Raymond Water Department)

Date: _____ P.O. #: _____

Total Amount Approved: \$ _____

CAPITAL RESERVE FUND REQUEST



4 Epping Street
 Raymond, NH 03077
 (603) 895-7010
 Fax (603) 895-7064

REQUEST FROM:

CONTROL NUMBER:

DPW Water Division

2024-10

DATE OF SELECTMEN'S MEETING		CRF AVAILABLE BALANCE
6/3/2024		\$220,815.71
FUND NAME / ACCOUNT	DESCRIPTION OF FUNDING REQUEST & PROPOSED PURCHASES	AMOUNT REQUESTED
Water System Infrastructure Fund 05-8028-002	<p>Well #4 Cleaning Water Flow/Quality Testing</p> <p>Vendors: Weston & Sampson – Cleaning GZA/Emery & Garrett – Water Flow/Quality Testing</p>	\$48,250

Patricia Bridgeo
 Chair Patricia Bridgeo Approved / Not Approved

D. Rani Merryman 6/3/2024
 Vice Chair D. Rani Merryman Approved / Not Approved

Tom Daigle 6/3/24
 Tom Daigle Approved / Not Approved

Doug Vogel 6/3/24
 Doug Vogel Approved / Not Approved

Anthony Clements
 Anthony Clements Approved / Not Approved

Julie Jenks

From: Stacey Grella
Sent: Thursday, April 18, 2024 9:31 AM
To: Julie Jenks
Cc: Scott Keddy; Jackie Sampson; Ken Robichaud
Subject: CRF Request - Cleaning Services for Well #4
Attachments: Well #4 Cleaning 2024.pdf; 2420_001.pdf; Emery And Garret Flow Testing Quote 2024 (Well 4 Clean).pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Julie...

The Water Department is requesting the expenditure of funds from the "Water System Infrastructure CRF" in the amount of **\$48,250**. This is for the cleaning services for Well #4.

The cleaning bid was put out on February 23rd with a submittal deadline of March 21st. We only received one response to the bid and that was from Weston & Sampson for a cost of **\$32,550** (attached). As part of this cleaning process, GZA/Emery & Garrett will be conducting flow and water quality testing (attached is a quote from Emery & Garrett for **\$15,700**). GZA/Emery & Garrett are the engineers that we have always used for any ground water work, investigations, and well studies so this portion of the work was not put out to bid.

These wells are routinely cleaned on a rotating schedule, however, Well #4 has not been cleaned since its installation in 2018. This is a vital element to the proper performance of the well. It should be noted that the cleaning of Well #4 is more expensive than the cleanings of the other wells due to the fact that this is a bedrock well as opposed to a gravel well, and also because Well #4 is approximately 380 feet deep as opposed to our other wells are approximately 60 feet deep.

This work needs to be scheduled for no later than June of this year.

Jackie, Scott and I would like to be placed on the BOS agenda for their May 6th meeting to discuss this request in more detail with the Board.

If you guys need anything else, please let me know. Thank you!

s

*Stacey J. Grella, Director
Department of Public Works
4 Epping Street
Raymond, NH 03077
603-895-7035
sgrella@raymondnh.gov
M-F 7:30am – 4:00pm*



Town of Raymond, NH Department of Public Works Request for Proposals

Well #4 Cleaning Services 2024

The Town of Raymond, New Hampshire is soliciting proposals from contractors interested in providing well cleaning and redevelopment services.

Interested contractors shall provide the Town with written descriptions of their proposal outlining experience, references, materials to be used, cost, time frame, methods, and services to be provided by the contractor, and any services anticipated to be required from the Town.

All proposals must be provided in hard copy within a sealed envelope and clearly labeled "**Well #4 Cleaning Services 2024**" by the deadline noted below:

Deadline for receipt of proposals is 2:00 p.m., Thursday, March 21, 2024
(Bids will be opened at the DPW Office at 4 Epping Street, Raymond, NH)

Interested parties should contact the Town of Raymond, Public Works Department, 4 Epping Street, Raymond, NH 03077 to obtain a copy of the proposal criteria.

GENERAL

The Town of Raymond is soliciting proposals from contractors interested in providing services for the cleaning and redevelopment of Well # 4.

INTRODUCTION

The Town of Raymond hereinafter, "Town" is a municipal corporation in the State of New Hampshire, in the County of Rockingham, with an official place of business at 4 Epping Street, Raymond, NH 03077.

INTENT

It is the intent of the Town of Raymond to enter into an agreement, through its Public Works Director or his/her designee and the selected contractor, for the rating, cleaning, pump cleaning and inspection, before and after video inspecting, and well redeveloping. Further, the contractor shall be responsible for furnishing all necessary equipment, labor, supplies, and personnel to satisfy this intent. **The contractor will be working with Emery and Garrett as they will be flow testing and sampling the well at different pumping rates throughout the cleaning process.**

SUBMITTAL

Interested contractors shall provide the Town a written narrative proposal outlining experience, references, process, and materials to be used, cost, schedule, methods, and services to be provided by the contractor, and services anticipated to be required from the Town. This written narrative is a key consideration in the selection of a Contractor.

All material submitted in response to this RFP shall become the property of the Town and shall not be returned.

DUE DATE

To be eligible for consideration, proposals must be received by the Town at its official place of business, in accordance with the instructions contained in this RFP, **no later than 2:00 pm, on Thursday, March 21, 2024 (Bids will be opened at the DPW Office at 4 Epping Street, Raymond, NH).**

LOCATION

Production Well # 4 is a bedrock well located to the south-east of Raymond High School, at the far edge of the athletic field. The well is accessed by a gravel road between the SAU building that leads to the lower field.

CLEANING HISTORY

Production Well #4 was drilled in January and February of 2014 and put online in 2017. The well was completed by Emery and Garrett. The well started at 375 ft deep, 6-inch diameter test well and later converted to a 380 ft 8-inch diameter well. The well is permitted for 250 GPM.

PROCEDURE

Pre-Cleaning- Test pump for a minimum of one hour prior to chemical injection, recording static water level, drawdown level, pump rate, discharge rate, voltage, and amperage at each of three pump-operating points. In addition, the well interior shall be video inspected. Current specific capacity and pump performance shall be calculated.

Pump Equipment Removal & Reinstallation - The pump equipment shall be removed and visually inspected. The equipment shall be transported by and to the selected contractor's facility for disassembly, inspection, cleaning, painting, and reassemble. Any equipment not serviceable or excessively worn shall be brought to the Town's attention, with a proposal and cost estimate for repair or replacement. All old parts shall be returned to the Town. The contractor shall make authorized repairs then reassemble and reinstall the pump and equipment. A written pump inspection report shall be provided.

Well Cleaning - Performed in accordance with the selected contractor's proposal.

Sieve Analysis – Perform and record a sieve analysis.

Post-Cleaning - Conduct a one-hour pump test of the cleaned and redeveloped well and its equipment. Said test shall record and compare results of the post cleaning to the cleaning results. In addition, the well shall be video recorded after cleaning.

DISINFECTION

Following completion of the work, the selected contractor shall be responsible for disinfecting the well, obtaining representative water samples, and having said samples tested to verify the well's purity.

FINAL REPORT

Following completion of all the work, a written report detailing the work done, repair parts furnished, redevelopment procedures, sieve analysis, chemicals used, and the results of the redevelopment shall be made and submitted with the final invoice for the work.

COMMENCEMENT

It is the Town's intent to have the selected contractor begin the work as soon as possible after contractor selection, and execution of a contract. It is anticipated the work would be performed in the months of April and/ or May, but no later than May 31, 2024. Failure to complete the work within this time frame may result in nullification of the Contract.

CONSIDERATIONS

The major consideration for the Public Works Director or his/her designee is the prompt, efficient cleaning, and redevelopment of the well, in the most economical manner, at the most reasonable price, with the least amount of disruption, restoring the pump and well's specific capacity to as close to original as feasible.

ALTERNATIVES

The Town is interested in any alternatives the contractor may wish to propose that address the need to provide a means to increase the well's specific capacity and pump's efficiency.

SELECTION CRITERIA

Selection shall be based upon whichever proposal is determined by the Public Works Director or his/her designee to be in the best interest of the Town of Raymond, NH. After full consideration of cost schedule, methods, and overall value. **Selection shall not be made purely on cost alone.**

INSURANCE

The selected contractor/developer shall be required to maintain general liability and other insurance as is appropriate for the work being performed. Excess Liability, Automotive Liability, Protective Liability, and General Liability coverage shall be a minimum of \$2,000,000 each. The Town shall be named as additional insured, on the policy.

PERMITS

The Town of Raymond is in the process of and shall obtain the required groundwater discharge permit. It shall be the responsibility of the selected contractor to comply with said permit.

BONDS

No bid or performance bonding is required.

LIMITATION

This solicitation does not commit the Town to award a contract, pay any costs incurred in preparing a proposal, or to procure or contract for any services or supplies.

The Town reserves the right to reject or accept any and/or all the proposals received for any reason which the Board of Selectmen determines is in the best interest of the Town.

Further, the Town reserves the right to negotiate with any and/or all qualified sources, or to cancel in part, or in its entirety the solicitation for whatever reason is determined by the Board of Selectmen to be in the best interests of the Town.

EQUIPMENT

All vehicles and equipment utilized shall meet all local, state, and federal regulations. The selected contractor shall be required to demonstrate they have enough equipment to assure them that there will be no delays in carrying out the work. The selected contractor shall be required to display its company name and telephone number on both sides of the vehicles or equipment utilized.

PERSONNEL

The selected contractor shall provide licensed and qualified personnel through the duration of the contract to perform all tasks proposed.

ACCESS

The Town shall provide and maintain adequate access for vehicles, personnel, and equipment from the public road network to the well site.

END OF PROPOSAL

Pricing will remain in effect for ninety (90) days.

The Town of Raymond reserves the right to modify, eliminate or alter various tasks in this contract.

Bids will be opened at the Department of Public Works office at 4 Epping Street in Raymond, NH at 2:00pm on Thursday, March 21, 2024.

This Request for Proposals, if accepted, will be considered a binding Contract.

BIDS SHALL BE SUBMITTED IN SEALED ENVELOPE CLEARLY MARKED "WELL #4 CLEANING SERVICES 2024"

Executed by a *DULY AUTHORIZED* member of the company :

Name *Title* *Date*

Name *Title* *Date*

Business Address: _____

Business Phone: _____

e-mail address: _____

e-mail address: _____

Town of Raymond Contacts:

Scott Keddy, Water Foreman
603-895-7050
skeddy@raymondnh.gov

Stacey Grella, Operations Manager
603-895-7036
sgrella@raymondnh.gov

Ken Robichaud, Town Manager
603-895-7006
townmanager@raymondnh.gov

March 19, 2024

Scott Keddy
Town of Raymond
Department of Public Works
4 Epping Street
Raymond, NH 03077

Re: Well #4 Cleaning Services 2024

Weston & Sampson CMR, Inc., a licensed Well Driller and Pump Installer in the State of New Hampshire, submits the following qualifications and scope of services information for the proposed cleaning and testing of the Town's bedrock Well #4.

We will assist the Town in obtaining the required NH DES Temporary Groundwater Discharge Permit for the well cleaning activities.

Experience

The staff of the W&S CMR, Inc Well & Pump group has decades of experience servicing and maintaining high-capacity groundwater sources of supply throughout New England and Eastern New York. With three operations offices between New Hampshire, Massachusetts, and Connecticut we have up to seven well maintenance & repair crews, two well drilling & construction crews, and a well & pump testing crew.

Client references and an equipment list have been included as attachments for your reference.

Approach

Prior to removing the existing submersible pump a pre-cleaning pumping test will be conducted with flow rate, water level, discharge pressure, and motor Amps being collected and recorded.

The pumping equipment will then be removed and inspected on site by our crew with a Pump Inspection Report to be prepared that will detail the condition of the equipment and offer recommendations for repair as needed. No repairs will be completed without prior written authorization from the Town.

As required, a pre-cleaning video inspection of the well casing and open borehole will be conducted and digitally recorded. During this inspection the well will be pumped to waste at a low flow rate to provide as clear a picture as possible so that structural features can be observed and noted.

The redevelopment of a bedrock well differs from the procedures that would be employed for an overburden well primarily due to the very nature of the aquifer that is dependent upon contributions from fractures in the bedrock versus a well-defined sand & gravel aquifer. Also, the uneven and sometimes unstable nature of the open bedrock boring prohibit the use of surge blocks to generate the energy required to loosen and remove deposits.

Our proposed methodology for the cleaning of Well #4 will include pumping and backwashing the well utilizing airlift pumping with the intake of the development tools placed at or just above fracture zones that have been previously identified by the Town's Consultants and confirmed by the completion of a pre-cleaning video inspection of the well. At each fracture zone the pumping and backwashing will be conducted to increase the velocity of the water as it moves in and out of the fractures with the goal of dislodging and removing mineral, sediment and biological deposits that have accumulated over time. The amount of color and materials produced will be monitored to determine the effectiveness of the effort and whether chemical additions should be made to breakdown and loosen deposits. Any proposed chemical additions would be discussed with and approved by the

Tools prior to proceeding. The solutions would be placed/tremied into the fracture zone through the developing tools and then surged and backwashed into the fractures prior to being pumped to waste and neutralized as needed. Once the water being produced from a specific fracture has cleared the tools will be reset at the next fracture zone and the process repeated until all identified major fractures have been surged.

Once the developing tools have been removed a post-cleaning video inspection will be completed and recorded in the same manner as the pre-cleaning.

Prior to reinstallation of the pumping equipment the well will be disinfected by the addition of a minimum 50ppm chlorine solution.

A final test of the well and pumping equipment will be conducted in the same manner as the pre-cleaning test with the same data collected and recorded for inclusion in the final report.

Throughout the testing and redevelopment procedures the W&S CMR crew will work closely with Emery and Garrett personnel to conduct specific flow testing and sample collection as needed. We anticipate that a plan for this testing will be submitted and discussed during a pre-construction meeting so that we can be prepared and plan accordingly to accommodate these efforts.

We trust that you will find this proposal complete, however, if you have any questions or require additional information, please contact Tom Hydro at 978-333-2273 or via email at hydrot@wseinc.com.

Thank you for the opportunity to provide this quotation.

Sincerely,
Weston & Sampson CMR, Inc.



Thomas S. Hydro
General Manager

TOWN OF RAYMOND, NEW HAMPSHIRE

Bid Sheet

WELL # 4 CLEANING 2024

Bids are due by 2:00pm on March 21, 2024

(Bids will be opened at the DPW Office at 4 Epping Street, Raymond, NH)

Well Cleaning Tasks	Quantity	Unit	Unit Price	Total
Mobilization/Demobilization (Lump Sum)	<u>1</u>	<u>LS</u>	<u>\$1,850.00</u>	<u>\$ 1,850.00</u>
Perform pump test /before/after (Lump Sum)	<u>1</u>	<u>LS</u>	<u>\$ 750.00</u>	<u>\$ 750.00</u>
Remove disassemble, inspect, clean and reinstall pump (Lump Sum)	<u>1</u>	<u>LS</u>	<u>\$5,500.00</u>	<u>\$ 5,500.00</u>
Written pump inspection report (Lump Sum)	<u>1</u>	<u>LS</u>	<u>n/c</u>	<u>\$ 0.00</u>
Setup/remove well cleaning tools & equipment (Lump Sum)	<u>1</u>	<u>LS</u>	<u>\$3,200.00</u>	<u>\$ 3,200.00</u>
Video inspection before/after (Lump Sum)	<u>1</u>	<u>LS</u>	<u>\$1,400.00</u>	<u>\$ 1,400.00</u>
Well redevelopment (hourly) (Lump Sum)	<u>40</u>	<u>HR</u>	<u>\$ 350.00</u>	<u>\$ 14,000.00</u>
Written Final Report (Lump Sum)	<u>1</u>	<u>LS</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>
<hr/>				
Muriatic acid (gal.)	<u>20</u>	<u>GALLON</u>	<u>\$ 100.00</u>	<u>\$ 2,000.00</u>
Hydrated lime (lbs.)	<u>50</u>	<u>POUND</u>	<u>\$ 2.00</u>	<u>\$ 100.00</u>
Johnson, NuWell 220, Dispersant Polymer (gal.)	<u>0</u>	<u>GALLON</u>	<u>\$ 98.00</u>	<u>\$ 0.00</u>
Johnson, Nu-Well (410)	<u>0</u>	<u>GALLON</u>	<u>\$ 98.00</u>	<u>\$ 0.00</u>
Calcium hypochlorite (lbs.)	<u>25</u>	<u>POUND</u>	<u>\$ 8.00</u>	<u>\$ 200.00</u>
Sodium metabisulfite (lbs.)	<u>50</u>	<u>POUND</u>	<u>\$ 5.00</u>	<u>\$ 250.00</u>
Sodium Hexametaphosphate (lbs.)	<u>0</u>	<u>POUND</u>	<u>\$ 5.00</u>	<u>\$ 0.00</u>
Neutralization Chemicals	<u>0</u>	<u>LS</u>	<u>\$ 375.00</u>	<u>\$ 0.00</u>
Other (please explain) <u>Additional Pump Testing of Well EGGI</u>	<u>8</u>	<u>HR</u>	<u>\$ 350.00</u>	<u>\$ 2,800.00</u>
TOTAL BID PRICE				<u>\$ 32,550.00</u>

COMPANY SUBMITTING BID: Weston & Sampson CMR, Inc.

Pricing will remain in effect for ninety (90) days.


The Town of Raymond reserves the right to modify, eliminate or alter various tasks in this contract.

Bids will be opened at the Department of Public Works office at 4 Epping Street in Raymond, NH at 2:00pm on Thursday, March 21, 2024.

This Request for Proposals, if accepted, will be considered a binding Contract.

BIDS SHALL BE SUBMITTED IN SEALED ENVELOPE CLEARLY MARKED "WELL #4 CLEANING SERVICES 2024"

Executed by a *DULY AUTHORIZED* member of the company :

	Stephen Richard, President	March 19, 2024
Name	Title	Date
_____	_____	_____
Name	Title	Date

Business Address: Weston & Sampson CMR, Inc.
55 Walkers Brook Dr, Suite 100, Reading, MA 01867

Business Phone: 978-532-1900

e-mail address: richards@wseinc.com

e-mail address: _____

Town of Raymond Contacts:

Scott Keddy, Water Foreman
603-895-7050
skeddy@raymondnh.gov

Stacey Grella, Operations Manager
603-895-7036
sgrella@raymondnh.gov

Ken Robichaud, Town Manager
603-895-7006
townmanager@raymondnh.gov

Clerk's Certificate of Vote

The undersigned, Clerk of Weston & Sampson CMR, Inc., hereby certifies that, at a meeting duly called in accordance with the by-laws, the Board of Directors unanimously passed the following resolution on December 14, 2023.

VOTED: To authorize

Stephen J. Richard

Francis M. Ricciardi

Acting individually, to execute and deliver on behalf of the Corporation, contracts for professional services, up to \$5,000,000 in value, which are in the ordinary course of the Corporation's business, during fiscal year 2024.

VOTED: To authorize

John A. Bocchino, Jr.
Robert A. Goober

Michael J. Scipione

Acting individually, to execute and deliver on behalf of the Corporation, contracts for professional services, up to \$2,000,000 in value, which are in the ordinary course of the Corporation's business, during fiscal year 2024.

VOTED: To authorize

David M. Elmer
Salvatore V. Ferrara
Thomas S. Hydro

Paul W. Jensen
Daniel Sampson

acting individually, to execute and deliver on behalf of the Corporation, contracts for Professional Services which are in the ordinary course of the Corporation's business, not including contracts exceeding \$500,000, during the fiscal year 2024.

VOTED: To authorize

Robert L. Mitchell
Rodney Van Deusen, Jr.

Owen Murray

acting individually, to execute and deliver on behalf of the Corporation, contracts for Professional Services which are in the ordinary course of the Corporation's business, not including contracts exceeding \$100,000, during the fiscal year 2024.

VOTED: To authorize

Vito Ciaramitaro

John Ellis

acting individually, to execute and deliver on behalf of the Corporation, contracts for Professional Services which are in the ordinary course of the Corporation's business, not including contracts exceeding \$50,000, during the fiscal year 2024.

The undersigned further certifies that the above vote has not been amended or rescinded and remains in full force and effect as of the date set forth below.



Christopher M. Perkins, PE, Clerk

March 19, 2024

Date

Weston & Sampson CMIR, Inc.
Corporate Officers

CEO:	Francis M. Ricciardi	20 Fernway, Lynnfield, MA 01940	978-532-1900
President:	Stephen J. Richard	17 Kibrel Court, Sandown, NH 03873	978-532-1900
Treasurer:	Francis M. Ricciardi	20 Fernway, Lynnfield, MA 01940	978-532-1900
Assistant Treasurer:	Jeffrey J. Alberti	12 Lawrence Drive, Franklin, MA 02038	978-532-1900
Clerk:	Christopher M. Perkins	28 Leach Road, Kittery, ME 03904	978-532-1900
Assistant Clerk:	Jeffrey J. Alberti	12 Lawrence Drive, Franklin, MA 02038	978-532-1900
Assistant Clerk:	Donald G. Gallucci	14 Sargent Street, Beverly, MA 01915	978-532-1900
Assistant Clerk:	David M. Elmer	215 Nahant Road, Nahant, MA 01908	978-532-1900
Assistant Clerk:	Vito J. Ciaramitaro	673 Western Ave, Gloucester, MA 01930	978-532-1900
Registered Agent:	CT Corporation		

State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that WESTON & SAMPSON CMR, INC. is a Massachusetts Profit Corporation registered to transact business in New Hampshire on December 29, 2006. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **569699**

Certificate Number: **0006529150**



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 8th day of January A.D. 2024.

A handwritten signature in black ink, appearing to read "D. Scanlan", is written over a faint circular stamp that matches the Seal of the State of New Hampshire.

David M. Scanlan
Secretary of State

Business License No: 1924
Individual License No: W1955



BE IT KNOWN THAT
THOMAS HYDRO
DBA
WESTON & SAMPSON CMR, INC
is licensed in accordance with the provisions of RSA 482-B:5
as a
PUMP INSTALLER
in the State of New Hampshire
New Hampshire Water Well Board

Exp. Date: 6/30/2024

Chair: *Bart Cushing*

Business License No: 1924
Individual License No: W1955



BE IT KNOWN THAT
THOMAS HYDRO
DBA
WESTON & SAMPSON CMR, INC
is licensed in accordance with the provisions of RSA 482-B:5
as a
WWC
in the State of New Hampshire
New Hampshire Water Well Board

Exp. Date: 6/30/2024

Chair: *Bart Cushing*

WELL & PUMP SERVICES

inspection, maintenance & repair

For more information, contact:

Thomas Hydro
(978) 977-0110 x 5021
hydrot@wseinc.com

Blake Martin
(978) 977-0110 x 2290
martinb@wseinc.com



■ Annual Well & Pump Inspection & Testing Service

Flow testing to evaluate condition of well and pumping equipment

Beneficial for budget and maintenance planning

■ Emergency Pump & Motor Inspection & Repair Service

■ Downhole Color Video Inspection Services

Firsthand view of well casing & screen

Pre- & post cleaning inspections

Verification of well construction details

■ Well Cleaning & Redevelopment

Chemical treatments

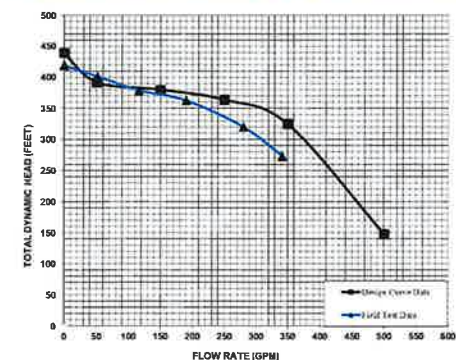
Surge & pump development

■ Vertical Turbine & Submersible Well Pump Sales & Service

Goolds Pumps

US Vertical Hollow Shaft Motors

Centripro & Franklin Electric Submersible Motors



Weston & Sampson offers comprehensive maintenance services for potable groundwater supply wells and associated pumping equipment. Our staff conducts annual inspection flow tests to evaluate well and pump conditions, assists with maintenance scheduling and budget planning, and provides complete rehabilitation services, including customized chemical treatments, surge and pump redevelopment, and pumping equipment repair/replacement. Weston & Sampson staff have nearly 90 years of experience in the field, and the expertise to assist both municipal and industrial clients with the management of one of their most valuable assets.

CONSTRUCTION CAPABILITIES

construction, maintenance, & repair

For more information, contact:

800.SAMPSON

info@westonandsampson.com



Weston & Sampson is licensed to perform construction as a general contractor. We specialize in water, sewer, utility, and drainage related projects for both public and private clients throughout the region.

Our portfolio of construction projects includes:

- Treatment plants
- Pump stations
- Pipelines (water, sewer, and drain)
- Swimming Pools
- Intakes/outfalls

Specialized services include:

- Excavation
- Dewatering/cofferdams
- Poured-in-place foundations
- Prefabricated systems/buildings
- Block and brick, and/or wood construction

Our staff is directed and managed by licensed professional engineers who are construction industry specialists and have extensive experience as both design engineers and as construction contractors.

Weston & Sampson's clients include municipal, institutional, and private utility owners and operators, management companies, condominium associations, and industrial/ commercial plant managers as well as all types of property and facility managers.



Weston & Sampson CMR, Inc.

Well & Pump Services Qualifications & Experience Personnel

Tom Hydro, Project Manager – 31 years in water well industry – CT, MA, ME, NH, RI & VT Licensed Driller

Tom Williams, Senior Well & Pump Inspector – 48 years in water well industry as Installer and Well & Pump Inspector

Doug Johnson, Senior Pump Technician – 35 years in water well industry as Installer and Operations Superintendent

Weston & Sampson CMR Experience

Well & Pump Inspection Projects		
Pepperell, MA Water Dept.	Hanson, MA Water Dept.	West Rutland, VT Water Dept.
United Water – Gardner, MA	Canaan, VT Water Dept.	Quonset Development Corp. (RI)
Rumford, ME Water District	Fairlee, VT Water Dept.	Northampton, MA Water Dept.
Springfield, VT Water Dept.	Northfield, VT Water Dept.	Kingston, MA Water Dept.
Wellesley, MA Water Dept.	North Conway, NH Water Precinct	Pembroke, NH Water Works
Guilford-Sangerville, ME Water District	Cotuit, MA Water Dept.	Gilbertville, MA Water District
Wareham, MA Fire District	Ashland, NH Water Dept.	Wheelwright, MA Water District
Pembroke, MA Water Dept.	Portland, CT Water Dept.	Adams, MA Fire District
Goffstown, NH Water Precinct	Farmington Village Corp. (ME)	Lincoln, NH Water Dept.
Avon Water Company (CT)	North Berwick, ME Water District	Enosburg Falls, VT Water Dept
Plainville, MA Water Dept.	Littleton, NH Water Dept.	Cromwell, CT Fire District

Well & Pump Rehabilitation Projects			
Owner	Project Description	Contact	Project Value
Bennington, VT State Hatchery	Well redevelopment – 3 wells	Fonda Papineau - 860-673-2340	\$21,595.00
Cumberland, RI Water Dept.	Well repairs/liner screen, redevelopment & pump replacement – 5 wells	Chris Champi - 401-658-0666	\$84,515.00
East Chelmsford Water District	Well repairs/liner screen & redevelopment – 1 well	Rob Conroy - 978-453-0121	\$39,455.30
Hanson, MA Water Dept.	Well redevelopment & pump replacement – 2 wells	Richard Muncey - (781) 447-1200	\$43,116.61
Hazardville Water Co, CT	Remove & replace well pump	Robert Sherwood - (860) 749-0779	\$7,650.00
Kensington, CT State Hatchery	Well redevelopment & pump replacement – 1 well	860-424-3000	\$24,415.50
Monadnock Paper Mills	Well redevelopment & pump repairs – 1 well	Dave Burnham - (603) 588-3311	\$15,250.00
North Kingstown, RI Water Dept.	Well redevelopment & pump replacement – 4 wells	Tim Cranston - 401-268-1521	\$94,197.00
Old Town, ME Water District	Well redevelopment & motor replacement – 1 well	Steve Lane - (207) 827-2145	17,696.50
Orono-Veazie, ME Water District	Well redevelopment & pump repairs – 2 wells	Ron Hidu - (207) 866-4449	\$53,857.00
Portsmouth, NH Water Dept.	Well redevelopment & pump repairs – 1 well	Albert Pratt - (603) 427-1530	\$27,020.87
Raymond, NH Water Dept.	Well redevelopment & pump replacement – 1 well	Scott Keddy - (603) 895-7036	\$14,716.00
Springfield, VT Water Dept.	Well field redevelopment – 10 wells	Roy Ferrar - 802-886-2208	\$7,400.00
United Water Rhode Island	Well repairs/liner screen, redevelopment & pump replacement – 1 well	Ed Harper - (401) 727-4300	\$37,528.80
Warren, MA Water District	Well redevelopment & pump replacement – 1 well	David Johnson - 413-436-9819	\$15,710.00
Woburn, MA Water Dept.	Well redevelopment, pump repairs, & liner screen – 1 well	Jay Corey - 781-897-5882	\$69,985.00

Well Redevelopment Projects			
Project Name	Dates of Service	Contact	Summary of Work
Cumberland, RI- Well Redevelopment & Pump Repairs	June 2020 to September 2021	Bill Descoteaux (401) 309-3904	Chemical treatment & redevelopment of Manville Wells 1, 1A, 2 & 2A
Kent County Water- Well Redevelopment & Pump Repairs	June 2020 to October 2020	Thom Burney (401) 633-2372	Chemical treatment & redevelopment of Minshnock Wells 3, 4 & 5
North Kingstown, RI- Well Redevelopment & Pump Repairs	May 2021 to June 2021	Tim Cranston (401) 268-1521	Chemical treatment & redevelopment of Well 5
Quonset Development Corp.- Well Redevelopment & Pump Repairs	January 1, 2022, to present	James Folco (401) 295-0044	Chemical treatment & redevelopment of Wells 3A & 14A

**Weston & Sampson CMR, Inc.
Well & Pump Services**

Well Rehabilitation Equipment

Weston & Sampson CMR, Inc. utilize specialized equipment for the most efficient access and performance of the well rehabilitation procedures. The standard equipment includes the following:

(3) Rear Mount Crane Pump Rigs Equipped with Hydraulic Surging Piston w/1 to 6-Foot Stroke Length

(3) Rear Mount Crane Pump Rigs Equipped with Eccentric Wheel Surge Action

(2) Cable Tool Drill Rigs with Walking Beam Surge Action

4" Steel Developing Pipe

Multiple High-Capacity Submersible Developing Pumps

Multiple 1,000- and 1,500-Gallon Neutralization Tanks

(3) Color Downhole Video Cameras w/On Screen Depth Counter

Reinforced Rubber Surge Blocks and Multiple Size Nylon Brushes

Misc. Suction & Discharge Hoses

Multiple Orifice Pipe(s)

Amperage/Voltage Meters

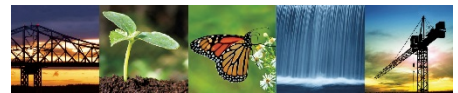
Vibration Meters

Misc. Hand Tools

Multiple 1,300 psi Pressure Washer

Safety Note:

Due to the use of heavy equipment and hazardous chemicals and the potential for exposure to electrical hazards, the Weston & Sampson CMR, Inc. field crews will consist of 2-men for all on-site activities associated with well redevelopment projects.



VIA EMAIL: skeddy@raymondnh.gov

August 1, 2023 Revised January 10, 2024
File No. 33.P000034.24

Mr. Scott Keddy
Town of Raymond
Public Works Department
4 Epping Street
Raymond, NH 03077

Re: Proposal for Assessing the Water Quality of Production Well #4 – Town of Raymond, New Hampshire

Dear Mr. Keddy:

Emery & Garrett Groundwater Investigations (EGGI), a Division of GZA GeoEnvironmental, Inc. (GZA) has prepared this proposal with regards to further evaluating the water quality of Production Well #4 in the Town of Raymond, New Hampshire.

PROJECT UNDERSTANDING AND OBJECTIVES

In recent years, suspended solids composed of iron and/or manganese compounds have been causing elevated turbidity in the distribution system near Production Well #4. Although the groundwater from Well #4 does not exceed drinking water limits for iron and has manganese concentrations slightly above the drinking water limit, suspended material is still developing, despite the addition of a sequestering agent engineered to keep the iron/manganese in solution. Limited testing of the water quality in June 2023 during a short-term testing program allowed useful characterization of the groundwater chemistry, but did not confirm what the best solution is to the problem.

This proposed scope of services will build on the results of the earlier testing, including longer-term testing, visual observation of the borehole, and a more robust groundwater sampling program designed to better understand the complex hydrogeochemical character of the groundwater withdrawn from Well #4.

SCOPE OF SERVICES

Our proposed Scope of Services to meet the Project Objectives discussed above is detailed in the following tasks:

GENERAL

Task 1 – EGGI shall make direct observations of the pumping/discharge pipe installed in Well #4 and the borehole itself. These activities are best performed in concert with planned maintenance (re-development) of Well #4 when the pumping equipment is being removed

from the borehole. Direct observation of the discharge pipe and submersible pump will allow better characterization of the suspended material and provide an opportunity to identify any biological activity (iron bacteria, slime bacteria, etc.) that could be contributing to the problem. Once the pumping equipment is removed from the borehole, a downhole video will provide direct observation of the borehole wall and particularly the water-bearing fracture zones before any well maintenance or rehabilitation is performed. This may provide insight into the cause for suspension of the dissolved iron/manganese compounds and the potential effects of biofouling.

Following maintenance/rehabilitation of Well #4, EGGI will coordinate with the drilling subcontractor to perform another downhole video for comparison with the first.

Task 2 – While the pumping equipment is removed, EGGI shall install a temporary submersible pump and pump Well #4 at a low rate (25-30 gallons per minute) for several hours. This will allow collection of groundwater samples undisturbed by the large pump and excessive pressures/velocities experienced in the permanent discharge system. Ordinarily, groundwater samples are not collected until they reach the pump station, so this will provide an opportunity to sample “raw” water quality directly from Well #4.

Task 3 – Once Well #4 has been reconnected to the pumping and distribution system, EGGI proposes to pump the well to waste at various pumping rates for 24 to 48 hours. During that testing, groundwater levels in Well #4 and another nearby well will be monitored to compare groundwater level variations with those observed during the initial testing of the Production Well. Testing of Well #4 after maintenance/rehabilitation will allow a better assessment to be made regarding the source of the turbidity, especially with regard to whether the turbidity seen at higher pumping rates is coming from the water-bearing fractures or as a result of the existing pumping/discharge system (primarily scaling on pipes).

Frequent observations of various field chemistry and physical parameters will be made throughout the testing interval. In addition, groundwater samples will be collected for laboratory analyses of iron, manganese, dissolved organic carbon, and other parameters of interest based on the interim findings from earlier phases of the investigation. Groundwater sample analyses will also include those parameters necessary to assess the effectiveness of sequestering agents recommended by a water treatment specialist.

Task 4 – EGGI shall prepare a Final Report documenting the results of the testing program and making recommendations for future maintenance and operations of Well #4. It is to be noted that a change to the diameter of the riser pipe may need to be considered.



BASIS OF BILLINGS AND BUDGET

Billings for EGGI’s/GZA’s professional services will be based on lump sum payments. Our budget to complete the work described in our Scope of Services is summarized in the table below.

TASK DESCRIPTION	COST
Task 1 – Direct Observations of Pumping Equipment and Borehole	\$1,700
Task 2 – Raw Water Monitoring Under Short-Term Pumping Conditions	\$3,700
Task 3 – Long-Term Pumping and Groundwater Sampling	\$5,800
Task 4 – Submittal of Final Report	\$4,500
COST:	\$15,700

This budget is based on the anticipated Scope of Services outlined above, which represents our judgment as to the level of effort required.

Invoices for our services will be emailed to skeddy@raymondnh.gov. Should your email or mailing addresses be different than shown herein, please notify the undersigned so that appropriate changes can be made.

SCHEDULE

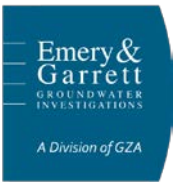
EGGI/GZA will initiate work on the project in coordination with the Town and its drilling subcontractor following your written authorization to proceed. It is anticipated the work will be performed in early 2024.

CONDITIONS OF ENGAGEMENT

This proposal and the attached Terms and Conditions for Professional Services (02/23-Edition/05-9010) will form the basis for engagement between the parties.

ACCEPTANCE

This proposal may be accepted by signing in the appropriate spaces and returning one complete copy (with attachments) to us. An executed proposal must be received prior to initiation of the services described above. Issuance of a purchase order explicitly acknowledges acceptance of the Scope of Services and Conditions of Engagement. This proposal is valid for a period of 60 days from the date of issue.



We appreciate the opportunity to work with you on this project. Please contact us if you have any questions regarding this proposal.

Very truly yours,

EMERY & GARRETT GROUNDWATER INVESTIGATIONS, A DIVISION OF GZA

James M. Emery, PG
Principal/District Office Manager
Senior Hydrogeologist

JME:rlk

\\GZAMeredith\Proposals\Props\Proposals M-Z\Raymond_RBW-Well 4 Water Quality_33.P000034.24\RBW Well4 Water Quality_33.P000034.24 Revised1-10-24.docx

Attachments: Terms and Conditions for Professional Services (02/23-Edition/05-9010)

This Proposal for Groundwater Exploration and Development Services and the attached Terms and Conditions for Professional Services (02/23-Edition/05-9010) are hereby accepted and executed by a duly authorized signatory, who by execution hereof warrants that he/she has full authority to act for, in the name of, and on behalf of the Town of Raymond, New Hampshire.

By:

Title:

_____ for the Town of Raymond, New Hampshire

Typed Name:

Date:

Billing Address (if different from above):



TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

© 2023 by GZA GeoEnvironmental, Inc.

Client ("You"): Town of Raymond

Proposal No: 33.P000034.24

Site: Raymond Production Well #4

These Terms and Conditions, together with GZA's Proposal, make up the Agreement between GZA and you, Client, named above.

BEFORE SIGNING THE PROPOSAL, BE SURE YOU READ AND UNDERSTAND THE PARAGRAPHS ENTITLED "INDEMNIFICATION" AND "LIMITATION OF REMEDIES" WHICH DEAL WITH THE ALLOCATION OF RISK BETWEEN YOU AND GZA.

1. Services. GZA will perform the services set forth in its Proposal and any amendments or change orders authorized by you (the "Services"). Any request or direction from you that would require extra work or additional time for performance or would result in an increase in GZA's costs will be the subject of a negotiated amendment or change order.

2. Standard of Care; Warranties.

- a. GZA will perform professional Services with the degree of skill and care ordinarily exercised by qualified professionals performing the same type of services at the same time under similar conditions in the same or similar locality.
- b. EXCEPT AS SET FORTH IN SUBSECTIONS 2a ABOVE, NO WARRANTY, EXPRESS OR IMPLIED, INCLUDING WARRANTY OF MARKETABILITY OR FITNESS FOR A PARTICULAR PURPOSE, IS MADE OR INTENDED BY GZA'S PROPOSAL OR BY ANY OF GZA'S ORAL OR WRITTEN REPORTS.
- c. GZA assigns to you any manufacturers' warranties of equipment or materials purchased from others, to the extent they are assignable, and your sole recourse will be against the manufacturer. Full risk of loss of materials and equipment will pass to you upon delivery to the Site, and you will be responsible for insuring and otherwise protecting them against theft and damage.

3. Payment.

- a. Except as otherwise stated in the Proposal, you will compensate GZA for the Services at the rates set forth in the applicable Proposal, amendment or change order; reimburse its expenses, which will include a communication fee calculated as a percentage of labor invoiced; and pay any sales or similar taxes thereon.
- b. Any retainer specified in GZA's Proposal shall be due prior to the start of Services and will be applied to the final invoice for Services.
- c. GZA will submit invoices periodically, and payment will be due within 30 days from invoice date. Overdue payments will bear interest at 1½ percent per month or, if lower, the maximum lawful rate. GZA may terminate the Services upon 15 days' written notice anytime your payment is overdue on this or any other project and you will pay for all Services through termination, plus termination costs. You will reimburse GZA's costs of collecting overdue invoices, including reasonable attorneys' fees (including costs for time expended by in-house counsel, which will be charged to you at the prevailing market rate for attorneys of similar experience practicing in the jurisdiction).

4. Your Responsibilities.

- a. Except as otherwise agreed in writing, you will secure the access agreements, approvals, permits, licenses and consents necessary for performance of the Services. If you are the owner or operator of the Site, you will provide GZA with all documents, plans, information concerning underground structures (including but not limited to utilities, conduits, pipes, and tanks), information related to hazardous materials or other environmental or geotechnical conditions at the Site (including, if applicable, asbestos containing materials ["ACM"]) and other information that may be pertinent to the Services or, if you are not the owner or operator of the Site, you agree to make reasonable efforts to obtain these same documents and provide them to GZA. Unless otherwise indicated in writing, GZA will be entitled to rely on documents and information you provide.

5. Right of Entry; Site Restoration. You grant GZA and its subcontractor(s) permission to enter the Site to perform the Services. If you do not own the Site, you represent and warrant that the owner has granted permission for GZA to enter the Site and perform the Services; you will provide reasonable verification on request; and you will indemnify the GZA Indemnitees for any claims by the Site owner related to alleged trespass by GZA or its subcontractors. Although GZA will exercise reasonable care to limit damage to landscaping, paving, systems and structures at the Site, you acknowledge that some damage may occur even with the exercise of due care and you agree to compensate GZA for any restoration it is asked to perform, unless otherwise indicated in the Proposal.

6. Underground Facilities. GZA's only responsibility under this Agreement will be to provide proper notification to the applicable state utility "Call-Before-You-Dig" program. You further agree to assume responsibility for and to defend, indemnify and hold harmless GZA with respect to personal injury and property damages due to GZA's interference with subterranean structures including but not limited to utilities, conduits, pipes, and tanks:

- (i) that are not correctly shown on any plans and information you or governmental authorities provide to GZA; or
- (ii) that are not correctly marked by the appropriate utility.

- 7. Reliance.** The services, information, and other data furnished by you shall be at your expense, and GZA may rely upon all information and data that you furnish, including the accuracy and completeness thereof. You acknowledge that the quality of the Services provided by GZA is directly related to the accuracy and completeness of the information and data that you furnish to GZA. **GZA'S REPORTS ARE PREPARED FOR AND MADE AVAILABLE FOR YOUR SOLE USE. YOU ACKNOWLEDGE AND AGREE THAT USE OF OR RELIANCE UPON THE REPORT OR THE FINDINGS IN THE REPORT BY ANY OTHER PARTY, OR FOR ANY OTHER PROJECT OR PURPOSE, SHALL BE AT YOUR OR SUCH OTHER PARTY'S SOLE RISK AND WITHOUT ANY LIABILITY TO GZA. YOU SHALL INDEMNIFY AND HOLD HARMLESS THE GZA INDEMNITEES FROM ALL CLAIMS, DAMAGES, LOSSES, AND EXPENSES, INCLUDING ATTORNEYS' FEES, ARISING OUT OF OR RESULTING FROM ANY USE, REUSE, OR MODIFICATION OF THE DOCUMENTS WITHOUT WRITTEN VERIFICATION, COMPLETION, OR ADAPTATION BY GZA AND SUCH LIMITED LICENSE TO YOU SHALL NOT CREATE ANY RIGHTS IN THIRD PARTIES.**
- 8. Lab Tests and Samples.** GZA is entitled to rely on the results of laboratory tests using generally accepted methodologies. GZA may dispose of samples in accordance with applicable laws 30 days after submitting test results to you unless you request in writing for them to be returned to you or to be held longer, in which case you will compensate GZA for storage and/or shipping beyond 30 days.
- 9. GZA Professionals.** GZA employees or consultants may act as licensed, certified or registered professionals (including but not limited to Professional Engineers, Licensed Site or Environmental Professionals, Certified Hazardous Materials Managers,, or Certified Industrial Hygienists collectively referred to in this section as "GZA Professionals") whose duties may include the rendering of independent professional opinions. You acknowledge that a federal, state or local agency or other third party may audit the Services of GZA or other contractor/consultant(s), which audit may require additional Services, even though GZA and such GZA Professionals have each performed such Services in accordance with the standard of care set forth herein. You agree to compensate GZA for all Services performed in response to such an audit, or to meet additional requirements resulting from such an audit, at the rates set forth in the applicable Proposal, amendment or change order.
- 10. Hazardous Materials; GZA "Not a Generator".** Before any hazardous or contaminated materials, including, if applicable, ACMs (the "Wastes") are removed from the Site, you will sign manifests naming you as the generator of the Wastes (or, if you are not the generator, you will arrange for the generator to sign). You will select the treatment or disposal facility to which any Wastes are taken. GZA will not be the generator or owner of, nor will it possess, take title to, or assume legal liability for any Wastes at or removed from the Site. GZA will not have responsibility for or control of the Site or of operations or activities at the Site other than its own. GZA will not undertake, arrange for or control the handling, treatment, storage, removal, shipment, transportation or disposal of any Wastes at or removed from the Site, other than any laboratory samples it collects or tests. You agree to defend, indemnify and hold the GZA Indemnitees harmless for any costs or liability incurred by GZA in defense of or in payment for any legal actions in which it is alleged that GZA is the owner, generator, treater, storer or disposer of any Wastes.
- 11. Limits on GZA's Responsibility.** GZA will not be responsible for the acts or omissions of contractors or others at the Site, except for its own subcontractors and employees. GZA will not supervise, direct or assume control over or the authority to stop any contractor's work, nor shall GZA's professional activities nor the presence of GZA or its employees and subcontractors be construed to imply that GZA has authority over or responsibility for the means, methods, techniques, sequences or procedures of construction, for work site health or safety precautions or programs, or for any failure of contractors to comply with contracts, plans, specifications or laws. Any opinions by GZA of probable costs of labor, materials, equipment or services to be furnished by others are strictly estimates and are not a guarantee that actual costs will be consistent with the estimates.
- 12. Changed Conditions.**
- You recognize the uncertainties related to the Services (including, without limitation, environmental and geotechnical Services), which often require a phased or exploratory approach, with the need for additional Services becoming apparent during the initial Services. You also recognize that actual conditions encountered may vary significantly from those anticipated, that laws and regulations are subject to change, and that the requirements of regulatory authorities are often unpredictable.
 - If changed or unanticipated conditions or delays make additional Services necessary or result in additional costs or time for performance, GZA will notify you and the parties will negotiate appropriate changes to the scope of Services, compensation and schedule.
 - If no agreement can be reached, GZA will be entitled to terminate the Services and to be equitably compensated for the Services already performed. GZA will not be responsible for delays or failures to perform due to weather, labor disputes, intervention by or inability to get approvals from public authorities, acts or omissions on your part, or any other causes beyond GZA's reasonable control, and you will compensate GZA for any resulting increase in its costs.
- 13. Documents and Information.** All documents, data, calculations and work papers prepared or furnished by GZA are instruments of service and will remain GZA's property. Designs, reports, data and other work product delivered to you are for your use only, for the limited purposes disclosed to GZA. Any delayed use, use at another site, use on another project, or use by a third party will be at the user's sole risk, and without any liability to GZA. Any technology, methodology or technical information learned or developed by GZA will remain its property. Provided GZA is not in default under this Agreement, GZA's designs will not be used to complete this project by others, except by written agreement relating to use, liability and compensation.
- 14. Electronic Media.** In accepting and utilizing any drawings, reports and data on any form of electronic media generated by GZA, you covenant and agree that all such electronic files are instruments of service of GZA, who shall be deemed the author and shall retain all common law, statutory law and other rights, including copyrights. In the event of a conflict between the signed documents prepared by GZA and electronic files, the signed documents shall govern. You agree not to reuse these electronic files, in whole or in part, for any purpose or project other than the project that is the subject of this Agreement. Any transfer of these electronic files to others or reuse or modifications to such files by you without the prior written consent of GZA will be at the user's sole risk and without any liability to GZA.
- 15. Confidentiality; Subpoenas.** Information about this Agreement and GZA's Services and information you provide to GZA regarding your business and the Site, other than information available to the public and information acquired from third parties, will be maintained in confidence and will not be disclosed to others without your consent, except as GZA reasonably believes is necessary: (a) to perform the Services; (b) to comply with professional standards to protect public health, safety and the environment; and (c) to comply with laws, regulations, court orders and professional obligations. GZA will make reasonable efforts to give you prior notice of any disclosure under (b) or (c) above. Information available to the public and information acquired from third parties will not be



considered confidential. You will reimburse GZA for responding to any subpoena or governmental inquiry or audit related to the Services, at the rates set forth in the applicable Proposal, amendment or change order.

16. Insurance. During performance of the Services, GZA will maintain workers' compensation, commercial general liability, automobile liability, and professional liability/contractor's pollution liability insurance. GZA will furnish you certificates of such insurance on request.

17. Indemnification. You agree to hold harmless, indemnify, and defend the GZA Indemnitees against all claims, suits, fines and penalties, including mandated cleanup costs and attorneys' fees and other costs of settlement and defense, which claims, suits, fines, penalties or costs arise out of or are related to this Agreement or the Services, except to the extent they are caused by GZA's negligence or willful misconduct.

18. Limitation of Remedies.

- a. To the fullest extent permitted by law and notwithstanding anything else in this Agreement to the contrary, the aggregate liability of GZA and its affiliates and subcontractors and their employees, officers, directors and agents (collectively referred to in this paragraph as "GZA") for all claims arising out of this Agreement or the Services is limited to \$50,000 or, if greater, 10% of the compensation received by GZA under this Agreement.
- b. You may elect to increase the limit of liability by paying an additional fee, such fee to be negotiated prior to the execution of this Agreement.
- c. Any claim will be deemed waived unless written notice of such claim is received by GZA within one year of substantial completion of the Services.
- d. GZA will not be liable for lost profits, loss of use of property, delays, or other special, indirect, incidental, consequential, punitive, exemplary, or multiple damages.
- e. GZA will not be liable to you or the Site owner for injuries or deaths suffered by GZA's or its subcontractors' employees.
- f. You will look solely to GZA for your remedy for any claim arising out of or relating to this Agreement, including any claim arising out of or relating to alleged negligence or errors or omissions of any GZA principal, officer, employee or agent. To the extent damages are covered by property insurance or any other insurance, both you and GZA waive all rights against each other and against the contractors, consultants, agents, and employees of the other, for damages, except such rights as they may have to the proceeds of such insurance as set forth in this Agreement. The you or GZA, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

19. Disputes.

- a. All disputes between you and GZA shall be subject to non-binding mediation.
- b. Either party may demand mediation by serving a written notice stating the essential nature of the dispute, the amount of time or money claimed, and requiring that the matter be mediated within forty-five (45) days of service of notice.
- c. The mediation shall be administered by the American Arbitration Association in accordance with its most recent Construction Mediation Rules, or by such other person or organization as the parties may agree upon.
- d. No action or suit may be commenced unless mediation has occurred but did not resolve the dispute, or unless a statute of limitation period would expire if suit were not filed prior to such forty-five (45) days after service of notice. However, where non-payment of an invoice has occurred and GZA sends you a final demand letter for payment, your failure to respond within ten (10) days of receipt (or, for certified mail, the date of the first attempt to deliver the letter to your address of record if you ultimately do not accept receipt of the letter) of such letter will be deemed to be a waiver of your right to enforce this mediation clause and GZA may immediately file suit to enforce the terms of this Agreement.

20. Miscellaneous.

- a. This Agreement and all claims relating thereto shall be governed by the substantive and procedural laws of the State of New Hampshire as they presently exist or may hereafter be amended, without regard to principles of conflict of laws.
- b. The above terms and conditions regarding Limitation of Remedies and Indemnification shall survive the completion of the Services under this Agreement and the termination of the contract for any cause.
- c. Any amendment to these Terms and Conditions must be in writing and signed by both parties. No modification of these Terms and Conditions will be binding against GZA unless specifically approved in writing by a Principal of GZA.
- d. Having received these Terms and Conditions, your oral authorization to commence Services, your acceptance of performance of the Services, your actions, or your use of the Report or Work Product constitutes your acceptance of them.
- e. This Agreement supersedes any contract terms, purchase orders or other documents issued by you, even if signed by an authorized representative of GZA.
- f. Neither party may assign or transfer this Agreement or any rights or duties hereunder without the written consent of the other party.
- g. Your failure or the failure of your successors or assigns to receive payment, reimbursement, insurance proceeds or grant funds from any other party for any reason whatsoever shall not absolve you, your successors or assigns of any obligation to pay any sum to GZA under this agreement.
- h. These Terms and Conditions shall govern over any inconsistent terms in GZA's Proposal.
- i. The provisions of this Agreement are severable; if any provision is unenforceable it shall be appropriately limited and given effect to the extent it is enforceable.
- j. The covenants and agreements contained in this Agreement shall apply to, inure to the benefit of and be binding upon the parties hereto and upon their respective successors and assigns.
- k. Any reports generated by GZA will be subject to GZA's standard report limitations for that particular type of report.

21. Asbestos Abatement Services (If Applicable). If the Services include asbestos abatement services, then the following terms and conditions will apply and will supersede any conflicting terms contained elsewhere in this Agreement.

- a. You acknowledge that conditions can vary from those encountered at the times and locations of explorations and data collection, and that the limitation on available data may result in some level of uncertainty with respect to the interpretation of those conditions, despite due professional care. GZA therefore cannot guaranty specific results such as the identification or removal of all asbestos or other contamination.



- ~~22. **Microbial Services (If Applicable).** If the Services include microbial services, then the following terms and conditions will apply and will supersede any conflicting terms contained elsewhere in this Agreement.~~
- ~~a. You recognize that meeting the standard of care does not establish an assurance that corrective procedures will be permanent. Because Microbial infestations are created by near-omnipresent living microscopic spores, grows very quickly and are influenced by nanoclimatological conditions that are very difficult to detect and sources of water intrusion, elevated moisture or relative humidity over which GZA has neither control or responsibility, GZA cannot and does not claim that its Services will eliminate the risk of a Microbial infestation recurring.~~
 - ~~b. You acknowledge that the Services entail risk of personal injury and property damage (including cross-contamination) that cannot be avoided, even with the exercise of due care. You also acknowledge that environmental conditions can vary from those encountered at the times and locations of explorations and data collection, and that the limitation on available data may result in some level of uncertainty with respect to the interpretation of these conditions, despite due care. GZA therefore cannot guaranty specific results such as the identification of all contamination or other environmental conditions or problems nor their resolution.~~
 - ~~c. You acknowledge that Microbial infestations may be hidden from view and concealed in locations that are difficult to discover. Accordingly, you agree that despite GZA's efforts, some Microbial locations may remain undetected. In such situations, you agree that you will have no claim against GZA provided GZA followed all applicable laws and regulations pertaining to the Work.~~
 - ~~d. For purposes of this Agreement, Microbial is defined as any and all fungal and/or bacterial growth including but not limited to mold, mildew, yeast, fungus, fungi, bacteria, spores, odors, particulates, vapors, gas, or other emissions produced by or arising out of or toxins emanating therefrom.~~
 - ~~e. You further agree that where GZA shall performs Services intended to minimize the risk of Microbial infestations, GZA shall not be liable for damages resulting from Microbial contamination including but not limited to fungal or bacterial infestations and water damage or dry or wet rot and you agree to waive any Microbial infestation claim(s) against GZA, and you agree to indemnify, defend and hold the GZA Indemnitees harmless from any claim alleging that GZA's Services caused or aggravated a Microbial infestation or did not prevent a Microbial infestation from re-occurring.~~

CAPITAL RESERVE FUND REQUEST

4 Epping Street
 Raymond, NH 03077
 (603) 895-7010
 Fax (603) 895-7064



REQUEST FROM:

DPW Water Division

CONTROL NUMBER:

2024-12

DATE OF SELECTMEN'S MEETING	CRF AVAILABLE BALANCE	
6/3/2024	\$538,172 (APRIL) + \$103,000 (JULY 2024 DEPOSIT) = \$641,172	
FUND NAME / ACCOUNT	DESCRIPTION OF FUNDING REQUEST & PROPOSED PURCHASES	AMOUNT REQUESTED
Wtr Storage Facilities Fund 05-8028-005	<p style="text-align: center;">Water Tower Rehab 2024 WA# 13</p> Weston & Sampson / Contractor to be designated after May 29 th , 2024	\$500,000

[Signature] 6/3/24
 Chair Patricia Bridgeo Approved / Not Approved

[Signature] 6/3/2024
 Vice Chair D. Rani Merryman Approved / Not Approved

[Signature] 6/3/24
 Tom Daigle Approved / Not Approved

[Signature] 6/3/24
 Doug Vogel Approved / Not Approved

[Signature]
 Anthony Clements Approved / Not Approved

*** AMENDED ***
TOWN OF RAYMOND
SECOND SESSION MINUTES
MARCH 12, 2024

Article 13: Water Tower Rehabilitation

To see if the Town will vote to raise and appropriate the sum of One Million, Seven Hundred Thousand, Dollars (\$1,700,000.) (gross budget) for the design, permitting, and rehabilitation of the route 156 water tower, and to perform related infrastructure improvements to the Rte. 156 and Long Hill Rd. water towers, as well as demolition of Orchard Street Tower (the "Project"); this is to comply with the requirements of the Administrative Order from the State of NH; and to authorize (\$500,000) of such sum for the Project to come from the Water Department Unassigned Fund Balance already on hand; and to authorize (\$700,000.) of such sum for the project to come from the Towns Unassigned Fund Balance already on hand, and to authorize (\$500,000) to come from the Water Storage Facilities CRF already on hand, and to authorize the Board of Selectmen to spend such funds. **(Majority Vote Required)**

Recommended by the Board of Selectmen
Recommended by the Budget Committee

No additional 2024 Tax Impact

YES 1,015* NO 253



Please Note:

Requests must be received 30 days in advance of use (whenever possible). Requests may need approval from the Emergency Management Working Group and/or Technical Review Committee before final approval from the Board of Selectmen.

**Application for Use of Public Lands
Town of Raymond, NH**

Please submit this completed application to:

ExecutiveAdmin@raymondnh.gov

Date of Application: _____ Date Received (office use only): 5/29/2024

Organization Requesting Use: Boy Scouts Troop 101

Responsible Person's Name: Scott Rogers

Address: 28 Deerfield Rd

Telephone: (H) _____ (C) 603-944-3578

Email Address: scottndeb03@gmail.com

Public Land to be used: Torrent Hall

Public Roads to be used: (if applicable): _____

➤ Attach maps with routes marked to show plan for any event on public roads. *(Attach extra sheets to this form, if applicable)*

Are you requesting any public road closures: YES / NO list roads: _____

Detailed Description of use: _____

Monthly committee meeting, used HS but the rooms are not set up for a meeting

Description of Raymond Community Impact: _____

Would like fee waived as we are sponsored by the Raymond Fireman Association

Date(s) of proposed use: 4th Tuesday of the month of every month except July

Starting Time: 7:00 Ending Time: 9:00

(make sure to include set-up and clean-up time)

Will an inclement weather date be needed? If yes, what is the proposed date: _____
Maximum (estimated) number of people attending event: _____

YES NO Will sound amplifiers / PA systems / air horns be used? If yes, describe use: _____

YES NO Will the applicant be generating revenue of any kind for the event? If yes, describe: _____

YES NO Will there be fundraising, solicitation, or fees charged while on town property? If yes,
describe: _____

YES NO Will food / beverages* / merchandise be sold? If so, describe: _____

**Youth sports field rentals - applicants may not run concessions unless approved by the youth sports organizations.*

YES NO Will portable bathrooms be needed? if so, number of units: _____

YES NO Will the event require field preparation / painting / lining? If so, describe: _____

YES NO Will you require access to electricity? If Yes, describe need: _____

YES NO All trash generated from the event must be removed – Carry In – Carry Out. Or a
dumpster may be rented for the event. Will a dumpster rental be necessary? If yes,
what is the amount of waste anticipated? _____

YES NO Will police protection / traffic control / parking management be necessary? If yes,
you will need to contact the Raymond Police Department (895-4747) to
schedule.

YES NO Are there any special provisions / requests that are not addressed? _____

➤ **Proof of Insurance must be provided for all organizations/vendors/businesses prior to event and on file with the Town Office (if not a Town sponsored event)**

- Please note: If you are planning on using the Recreational Rails to Trails for your event, make sure you contact DRED (*Department of Resources and Economic Development*) at 271-2665 to get a permit.

If applicable, you will be asked to meet with the Technical Review Committee and/or Emergency Mgt. Working Group for final approval at a minimum of 14 days prior to event. The organization may be asked to appear before the Board of Selectmen when the request is posted to the meeting agenda. The Town Manager's Assistant will you on the Friday before the meeting.

Disclosure: Raymond Board of Selectmen have the discretion to waive or reduce fees if the event is deemed to directly benefit the residents of Raymond.

Is the Applicant Requesting Fee be Waived: No ___ Yes: ___

Emergency Mgt. Working Group Approval

Technical Review Committee Approval

Signature: _____

Signature: _____

Date: _____

Date: _____

Office Use Only	
Total Fees:	_____
Paid: CASH / Check #	_____
Date:	_____
Total Fines:	_____
Paid: CASH / Check #	_____
Date:	_____

Board of Selectmen Approval

Chairperson

Vice Chair

Date: _____



Town of Raymond, New Hampshire Fee Schedule for Facilities/Events

Location/Event	Non-Profit Organizations		For-Profit Organizations	
Town Common	\$50		\$200	
Riverside Park	\$50		\$200	
- Disc Golf Course (Tournament)	\$6 per player		\$10 per player	
Cammett Rec Area	Hour	Game Block	Hour	Game Block
- CRA Baseball 1	\$25	\$50	\$50	\$100
- CRA Baseball 2	\$25	\$50	\$50	\$100
- CRA Baseball 3	\$25	\$50	\$50	\$100
- CRA Soccer U14	\$75	\$125	\$125	\$225
- CRA Soccer U12	\$50	\$75	\$75	\$125
- CRA Soccer U10	\$40	\$50	\$75	\$100
107 Fields	Hour	Game Block	Hour	Game Block
- 107 Football Field	\$75	\$150	\$125	\$250
- 107 Babe Ruth Field	\$75	\$125	\$125	\$225
- 107 Softball 1	\$25	\$50	\$50	\$100
- 107 Softball 2	\$25	\$50	\$50	\$100
- 107 T-ball Field	\$25	\$50	\$50	\$100
Torrent Hall	\$25 (2-hours)		\$50 (2-hours)	
Road Race Permit	\$100		\$250	

- Fees are list per hour and by a one game block unless noted.
- Painting / Lining Fees per field (\$50 discount for additional fields on same date)
- Football Field \$250
- Soccer/Lacrosse/Field Hockey \$150
- Baseball/Softball \$100

Set-up / Clean-up / Maintenance charge is \$50 per employee per hour. To be billed following the event. Any organization who does not make payment will be prohibited from future use.

There may be additional costs associated with Port-a-Johns, Dumpster Use/Waste Disposal, Electrical Use, and Road Closures/Police Details based on the type of event. These will be charged on an actual cost for each activity if required.

Disclosure: Raymond Board of Selectmen have the discretion to waive or reduce fees if the event is deemed to directly benefit the residents of Raymond.

Facility Use Guidelines

The Town of Raymond reserves the right to implement policies, rules and regulations for the use of Town facilities in order to promote the overall safety of patrons, as well as to safeguard and protect these parks & facilities. The Town of Raymond reserves the right to suspend usage and scheduling privileges if any applicant/organization fails to comply with Town policies, and site-specific rules and regulations, and all legal requirements.

- The applicant/organization will be held responsible for all actions, behavior and conduct of all patrons, guests, and members associated with the event.
- In addition, the applicant/organization will be responsible for any property damages incurred directly as the result of use and agree to reimburse the Town of Raymond for any loss or damage to property.
- Full payment must be received at least one week (7 days) prior to the scheduled use of the facility.
- Youth leagues are not authorized to reallocate any unused and previously scheduled field/facility times to another league or organization.

Additionally, all RSA & Town Ordinances apply (see Town of Raymond website for additional information).

Requirements from applicants

- Facility Request Form must be completely filled out.
- Current liability insurance naming the Town of Raymond as certificate holder and as an additional insured on the policy.
- Payment of all fees (Cash or Check only)
- Police Detail (if necessary) must be scheduled through the Raymond Police Department 895-4747. *Detail to be paid by organization renting/hosting the location/event*
- Parks Employee may need to be scheduled over the weekend for field prep and/or maintenance. *The Employee to be paid by organization renting/hosting the location/event.*
- All trash generated from the event must be removed – Carry In – Carry Out. Or a dumpster may be rented for the event. *Trash barrels may be scheduled for use and emptied by the organization renting/hosting the location/event.*

The following items are prohibited:

- No field prep or maintenance of fields. All work on fields to be done by Parks employees or Raymond Youth League Administrators.
- No alcoholic beverages on any town property at any time.
- No smoking inside any buildings, on the town common, at Riverside Park or at any ball fields
- All vehicles must be parked in legal parking spaces. Absolutely no vehicles on field areas.

Priorities for usage

- 1 Town of Raymond Events
- 2 Raymond Youth Sports Associations
Raymond School District
- 3 Raymond Organizations [Scouts/Rotary/etc] / Churches / Etc...
- 4 Non-Resident Youth Sports / Businesses / Private Camps /

Facility Reservation Process

- Application completed minimum of 30 days prior to event.
- Application turned in to Town of Raymond or Raymond Recreation.
- Based on need gather additional info and / or invite applicant to meeting.
- Large events and/or road closures will need Emergency Management Working Group and may need selectmen approval.
- Following the application review, the applicant will be notified of approval or disapproval and any additional conditions.



Report of Appropriations Actually Voted
Raymond

For the period beginning January 1, 2024 and ending December 31, 2024

Form Due Date: 20 Days after the Annual Meeting

GOVERNING BODY CERTIFICATION

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Patricia Bridgeo	Chair	<i>Patricia Bridgeo</i> 6/3/24
D. Rani Merryman	Vice Chair	<i>D. Rani Merryman</i> 6/3/2024
Doug Vogel	Member	<i>Doug Vogel</i> 6/3/24
Tom Daigle	Member	<i>Tom Daigle</i> 6/3/24
Anthony Clements	Member	<i>Anthony Clements</i> 6/3/24

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Report of Appropriations Actually Voted

Account	Purpose	Article	Appropriations As Voted
General Government			
4130	Executive		\$0
4140	Election, Registration, and Vital Statistics	10	\$266,761
4150	Financial Administration	10	\$725,153
4152	Property Assessment	10,11	\$109,437
4153	Legal Expense	10	\$100,750
4155	Personnel Administration	10	\$300
4191	Planning and Zoning	10	\$210,639
4194	General Government Buildings	10,11	\$266,087
4195	Cemeteries	10	\$11,180
4196	Insurance Not Otherwise Allocated	10	\$1,435,403
4197	Advertising and Regional Associations	10	\$20,479
4198	Contingency	28	\$95,702
4199	Other General Government	10	\$270
General Government Subtotal			\$3,242,161
Public Safety			
4210	Police	10	\$2,497,217
4215	Ambulances	10	\$49,298
4220	Fire	10	\$817,520
4240	Building Inspection	10	\$108,832
4290	Emergency Management	10	\$2,629
4299	Other Public Safety	10	\$579,715
Public Safety Subtotal			\$4,055,211
Airport/Aviation Center			
4301	Airport Administration		\$0
4302	Airport Operations		\$0
4309	Other Airport		\$0
Airport/Aviation Center Subtotal			\$0
Highways and Streets			
4311	Highway Administration	10	\$225,708
4312	Highways and Streets	10,11,18	\$1,293,163
4313	Bridges		\$0
4316	Street Lighting	10	\$16,000
4319	Other Highway, Streets, and Bridges		\$0
Highways and Streets Subtotal			\$1,534,871



Report of Appropriations Actually Voted

Sanitation

4321	Sanitation Administration	10,30	\$132,236
4323	Solid Waste Collection		\$0
4324	Solid Waste Disposal		\$0
4325	Solid Waste Facilities Clean-Up		\$0
4326	Sewage Collection and Disposal		\$0
4329	Other Sanitation		\$0
Sanitation Subtotal			\$132,236

Water Distribution and Treatment

4331	Water Administration		\$0
4332	Water Services		\$0
4335	Water Treatment		\$0
4338	Water Conservation		\$0
4339	Other Water	10,11,13	\$1,890,336
Water Distribution and Treatment Subtotal			\$1,890,336

Electric

4351	Electric Administration		\$0
4352	Generation		\$0
4353	Purchase Costs		\$0
4354	Electric Equipment Maintenance		\$0
4359	Other Electric Costs		\$0
Electric Subtotal			\$0

Health

4411	Health Administration		\$0
4414	Pest Control		\$0
4415	Health Agencies and Hospitals		\$0
4419	Other Health	24	\$500
Health Subtotal			\$500

Welfare

4441	Welfare Administration	10	\$51,440
4442	Direct Assistance		\$0
4444	Intergovernmental Welfare Payments		\$0
4445	Vendor Payments		\$0
4449	Other Welfare	20,21,22,23,24	\$22,500
Welfare Subtotal			\$73,940



Report of Appropriations Actually Voted

Culture and Recreation

4520	Parks and Recreation	10,11	\$577,514
4550	Library	10	\$344,150
4583	Patriotic Purposes	10	\$5,119
4589	Other Culture and Recreation	10	\$8,563
Culture and Recreation Subtotal			\$935,346

Conservation and Development

4611	Conservation Administration	10	\$925
4612	Purchase of Natural Resources		\$0
4619	Other Conservation		\$0
4631	Redevelopment and Housing Administration		\$0
4632	Other Redevelopment and Housing		\$0
4651	Economic Development Administration		\$0
4652	Economic Development		\$0
4659	Other Economic Development	10	\$755
Conservation and Development Subtotal			\$1,680

Debt Service

4711	Principal - Long Term Bonds, Notes, and Other Debt		\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt		\$0
4723	Interest on Tax and Revenue Anticipation Notes		\$0
4790	Other Debt Service Charges		\$0
Debt Service Subtotal			\$0

Capital Outlay

4901	Land		\$0
4902	Machinery, Vehicles, and Equipment	32	\$53,000
4903	Buildings		\$0
4909	Improvements Other than Buildings	19,29	\$350,000
Capital Outlay Subtotal			\$403,000



Report of Appropriations Actually Voted

Operating Transfers Out

4911	To Revolving Funds		\$0
4912	To Special Revenue Funds		\$0
4913	To Capital Projects Funds		\$0
4914A	To Airport Proprietary Fund		\$0
4914E	To Electric Proprietary Fund		\$0
4914O	To Other Proprietary Fund		\$0
4914S	To Sewer Proprietary Fund		\$0
4914W	To Water Proprietary Fund	10	\$895,421
4915	To Capital Reserve Funds	14,15,16,17,25,26,31,34	\$726,981
4916	To Expendable Trusts	27	\$2,000
4917	To Health Maintenance Trust Funds		\$0
4918	To Non-Expendable Trust Funds		\$0
4919	To Fiduciary Funds		\$0
Operating Transfers Out Subtotal			\$1,624,402
Total Voted Appropriations			\$13,893,683

Account	Purpose	MS-232	WA # 10		WA# 11	WA# 13	WA#14	WA#15	WA#16	WA#17	WA#18	WA# 19	WA# 20	WA# 21	WA# 22	WA# 23	WA# 24	WA# 25	WA# 26	WA# 27	WA# 28	WA# 29	WA# 30	WA# 31	WA# 32
			Operating Budget Department	Operating Budget	AFSCME CBA	Water Tower Rehab	CRF Bridge & Culvert	CRFs Town	CRF Town Rd Revitalization	CRF Water Dept	Shim and Overlay	Road Reconstruction Project	SSA - Child Advocacy	SSA - Ray Fre Center	SSA - Raymond Coalition	SSA - Rockingham Cnty Nutrition	SSA - Others	CRF Sick/Vacation NU	CRF Sick/Vacation Union	CRF Town Scholarship	Contingency Fund	Stormwater Planning CWSRF Loan	Waste Disposal SRF	CRF 1x/Cyclical	FD Utility Vehicle SRF
General Government	4140 Election,Registration,&Vital Statistics	266,761	Elections	47,689																					
			TCTC	219,072																					
	4150 Financial Administration	725,153	Town Admin	725,153	7,029																				
	4152 Property Assessment	109,437	Assessing	102,408																					
	4153 Legal Expense	100,750	Legal	100,750																					
	4155 Personnel Administration	300	Ethics	300																					
	4191 Planning and Zongin	210,639	Planning	210,639																					
	4194 General Government Buildings	266,087	GGB	254,175	11,912																				
	4195 Cemeteries	11,180	Cemeteries	11,180																					
	4196 Insurance Not Otherwise Allocated	1,435,403	Insurances / Benefits	1,435,403																					
	4197 Advertising and Regional Associations	20,479	Regional Associations	20,479																					
	4198 Contingency	95,702																			95,702				
	4199 Other General Government	270	Budget Committee	270																					
		\$ 3,242,161																							
Public Safety	4210 Police	2,497,217	Police	2,497,217																					
	4215 Ambulance	49,298	Ambulance	49,298																					
	4220 Fire	817,520	Fire	817,520																					
	4240 Building Inspection	108,832	Building	108,832																					
	4290 Emergency Management	2,629	Emergency Management	2,629																					
	4299 Other Public Safety	579,715	Dispatch	579,715																					
		\$ 4,055,211																							
Highway and Street	4311 Highway Administration	225,708	DPW Administration	225,708																					
	4312 Highways and Streets	1,293,163	Highway Fleet	800,220	43,505					321,194															
	4316 Street Lighting	16,000	Street Lights	16,000																					
		\$ 1,534,871																							
Sanitation	4321 Sanitation Administration	\$ 132,236	Transfer	82,236																			50,000		
Water Distribution and Treatment	4339 Other Water	\$ 1,890,336	Hydrants	170,000	20,336		1,700,000																		
Health	4419 Other Health	\$ 500															500								
Welfare	4441 Welfare Administration	\$ 51,440		51,440																					
	4449 Other Welfare	\$ 22,500										5,000	5,000	5,000	5,000	2,500									
		\$ 73,940																							
Culture and Recreation	4520 Parks and Recreation	577,514	Parks Recreation	162,708	11,872																				
	4550 Library	344,150	Library	344,150	11,456																				
	4583 Patriotic Purposes	5,119	Patriotic Purpose	5,119																					
	4589 Other Culture and Recreation	8,563	Town Fair	8,563																					
		\$ 935,346																							
Conservation and Development	4611 Conservation Administration	925	Conservation Commission	925																					
	4659 Other Economic Development	755	Economic Development	755																					
		\$ 1,680																							
Capital Outlay	4902 Machinery, Vehicles, and Equipment	53,000																							
	4909 Improvements Other than Buildings	250,000										250,000													
		100,000																							
		\$ 403,000																							
Operating Transfers Out	4914W To Water Proprietary Fund	895,421	Water	895,421																					
	4915 To Capital Reserve Funds	726,981				56,981	185,000	150,000	206,000									10,000	10,000	2,000			104,000		
	4916 To Expendable Trusts	2,000																							
		\$ 13,893,683																							
		\$	13,893,683	\$10,465,695	\$ 106,111	\$ 1,700,000	\$ 56,981	\$ 185,000	\$ 150,000	\$ 206,000	\$ 321,194	\$ 250,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 3,000	\$ 10,000	\$ 10,000	\$ 2,000	\$ 95,702	\$ 100,000	\$ 50,000	\$ 104,000	\$ 53,000



RAYMOND CONSERVATION COMMISSION

4 EPPING STREET, RAYMOND, NEW HAMPSHIRE 03077
(603) 895-7017

May 27, 2024

Eben Lewis
NH Department of Environmental Services
Wetland Division
29 Hazen Drive, Concord NH 03302-0095

RE: Standard Dredge & Fill
NHDES File Number: 2024-01417
65 & 101 Batchelder Road – Raymond Tax Map 017 Lot 82 & 66

Dear Mr. Lewis,

The Raymond Conservation Commission has received the above Dredge & Fill Wetland Application but has not had sufficient time to review the application or visit the site. The Raymond Conservation Commission requests a delay of the NH DES decision to allow sufficient time for comments according to RSA 482-A:11 III (a).

Thank You,

Raymond Conservation Commission
ConsComChair@raymond-nh.gov

CC: Gove Environmental Services, Inc.
Jones & Beach Engineers, Inc.
Raymond Town Manager
Raymond Planning and Development Department
Raymond Planning Board



RAYMOND CONSERVATION COMMISSION

4 EPPING STREET, RAYMOND, NEW HAMPSHIRE 03077
(603) 895-7017

May 27, 2024

Eben Lewis
NH Department of Environmental Services
Wetland Division
29 Hazen Drive, Concord NH 03302-0095

RE: Standard Dredge & Fill
NHDES File Number: 2024-01081
Sargent Drive – Raymond Tax Map 020, Lot 58

Dear Mr. Lewis,

The Raymond Conservation Commission conducted a site walk on 5/17/24 with Gove Environmental Inc. to review the impacted wetland area. The Conservation Commission also met with Gove Environmental, Inc. and Jones and Beach Engineers, Inc. to review the Dredge & Fill Wetland Application on 5/22/24.

The Conservation Commission recommends that the culvert be changed from a plastic culvert to a concrete culvert.

Thank You,

Raymond Conservation Commission
ConsComChair@raymond-nh.gov

CC: Gove Environmental Services, Inc.
Jones & Beach Engineers, Inc.
Raymond Town Manager
Raymond Planning and Development Department
Raymond Planning Board

CAPITAL RESERVE FUND REQUEST

4 Epping Street
 Raymond, NH 03077
 (603) 895-7010
 Fax (603) 895-7064



REQUEST FROM:

Cemetery Trustees

CONTROL NUMBER:

2024-11

DATE OF SELECTMEN'S MEETING		CRF AVAILABLE BALANCE
6/3/2024		\$248,976.51
FUND NAME / ACCOUNT	DESCRIPTION OF FUNDING REQUEST & PROPOSED PURCHASES	AMOUNT REQUESTED
Cemetery Plot Fees - Maintenance 05-8058-045	2024 Cemetery Mowing / Fall Clean Up Services Vendor: Blue Sky Landscaping, LLC	\$50,000

P. Bridgeo 6/3/24
 Chair Patricia Bridgeo Approved / Not Approved

D. Rani Merryman 6/3/2024
 Vice Chair D. Rani Merryman Approved / Not Approved

Tom Daigle 6/3/24
 Tom Daigle Approved / Not Approved

Doug Vogel 6/3/24
 Doug Vogel Approved / Not Approved

Anthony Clements 6/3/24
 Anthony Clements Approved / Not Approved

Julie Jenks

From: Kevin Woods <kswoods92@gmail.com>
Sent: Friday, May 10, 2024 11:38 AM
To: Julie Jenks
Cc: Ken Robichaud; Stacey Grella; Jackie Sampson
Subject: 2024 Cemetery Mowing

Hi Julie,
At last night's Cemetery Trustees meeting the Trustees voted to request from the Board of Selectmen, the use of \$50,000 from the Cemetery Maintenance Capital Reserve Fund for the 2024 Mowing contract.

Stacey had estimated \$43,000 for the mowing and \$7,000 for fall clean up in the event that the Parks department is unable to do that. The Cemetery Trustees confirm that.

Can you please prepare the CRF request form and I will speak to it at the next available Selectmen's meeting in June?

Thank you for your help.

Kevin
Chair, Cemetery Trustees

Bid Form

The Contractor shall provide an **all-inclusive rate** that includes all elements of the Lawn Maintenance operations. The **single rate** should be established to address costs associated with mobilization, daily travel, equipment maintenance, fuel and other non-lawn maintenance tasks as these tasks will not be paid for separately.

2022

1. All-inclusive rate for **one full and complete lawn maintenance operation** at the **Old Pine Cemetery**:

\$ 1,050.00 each for 2022

2. All-inclusive rate for **one full and complete lawn maintenance operation** at the **New Pine Cemetery**:

\$ 600.00 each for 2022

3. All-inclusive **Hourly Crew Rate** for **Leaf Collection** services (if requested):

\$ 165.00 per hour for 2022 (Crew of three, price includes all necessary equipment and fuel)

2023

1. All-inclusive rate for **one full and complete lawn maintenance operation** at the **Old Pine Cemetery**:

\$ 1,207.00 each for 2023

2. All-inclusive rate for **one full and complete lawn maintenance operation** at the **New Pine Cemetery**:

\$ 690.00 each for 2023

3. All-inclusive **Hourly Crew Rate** for **Leaf Collection** services (if requested):

\$ 190.00 per hour for 2023 (Crew of three, price includes all necessary equipment and fuel)

2024

1. All-inclusive rate for **one full and complete lawn maintenance operation** at the **Old Pine Cemetery**:

\$ 1,388.00 each for 2024

2. All-inclusive rate for **one full and complete lawn maintenance operation** at the **New Pine Cemetery**:

\$ 793.00 each for 2024

3. All-inclusive **Hourly Crew Rate** for **Leaf Collection** services (if requested):

\$ 218.00 per hour for 2024 (Crew of three, price includes all necessary equipment and fuel)



SANSOUCY
ASSOCIATES

Complex Utility and Property Valuations, and Regulatory Consulting

Sent via electronic email: [dgiberson@raymondnh.gov]

June 3, 2024

Town of Raymond
Board of Selectmen
Town Office
4 Epping Street
Raymond, NH 03077

RE: 2023 Eversource Abatement Recommendation Letter

Dear Board,

Due to pending litigation and insufficient information provided in the application, we recommend the town deny this abatement.

In response to the underlined statement on the first page of the application. A breakdown of the transmission and distribution valuations are provided to the town annually and are available to the taxpayer upon request.

Should either company provide new information, or if the company has misinformed the town as to the inventory of property, we will consider those issues when and if they arise.

Should you have any questions about our recommendation, please feel free to contact us at 603-788-4000.

Very truly yours,

George E. Sansoucy, P.E.
NHCG-774
GES/mk

Sansoucy Associates

148 Main Street, Lancaster, NH 03584 Tel: 603.788.4000 gsansoucy@sansoucy.com
101 Gulliver Street, Fountain Inn, SC 29644 Tel: 864.408.7988 msansoucy@sansoucy.com
Remittance Address: 86 Reed Road, Lancaster, NH 03584



SANSOUCY
ASSOCIATES

Complex Utility and Property Valuations, and Regulatory Consulting

Sent via electronic email: [dgiberson@raymondnh.gov]

June 3, 2024

Town of Raymond
Board of Selectmen
Town Office
4 Epping Street
Raymond, NH 03077

RE: 2023 Abatements

Dear Board:

We have received and reviewed the 2023 abatements requested for the following utilities:

- NNETO

In the abatement filed by Northern New England Telephone Operations, LLC, the company has provided no support or documentation to justify a change in methodology, the factual basis for the request, or support for its methods of calculating their opinion of value. For these reasons we recommend that the town deny the abatement.

Should the company provide new information, or if the company has misinformed the town as to the inventory of property, we will consider those issues when and if they arise.
If you have any questions, please do not hesitate to contact me.

Very truly yours,

GEORGE E. SANSOUCY, P.E., LLC

George E. Sansoucy, P.E.
NHCG-774
GES/mk

Sansoucy Associates

148 Main Street, Lancaster, NH 03584 Tel: 603.788.4000 gsansoucy@sansoucy.com
101 Gulliver Street, Fountain Inn, SC 29644 Tel: 864.408.7988 msansoucy@sansoucy.com
Remittance Address: 86 Reed Road, Lancaster, NH 03584



Town of Raymond Permit to Conduct a Raffle

In accordance with RSA 287-A, the Raymond Board of Selectmen hereby grants this permit for the use by Ray-Fre Senior Center, a charitable organization, in the conduction of a raffle drawing. The drawing will be every 5th at the Center (62 main st.) The prizes will be 80% of inc. or per game. (It's a Turkey Shoot game)

The price will be \$ 2.00 for 1 ticket or 3 tickets for \$ 4.00.

Any violations of the provisions of the RSA 287-D-2 will be cause for revocation of this permit. In particular, all tickets must be printed with the following information:

- | | |
|----------------------|----------------------------|
| Name of Organization | Date & Time of the drawing |
| Place of the drawing | Prize(s) Awarded |
| Amount of "donation" | |

RAYMOND BOARD OF SELECTMEN

Chairman

Vice Chairman

Selectman

Selectman

Selectman

Date:

cc: Raymond Police Department

Priscilla Clements, Pres. Ray-Fre Center
 Permit to Conduct a Raffle 603.895.5607 1 of 2

Date: _____

To: Representative, Ray-Fre Senior Center (Name of Organization)
Phone Number: 603-895-5607
Email Address: cillaclements9@gmail.com

From: Executive Administrative Assistant

In order for consideration of the submitted permits requested to be approved, the Board of Selectmen and the Raymond Police Department, are hereby requesting the additional information for compliancy purposes:

1. Rules of the Game:

Decks of cards are fanned into a turkey shape. This is very similar to bingo. When you have 3 beans on your card you yell 'turkey shoot!'

2. Pay Out Plan:

80% of earnings go to winner

3. Time Frame of Games:

Approx. 2 hours

Priscilla Clements Pres. Ray-Fre Center
Representative Signature

Print Name Here

Thank you for providing this information. Upon receipt and review you will be notified once a determination of the permit requests is made by the Board of Selectmen.

If you have any questions, or need additional information in the meantime, please call 603-895-7007.



PENNICHUCK®

25 Walnut Street
PO Box 428
Nashua, NH 03061-0428

(800) 553-5191
Fax (603) 913-2362
customer-service@pennichuck.com

May 22, 2024

Town Manager
Town of Raymond
4 Epping Road
Raymond, NH 03077

Dear Town Manager:

Please find enclosed the 2024 Fire Protection Charges for the Town of Raymond. Your charge of \$728.16 per month will remain the same. As noted on the attached worksheets, these charges are subject to QCPAC Surcharge of 6.31%.

As in the past year, bills will continue to be rendered monthly. If you should have any questions, please do not hesitate to contact me.

Sincerely,

Sarah Diggins
Revenue & Customer Operations Manager

Enclosures: Attachments I and II

cc: T. King, Pennichuck

Pennichuck East Utility, Inc.
Computation of Fire Protection Charges
Town of Raymond, Green Hills System for 2024
Attachment I

<u>2024 Billing*</u>	<u>Total Bill</u>
Jan	\$728.16
Feb	\$728.16
Mar	\$728.16
Apr	\$728.16
May	\$728.16
Jun	\$728.16
Jul	\$728.16
Aug	\$728.16
Sept	\$728.16
Oct	\$728.16
Nov	\$728.16
Dec	\$728.16

* Please note that 2024 Charges and the Bill Amount is based on # of hydrants and inch-foot charges only. The charges are also subject to QCPAC Surcharge of 6.31%

updated 5/20/24

Pennichuck East Utility, Inc.
Computation of Fire Protection Charges for 2024
Town of Raymond, Green Hills System
Attachment II

As of January 1, 2024 there were: 12 Hydrants

Current Rates	Rate	Total
Hydrant Charge	12 \$ 728.16	8,737.92
Total Annual Charge:		<u>\$ 8,737.92</u>
Monthly Billing at Current Rates:		
Total Annual Charge divided by 12 months		<u>\$ 728.16</u>

updated 5/20/2024

BOARD OF SELECTMEN

DRAFT Minutes 5/20/24 Public Meeting

45 Harriman Hill Road Raymond, NH 03077

6:00 PM

Board of Selectmen Present:

- Patricia Bridgeo – Chair
- Rani Merryman - Vice Chair
- Anthony Clements – Member
- Tom Daigle – Member
- Doug Vogel - Member

Ken Robichaud – Town Manager

Meeting Call to Order: at 6:00 Patricia Bridgeo called the meeting to order. Pledge was said and a moment of silence for Peter Buckingham before meeting begins. Patricia Bridgeo also announced that there was a public comment session at the very beginning of the meeting per request – no one from the public was present for public comment.

TO APPEAR BEFORE THE BOARD

1:46 Discussed topic on agenda CRF Request – Well #3 Cleaning Stacey Grella and Scott Keddy appear before the board to discuss expenditure of funds from the water system infrastructure CRF in the amount of \$18,733 to clean Well #3. Weston & Sampson diagnosed the issue through a pump and flow test and would be the ones cleaning Well #3 once approved to do so. Scott Keddy spoke to how this cleaning would need to be done to answer BOS questions. BOS expressed concern with taking funds out of this CRF before knowing exactly how much is available. TM confirmed that answers to BOS questions won't be available for at least a week due to the upcoming holiday and vacations. BOS approved DPW to schedule the cleaning while they figure out where the funding will come from.

BOS REVIEW, APPROVAL/ACCEPTANCE

22:04 Discussed topic on agenda Raffle Permit (American Legion – Auxiliary Unit 90) BOS discussed what defines a charitable organization and how to potentially tighten up the process for raffle permit applications.

24:38 MOTION TO ACCEPT THE RAFFLE PERMIT: Rani Merryman makes a motion to accept the Raffle Permit application from American Legion. Seconded by Doug Vogel.

Roll Call Vote:

- Tom Daigle Aye
- Patricia Bridgeo Aye
- Anthony Clements Aye
- Doug Vogel Aye
- Rani Merryman Aye

Motion Carried 5-0

28:18 Discussed topic on agenda Cemetery Deed (Stephen F. Frappier) BOS requested email/letter from the sexton or Cemetery Trustees for verification of the plot for this Cemetery Deed.

32:49 Discussed topic on agenda CIP Committee Appointments Doug Vogel requested BOS suspend Town Code Chapter 212 and uphold Chapter 11 to have one Town Code. Doug Vogel also stated that BOS must appoint all CIP Committee members including Citizens at Large.

40:42 MOTION TO SUSPEND CHAPTER 212: Anthony Clements makes a motion to suspend Chapter 212 and uphold Chapter 11. Seconded by Tom Daigle.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

41:25 MOTION TO APPOINT THE FOLLOWING MEMBERS TO THE CAPITAL IMPROVEMENT PROGRAM COMMITTEE: Doug Vogel makes a motion to appoint the following members for terms to the Capital Improvement Program Committee. Seconded by Tom Daigle.

- Doug Vogel, Board of Selectmen, March 2027
- Ryan Gartley, BudCom, March 2027
- Tom Daigle, Board of Selectmen, March 2025
- Scott Campbell, Planning Board, March 2027
- Cody Cramer, BudCom, March 2025
- Joe Saulnier, School Board, March 2025
- Steve Scarfo, School Board, March 2027.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

43:27 Discussed topic on agenda Property Tax Warrant & Certification of Yield Tax Assessed TM informed BOS of Certification of Yield Tax Assessed from DRA for \$567 for a cut that happened.

43:47 MOTION TO ACCEPT FROM COLE CIRCLE LLC: Doug Vogel makes a motion to accept from Cole Circle LLC \$567.59. Seconded by Tom Daigle. **NO VOTE TAKEN.**

47:35 Discussed topic on agenda CRF Request – Water Tower Rehab TM informed BOS that bid for Water Tower project is due next week and discussed how much money is available. Stacey Grella confirmed bids will be opened on May 29th. BOS requested more information/time to review before signing CRF request.

BOS MEMBER UPDATES/COMMITTEE REPORTS

51:00 Discussed topic on agenda MS-232 TM walked through how Warrant Articles correlate with budget and explained what is sent to DRA. BOS discussed missing items in MS-232, and rules around citizen's petition. TM to follow-up with Julie Jenks before MS-232 can be approved by BOS.

BOS UPDATES FROM WORKING SESSION

1:00:50 Discussed topic on agenda updates from March 13th BOS Working Session Patricia Bridgeo informed BOS and TM that Zach from E360 will need to meet with the Planning Board. Town Planner to follow-up with Zach to schedule a time for him to meet with the Planning Board. Rani Merryman updated BOS that Anthony Clements researched Rules of Procedure documents from other towns - she provided BOS with hard copies of findings and will provide electronic copies as well.

NEW BUSINESS

1:05:40 Discussed topic on agenda Orchard Street Water Storage Tank Demolition & Abandonment Documents TM and BOS talked through what will be needed to plan to take the Orchard Street Water Storage Tank down and timeline for taking it down. Stacey Grella confirmed that design and bidding process needs to start now, and explained that Weston & Sampson deal with bidding assistance/monitoring the RFP process. BOS to start their June 3rd meeting at 5:00PM to discuss this before public meeting starts.

1:15:17 TM presented Jonathan McCosh's application for Scouts BSA Troop 3 to use the Town Common for Troop Year End Court of Honor and Eagle Award Ceremony. Doug Vogel to follow-up with Jonathan McCosh on details of event and what's needed.

1:21:08 TM presented BOS with documents from Jan of the Conservation Commission regarding UNH students requesting to conduct a research project on the Lamprey River. Jan wants to hold off on proceeding with these documents because a permit could be needed – these documents are just for BOS to review for next meeting. BOS to follow-up with Therese Thompson of LRAC to ensure she has a copy of these documents as well.

1:24:05 Happy 9th Birthday to Anthony Clements' stepdaughter, Abby!

1:26:43 Patricia Bridgeo read letter regarding Dredge and Fill Wetlands Permit Application – letter received on May 20, 2024 - from The State of New Hampshire Department of Environmental Services (NHDES) into record. TM has reached out to Jan to discuss writing a letter from the Conservation Commission to send to NHDES.

1:30:59 Patricia Bridgeo recused herself before BOS discussed Bean Tavern. TM confirmed that an advertisement for Home Inspector to inspect Bean Tavern has been created and posted to website. BOS discussed finding someone to inspect Bean Tavern.

1:35:22 Patricia Bridgeo returns to BOS and announced that the second public comment session was open – no one from the public was in attendance of this meeting.

APPROVAL OF BOARD MINUTES - 5/6/24, 5/13/24 Work Session

1:36:52 MOTION TO ACCEPT THE MINUTES PROVIDED: Doug Vogel makes a motion to accept the minutes provided for 5/6/24. Seconded by Rani Merryman.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

1:37:23 Doug Vogel stated that 5/13/24 BOS Work Session started at approximately 6:30PM instead of 6:00PM.

1:38:01 MOTION TO ACCEPT THE 5/13/24 MINUTES AS AMENDED: Rani Merryman makes a motion to accept the minutes for 5/13/24 as amended to the correct time. Seconded by Doug Vogel.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

NON-PUBLIC SESSION

1:38:59 MOTION TO ENTER NON-PUBLIC SESSION: Doug Vogel makes a motion to enter non-public session for the purpose of discussing ‘d’ Real Estate, and ‘l’ Legal in pursuant of RSA 91-A:3 II (d,l). Seconded by Tom Daigle. Will return to public to adjourn.

Roll Call Vote:

Tom Daigle	Aye
Patricia Bridgeo	Aye
Anthony Clements	Aye
Doug Vogel	Aye
Rani Merryman	Aye

Motion Carried 5-0

The Board exited public session at approximately 7:40pm

Attachments per Agenda

Full Minutes – [Raymond Community TV \(castus.tv\)](https://www.castus.tv)

Minutes taken by 5.21.24

Jackie Sampson

Executive Administrative Assistant

Town Manager and Board of Selectmen

Town of Raymond

BOARD OF SELECTMEN
DRAFT Minutes 5/21/2024 Public Work Session
Torrent Hall Raymond, NH 03077
4:00 PM

Board of Selectmen Present:

Patricia Bridgeo – Chair
Rani Merryman - Vice Chair
Anthony Clements – Member

Raymond Town Employees

Present:

Ken Robichaud – Town Manager
Scott Keddy – Water Foreman
Stacey Grella – DPW Director
Jim McLeod – Director of
Planning and Development

Underwood Engineers Attendees Present:

Lynette Carney
Keith Pratt

Public Meeting Call to Order: at approximately 4:00 pm public meeting begins at Torrent Hall in Raymond, NH

Topics discussed consisted of the following:

- **Well #4**

Draft Suggested Corrective Action Plan (CAP)

Underwood Engineers feedback:

- Getting Well #4 fixed will solve the near-term compliance issues with DES – not done, but can pace the rest of the work more comfortably once this is complete
- Well #4 must be cleaned by December 30th
- Getting Well #4 close to 250 gallons per minute is where we'd like it to be at - 100 gallons per minute is a start
- Getting this cleaning on the books ASAP is suggested - Urgent
contaminates, trash, etc are issues
- Currently at study phase – map and a plan
- Per previous testing, iron levels shot up, need to figure out why
- #5 ranking last time, will most likely rank high again

- **Well #3**

Cleaning scheduled for June 25

- **Treatment Plant**

Underwood Engineers feedback:

- Move forward with preliminary design phase – pre-application for \$300,000 is recommended

- **Thibeault Well**
 - UE recommends keeping Thibeault Well on the record/documented in case the town wants to use it at some point in the future
 - UE said 2 studies have been done along with a significant amount of work
 - UE or Scott Keddy to provide Jim McLeod with reports referenced in meeting
- **Funding**
 - Rate Study would lay groundwork for funding solutions per UE
 - Comprehensive Action Plan suggested – multiple paths part of an overarching plan per Jim McLeod
- **Account with UE**
 - Can review applications submitted to UE through the account and applicants are able to sign applications online
- **End of Meeting/Next Steps**
 - DPW to reach out to Weston & Sampson about cleaning Well #3 and Well #4 and get us on the schedule asap
 - Approval for funding from CRFs will be at June 3rd meeting
 - UE to distribute blue document discussed at meeting to attendees
 - Jim McLeod to bring blue document to Water Planning Committee

The Board exited public session at approximately 5:00pm

Attachments per Agenda

Full Minutes – [Raymond Community TV \(castus.tv\)](https://www.castus.tv)

Minutes taken by:

Jackie Sampson

Executive Administrative Assistant

Town Manager and Board of Selectmen

Town of Raymond